



June 11, 2020

ADDENDUM NO. 1

RE: Fire Alarm Renovations to
Southern West Virginia Community and Technical College
Logan, WV Campus Building 'A'
Williamson, WV Main Building
Architect's Job No. 18047

TO: Prospective Bidders

FROM: ZMM, Inc. Architects and Engineers

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents.

ATTACH THIS ADDENDUM TO THE FRONT COVER OF THE PROJECT MANUAL AND ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED ON THE BID FORM.

PART 1 - INFORMATION FOR BIDDERS

- A. Refer to Pre-Bid Sign-In Sheet as attached to this Addendum.

PART 2 - CHANGES TO SPECIFICATIONS

- A. REPLACE Section 00030 – Project Personnel & Emergency Notifications dated 05/08/20 with replacement page dated 06/10/20 as attached to this Addendum.
- B. REPLACE Section 00300 – Form of Proposal dated 05/21/20 with replacement Form of Proposal dated 06/11/20 as attached to this Addendum.
- C. Section 011000 “Summary” – Clarification: Contractor is to coordinate all work with other work to be performed under a separate contract to renovate restrooms in the same areas of work as this contract. Coordinate work with the following work phases to be performed by aforementioned separate contract:
 - 1. Phase 1 – Fifth and Fourth Floor Toilets – This phase will include the initial mobilization, staging of materials, and locating dumpsters. This phase shall include demolition of both the Men's and Women's Restrooms on each floor. The renovation of both restrooms is included in this phase. The existing heating piping and exhaust system shall be disconnected. Install new exhaust fan and utilize it to exhaust the restrooms that are to remain in-use for this phase. Contractor shall balance the exhaust fan at the completion of each phase as required.

Contractor shall provide temporary heat and exhaust as required during construction. Removal of the masonry walls and flooring shall occur either after hours or on Fridays when the facility is closed.

2. Phase 2 – Third and Second Floor Toilets – This phase will include demolition of both the Men’s and Women’s Restrooms on each floor. The renovation of both restrooms is included in this phase. The existing heating piping and exhaust system shall be disconnected in Phase 1. Connect exhaust ductwork to exhaust fan installed in Phase 1 and utilize it to exhaust the restrooms that are to remain in-use for this phase. Contractor shall balance the exhaust fan at the completion of each phase as required. Contractor shall provide temporary heat and exhaust as required during construction. Removal of the masonry walls and flooring shall occur either after hours or on Fridays when the facility is closed.
3. Phase 3 – First Floor Toilets - This phase will include demolition of both the Men’s and Women’s Restrooms on the first floor. The renovation of both restrooms is included in this phase. The existing heating piping and exhaust system shall be disconnected in Phase 1. Connect exhaust ductwork to exhaust fan installed in Phase 1 and utilize it to exhaust the restrooms that are to remain in-use for this phase. Contractor shall balance the exhaust fan at the completion of each phase as required. Contractor shall provide temporary heat and exhaust as required during construction. Removal of the masonry walls and flooring shall occur either after hours or on Fridays when the facility is closed.
4. Students are scheduled to return to campus the week of August 17th. There are no summer classes at either campus.

PART 3 - CHANGES TO DRAWINGS

A. No. 1

Attachments:	Pre-Bid Sign-In Sheet	1 page
	Section 00030 Project Personnel & Emergency Notifications.....	1 page
	Section 00300 Form of Proposal.....	4 pages

END OF ADDENDUM

SWVCTC Fire Alarms #18047

PRE-BID MEETING SIGN-IN SHEET

PLEASE PRINT

NAME: RANDY JARRELL

FIRM: APPALACHIAN SIGNALS AND PRODUCTS

ADDRESS: P.O. BOX 508 WINFIELD
WV

PHONE: 304-586-2913 FAX: 304-586-2914

EMAIL: RANDY@ASAPWV.COM

BIDDING CONTRACT FOR: FIRE ALARM

NAME: MICHAEL SIEMIACEK, JR.

FIRM: DAVHILL CONSTRUCTION

ADDRESS: PO Box 685
GAULEY BRIDGE, WV 25085

PHONE: 304-632-1600 FAX: 304-632-1502

EMAIL: rdanhill@hotmail.com

BIDDING CONTRACT FOR: Fire Alarm

NAME: Les Milan

FIRM: Electronic Specialty Co.

