

**SECTION 00100 – INVITATION TO BID**

Community and Technical College System of West Virginia invites proposals to provide all Work including, but not limited to, labor, material, equipment supplies and transportation for:

RFB 19138  
Boone County Center  
Roof Replacement  
Southern West Virginia Community and Technical College  
Foster, WV

Scope of work consists of, but is not limited to, removal of existing roofing and insulation, installation of new roof, repair / replacement of inferior decking materials, installation of tapered insulation, new metal fascia system, new metal counter wall flashing, new roof drains, raised curbs, pipe roof supports, walkway pads, reinstall metal coping, and painting of exposed items.

Technical questions concerning the bidding documents shall be directed to Bastian & Harris, Architects, 300 Summers Street, Suite 1200, Charleston, WV 25301-1630 (304-342-2151).

All Bids must be submitted in accordance with Bidding Documents issued by the Architect and the Form of Proposal. Bidding Documents may be obtained from:

Bastian & Harris, Architects  
300 Summers Street, Suite 1200  
Charleston, WV 25301-1630

A \$100.00 deposit (made out to Bastian & Harris, Architects) is required for each set. General Contractors are limited to two (2) sets each; and subcontractors and major suppliers are limited to one (1) set each. Deposits will be returned to Bidders who submit a bona fide Bid and return the Bidding Documents, in good condition within ten (10) days following the Bid Opening. Bidders, subcontractors, major material suppliers, and minor suppliers may procure additional sets at actual cost. Bidders may obtain Bidding Documents in PDF format on a CD for a nonrefundable fee of \$50. Only complete sets will be issued.

A Mandatory Prebid meeting is scheduled for:

Time: 10:00 am  
Date: May 21, 2019  
Place: Southern West Virginia Community and Technical College  
Boone County Center  
3505 Daniel Boone Parkway  
Foster, WV 25081

**Attendance is mandatory.** All Prime Contractors and / or Roofing Contractors bidding the project **must** attend the Prebid meeting to familiarize themselves with the Project location, site conditions, and other relevant information. Subcontractors and material suppliers are encouraged to attend. Should any Bidder fail to attend, their Bid will be disqualified.

The Bidder, if successful and awarded a contract, will receive a notice to proceed from the Owner and agrees that all Work will start from date of Notice to Proceed and that the project will be Substantially Complete in number of days inserted on Form of Proposal by Bidder. Bidder also agrees to achieve Final Completion within 30 days thereafter.

The Owner will suffer financial loss if the Work is not Substantially Complete within the Contract Time. For each calendar day of delay in achieving Substantial Completion, the Contractor shall be liable for and shall pay the Owner, not as a penalty but as liquidated damages, in accordance with the following schedule:

For each calendar day the project is not Substantially Complete, damages to be assessed at \$500.00 (Five Hundred Dollars) per day.

For each calendar day of delay in achieving Final Completion, the Contractor shall be liable for and shall pay half the amount of liquidated damages stated above, plus any additional fees of the Architect and the Architect's consultants that may accrue. Allowances may be made for delays due to shortages of materials and/or energy resources, subject to proof by documentation, and for delays due to strikes or other delays beyond the control of the Contractor. The Contractor in accordance with the Contract Documents must properly document all delays and any claim for extension of the Contract Time.

Submitting Bids: Sealed Bids will be received by the OWNER at the following location until 3:00 PM, EDST, June 4, 2019 in accordance with the Instructions to Bidders, and Supplementary Instructions to Bidders:

Chief Procurement Officer  
Community and Technical College System of WV  
RFB 19138  
1018 Kanawha Boulevard, East, Suite 700  
Charleston, WV 25301

Owner reserves the right to accept or reject any/all bids.

All applicable federal, state and local laws, rules and regulations apply.

END OF SECTION 00100