

**SPECIAL MEETING OF THE
WEST VIRGINIA HIGHER EDUCATION POLICY COMMISSION**

**9th Floor Conference Room*
Boulevard Tower
1018 Kanawha Boulevard East
Charleston, West Virginia**

**June 16, 2014
3:00 p.m.**

AGENDA

- I. Call to Order
- II. Nominating Committee Report and Election of Officers (**Page 2**)
- III. Approval of Fiscal Year 2015 Higher Education Policy Commission Division Operating Budgets and Higher Education Resource Assessment Projects (**Pages 3-11**)
- IV. Approval of Tuition and Fees for 2014-15 Academic Year (**Pages 12-43**)
- V. Review of Institutional Operating Budgets and Approval of Capital Budgets for Fiscal Year 2015 (**Pages 44-75**)
- VI. Approval of Bachelor of Music in Performance Program at Shepherd University (**Pages 76-116**)
- VII. Possible Executive Session under the Authority of West Virginia Code §6-9A-4 to Discuss Personnel Issues
 - a. Approval of Interim President at West Liberty University
- VIII. Additional Board Action and Comment
- IX. Adjournment

**To join the meeting by conference call, dial the following numbers: 1-866-453-5550, participant code: 5245480#.*

**West Virginia Higher Education Policy Commission
Meeting of June 16, 2014**

ITEM: Nominating Committee Report and Election of Officers

RECOMMENDED RESOLUTION: *Resolved*, That the West Virginia Higher Education Policy Commission elects the slate of officers for Fiscal Year 2015 as proposed by the Nominating Committee.

PRESENTER: Michael J. Farrell

BACKGROUND:

At the April 25, 2014 meeting, the Commission approved the appointment of a Nominating Committee comprised of Michael J. Farrell, Kay Goodwin, and James Phares. Nominating Committee member Michael J. Farrell will provide the Committee's report and present a slate of officers for consideration and action by the full Commission.

**West Virginia Higher Education Policy Commission
Meeting of June 16, 2014**

ITEM: Approval of Fiscal Year 2015 Higher Education Policy Commission Division Operating Budgets and Higher Education Resource Assessment Projects

INSTITUTION: West Virginia Higher Education Policy Commission

RECOMMENDED RESOLUTION: Resolved, That the West Virginia Higher Education Policy Commission approves the Fiscal Year 2015 division operating budgets and Higher Education Resource Assessment projects.

STAFF MEMBER: Ed Magee

BACKGROUND:

Division directors met with Chancellor Hill and finance staff to discuss operating budgets and efficiencies for Fiscal Year (FY) 2015. To address the 3.09% state appropriation reduction and federal funding cuts, operating budget adjustments totaling about \$439,000 were made to division budgets. Finance staff prepared the proposed division budgets for FY 2015 totaling approximately \$10.5 million. Personal services, employee benefits, and Other Post Employment Benefits (OPEB) total \$5.8 million, or 56 percent, of the Commission Office operating budget. Other fixed operating costs such as building rent, telecommunications, and ongoing contractual services total \$4.4 million, or 41 percent, leaving 3 percent or \$295,000 for travel.

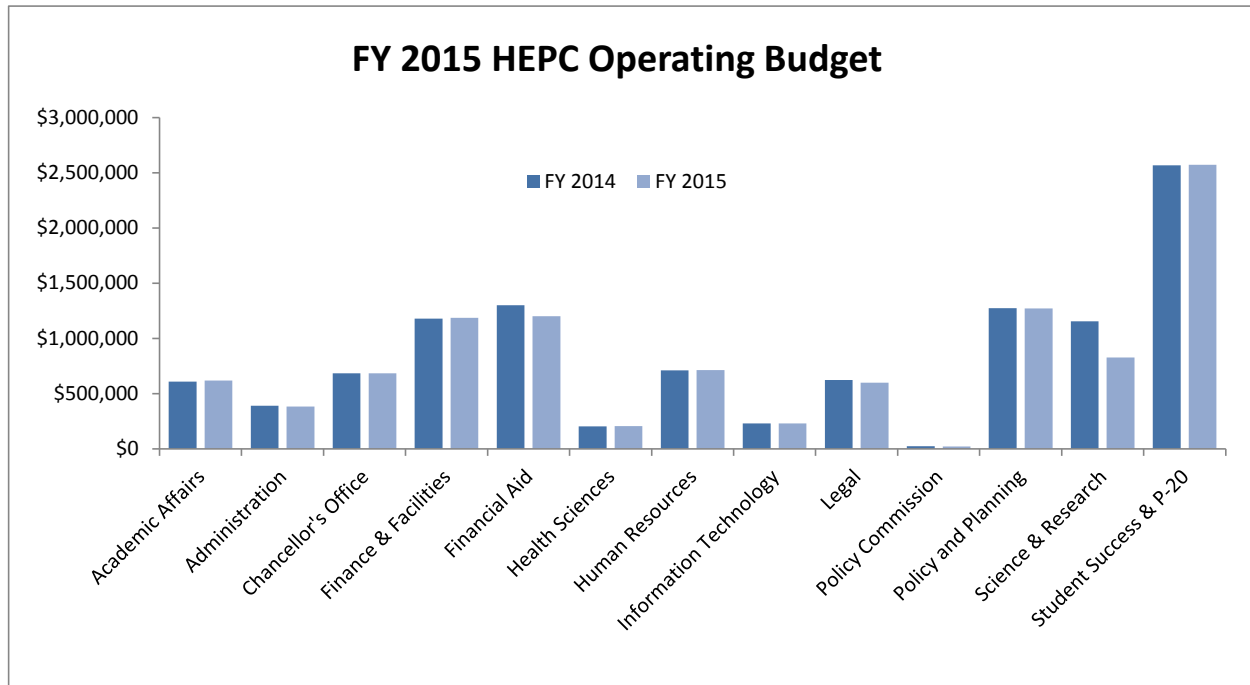
The following charts and tables summarize the proposed division budgets and sources of revenue:

- Table 1 provides detail for division budgets;
- Chart 1 shows the budgeted dollar amounts recommended for each division;
- Chart 2 details the various funding sources that contribute to the total Commission Office operating budget;
- Chart 3 provides a detail of expenditures and revenues by revenue source for FY 2015; and,
- Table 2 identifies the proposed Higher Education Resource Assessment (HERA) budget that supports numerous system initiatives for FY 2015.

Table 1

HEPC Proposed FY 2015 Budget		
Revenue		
General Revenue	\$2,728,569	25.9%
HERA	1,120,000	10.6%
Facilities	358,317	3.4%
Lottery	106,780	1.0%
PROMISE	676,578	6.4%
HEGP	836,502	8.0%
HEAPS	276,036	2.6%
Research Challenge	297,350	2.8%
Other	41,570	0.4%
State Grants and Contracts	792,937	7.5%
Federal Grants and Contracts	3,284,004	31.2%
Total	\$10,518,643	
Expenditures by Division		
Academic Affairs	\$617,584	5.9%
Administration	383,831	3.6%
Chancellor's Office	685,095	6.5%
Finance & Facilities	1,187,223	11.3%
Financial Aid	1,200,973	11.4%
Health Sciences	205,830	2.0%
Human Resources	713,263	6.8%
Information Technology	231,089	2.2%
Legal	598,551	5.7%
Policy Commission	21,350	0.2%
Policy and Planning	1,272,984	12.1%
Science & Research	827,543	7.9%
Student Success & P-20	2,573,327	24.5%
Total	\$10,518,643	
Expenditures by Function		
Personal Services	\$4,710,176	44.8%
Benefits	\$1,113,199	10.6%
Current Expense	\$3,945,356	37.5%
Rent	\$455,150	4.3%
Travel	\$294,762	2.8%
Total	\$10,518,643	