ADDRESS: 1325 Dunbar Ave
Dunbar, WV 25064

PHONE: 304-766-6277 FAX: 304-766-6270

EMAIL: lmitam@electronic-specialty.com

BIDDING CONTRACT FOR: Fire Alarm System

NAME: _____

FIRM: _____

ADDRESS: _____

PHONE: _____ FAX: _____

EMAIL: _____

BIDDING CONTRACT FOR: _____

PLEASE PRINT

NAME: _____

FIRM: _____

ADDRESS: _____

PHONE: _____ FAX: _____

EMAIL: _____

BIDDING CONTRACT FOR: _____

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PHONE: _____ FAX: _____

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NAME: _____

FIRM: _____

ADDRESS: _____

PHONE: _____ FAX: _____

EMAIL: _____

BIDDING CONTRACT FOR: _____

NAME: _____

FIRM: _____

ADDRESS: _____

PHONE: _____ FAX: _____

EMAIL: _____

BIDDING CONTRACT FOR: _____



SECTION 00030 – PROJECT PERSONNEL & EMERGENCY NOTIFICATIONS

HVAC Equipment Replacement For Greenbrier Hall
Southern West Virginia Community and Technical College:
Logan Campus, 2900 Dempsey Branch Road, Mount Gay WV 25637 (304) 792-7098
Williamson Campus, 1601 Armory Drive, Williamson, WV 25661 (304) 235-6046

OWNER: WV Council for Community & Technical College Education
1018 Kanawha Boulevard, East, Suite 700
Charleston, WV 25301

Richard Donovan, Owner's Project Representative
rich.donovan@wvhepc.edu
681-313-2212

Campus Locations: Southern West Virginia Community and Technical College
Logan Campus - Building 'A'
2900 Dempsey Branch Road, Mount Gay, West Virginia 25637

Southern West Virginia Community and Technical College
Williamson Campus – Main Building
1601 Armory Drive, Williamson, West Virginia 25661.

ARCHITECT/ENGINEER: ZMM, Inc. Architects and Engineers
222 Lee Street West
Charleston, West Virginia 25302
(304) 342-0159
www.zmm.com

EMERGENCY NOTIFICATIONS

If an emergency occurs during a project, contact each of the following listed below simultaneously:

1. The Architect/Engineer.
2. The Owner.

END OF SECTION 00030

Fire Alarm System Renovations For
Southern West Virginia Community and Technical College
Logan Campus - Building 'A' – Mount Gay, West Virginia
Williamson Campus - Main Building - Williamson, West Virginia

June 11, 2020

SECTION 00300 – FORM OF PROPOSAL

BID TO THE OWNER: Community and Technical College System of West Virginia
1018 Kanawha Boulevard, East, Suite 700
Charleston, WV 25301

PROJECT: RFB 20157
Fire Alarm System Renovations to
Southern West Virginia Community and Technical College
Logan Campus - Building 'A' – Mount Gay, West Virginia
Williamson Campus - Main Building - Williamson, West Virginia

Bidder's Name: _____

The undersigned, hereinafter called "Bidder," being familiar with and understanding the Bidding Documents, and also having examined the site and being familiar with all local conditions affecting the Project, hereby proposes to furnish all labor, material, equipment, supplies and transportation, and to perform all Work in accordance with the Bidding and Contract Documents within the time set forth below for the sum of:

BASE BID: \$ _____

(Amount to be shown in both words and numbers. In the event of a difference between the written amount and the number amount, the written amount shall prevail.)

The Bidder, if successful and awarded a contract, will receive a notice to proceed from the Owner not later than July 15, 2020. All Work will start from date of Notice to Proceed, coordinate all work with other work to be performed under a separate contract to renovate restrooms in the same areas of work as this contract, and that the Work will be Substantially Complete in within 225 consecutive calendar days. Bidder also agrees to achieve Final Completion within 30 days thereafter.

RESPECTFULLY SUBMITTED:

SIGNATURE: _____ DATE: _____

Signature in Ink

NAME: _____ *Corporate Seal if Applicable*

Please Type or Print

TITLE: _____

BIDDERS NAME: _____

BIDDERS

ADDRESS: _____

TELEPHONE: _____

EMAIL: _____

CONTRACTOR'S

LICENSE NO.: _____

CONTRACTOR'S LICENSE

West Virginia Code §21-11-2 requires that all persons desiring to perform contractual work in West Virginia must be duly licensed. The West Virginia Contractor's Licensing Board is empowered to issue the contractor's license. Application for a contractor's license may be made by contacting the West Virginia Department of Labor, 1900 Kanawha Boulevard, East, Charleston, West Virginia 25305. Telephone: (304) 558-7890. West Virginia Code §21-11 requires any prospective Bidder to include the contractor's license number on their Bid. Successful Bidder will be required to furnish a copy of their contractor's license prior to issuance of a Purchase Order/Contract.

