

**SECTION 00100 – INVITATION TO BID**

West Virginia Community and Technical College System invites proposals to provide all Work including, but not limited to, labor, material, equipment supplies and transportation for:

***Request for Bids (RFB) 22194  
Pierpont Community & Technical College: Vet Tech Relocation  
501 W Main Street  
Clarksburg, WV 26301***

Scope of work under Base Bid consists of renovation of and addition to an existing building to create a Vet Tech facility. Work includes demo of existing interior walls, new interior stud walls, new interior and exterior masonry walls with masonry veneer, new EPDM roof, concrete slab-on-grade, plastic laminate casework, wood and metal doors, aluminum storefront, associated sitework, sprinkler, plumbing, mechanical and electrical upgrades, and installations.

Bids must be submitted in accordance with Bidding Documents issued by the Architect and on the Form of Proposal provided.

Bid documents will be available February 1, 2022, and may be downloaded by visiting [www.pickeringplanroom.com](http://www.pickeringplanroom.com). Electronic documents can be downloaded at no cost or may be ordered for the cost of printing and shipping. Information regarding the procurement of Bidding Documents may be obtained from:

Pickering Associates  
Attn: Stephanie Donahoe  
Phone: 304.345.1811 x 4001  
Email: [sdonahoe@pickeringusa.com](mailto:sdonahoe@pickeringusa.com)

Questions concerning the Project and Bidding Documents shall be directed in writing to the Architect at the email address above. **Deadline to submit questions is end of business day, Friday, February 18, 2022.**

A Mandatory Prebid meeting is scheduled for:

Time: 10:00 AM, Eastern Time

Date: Friday, February 11, 2022

Place: Room 148, Gaston Caperton Center, 501 W. Main St., Clarksburg, WV 26301

Attendance is MANDATORY: All Bidders **MUST** attend the Prebid meeting to familiarize themselves with the Project location, site conditions and other relevant information. Should a Bidder fail to attend, the Bid will be disqualified.

Subcontractors and material suppliers are encouraged to attend the Prebid meeting.

The Invitation to Bid, Addenda and other relevant information concerning RFB 22194 will be posted at the following URL. It is the Bidder's obligation to check this website for current information: <https://wvhepc.org/purchasing/>

The Bidder, if successful and awarded a contract, will receive a notice to proceed from the Owner and agrees that all Work will start from date of Notice to Proceed and that the project will be Substantially Complete in number of days inserted on Form of Proposal by Bidder. Bidder also agrees to achieve Final Completion within 30 days thereafter.

The Owner will suffer financial loss if the Work is not Substantially Complete within the Contract Time. For each calendar day of delay in achieving Substantial Completion, the Contractor shall be liable for and shall pay the Owner, not as a penalty but as liquidated damages, in accordance with the following schedule:

For each calendar day the project is not Substantially Complete, damages to be assessed at \$500 per day.

For each calendar day of delay in achieving Final Completion, the Contractor shall be liable for and shall pay half the amount of liquidated damages stated above, plus any additional fees of the Architect and the Architect's consultants that may accrue. Allowances may be made for delays due to shortages of materials and/or energy resources, subject to proof by documentation, and for delays due to strikes or other delays beyond the control of the Contractor. The Contractor in accordance with the Contract Documents must properly document all delays and any claim for extension of the Contract Time.

**Submitting Bids:** Sealed Bids will be received by the OWNER at the following location until **3:00 PM, Eastern Time, Wednesday, March 2, 2022**, in accordance with the Instructions to Bidders, and Supplementary Instructions to Bidders:

Chief Procurement Officer  
Community and Technical College System of WV  
RFB 22194  
1018 Kanawha Boulevard, East, Suite 700  
Charleston, WV 25301

Electronically transmitted and late Bids will not be accepted. Owner reserves the right to accept or reject any/all Bids.

All applicable federal, state, and local laws, rules and regulations apply.

END OF SECTION 00100