

## **DRAFT MINUTES**

### **WEST VIRGINIA HIGHER EDUCATION POLICY COMMISSION**

**March 13, 2015**

#### **I. Call to Order**

Chairman Bruce Berry convened a meeting of the Higher Education Policy Commission at 9:00 AM in the David K. Hendrickson Conference Center, 2000 Union Carbide Drive, South Charleston, West Virginia. The following Commission members were present: Jenny Allen, Bruce Berry, Kathy Eddy, Michael Farrell, Kay Goodwin, John Leon, Michael Martirano, and Clarence Pennington. Also in attendance were institutional presidents, higher education staff, and others.

#### **II. Approval of Minutes**

Commissioner Farrell moved to approve the minutes of the meetings held on November 12, November 21 and December 30, 2014. Commissioner Leon seconded the motion. Motion passed. Commissioner Goodwin requested that the record reflect the Commission did not grant approval for a new building for WVNET during the November 12, 2014 Commission meeting.

#### **III. Chairman's Report**

Chairman Berry welcomed Commission members and audience to the meeting. He spoke of the changing environment higher education might experience in the coming years. He proceeded to announce the members of the Nominating Committee charged with recommending a slate of officers to be considered by the full Commission at its next meeting and who will serve from July 1, 2015 to June 30, 2016. The Committee consists of Secretary Goodwin as Chair and Commissioners Farrell and Leon.

#### **IV. Chancellor's Report**

Dr. Paul Hill, Chancellor, reported on recent activities at the Commission's office. He gave updates on the progress of international education efforts, particularly the partnerships with the Mexican government and China's Shanxi Province Educational Department; the Commission's 15 to Finish initiative which is in full swing; the ongoing work on transfer and articulation to make credit transfer more seamless for students; the collaboration with the Department of Health and Human Resources to consider new statewide policies specific to potential infectious disease outbreaks on campuses; and the regular legislative session which is coming to an end.

Chancellor Hill announced the upcoming presidential searches for Marshall University, West Liberty University and Shepherd University. He then introduced

new Commission staff members Molly George, Board and Operations Coordinator, L.G. Corder, Director of Veterans Education and Training Programs, and Chris Treadway, Post-Doctoral Research Analyst.

## **V. Council of Presidents' Report**

The Council did not present a report.

## **VI. Update from West Virginia State Board of Education**

Mrs. Gayle Manchin, President of the West Virginia Board of Education, Board member Lloyd Jackson, and Superintendent Michael Martirano were introduced. They provided an update on the Board's efforts to improve the preparation of students for college with focus on critical thinking and problem solving; teacher preparation programs which will innovate ways in which teachers present information to their students; their concern with the possible repeal in West Virginia of the common core standards; the need for alternative teacher certification programs; and implementation of the Smarter Balance Assessment of schools. They and Commission members reiterated the need to build stronger bridges between the two systems with the ultimate goal of strengthening a robust P-20 educational system throughout the state.

## **VII. Impact**

### **A. Update on the West Virginia Regional Technology Park (WVRTP)**

Dr. Rusty Kruzelock, Chief Executive Officer, welcomed attendees and proceeded to update the audience on recent activities and progress at the WVRTP. He commented on the unique individuals, engineers, and scientists that are part of the park. He stated that WVRTP is teaming with the Kauffman Foundation to create the West Virginia Able program which will teach students to develop a viable business plan recognizing their individual needs, the protection of intellectual property, how to seek investment and become profitable faster, among other skills.

## **VIII. Updates from Constituent Groups**

### **A. Advisory Council of Classified Employees**

The Council did not present an update.