AFFIDAVITS (on the following pages) – TO BE SUBMITTED WITH BID OR AS OTHERWISE PRESCRIBED BY LAW

- **PURCHASING AFFIDAVIT:** West Virginia code §5A-3-10A states that no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than \$1,000 in the aggregate. The Bidder (vendor) shall execute and submit with its bid, or as otherwise prescribed by West Virginia Code, the Purchasing Affidavit provided in the Bidding Documents.
- **DRUG-FREE WORKPLACE CONFORMANCE AFFIDAVIT:** West Virginia Code §21-1D-5 requires each contractor that submits a bid for the work to submit an affidavit that the contractor has a written plan for a drug-free workplace policy prior to being awarded a contract. The contractor (bidder/vendor) shall execute and submit with its bid, or as otherwise prescribed by West Virginia Code, the Drug-Free Workplace Conformance Affidavit provided in the Bidding Documents.

CERTIFIED DRUG-FREE WORKPLACE REPORT

In accordance with West Virginia Code §21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. That report must include each of the items identified in the Required Report Content section of the Certified Drug-Free Workplace Report Coversheet.

DISCLOSURE OF INTERESTED PARTIES TO CONTRACTS

Pursuant to West Virginia Code §6D-1-2, a state agency may not enter into a contract, or a series of related contracts, that has/have an actual or estimated value of \$1 million or more until the business entity submits to the contracting state agency a Disclosure of Interested Parties to the applicable contract. In addition, the business entity awarded a contract is obligated to submit a supplemental Disclosure of Interested Parties reflecting any new or differing interested parties to the contract within 30 days following the completion or termination of the applicable contract.

The Disclosure Form is available at the following URL: <http://www.ethics.wv.gov/Pages/forms.aspx>

VENDOR REGISTRATION AND DISCLOSURE STATEMENT

The successful Bidder must be a registered vendor with the West Virginia Department of Administration, Purchasing Division, prior to receiving a contract/purchase order. Vendor registration information is available at the following URL: <http://www.state.wv.us/admin/purchase/vrc/wv1.pdf>

LIQUIDATED DAMAGES

The Owner will suffer financial loss if the Work is not Substantially Complete within the Contract Time following the date established for commencement of the Work in the notice to proceed and/or purchase order. As liquidated damages, and not as a penalty, the Contractor and the Contractor's surety shall be liable for and shall pay the Owner the sum of Five Hundred Dollars (\$500.00) per day until Substantial Completion is achieved.

For each calendar day of delay in achieving Final Completion, the Contractor shall be liable for and shall pay half the amount of liquidated damages stated above, plus any additional fees of the Architect and the Architect's consultants that may accrue. Allowances may be made for delays due to shortages of materials and/or energy resources, subject to proof by documentation, and for delays due to strikes or other delays beyond the control of the Contractor. All delays and any claim for extension of Contract Time must be properly documented in accordance with the General Conditions of the Contract for Construction, AIA Document A201-2017, and the State of West Virginia Supplementary Conditions to AIA Document A201-2017.

ADDENDA ACKNOWLEDGMENT

The undersigned hereby acknowledges receipt of the following Addenda and has taken the information contained therein into full consideration in the formulation of this Bid.

Addenda No. 1 _____
 No. 2 _____
 No. 3 _____

Failure to acknowledge receipt of each Addendum may be cause for rejection of the Bid.

SIGNATURE: _____ DATE: _____
Signature in Ink

LIST OF PROPOSED SUBCONTRACTORS (To Be Completed and Submitted with Bid)

List as designated below the proposed subcontractor for each major branch of work for this bid. Also, provide the subcontractor's license number as required by the West Virginia Contractors Licensing Act. If the branch of work is to be completed solely by the Bidder/Contractor, so indicate. If the acceptance of an alternate bid changes a subcontractor, indicate by notation below. The Bidder/Contractor may be requested to change an unsatisfactory subcontractor. The Bidder/Contractor is responsible for selecting or changing subcontractors. The Owner and Architect/Engineer may indicate their concerns about any entity listed which they have reason to believe past experience indicates that poor performance may be expected. The Bidder/Contractor has full responsibility for satisfactory execution of all work in accordance with the Contract Documents. Any change of proposed subcontractors shall be at no additional cost to the Owner, as the Bidder/Contractor has full responsibility for execution of the work. Bidder/Contractor shall have up to two hours after the bid opening to make adjustments if necessary.

Owner will suffer loss should Contractor change from those listed beyond the two-hour time stipulated.
Please email adjustments/modifications to Chief Procurement Officer at rich.donovan@wvhepc.edu.

Branch of Work/Material Category	Subcontractor/Supplier	Contractor License No.
1. <u>Demolition</u>	_____	_____
2. <u>Electrical</u>	_____	_____
3. <u>Fire Protection</u>	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____

END OF FORM OF PROPOSAL

END OF SECTION 00300