Chart 1



	Academic Affairs	Admin.	Chancellor's Office	Finance & Facilities	Financial Aid	Health Sciences	Human Resources	Information Technology	Legal	Policy Commission	Policy and Planning	Science & Research	Student Success & P-20
FY 2014	\$608,720	\$391,229	\$ 685,055	\$1,179,167	\$ 1,302,000	\$203,906	\$710,700	\$ 231,089	\$623,006	\$ 23,850	\$1,274,051	\$1,156,039	\$2,568,355
FY 2015	\$617,584	\$383,831	\$ 685,095	\$1,187,223	\$ 1,200,973	\$205,830	\$713,263	\$ 231,089	\$598,551	\$ 21,350	\$1,272,984	\$ 827,543	\$2,573,327

Chart 2

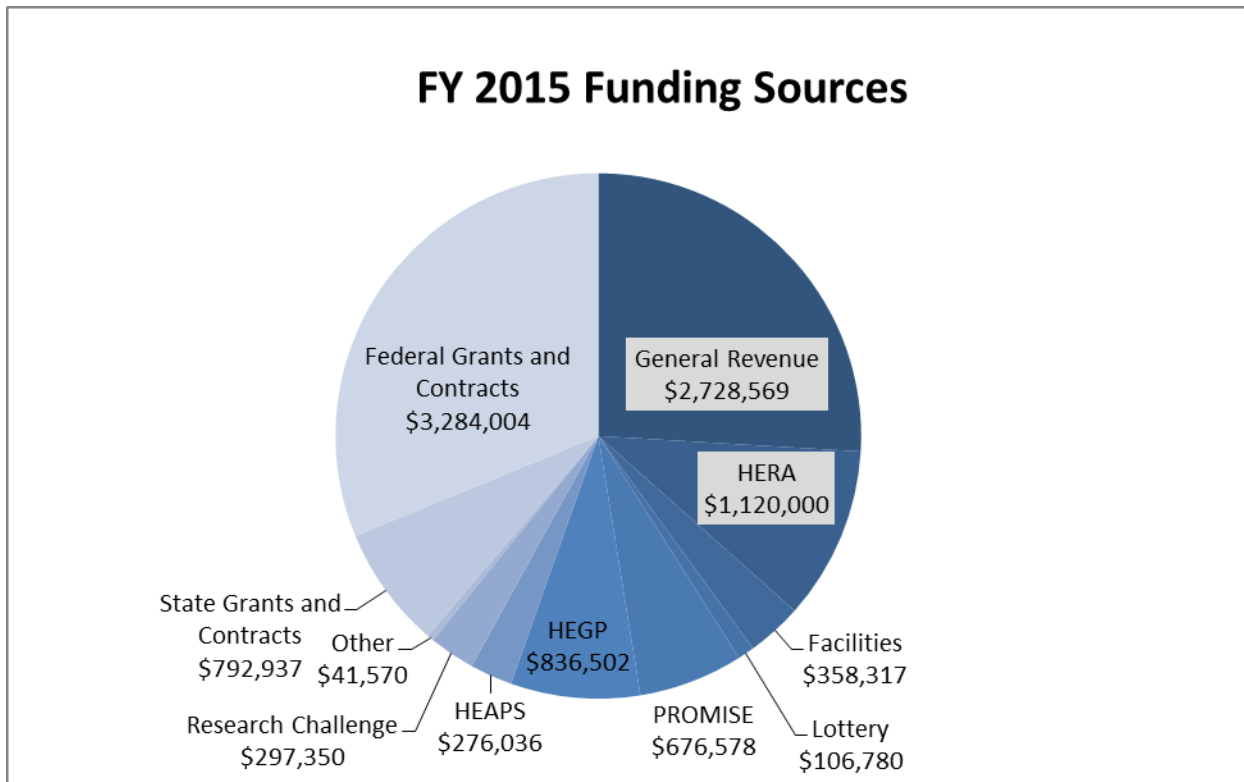


Chart 3

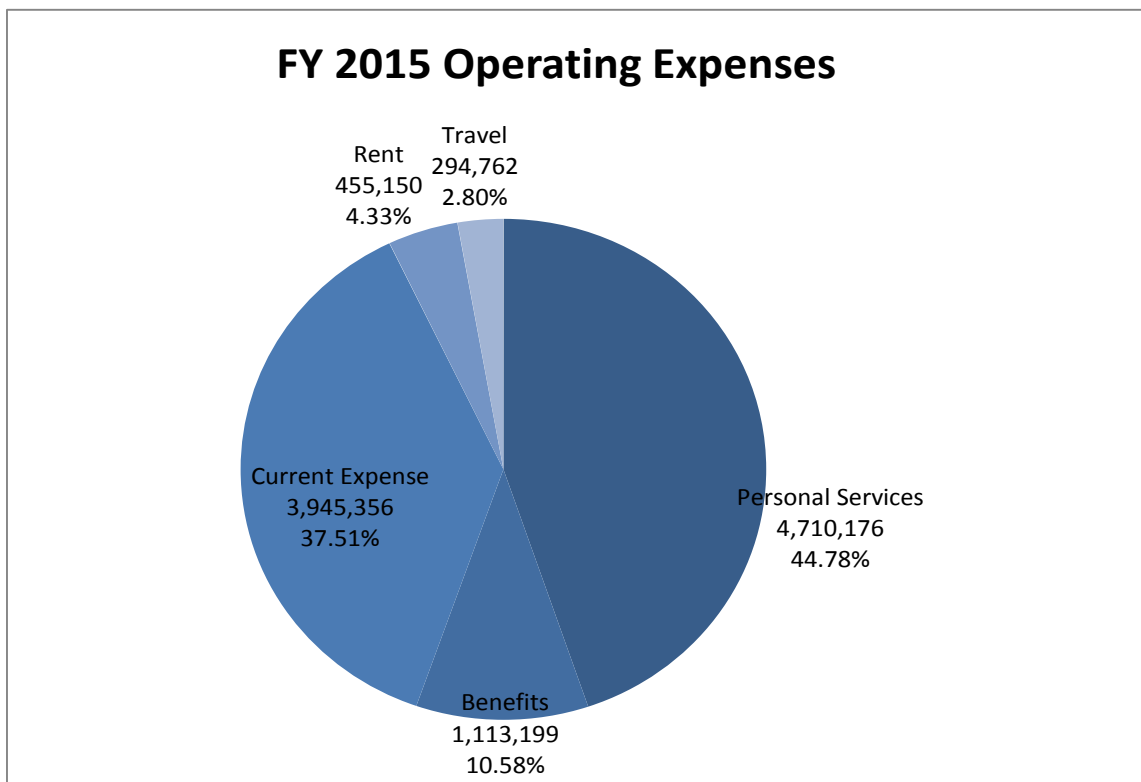


Table 2						
HERA PROJECTS						
FY 2015						
	FY 2014 HEPC Allocation	FY 2015 HEPC Allocation	FY 2014 CTCS Allocation	FY 2015 CTCS Allocation	FY 2014 Total Allocation	FY 2015 Total Allocation
	86.53%	86.42%	13.47%	13.58%	100%	100%
Revenue	\$ 4,739,678	\$ 4,725,467	\$ 769,227	\$ 773,834	\$ 5,508,905	\$ 5,499,301
Estimated Carryover Balance	200,000	200,000	-	-	200,000	200,000
FY 2014 Allocation	4,939,678	4,925,467	769,227	773,834	5,708,905	5,699,301
					-	
Expenditures	\$ 4,691,539	\$ 4,874,149	\$ 708,315	\$ 639,409	\$ 5,399,854	\$ 5,513,558
CTCS Chancellor's Office						
Board of Governors Member & Staff Training			15,000	15,000	15,000	15,000
College Completion Agenda			50,000	50,000	50,000	50,000
Grant Development			35,000	35,000	35,000	35,000
On-Line Course Initiative			25,000		25,000	-
Sector Based Workforce Development Initiative			25,000	25,000	25,000	25,000
Statewide CTC Marketing			60,000	60,000	60,000	60,000
Student Loan Default Management			25,000	25,000	25,000	25,000
HEPC Chancellor's Office						
Board of Governors Member & Staff Training	70,000	70,000			70,000	70,000
Chancellor's Initiatives	70,000	70,000			70,000	70,000
Chancellor's Scholars - Marshall University	75,000	75,000			75,000	75,000
Chancellor's Scholars - West Virginia University	200,000	200,000			200,000	200,000
ERP Implementation	15,000	-			15,000	-
International Education System Support	50,000	50,000			50,000	50,000
Master Plan and Compact Coordination	75,000	75,000			75,000	75,000
West Virginia Campus Compact	45,000	45,000			45,000	45,000
Academic Affairs						
Chancellor's Diversity Initiative	20,000	-			20,000	-
Distance Learning Initiatives (WVROCKS)	125,000	125,000			125,000	125,000
Faculty Development Conference	7,000	9,000	1,000	1,000	8,000	10,000
General Education Assessment	51,622	64,817	8,378	10,183	60,000	75,000
Improving Teach Education		50,000				50,000
International Studies - FACDIS	30,000	-	-	-	30,000	-
International Education Institutional Projects	164,000	135,000	-	-	164,000	135,000
Mathematics Projects	64,527	-	10,473	-	75,000	-
Student Completion Initiative	90,000	75,000			90,000	75,000
Transfer and Articulation Initiative		110,000			-	110,000
WVDE Collaboration/Implementation of CSSS	20,000	-			20,000	-
Science and Research						
Instrumentation Grant Program		100,000				100,000
Health Sciences						
Perinatal Partnership		220,611				220,611
Technology						
WebCT VISTA - Service Contract	240,554	240,554	-	-	240,554	240,554
Finance and Facilities						
Internal Audits	250,000	126,000			250,000	126,000
Campus Safety Training		50,000				50,000
Financial Aid and Student Services						
Higher Education Grant Program	1,548,660	1,376,587	251,340	223,413	1,800,000	1,600,000
Student Services						
Chancellor's Diversity Initiative - Diversity Council		30,000				30,000
Diversity for Equity Initiative Grants	88,000	88,000	20,000	20,000	108,000	108,000
Student Leadership Conference	15,056	15,124	2,444	2,376	17,500	17,500
Student Retention/Recruitment Conference	14,454	-	2,346	-	16,800	-
College Access Campaign	50,000	-			50,000	-
Statewide Access Conference	25,000	70,000			25,000	70,000
WVPASS Student Outreach	25,000	50,000			25,000	50,000
Policy & Planning						
Data Policy Advisory Council Training		10,000				10,000
Economic Research Reports	70,000	70,000			70,000	70,000
Research Studies	100,000	70,000	-	-	100,000	70,000
REMI		105,893				105,893
Central Support Services						
HEPC - Administration	645,275	648,167	104,725	101,833	750,000	750,000
HEPC - Legal	318,336	319,763	51,664	50,237	370,000	370,000
WVNET	129,055	129,633	20,945	20,367	150,000	150,000
Balance	\$ 248,139	\$ 51,318	\$ 60,912	\$ 134,425	\$ 309,051	\$ 185,743
Discretionary Project Funding	\$ 248,139	\$ 51,318	\$ 60,912	\$ 134,425	\$ 309,051	\$ 185,743
Total HEPC & CTC Projects	\$ 4,691,539	\$ 4,874,149	\$ 708,315	\$ 639,409	\$ 5,399,854	\$ 5,513,558

West Virginia Higher Education Policy Commission HERA Projects

Board of Governors (BOG) Member and Staff Training. These funds will be used to support training sessions for new Board of Governors members and staff in August 2014.

Chancellor's Initiatives. These funds will be utilized to fund initiatives of the Chancellor. This includes, but is not limited to the following: special research projects, contracting with experts in various areas, and grants to institutions.

Chancellor's Scholars. These funds are allocated to Marshall University and West Virginia University to supplement existing minority faculty diversity efforts. The program provides funding for graduate assistantships, scholarships, and other resources to ensure adequate funding for selective doctoral students; an academic partnership effort that places minority visiting faculty (graduate students) in teaching roles at selected campuses in West Virginia's public higher education system(s); and the annual sponsorship of a colloquium for aspiring minority doctoral candidates.

ERP Implementation. These funds were used in Fiscal Year 2014 to support the implementation of the statewide enterprise resource planning system by institutions.