### **B. Advisory Council of Faculty**

Dr. Roy Nutter, Vice Chair of the Advisory Council of Faculty, updated the Commission on issues of concern to faculty during the present legislative session such as passage of House Bill 2005, which offers counties the choice of working with or without higher education to award alternative certification

for classroom teachers; House Bill 2594, which requires all higher education institutions to award transfer credit if 70 percent of the learning goals are similar for courses; Senate Bill 362, which attempts to establish a common core steering committee that will create new common core curriculum for the state's students; and Senate Bill 439, regarding personnel classification and compensation. Vice Chair Nutter asked for the Commission's support and advocacy as these actions are considered by the Legislature.

#### C. Advisory Council of Students

Joe Caudill, student at West Virginia University Institute of Technology and the Council's Vice Chair, reported on issues of concern to students statewide. He mentioned student fee transparency, definition of credit transfer courses, tuition increases at some of the community colleges, and the need to increase school-to-work partnerships with industry.

### IX. Access

#### A. Approval of Fiscal Year 2016 Distribution Plan for the West Virginia Higher Education Grant Program

Commissioner Farrell moved approval of the following resolution:

*Resolved*, That the West Virginia Higher Education Policy Commission approves the proposed Fiscal Year 2016 distribution plan for the West Virginia Higher Education Grant Program.

Commissioner Leon seconded the motion. Motion passed.

#### B. Approval of Eligibility Requirements, Annual Award Amount, and Summer Awards for the PROMISE Scholarship Program

Commissioner Leon moved approval of the following resolution:

*Resolved*, That the West Virginia Higher Education Policy Commission approves proposed eligibility requirements, the annual award amount, and summer awards for the PROMISE Scholarship Program.

Commissioner Eddy seconded the motion. Motion passed.

#### C. Approval of Master of Science in Criminology at West Liberty University

Commissioner Eddy moved approval of the following resolution:

*Resolved*, That the West Virginia Higher Education Policy Commission approves the Master of Science in Criminology at West Liberty University, effective August 2015. This approval will require additional approval by the

Higher Learning Commission prior to implementation. This approval expires in two years from the date of Commission approval if the program is not fully implemented at that time.

Commissioner Farrell seconded the motion. Motion passed.

D. Approval of Bachelor of Science in Health Promotion and Exercise Science at Shepherd University

Commissioner Farrell moved approval of the following resolution:

*Resolved*, That the West Virginia Higher Education Policy Commission approves the Bachelor of Science in Health Promotion and Exercise Science at Shepherd University, effective August 2015. This approval expires in two years from the date of Commission approval if the program is not fully implemented at that time.

Commissioner Allen seconded the motion. Motion passed.

E. Follow-up Report on Program Review Graduation Hours

Dr. Mark Stotler, Director of Academic Programming, reported that as part of the Commission's goal to reduce program graduation hours for baccalaureate programs, it requested follow-up reports for baccalaureate programs that exceeded 120 hours and associate degree programs that exceeded 60 hours. He provided a summary of the programs for West Virginia State University, West Virginia University, Potomac State College of West Virginia University, and West Virginia University Institute of Technology.

F. Approval of Annual Reauthorization of Degree-Granting Institutions

Commissioner Farrell moved approval of the following resolution:

*Resolved*, That the West Virginia Higher Education Policy Commission approves the Annual Reauthorization for Bluefield State College, Concord University, Fairmont State University, Glenville State College, Shepherd University, West Liberty University, West Virginia School of Osteopathic Medicine, and West Virginia State University; Alderson Broaddus University, Appalachian Bible College, Bethany College, Davis and Elkins College, Ohio Valley University, University of Charleston, West Virginia Wesleyan College, Wheeling Jesuit University; American Public University System, Future Generations Graduate School, and Strayer University.

Commissioner Eddy seconded the motion. Commissioner Goodwin opposed the reauthorization of Future Generations Graduate School. Motion passed.

G. Approval of Revisions to Series 25, Procedural Rule, Residency Classification for Admission and Fee Purposes

Commissioner Leon moved approval of the following resolution:

*Resolved*, That the West Virginia Higher Education Policy Commission approves the proposed revisions to Series 25, Procedural Rule, Residency Classification for Admission and Fee Purposes, for submission to the Secretary of State for a thirty-day public comment period.

