

**BEFORE THE LEVEL I HEARING EXAMINER
AT _____ UNIVERSITY**

_____,
Grievant,

v.

Docket No. _____
(_____, **Hearing Examiner**)

UNIVERSITY,
Respondent.

ORDER OF CONTINUANCE
and
AMENED NOTICE OF HEARING

Grievant has requested a continuance of the Level I hearing in the above-styled grievance scheduled for _____. For good cause shown this request is **GRANTED**. This matter is rescheduled for hearing on the ___ day of _____ at ____:_____ a.m. in the _____ conference room, located at _____, Huntington, West Virginia.

The Notice of Hearing previously entered is amended only with regard to the date of the hearing, and the statement that continuances will be granted upon joint motion. Please be advised that no further continuances will be granted absent compelling reasons. Please bring at least three (3) copies of each document you intend to introduce at the hearing

Level I Hearing Examiner

Dated: _____

**BEFORE THE LEVEL I HEARING EXAMINER
AT _____ UNIVERSITY**

_____,
Grievant,

v.

Docket No. _____
(_____, **Hearing Examiner**)

**UNIVERSITY,
Respondent.**

CERTIFICATE OF SERVICE

THE UNDERSIGNED, does hereby certify that the foregoing “**ORDER OF CONTINUANCE and AMENED NOTICE OF HEARING**”, was served by depositing same in the United States Mail, first class postage prepaid, addressed to:

Grievant

Address

Address

Name of Representative/Attorney

Address

Address

Attorney General Representing Institution
Higher Education Policy Commissions
1018 Kanawha Blvd. E.
Legal Division – 8th Floor
Charleston, WV 25301

Administrative Assistant (Person sending notice)