International Education System Support. With an increase emphasis on recruitment of international students and internationalization of our curriculum, these funds will be used to assist students with the cost of study abroad and other international opportunities, scholarships for foreign language teacher training, work of the international education consortium and International Education Director, training for institutional personnel on international recruitment and providing services for international students, publicity, and other efforts to achieve a greater degree of internationalization in West Virginia higher education.

Master Plan and Compact Coordination. These funds will be used to ensure the alignment of campus compacts with the Master Plan and for the planning of institutional programs that will advance the implementation of the Master Plan. Expenditures are made for consultant fees and associated travel costs for reviewing institutions compact submission.

West Virginia Campus Compact. These funds will be used to enhance West Virginia's participation with this national network. Campus Compact is a national coalition of college and university presidents having objectives that include: maintaining colleges and universities as vital agents and architects of a diverse democracy; commitment to educating students for responsible citizenship in ways that both deepen their learning and improve the quality of community life.

Chancellor's Diversity Initiative. These funds are requested for support of the Chancellor's Diversity Initiative and the Diversity Council, a statewide effort to evaluate, guide, and improve programs and policies aimed at helping underrepresented students get into and through college. Specific needs are for a (a) statewide campus team meeting in the fall; (b) hiring external experts for consulting on the project; (c) providing support for travel of Council members to meetings and project activities; and (d) covering travel expenses for Commission staff traveling to campuses and meetings.

Distance Learning Initiatives (WVROCKS). These funds will be used to support institutional efforts to provide educational programs through online technology

Faculty Development Conference. These funds will be used to sponsor an event known as the Great Teachers' Seminar. The forum, which is held the last week in June at North Bend State Park, focuses on good teaching methods and provides an opportunity for faculty from all the state's public colleges and universities to come together to share insights, practical hints, etc. on what constitutes good teaching.

General Education Assessment. These funds will be used to assist institutions in their work to develop processes for implementing an assessment program for general education:

International Studies (FACDIS). These funds were provided to FACDIS, which sponsors workshops and other activities that promote the teaching of internationally-focused courses.

International Education Institutional Projects. These funds will be used to provide startup grants, through a competitive application process, to colleges and universities that choose to implement initiatives to increase an international focus on campus. Possible areas would be curricular revisions (global focus), study abroad efforts, and attracting more international faculty to West Virginia institutions.

Mathematics Projects. These funds supported statewide math initiatives in Fiscal Year 2014 that were designed to provide college level opportunities for qualified high school math students. Web-based math courses continue to be developed in college algebra, geometry and trigonometry. A statewide conference of college and university math faculty is supported with the theme of fostering K-12/higher education alignment. It is anticipated that the Benedum Foundation would also award a grant to supplement the project.

Student Completion Initiative. Funding for these initiatives will support the statewide completion agenda through funding to "jump start" summer bridge programs, support prior learning assessment training and support, reverse transfer training and implementation.

Transfer and Articulation Initiative. These funds will be used to support the development of general education articulation work between and among institutions. Grants to develop common 2+2 programs to be used statewide, software and training to support reverse transfer and other transfer related work.

WVDE Collaboration/Implementation of CSSS. These funds were used in FY 2014 to support collaborative training with the WV Department of Education relative to the implementation of the new Common Core State Standards in public school and the implications of those standards on higher education curriculum. Funding will also be used to support collaborative college readiness activities.

Perinatal Partnership Program. These funds will be used to fund the Perinatal Partnership Program previously funded by the state appropriation. Because of budget cuts, this program was moved to the HERA budget.

Instrumentation Grant Program. These funds will be used to support the Division of Science and Research Instrumentation Grants Program. The purpose of this program is to encourage undergraduate students in West Virginia to continue careers in science, math, and engineering. Instrumentation Grants seek to accomplish this by allowing the purchase of modern instruments for advanced undergraduate laboratories and by encouraging the submission of proposals to NSF research, instrumentation or STEM education programs.

WebCT VISTA – Service Contract. These funds will pay for a service contract that ensures support for the online course management software that virtually all institutions use.