*Further Resolved*, That staff is instructed to file the final rule with the Secretary of State at the conclusion of the comment period if no substantive comments are received.

Commissioner Farrell seconded the motion. Motion passed.

**X. Success**

A. Update on Transfer and Articulation

Dr. Corley Dennison, Vice Chancellor for Academic Affairs, stated that as part of the Commission's commitment to making the credit transfer process more seamless for students, it adopted revisions to Series 17, Transferability of Credits and Grades at West Virginia Public Colleges and Universities. These revisions included the establishment of an appeals process for the denial of transfer credit. He summarized the appeals procedures.

B. Approval of Series 59, Procedural Rule, Awarding Undergraduate Credit for Prior Learning

Commissioner Farrell moved approval of the following resolution:

*Resolved*, That the West Virginia Higher Education Policy Commission approves Series 59, Procedural Rule, Awarding Undergraduate College Credit for Prior Learning, for submission to the Secretary of State for a thirty-day public comment period.

*Further Resolved*, That staff is instructed to file the final rule with the Secretary of State at the conclusion of the comment period if no substantive comments are received.

Commissioner Eddy seconded the motion. Motion passed.

**XI. Presentation of 2014 Higher Education Report Card and Compact Update**

Dr. Neal Holly, Interim Vice Chancellor for Policy and Planning, stated that pursuant to West Virginia Code §18B-1B-8, the 2014 West Virginia Higher

Education Report Card was submitted to the Legislative Oversight Commission on Education Accountability in January 2015. He presented a summary of the report card.

In addition, Dr. Holly gave a progress update on the new Compact process that was initiated as part of the Commission's 2013-2018 Master Plan.

**XII. Presentation of 2014 Health Sciences and Rural Health Report Card**

Dr. Robert Walker, Vice Chancellor of Health Sciences, stated that pursuant to West Virginia Code §18B-16-9(c), the 2014 Health Sciences and Rural Health Report Card was presented to the Legislative Oversight Commission on Education Accountability on January 11, 2015. He presented a summary of the report card.

**XIII. Approval of Campus Facilities Master Plan at Bluefield State College**

Commissioner Goodwin moved approval of the following resolution:

*Resolved*, That the West Virginia Higher Education Policy Commission approves Bluefield State College's Ten Year 2014 Campus Master Plan.

Commissioner Eddy seconded the motion. Motion passed.

**XIV. Report on Facilities Analysis**

Dr. Edward Magee, Vice Chancellor for Finance, reported that in response to Series 12, Procedural Rule, Capital Project Management, which requires the Commission to develop a state-level facilities plan and funding mechanism, the Commission engaged Sightlines, college and university facilities asset advisors, to gather the data necessary to inform the development of the plan. A representative from Sightlines provided an overview of the system facilities for the Commission.

**XV. Approval of Fiscal Year 2014 Consolidated Audit**

Commissioner Farrell moved approval of the following resolution:

*Resolved*, That the West Virginia Higher Education Policy Commission accepts the audited financial report for the Higher Education Fund for the Fiscal Year ending June 30, 2014.

Commissioner Goodwin seconded the motion. Motion passed.

## **XVI. Approval of Audit Assistance**

Commissioner Eddy moved approval of the following resolution:

*Resolved*, That the West Virginia Higher Education Policy Commission grants authority to the Executive Vice Chancellor for Administration or his/her designee to engage a Certified Public Accounting firm to assist any institution that is not ready for its annual audit with the compilation of information necessary to complete the annual audit on time.

Commissioner Farrell seconded the motion. Motion passed.

## **XVII. Legislative Update**

Mr. Matt Turner, Executive Vice Chancellor for Administration, provided an overview of legislative activity related to higher education. He stated that the Commission has been successfully meeting with the new legislative leadership to communicate higher education's mission and initiatives. The 2015 regular legislative session will conclude on March 14, 2015.

