

SECTION 00100 – INVITATION TO BID

Community and Technical College System of West Virginia invites proposals to provide all Work including, but not limited to, labor, material, equipment supplies and transportation for:

**RFB 19128
HVAC Equipment Replacement for Greenbrier Hall at
New River Community and Technical College**

The Work of this Project is defined by the Contract Documents, and consists of the following:

Replacement of selected HVAC equipment including chiller and associated piping, installation and electrical connections.
Selective demolition.
Cutting and patching.

Technical questions concerning the bidding documents shall be directed to ZMM Inc, Architects and Engineers, 222 Lee Street West, Charleston, WV 25302. (304) 342-0159.

Bids must be submitted in accordance with Bidding Documents issued by the Architect and on the Form of Proposal provided.

Bidding Documents can be obtained by one of the following methods:

1. Prime Contract Bidders only may contact ZMM, Inc. Architects and Engineers at (304) 342-0159 and request information to access the firm's online F.T.P. site for the **HVAC Equipment Replacement for Greenbrier Hall at New River Community and Technical College** project. Once access is gained, Contractors can download Bidding Documents in the form of PDF files at no charge. Requests for access to documents must be made by telephone, and those requests received through mail, email, fax transmission, or other online communications will not receive a response.
2. Hard Copies may be obtained from Charleston Blueprint (304-343-1063) by General Contractors, Subcontractors, material suppliers and dealers by paying the actual cost of printing, binding and mailing; however such cost is not refundable.

Bidding documents may be examined at Viewing Depositories listed in the Bidding Documents.

Questions concerning the Bidding Documents shall be directed the Architect.

A Pre-bid meeting is scheduled for:

Time: 10:00 am

Date: April 30, 2019

Place: New River Community and Technical College, Greenbrier Hall, 653 Church Street,
Lewisburg, WV 24901

Attendance is: **MANDATORY:** All Bidders **MUST** attend the pre-bid meeting to familiarize themselves with the Project location, site conditions and other relevant information. Should a Bidder fail to attend, the Bid will be disqualified. Subcontractors and material suppliers are encouraged to attend the pre-bid meeting.

**HVAC Equipment Replacement for Greenbrier Hall at
New River Community and Technical College**

April 24, 2019

The Bidder, if successful and awarded a contract, will receive a notice to proceed from the Owner on or before May 24, 2019 and agrees that all Work will start from date of Notice to Proceed and that the Work will be Substantially Complete in within 115 consecutive calendar days. Bidder also agrees to achieve Final Completion within 30 days thereafter.

The Owner will suffer financial loss if the Work is not Substantially Complete within the Contract Time. For each calendar day of delay in achieving Substantial Completion, the Contractor shall be liable for and shall pay the Owner, not as a penalty but as liquidated damages, in accordance with the following schedule:

For each calendar day the project is not Substantially Complete, damages to be assessed at Five Hundred Dollars (\$500.00) per day.

For each calendar day of delay in achieving Final Completion, the Contractor shall be liable for and shall pay half the amount of liquidated damages stated above, plus any additional fees of the Architect and the Architect's consultants that may accrue. Allowances may be made for delays due to shortages of materials and/or energy resources, subject to proof by documentation, and for delays due to strikes or other delays beyond the control of the Contractor. The Contractor in accordance with the Contract Documents must properly document all delays and any claim for extension of the Contract Time.

Submitting Bids: Sealed Bids will be received by the OWNER at the following location until 3:00 PM, EDST, May 9, 2019, in accordance with the Instructions to Bidders, and Supplementary Instructions to Bidders:

Chief Procurement Officer
Community and Technical College System of WV
RFB 19128
1018 Kanawha Boulevard, East, Suite 700
Charleston, WV 25301

Late Bids will not be accepted. Owner reserves the right to accept or reject any/all Bids.

All applicable federal, state and local laws, rules and regulations apply.

END OF SECTION 00100