Internal Audits. These funds will be used to pay a firm to perform system-wide and also institution specific risk assessments and then draft and implement an internal audit plan.

Campus Safety Training. These funds will be used to promote and support safety training at the institutions.

Higher Education Grant Program. These funds will be used to supplement the State's allocation to the Higher Education Grant Program.

Chancellor's Diversity Initiative – Diversity Council. These funds will support the Diversity Council which will provide advice to the Commission regarding the implementation of recommendations of the Chancellor Diversity Initiative. These recommendations are: facilitate and coordinate all Commission efforts regarding diversity; coordinate in-place diversity efforts; serve as a conduit between campuses/communities and the Commission; and identify, explore and address diversity related issues in the Commission's assigned sector.

Diversity for Equity Initiative Grants. These funds will be used to provide competitive grants to institutions to sponsor programs aimed at achieving social justice, to stage events that demonstrate a commitment to bring about mutual understanding and respect among individuals, to sponsor events to help eliminate all forms of discrimination, and to plan actions that enhance fairness and equity in the distribution of opportunities.

Student Leadership Conference. These funds will be used to support the third annual Student Leadership Conference for student association leaders and newly elected student government leaders from all state public higher education institutions.

Student Retention/Recruitment Conference. These funds will support a conference that will explore best practices in student retention. The conference targets institutional student and academic affairs professionals.

College Access Campaign. These funds will be used for West Virginia's college access campaign. It is designed to inform students, parents and others about the benefits of higher education and how to prepare for education after high school, both academically and financially. Activities will motivate students to pursue higher education through increased awareness of available financial aid and other services.

Statewide Access Conference. These funds will be utilized to fund a statewide access conference to be coordinated by West Virginia GEAR UP staff and include attendees from secondary and postsecondary educational institutions.

WVPASS Student Outreach. These funds will be used for outreach with local schools.

Data Policy Advisory Council Training. These funds will support the Data Policy Advisory Council (DPAC) The Division of Policy and Planning is responsible for the collection and warehousing of student and personnel level data from all system institutions. The DPAC consists of the representatives from all institutions who are responsible for the submission of their campus' data. The Division of Policy and Planning conducts trainings for DPAC to add new data elements, make changes to existing data elements, provide guidance on data submission, and problem solve about system data issues. These trainings include both conference calls as well as an annual face to face meeting.

Economic Research Reports. These funds are being requested to pay for a series of economic research reports from the Bureau of Business and Economic Research at West Virginia University.

Research Studies. These funds will be used for studies of postsecondary education issues that aid in evaluating West Virginia higher education.

REMI. These funds will be used to support the Regional Economic Models, Inc. which consists of REMI, a forecasting and policy analysis model and TranSight, a tool used for the evaluation of the total economic effects of transportation improvements. These are supported by the Bureau for Business and Economic Research at West Virginia University (BBER) and the Center for Business and Economic Research at Marshall University (CBER). The funding for REMI currently flows through the Higher Education Policy Commission (HEPC) which has agreements with the Office of the Governor, WV Department of Tax and Revenue, WV Department of Transportation and the WV Department of Commerce to fund REMI/TranSight through a transfer of funds from these agencies. This project was previously funded through the state appropriation. Because of budget cuts, this program was moved to the HERA budget.

West Virginia Higher Education Policy Commission
Meeting of June 16, 2014

ITEM: Approval of Tuition and Fees for 2014-15 Academic Year

INSTITUTION: All

RECOMMENDED RESOLUTION: *Resolved*, That the West Virginia Higher Education Policy Commission approves tuition and fees for the 2014-15 academic year.

STAFF MEMBER: Ed Magee

BACKGROUND:

West Virginia Code requires the Commission to approve any resident tuition and fee increase in excess of five percent. Commission staff recommends approval of the institutional governing board requests, except where the Commission may elect to impose limitations on proposed tuition and fees for resident undergraduate students.

As in previous years, the institutions were asked to align prices with internal strategic and state goals regarding affordability, quality of instruction, retention, and financial strength. These goals were reviewed in relation to the institutions' relative market positions that will affect their pricing flexibility. In considering changes to non-resident tuition and fees, capacity utilization and revenue maximization strategies influence a decision to increase prices.

Institutions face a 2.6% appropriation reduction in state support for fiscal year 2015 as costs continue to increase. The Higher Education price index increased 1.6 percent for 2013, while the overall Consumer Price Index increased 1.5 percent.

West Virginia Higher Education Policy Commission


Summary of Regular Tuition and Fees - 2014-15 Academic Year Resident Undergraduate Students

Institution	Tuition and Fees 2013-14	Tuition and Fees 2014-15	Increase Over 2013-14	Percentage of Increase	Increase Excluding Special Equity
Bluefield State College	\$ 5,564	\$ 5,832	\$ 268	4.8%	4.8%
Concord University	\$ 6,002	\$ 6,422	\$ 420	7.0%	5.0%
Fairmont State University	\$ 5,824	\$ 6,306	\$ 482	8.3%	6.6%
Fairmont State University - Nursing (New)	\$ 5,824	\$ 6,806	\$ 982	16.9%	15.2%
Fairmont State University - Business (New)	\$ 5,824	\$ 6,606	\$ 782	13.4%	11.8%
Glenville State College	\$ 6,384	\$ 6,696	\$ 312	4.9%	4.9%
Marshall University	\$ 6,216	\$ 6,526	\$ 310	5.0%	5.0%
Shepherd University	\$ 6,256	\$ 6,570	\$ 314	5.0%	5.0%
West Liberty University	\$ 6,226	\$ 6,412	\$ 186	3.0%	3.0%
WLU (RN to BSN) Res/Metro/Non-Res	\$ 5,430	\$ 5,930	\$ 500	9.2%	9.2%
WLU BA in Organiz. Leadership and Admin Res/Metro/Non Res	\$ 6,910	\$ 6,910	\$ -	0.0%	0.0%
WLU Nursing & Dental Hygiene	\$ 7,162	\$ 7,362	\$ 200	2.8%	2.8%
WLU College of Science (Excludes Nursing & Dental Hygiene)	\$ 6,502	\$ 6,712	\$ 210	3.2%	3.2%
WLU Business, Graphic Design and Broadcast Journalism	\$ 6,446	\$ 6,662	\$ 216	3.4%	3.4%
West Virginia State University	\$ 5,932	\$ 6,228	\$ 296	5.0%	5.0%
West Virginia University	\$ 6,456	\$ 6,960	\$ 504	7.8%	7.8%
WVU Institute of Technology	\$ 5,808	\$ 6,048	\$ 240	4.1%	4.1%
WVU - Potomac State College	\$ 3,336	\$ 3,480	\$ 144	4.3%	4.3%
Bachelor's Degree	\$ 4,128	\$ 4,320	\$ 192	4.7%	4.7%