## **XVIII. Presentation of 2014 Personnel Report**

Ms. Patricia Clay, Vice Chancellor for Human Resources, stated that the Commission's 2014 Annual Personnel Report, as required by West Virginia Code §18B-7-8(b)(1), was presented to the Legislative Oversight Commission on Education Accountability on January 11, 2015. She provided a summary of the progress made by organizations toward achieving full funding of the temporary classified employees' salary schedule and other pertinent data elements that provide indications of consistent application of personnel policy.

## **XIX. Approval of Membership to the Job Classification Committee**

Commissioner Eddy moved approval of the following resolution:

*Resolved*, That the West Virginia Higher Education Policy Commission approves the appointments to the Job Classification Committee.

*Further Resolved*, That the West Virginia Higher Education Policy Commission delegates authority to make all future approvals of the Job Classification Committee and the Compensation Planning and Review Committee to the Chancellor.

Commissioner Farrell seconded the motion. Motion passed.

## **XX. Approval of Retirement Plan Loan Provisions**

Commissioner Leon moved approval of the following resolution.

*Resolved*, That the West Virginia Higher Education Policy Commission approves

the retirement plan loan limitation provisions with an effective date of July 1, 2015.

Commissioner Goodwin seconded the motion. Motion passed.

**XXI. Approval of Presidential Search Procedure for Marshall University**

Commissioner Leon moved approval of the following resolution:

*Resolved*, That the West Virginia Higher Education Policy Commission approves the Presidential Search Procedure adopted by the Marshall University Board of Governors.

Commissioner Eddy seconded the motion. Commissioner Farrell abstained from voting. Motion passed.

**XXII. Approval of Annual Reauthorization of Degree-Granting Institutions -- Salem International University**

Commissioner Farrell moved approval of the following resolution:

*Resolved*, That the West Virginia Higher Education Policy Commission defers action on the annual reauthorization of Salem International University until its May 29, 2015 meeting, and delegates to the Chancellor the obligation to communicate to the institution the need to define and submit a plan of action to address its low graduation rate.

Commissioner Eddy seconded the motion. Motion passed.

**XXIII. Possible Executive Session under the Authority of West Virginia Code §6-9A-4 to Discuss Personnel Issues**

Commissioner Leon moved approval to convene in Executive Session under the authority of West Virginia Code §6-9A-4 to discuss personnel issues. Commissioner Allen seconded the motion. Motion passed.

The Commission reconvened in open session with Commissioner Farrell moving approval to rise from Executive Session. Commissioner Eddy seconded the motion. Motion passed.

Chairman Berry explained that no decisions were made or actions taken during Executive Session.

**XXIV. Additional Board Action Item and Comment**

A. Approval of Presidential Contract and Compensation at Glenville State College



Commissioner Leon moved approval of the following resolution:

*Resolved*, That the West Virginia Higher Education Policy Commission approves the presidential contract and compensation for Glenville State College President Peter Barr upon the terms and conditions communicated to it and delegates to the Chancellor the authority to approve a final contract as to form.

Commissioner Eddy seconded the motion. Motion passed.

B. Approval of Interim President for West Liberty University

Commissioner Farrell moved approval of the following resolution:

*Resolved*, That the West Virginia Higher Education Policy Commission approves the appointment by the West Liberty University Board of Governors of John P. McCullough as Interim President under the terms and conditions communicated to the Commission by the Board and delegates to its Chancellor the authority to approve as to form a final contract for Dr. McCullough.

Commissioner Eddy seconded the motion. Motion passed.

**XXV. Adjournment**

There being no further business, Commissioner Farrell moved to adjourn the meeting. Commissioner Leon seconded the motion. Motion passed.

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Bruce L. Berry, Chairman

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Kathy Eddy, Secretary