POSITION ANNOUNCEMENT

This position serves the West Virginia Higher Education Policy Commission (Commission) and the West Virginia Council for Community and Technical College Education (Council) whose offices are located at 1018 Kanawha Boulevard, East, Charleston, West Virginia. **The position offers the option of remote work along with opportunities for advanced training and professional development.** Remote work arrangements are considered on a case-by-case basis.

Position Title: Senior Programmer / Developer

Classification: Full Time, Non-Classified, Exempt, Benefits-Eligible
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Overview: Reporting to the Senior Director of Research and Policy, the Senior Programmer / Developer provides high-level systems analysis and programming support for state-level data submissions, state financial aid programs, the statewide longitudinal data system, and ad hoc projects.

Duties and Responsibilities: Maintains and updates existing front-end (C#/.NET) code for applications comprising the agency's Financial Aid Management (FAMS) system and institutional data file submission system, along with other internally-developed applications.   Designs,   builds, tests, and brings to production new C# web applications using efficient, reliable, and reusable C# and Javascript code, along with CSS to provide intuitive and user-friendly interfaces. Supports the modernization of existing applications. Facilitates submission, edit checking, warehousing, and reporting on postsecondary institutional data submissions to the Commission through maintenance and development of web interface systems. Manages data intake, matching and validation for the statewide longitudinal data system. Provides technical support to users. Develops and maintains technical documentation for existing and future applications. Ensures implementation of appropriate data security and role-based data access protocols. Maintains currency of knowledge and skills relating to duties and responsibilities. Works collaboratively with other programmers in the division to develop standards and specifications for new and existing applications and contributes to a shared code repository.

Required Knowledge Skills and Abilities:

Applicant must have experience with web application development using C#, .NET framework, Javascript and CSS. Experience with database programming via standard SQL or Oracle SQL+ and PL/SQL is preferred. Experience with application/web application documentation and training is required. Strong interpersonal, communication, and problem-solving skills are required. Ability to complete diverse tasks ranging from long-term, multi-stage development projects to fast-paced data requests accurately and on time. Ability to complete time-sensitive projects while adhering to prescribed deadlines. Willingness to work in a collaborative environment and receive constructive feedback from colleagues. Advanced proficiency in Microsoft Office suite and ability to learn new data analysis, visualization and reporting software. Strong written and verbal communication skills, interpersonal acumen, and the ability to work productively in a team environment. The ability to work with users to understand their needs and translate those into application features. Must be highly organized and detail oriented.

Salary Range: Competitive salary, commensurate with experience.

Minimum Education and Experience Requirements:

A bachelor's degree in Computer Science, Information Systems or related field and two years of related work experience is required. A master's degree is preferred. At least two years of related work experience within an institution of higher education is strongly desired.

Closing date: Applications will be accepted until position is filled. Review of applications begins immediately.

Application process: Qualified candidates must submit a letter of interest, a current resume, a professional writing sample, and titles, phone numbers and e-mail addresses for three professional references. Candidates may be asked to complete a performance task that demonstrates their ability to analyze a sample data set and articulate findings. Final candidates are subject to employment and credential verification, as well as reference and background checks. Submit all information electronically **via e-mail** with "Senior Programmer/Developer" in the subject line to: Ms. Vickie Hairston, HR Representative, Senior at hepc.hr@wvhepc.edu.