West Virginia Higher Education Policy Commission

Regular Tuition and Fees - 2014-15 Academic Year

Undergraduate Students

Institution	Tuition and Fees 2013-14	Tuition and Fees 2014-15	Increase Over 2013-14	Percentage of Increase	(Less) Special Equity Fee Increase	Percentage of Increase (Less) Special Equity Fee	Additional Revenue
Bluefield State College							
Resident	\$ 5,564	\$ 5,832	\$ 268	4.8%	\$ -	4.8%	
Metro	\$ 8,040	\$ 8,448	\$ 408	5.1%	\$ -	5.1%	
Non-Resident	\$ 10,536	\$ 11,064	\$ 528	5.0%	\$ -	5.0%	
Concord University							
Resident	\$ 6,002	\$ 6,422	\$ 420	7.0%	\$ 120	5.0%	
Non-Resident	\$ 13,332	\$ 14,118	\$ 786	5.9%	\$ 120	5.0%	
Fairmont State University							
Regular Undergraduate							
Resident	\$ 5,824	\$ 6,306	\$ 482	8.3%	\$ 96	6.6%	\$1,498,192
Non-Resident	\$ 12,288	\$ 13,306	\$ 1,018	8.3%	\$ 96	7.5%	
Nursing (New)							
Resident	\$ 5,824	\$ 6,806	\$ 982	16.9%	\$ 96	15.2%	
Non-Resident	\$ 12,288	\$ 13,806	\$ 1,518	12.4%	\$ 96	11.6%	
Business (New)							
Resident	\$ 5,824	\$ 6,606	\$ 782	13.4%	\$ 96	11.8%	
Non-Resident	\$ 12,288	\$ 13,606	\$ 1,318	10.7%	\$ 96	9.9%	
Glenville State College							
Resident	\$ 6,384	\$ 6,696	\$ 312	4.9%	\$ -	4.9%	
Metro	\$ 10,392	\$ 10,920	\$ 528	5.1%	\$ -	5.1%	
Non-Resident	\$ 14,400	\$ 15,120	\$ 720	5.0%	\$ -	5.0%	
Marshall University							
Resident	\$ 6,216	\$ 6,526	\$ 310	5.0%	\$ -	5.0%	
Metro	\$ 10,856	\$ 11,506	\$ 650	6.0%	\$ -	6.0%	
Non-Resident	\$ 14,446	\$ 15,026	\$ 580	4.0%	\$ -	4.0%	
Shepherd University							
Resident	\$ 6,256	\$ 6,570	\$ 314	5.0%	\$ 4	5.0%	
Non-Resident	\$ 15,840	\$ 16,628	\$ 788	5.0%	\$ 4	4.9%	
West Liberty University							
Resident	\$ 6,226	\$ 6,412	\$ 186	3.0%	\$ -	3.0%	
Metro	\$ 11,426	\$ 11,426	\$ -	0.0%	\$ -	0.0%	
Non-Resident	\$ 13,540	\$ 13,540	\$ -	0.0%	\$ -	0.0%	
WLU (RN to BSN)							
Resident/Metro/Non-Resident	\$ 5,430	\$ 5,930	\$ 500	9.2%	\$ -	9.2%	\$8,500
WLU Bachelor of Arts in Organizational Leadership and Administration							
Resident/Metro/Non-Resident	\$ 6,910	\$ 6,910	\$ -	0.0%	\$ -	0.0%	
WLU Nursing & Dental Hygiene							
Resident	\$ 7,162	\$ 7,362	\$ 200	2.8%	\$ -	2.8%	
Metro	\$ 12,318	\$ 12,376	\$ 58	0.5%	\$ -	0.5%	
Non-Resident	\$ 14,390	\$ 14,490	\$ 100	0.7%	\$ -	0.7%	
WLU College of Science (Excludes Nursing & Dental Hygiene)							
Resident	\$ 6,502	\$ 6,712	\$ 210	3.2%	\$ -	3.2%	
Metro	\$ 11,688	\$ 11,726	\$ 38	0.3%	\$ -	0.3%	
Non-Resident	\$ 13,790	\$ 13,840	\$ 50	0.4%	\$ -	0.4%	
WLU Business, Graphic Design and Broadcast Journalism							
Resident	\$ 6,446	\$ 6,662	\$ 216	3.4%	\$ -	3.4%	

Regular Tuition and Fees - 2014-15 Academic Year

Undergraduate Students

Institution	Tuition and Fees 2013-14	Tuition and Fees 2014-15	Increase Over 2013-14	Percentage of Increase	(Less) Special Equity Fee Increase	Percentage of Increase (Less) Special Equity Fee	Additional Revenue
Metro	\$ 11,636	\$ 11,676	\$ 40	0.3%	\$ -	0.3%	
Non-Resident	\$ 13,740	\$ 13,790	\$ 50	0.4%	\$ -	0.4%	
West Virginia State University							
Resident	\$ 5,932	\$ 6,228	\$ 296	5.0%	\$ -	5.0%	
Metro	\$ 10,822	\$ 11,364	\$ 542	5.0%	\$ -	5.0%	
Non-Resident	\$ 13,864	\$ 14,558	\$ 694	5.0%	\$ -	5.0%	
West Virginia University							
Resident	\$ 6,456	\$ 6,960	\$ 504	7.8%	\$ -	7.8%	
Non-Resident	\$ 19,632	\$ 20,424	\$ 792	4.0%	\$ -	4.0%	
WVU Institute of Technology							
Resident	\$ 5,808	\$ 6,048	\$ 240	4.1%	\$ -	4.1%	
Non-Resident	\$ 14,616	\$ 15,192	\$ 576	3.9%	\$ -	3.9%	
WVU - Potomac State College							
Resident	\$ 3,336	\$ 3,480	\$ 144	4.3%	\$ -	4.3%	
Metro	\$ 5,592	\$ 5,760	\$ 168	3.0%	\$ -	3.0%	
Non-Resident	\$ 9,278	\$ 9,456	\$ 178	1.9%	\$ -	1.9%	
Bachelor's Degree							
Resident	\$ 4,128	\$ 4,320	\$ 192	4.7%	\$ -	4.7%	
Metro	\$ 6,552	\$ 6,744	\$ 192	2.9%	\$ -	2.9%	
Non-Resident	\$ 10,344	\$ 10,536	\$ 192	1.9%	\$ -	1.9%	

West Virginia Higher Education Policy Commission
Regular Tuition and Fees - 2014-15 Academic Year
Graduate Students

Institution	Tuition and Fees 2013-14	Tuition and Fees 2014-15	Increase Over 2013-14	Percentage of Increase	(Less) Special Equity Fee Increase	Percentage of Increase (Less) Special Equity Fee	Additional Revenue
Concord University							
Resident	\$ 6,452	\$ 6,894	\$ 442	6.9%	\$ 120	5.0%	
Non-Resident	\$ 11,334	\$ 12,020	\$ 686	6.1%	\$ 120	5.0%	
Fairmont State University							
Regular Graduate							
Resident	\$ 6,404	\$ 6,808	\$ 404	6.3%	\$ 96	4.8%	
Non-Resident	\$ 13,694	\$ 14,582	\$ 888	6.5%	\$ 96	5.8%	
Masters of Architecture (New)							
Resident	\$ 6,404	\$ 7,608	\$ 1,204	18.8%	\$ 96	17.3%	\$ 69,080
Non-Resident	\$ 13,694	\$ 15,382	\$ 1,688	12.3%	\$ 96	11.6%	
Marshall University							
Resident	\$ 6,540	\$ 6,866	\$ 326	5.0%	\$ -	5.0%	
Metro	\$ 11,712	\$ 12,410	\$ 698	6.0%	\$ -	6.0%	
Non-Resident	\$ 15,922	\$ 16,558	\$ 636	4.0%	\$ -	4.0%	
School of Medicine - Professional/Medicine							
Resident	\$ 20,086	\$ 20,086	\$ -	0.0%	\$ -	0.0%	
Non-Resident	\$ 47,676	\$ 47,676	\$ -	0.0%	\$ -	0.0%	
School of Pharmacy - Doctorate							
Resident	\$ 15,936	\$ 17,382	\$ 1,446	9.1%	\$ -	9.1%	\$ 163,398
Non-Resident	\$ 27,926	\$ 30,452	\$ 2,526	9.0%	\$ -	9.0%	
School of Physical Therapy - Doctorate							
Resident	\$ 10,560	\$ 10,696	\$ 136	1.3%	\$ -	1.3%	
Non-Resident	\$ 16,756	\$ 16,968	\$ 212	1.3%	\$ -	1.3%	
School of Medicine - Graduate/Biomedical Science (Excluding Forensic Science)							
Resident	\$ 9,256	\$ 9,256	\$ -	0.0%	\$ -	0.0%	
Metro	\$ 13,476	\$ 13,476	\$ -	0.0%	\$ -	0.0%	
Non-Resident	\$ 19,226	\$ 19,226	\$ -	0.0%	\$ -	0.0%	
School of Medicine - Graduate/Forensic Science							
Resident	\$ 8,226	\$ 8,226	\$ -	0.0%	\$ -	0.0%	
Metro	\$ 12,336	\$ 12,336	\$ -	0.0%	\$ -	0.0%	
Non-Resident	\$ 17,986	\$ 17,986	\$ -	0.0%	\$ -	0.0%	
Masters of Public Health							
Resident	\$ -	\$ 10,386	New	-	\$ -	-	
Non-Resident	\$ -	\$ 22,256	New	-	\$ -	-	
Shepherd University							
Resident	\$ 6,876	\$ 7,182	\$ 306	4.5%	\$ -	4.5%	
Non-Resident	\$ 9,756	\$ 10,242	\$ 486	5.0%	\$ -	5.0%	
West Liberty University							
Resident	\$ 6,374	\$ 6,750	\$ 376	5.9%	\$ -	5.9%	\$ 246,967
Non-Resident	\$ 9,550	\$ 10,512	\$ 962	10.1%	\$ -	10.1%	
Physicians Assistant Program*							
Resident	\$ 12,000	\$ 12,600	\$ 600	5.0%	\$ -	5.0%	
Non-Resident	\$ 18,000	\$ 18,900	\$ 900	5.0%	\$ -	5.0%	
*The above amounts are based on a regular academic term of two semesters. West Liberty University's Physician Assistant Program is accelerated and requires students to enroll for four semesters a year at \$25,200 for resident students and \$37,800 for non-resident students							
West Virginia State University							
Resident	\$ 6,520	\$ 6,846	\$ 326	5.0%	\$ -	5.0%	
Non-Resident	\$ 15,248	\$ 16,010	\$ 762	5.0%	\$ -	5.0%	
West Virginia University							

