

REQUEST FOR REPRESENTATION  
BY THE ATTORNEY GENERAL'S OFFICE

1. Name of Plaintiff(s)/Complainant(s)/Grievant(s):

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(a) Job Title: \_\_\_\_\_

(b) Department "\*\*\*\*\*" \_\_\_\_\_

2. Issue/Grievable Event: \_\_\_\_\_

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3. Name of Plaintiff(s)/Complainant(s)/Grievant(s) Representative or legal counsel:

(a) Telephone Number: \_\_\_\_\_

(b) Address: \_\_\_\_\_

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4. Name of Institution: \_\_\_\_\_

(a) Name and Telephone Number of Contact: \_\_\_\_\_

(b) Address of Contact: \_\_\_\_\_

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5. Specific Attorney Requested, if any, and reason for request\*: \_\_\_\_\_

*\*Please note that the Attorney General's Office reserves the right to make all case assignments and making the request does not guarantee their assignment to a particular case.*

**IMPORTANT: Be sure to attach a copy of the Complaint, Grievance or other documents relevant to this matter.**

Representation Requested By \_\_\_\_\_ Date \_\_\_\_\_

**Please return form to:**  
Bruce Ray Walker  
Higher Education Legal Division  
1018 Kanawha Blvd. E.  
Legal Division – 8<sup>th</sup> Floor  
Phone: (304) 558-2102  
Fax: (304) 558-4820  
Email: [walkerb@hepc.wvnet.edu](mailto:walkerb@hepc.wvnet.edu)