



West Virginia Higher Education Policy Commission  
West Virginia Community and Technical College System



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Chair

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Robert L. Brown  
Chair

James L. Skidmore  
Chancellor

July 17, 2013

The Honorable Robert H. Plymale  
Co-Chair, Legislative Oversight Commission on Education Accountability  
Senate Education Committee  
Room 417-M, Building 1  
State Capitol Complex  
Charleston, West Virginia 25305

The Honorable Mary M. Poling  
Co-Chair, Legislative Oversight Commission on Education Accountability  
House Education Committee  
Room 434-M, Building 1  
State Capitol Complex  
Charleston, West Virginia 25305

Dear Senator Plymale and Delegate Poling:

Senate Bill 330 requires the West Virginia Higher Education Policy Commission and the West Virginia Council for Community and Technical College Education to report to the Legislative Oversight Commission on Education Accountability on the status of each individual institution's compliance with the ratio of non-classified employees to all employees as of July 1, 2013. *West Virginia Code* §18B-7-11(c)(3)(C) requires all institutions to achieve a non-classified ratio of no more than 25 percent of all covered employees by the due date.

All institutions have reported ratios as well as raw numbers to the Commission and the Council as of the due date and are presently below the required 25 percent ratio of non-classified employees. In addition, all institutions appear to be making adequate progress towards achieving the required 20 percent ratio by no later than the due date of July 1, 2015.

Please let us know if there are any questions concerning this issue.

Sincerely,

Paul L. Hill  
Chancellor

James L. Skidmore  
Chancellor