West Virginia Higher Education Policy Commission
Regular Tuition and Fees - 2014-15 Academic Year
Graduate Students

Institution	Tuition and Fees 2013-14	Tuition and Fees 2014-15	Increase Over 2013-14	Percentage of Increase	(Less) Special Equity Fee Increase	Percentage of Increase (Less) Special Equity Fee	Additional Revenue
Resident	\$ 7,218	\$ 7,794	\$ 576	8.0%	\$ -	8.0%	
Non-Resident	\$ 20,286	\$ 21,096	\$ 810	4.0%	\$ -	4.0%	
Medicine							
Resident	\$ 8,856	\$ 9,324	\$ 468	5.3%	\$ -	5.3%	
Non-Resident	\$ 25,308	\$ 26,298	\$ 990	3.9%	\$ -	3.9%	
WV School of Osteopathic Medicine							
Resident	\$ 20,950	\$ 21,450	\$ 500	2.4%	\$ -	2.4%	
Non-Resident	\$ 50,950	\$ 51,200	\$ 250	0.5%	\$ -	0.5%	

West Virginia Higher Education Policy Commission
Academic Year 2014-15
Special Fees and Charges (Summary of Requested Changes Only)

	Semester/ Occurrence 2013-14	Semester/ Occurrence 2014-15	Increase (Decrease)	Estimated Revenue 2013-14	Revenue Increase 2014-15	Number of Students 2014-15	Estimated Revenue 2014-15
II. Special Fees and Charges							
Bluefield State College:							
Technology Fee (Degree Seeking Students)	\$ 30	\$ 42	\$ 12	\$ 106,800	\$ 33,200	3,300	\$ 140,000
Concord University:							
Reinstatement Fee	\$ 50	\$ 100	\$ 50	\$ 850	\$ 850	17	\$ 1,700
English Language Training Program	\$ 5,913	\$ 6,147	\$ 234	\$ 77,748	\$ 3,042	13	\$ 80,790
Fairmont State University							
Community College Baccalaureate Enhancement Fee (Per Credit Hour)							
Resident	\$ 62	\$ 66	\$ 4	\$ 104,160	\$ 6,720	70	\$ 110,880
Non-Resident	\$ 93	\$ 103	\$ 10	\$ 17,856	\$ 1,920	8	\$ 19,776
E-Learning Course Fee (per 3 hour course) (FS Students)	\$ 75	\$ 150	\$ 75	\$ 300,300	\$ 150,150	2,002	\$ 450,450
University/Graduate Enhancement Fee (per credit hour)							
Resident	\$ 113	\$ 115	\$ 2	\$ 5,424	\$ 96	2	\$ 5,520
Non-Resident	\$ 249	\$ 255	\$ 6	\$ -	\$ -	-	\$ -
Glenville State College							
Art 330	\$ -	\$ 30	\$ 30	\$ -	\$ 600	20	\$ 600
Baccalaureate Degree in Criminal Justice - Correction Officers (per credit hour)	\$ -	\$ 175	\$ 175	\$ -	\$ 8,750	50	\$ 8,750
Graduation Fee (additional degrees)	\$ 25	\$ -	\$ (25)	\$ 250	\$ (250)	0	\$ -
Off-Campus Course Fee (per credit hour)	\$ 20	\$ -	\$ (20)	\$ -	\$ -	0	\$ -
Replacement ID Card	\$ 5	\$ 10	\$ 5	\$ 50	\$ 1,050	110	\$ 1,100
Replacement - Room Key (Pioneer Village)	\$ 50	\$ 75	\$ 25	\$ 50	\$ 100	2	\$ 150
Replacement - Room Key Cylinder	\$ 50	\$ 75	\$ 25	\$ 100	\$ 200	2	\$ 300
Replacement Room Access Card (Goodwin)	\$ 10	\$ 20	\$ 10	\$ 100	\$ 180	14	\$ 280
Marshall University:							
College Tech/Engineering CITE Undergraduate							
Resident	\$ 150	\$ 250	\$ 100	\$ 35,250	\$ 40,750	304	\$ 76,000
Metro and Non-Resident	\$ 250	\$ 350	\$ 100	\$ 21,000	\$ 16,450	107	\$ 37,450
College/Tech/Eng CITE Graduate							
Resident	\$ 250	\$ 350	\$ 100	\$ 27,250	\$ 10,900	109	\$ 38,150
Metro and Non-Resident	\$ 410	\$ 525	\$ 115	\$ 14,760	\$ 4,140	36	\$ 18,900
Application Fees:							
Undergraduate - Readmission	\$ -	\$ 25	\$ 25	\$ -	\$ 7,500	300	\$ 7,500
Masters of Public Health	\$ -	\$ 30	\$ 30	\$ -	\$ 1,200	40	\$ 1,200
Course Fees:							
COHP-MPH - Non-major Course Fee (per 3 hour course)	\$ -	\$ 1,483	\$ 1,483	\$ -	\$ 22,245	2	\$ 22,245
Lab Fees:							
Laboratory Fee - CITE (Engineering Lab Fee)	\$ 50	\$ 100	\$ 50	\$ 15,250	\$ 15,250	305	\$ 30,500
Laboratory Fee - CITE (Computer Science Lab)	\$ 50	\$ 100	\$ 50	\$ 8,750	\$ 8,750	175	\$ 17,500
Laboratory Fee - CITE (Safety Lab Fee)	\$ -	\$ 100	\$ 100	\$ -	\$ 13,200	132	\$ 13,200
Laboratory Fee - COHP (SOK Clinical Lab)	\$ 25	\$ 50	\$ 25	\$ 10,000	\$ 10,000	400	\$ 20,000
Laboratory Fee - Health Sciences (Clinical Lab Science, Communication Disorders, Dietetics)	\$ 50	\$ 75	\$ 25	\$ 16,100	\$ 8,050	322	\$ 24,150
Laboratory Fee - Health Professions [Nursing]	\$ 100	\$ 125	\$ 25	\$ 87,500	\$ 21,875	875	\$ 109,375
Other Fees:							
Electronic Course Fee per credit hour - Undergraduate	\$ 215	\$ 237	\$ 22	\$ 8,170,000	\$ 836,000	4,432	\$ 9,006,000
Electronic Course Fee per credit hour - Graduate	\$ 297	\$ 327	\$ 30	\$ 2,970,000	\$ 300,000	1,239	\$ 3,270,000
Electronic Course Fee per credit hour - High School	\$ 122	\$ 134	\$ 12	\$ 15,860	\$ 1,560	93	\$ 17,420

West Virginia Higher Education Policy Commission
Academic Year 2014-15
Special Fees and Charges (Summary of Requested Changes Only)

	Semester/ Occurrence 2013-14	Semester/ Occurrence 2014-15	Increase (Decrease)	Estimated Revenue 2013-14	Revenue Increase 2014-15	Number of Students 2014-15	Estimated Revenue 2014-15
II. Special Fees and Charges							
Shepherd University:							
MBA Major Field Test (exam fee to be paid to vendor)	\$ -	\$ 35	\$ 35	\$ -	\$ 770	22	\$ 770
West Liberty University							
ADA Accommodation Evaluation	\$ -	\$ 400	\$ 400		\$ -		\$ -
Credit Hour Overload Registration Fee (19+ hours)	\$ 100	\$ 250	\$ 150	\$ 45,000	\$ 57,000	380	\$ 95,000
Dental Hygiene Instrument Kit	\$ 1,175	\$ 1,225	\$ 50	\$ 41,125	\$ 1,500	30	\$ 36,750
Dental Hygiene Side Kick Instrument Sharpened	\$ 890	\$ 920	\$ 30	\$ 31,150	\$ 900	30	\$ 27,600
Dental Hygiene Ultrasonic Instrument	\$ 65	\$ 70	\$ 5	\$ 2,275	\$ 150	30	\$ 2,100
Dental Hygiene X-Ray XCP Instruments	\$ 205	\$ 220	\$ 15	\$ 7,175	\$ 450	30	\$ 6,600
Dental Hygiene Clinic IV **	\$ 65	\$ 70	\$ 5	\$ 2,275	\$ 150	30	\$ 2,100
Electronic On-line Course	\$ 100	\$ 125	\$ 25	\$ 230,000	\$ 57,500	2,300	\$ 287,500
HESI Med Surge	\$ 90	\$ 150	\$ 60	\$ 2,700	\$ 1,800	30	\$ 4,500
HESI Maternity	\$ 45	\$ 100	\$ 55	\$ 1,350	\$ 1,650	30	\$ 3,000
HESI Pediatrics	\$ 45	\$ -	\$ (45)	\$ 1,350	\$ (1,350)	30	\$ -
HESI Pharmacology	\$ 90	\$ 150	\$ 60	\$ 2,700	\$ 1,800	30	\$ 4,500
Drug Screening/Critical Thinking Exams	\$ 10	\$ 15	\$ 5	\$ 300	\$ 150	30	\$ 450
Laptop Fee (Non Pell Eligible)	\$ -	\$ 200	\$ 200		\$ -		\$ -
Late Registration	\$ 80	\$ 100	\$ 20	\$ 55,000	\$ 13,760	688	\$ 68,800
PA Application	\$ 25	\$ 75	\$ 50	\$ 185,000	\$ 35,000	700	\$ 52,500
West Virginia State University:							
Application Fees:							
Graduate - In/state	\$ 24	\$ 25	\$ 1	\$ 600	\$ 25	25	\$ 625
Graduate - Out/state	\$ 34	\$ 35	\$ 1	\$ 510	\$ 15	15	\$ 525
Course Fees:							
Applied Music Fee	\$ 35	\$ 37	\$ 2	\$ 3,488	\$ 212	100	\$ 3,700
Applied Music Fee (Non-music majors only)	\$ 118	\$ 124	\$ 6	\$ 3,532	\$ 188	30	\$ 3,720
Art Fee	\$ 41	\$ 43	\$ 2	\$ 16,568	\$ 632	400	\$ 17,200
Communications Fee	\$ 35	\$ 37	\$ 2	\$ 20,928	\$ 1,272	600	\$ 22,200
Science Lab Fee	\$ 47	\$ 49	\$ 2	\$ 65,618	\$ 2,982	1,400	\$ 68,600
English Course Fee	\$ 5	\$ 6	\$ 1	\$ 3,000	\$ 600	600	\$ 3,600
HHP 106 & HHP 122	\$ 12	\$ 13	\$ 1	\$ 1,199	\$ 101	100	\$ 1,300
Math 020 Course Fee	\$ -	\$ 30	\$ 30	\$ -	\$ 3,000	100	\$ 3,000
Math Computer Science Fee	\$ -	\$ 30	\$ 30	\$ -	\$ 3,000	100	\$ 3,000
Internship Fee	\$ 100	\$ 105	\$ 5	\$ 7,500	\$ 375	75	\$ 7,875
Diploma Replacement	\$ 29	\$ 31	\$ 2	\$ 725	\$ 50	25	\$ 775
Thesis Binding Fee (formerly Electronic Thesis Fee)	\$ 153	\$ 160	\$ 7	\$ 2,295	\$ 105	15	\$ 2,400
Graduation and Diploma	\$ 130	\$ 136	\$ 6	\$ 42,900	\$ 1,980	330	\$ 44,880
Graduation (Graduate) and Diploma	\$ 130	\$ 136	\$ 6	\$ 1,297	\$ 63	10	\$ 1,360
Capitol Center Course Fee (per credit hour)	\$ 118	\$ 124	\$ 6	\$ 14,160	\$ 720	120	\$ 14,880
Information Literacy Fee	\$ -	\$ 30	\$ 30	\$ -	\$ 30,000	1,000	\$ 30,000
Internet Course Fee - Undergraduate (Web 80-100)	\$ 130	\$ 136	\$ 6	\$ 260,000	\$ 12,000	2,000	\$ 272,000
Internet Course Fee - Graduate (Web 80-100)	\$ 189	\$ 198	\$ 9	\$ 1,886	\$ 94	10	\$ 1,980
Internet Course Fee - Online (Web-50)	\$ 50	\$ 53	\$ 3	\$ 40,000	\$ 2,400	800	\$ 42,400
Key Deposit	\$ 10	\$ 10	\$ -	\$ 2,000	\$ -	200	\$ 2,000
Late Registration	\$ 29	\$ 31	\$ 2	\$ 4,640	\$ 320	160	\$ 4,960
Campus Fee - Non-WVSU Only	\$ 250	\$ 263	\$ 13	\$ 20,000	\$ 1,040	80	\$ 21,040
ID Card Replacement	\$ -	\$ 20	\$ 20	\$ -	\$ 400	20	\$ 400
Parking - Full Year WVSU Faculty and Staff	\$ 106	\$ 111	\$ 5	\$ 34,891	\$ 1,739	330	\$ 36,630
Second Vehicle Full Year WVSU Faculty and Staff	\$ 53	\$ 56	\$ 3	\$ 534	\$ 26	10	\$ 560
Parking - Full Year WVSU Students	\$ 88	\$ 93	\$ 5	\$ 272,800	\$ 15,500	3,100	\$ 288,300
Second Vehicle WVSU student One Semester	\$ 12	\$ 13	\$ 1	\$ 600	\$ 50	50	\$ 650

West Virginia Higher Education Policy Commission
Academic Year 2014-15
Special Fees and Charges (Summary of Requested Changes Only)

II. Special Fees and Charges	Semester/ Occurrence 2013-14	Semester/ Occurrence 2014-15	Increase (Decrease)	Estimated Revenue 2013-14	Revenue Increase 2014-15	Number of Students 2014-15	Estimated Revenue 2014-15
Second Vehicle WVSU student Full Year	\$ 24	\$ 25	\$ 1	\$ 1,199	\$ 51	50	\$ 1,250
Parking-Adjunct per course per semester	\$ -	\$ 9	\$ 9	\$ -	\$ 450	50	\$ 450
Parking Replacement	\$ 12	\$ 13	\$ 1	\$ 600	\$ 50	50	\$ 650
Parking - One Semester Fall, Spring WVSU students	\$ 47	\$ 49	\$ 2	\$ 4,687	\$ 213	100	\$ 4,900
Parking - January thru August WVSU student	\$ 64	\$ 68	\$ 4	\$ 6,400	\$ 400	100	\$ 6,800
Parking - Summer	\$ 35	\$ 37	\$ 2	\$ 872	\$ 53	25	\$ 925
Placement Testing Fee	\$ 24	\$ 25	\$ 1	\$ 2,398	\$ 102	100	\$ 2,500
Proctor Testing Fee	\$ 35	\$ 37	\$ 2	\$ 490	\$ 28	14	\$ 518
Regents' BA Degree Evaluation	\$ 353	\$ 371	\$ 18	\$ 14,120	\$ 720	40	\$ 14,840
Regents' BA Degree Posting Fee (per credit hour)	\$ 12	\$ 13	\$ 1	\$ 7,320	\$ 610	610	\$ 7,930
First Time Residence Fee	\$ 100	\$ -	\$ (100)	\$ 10,000	\$ (10,000)	100	\$ -
Residence Hall Breakage/Reservation Deposit *non-refundable	\$ -	\$ 100	\$ 100	\$ -	\$ 29,100	291	\$ 29,100
ROTC Activity Fee	\$ 35	\$ 37	\$ 2	\$ 2,625	\$ 150	75	\$ 2,775
Military Science Designated Course Fee (PT Classes)	\$ 35	\$ 37	\$ 2	\$ 875	\$ 50	25	\$ 925
Off-Campus Instruction (per credit hour up to 12 hours maximum)	\$ 23	\$ 24	\$ 1	\$ 572	\$ 28	25	\$ 600
West Virginia University:							
Common Application Fee for Undergraduate Applicants		\$ 45	\$ 45				
Late Payment Fee	\$ 50	\$ -	\$ (50)				
Late Registration Fee	\$ 50	\$ -	\$ (50)				
Late Payment Percent of Outstanding Balance	New	1.50%	1.50%				
Pre-College Algebra Workshop	\$ 200	\$ 250	\$ 50				
Math Prep for Quantitative Reasoning Assessment		\$ 50	\$ 50				
Reinstatement Fee	\$ 20	\$ 100	\$ 80				
Transcript Fee	\$ 18	\$ 12	\$ (6)				
Rush order Transcript Fee	New	\$ 18	\$ 18				
Summer Service Access ¹	New	\$ 150	\$ 150				
Student Health Insurance (assessed in Fall and Spring) ²	New	\$ 724	\$ 724				
Student Health Insurance (assessed in Summer) ²	New	\$ 150	\$ 150				
Potomac State College of West Virginia University:							
Late Registration Fee	\$ 50	\$ -	\$ (50)				
Late Payment Percent of Outstanding Balance	New	1.50%	1.50%				
Per Credit Hour Prior Learning Assessment Fee	New	\$ 10	\$ 10				
Portfolio Prior Learning Assessment Fee	New	\$ 300	\$ 300				
Parking Fee	New	\$ 40	\$ 40				
Transcript Fee	New	\$ 9	\$ 9				
Course Based Fees:							
Off-Campus Resource Fee (per credit hour)	\$ 51	\$ -	\$ (51)				
Study Abroad Off-Campus Fee - Per Credit Hour	\$ 50	\$ -	\$ (50)				
Community Interest Course Fee	\$ -	\$ 75	\$ 75				
Early Start Fees per Credit Hour - Minimum		\$ 25	\$ 25				
Early Start Fees per Credit Hour - Maximum		\$ 90	\$ 90				
West Virginia University Institute of Technology:							
Late Payment Fee	\$ 50	\$ -	\$ (50)				
Late Payment Percent of Outstanding Balance	New	1.50%	1.50%				
Student Health Insurance (fall and spring)	New	\$ 724	\$ 724				
Student Health Insurance (summer)	New	\$ 150	\$ 150				
WV School of Osteopathic Medicine:							
No Increase Requested							

West Virginia Higher Education Policy Commission

Academic Year 2014-15 (Per Semester Rate)

Room and Board Rates

III. Room and Board Charges	Rate Per Semester 2013-14	Requested Rate Per Semester 2014-15	Increase (Decrease)	Percentage of Increase
Concord University:				
Residence Hall excluding North & South Towers				
Single Room	\$ 2,535	\$ 2,637	\$ 102	4.0%
Double Room	\$ 1,914	\$ 1,991	\$ 77	4.0%
Triple/Suite	\$ 1,914	\$ 1,991	\$ 77	4.0%
North & South Towers				
Single Room	\$ 2,745	\$ 2,855	\$ 110	4.0%
Double Room	\$ 2,124	\$ 2,209	\$ 85	4.0%
Triple/Suite	\$ 2,124	\$ 2,209	\$ 85	4.0%
Board	\$ 1,844	\$ 1,918	\$ 74	4.0%
Fairmont State University				
Bryant Place (singles)	\$ 2,584	\$ 2,714	\$ 130	5.0%
Bryant Place (doubles)	\$ 2,182	\$ 2,291	\$ 109	5.0%
Prichard (double)	\$ 1,917	\$ 2,013	\$ 96	5.0%
Morrow (double)	\$ 1,917	\$ 2,013	\$ 96	5.0%
Pence (double)	\$ 1,917	\$ 2,013	\$ 96	5.0%
Note: Damage Deposit Dorms \$200.00				
Board - 15 Meal Plan with 65 points (5-day)	\$ 1,673	\$ 1,722	\$ 49	2.9%
Board - 19 Meal Plan with 75 points (7-day)	\$ 1,832	\$ 1,887	\$ 55	3.0%
Board - new 15 Meal Plan with 150 points (7-day)	\$ 1,761	\$ 1,813	\$ 52	3.0%
Board - new 12 Meal Plan with 225 points (5-day)	\$ 1,698	\$ 1,748	\$ 50	2.9%
Glenville State College:				
Pickens Hall (Scott Suites)				
Double	\$ 2,000	\$ 2,100	\$ 100	5.0%
Goodwin Hall				
Single	\$ 3,120	\$ 3,275	\$ 155	5.0%
Double	\$ 2,535	\$ 2,660	\$ 125	4.9%
Board Plan	\$ 1,870	\$ 1,960	\$ 90	4.8%
Micro-Frig Rental	\$ 20	\$ 25	\$ 5	25.0%
Pickens Hall:				
Scott Wing - furnished suite for married couples	\$ 3,000	\$ 3,150	\$ 150	5.0%
Pioneer Village	\$ 2,965	\$ 3,110	\$ 145	4.9%

West Virginia Higher Education Policy Commission

Academic Year 2014-15 (Per Semester Rate)

Room and Board Rates

III. Room and Board Charges	Rate Per Semester 2013-14	Requested Rate Per Semester 2014-15	Increase (Decrease)	Percentage of Increase
Marshall University:				
Holderby Hall				
Deluxe Single	\$ 3,251	\$ 3,153	\$ (98)	-3.0%
Twin Towers:				
Deluxe Single	\$ 3,542	\$ 3,542	\$ -	
Double Room	\$ 2,542	\$ 2,542	\$ -	
Buskirk:				
Deluxe Single	\$ 3,542	\$ 3,613	\$ 71	2.0%
Double	\$ 2,542	\$ 2,593	\$ 51	2.0%
Marshall Commons:				
Single Room Suite	\$ 3,976	\$ 3,976	\$ -	
Double Room Suite	\$ 2,979	\$ 2,979	\$ -	
First Year Residents Hall (Capstone)				
Double Room with Bath	\$ 2,868	\$ 2,954	\$ 86	3.0%
Summer Housing				
Single Room Suite *	\$ 1,107	\$ 1,107	\$ -	
Double Room Suite *	\$ 795	\$ 795	\$ -	
Early Arrival / Break Housing				
Single Room Suite	\$ -	\$ 40	\$ 40	New
Double Room Suite	\$ -	\$ 30	\$ 30	New
Off-Campus Overflow (Used only when needed)				
Single occupancy/per day	\$ 42	\$ 40	\$ (2)	-4.8%
Double occupancy/per day	\$ 21	\$ 30	\$ 9	42.9%
Board - Unlimited w/\$50 Flex Dollars	\$ 1,760	\$ 1,819	\$ 59	3.4%
Board - Unlimited w/\$150 Flex Dollars	\$ 1,860	\$ 1,919	\$ 59	3.2%
Board - Unlimited w/\$250 Flex Dollars	\$ 1,960	\$ 2,019	\$ 59	3.0%
Board - 15 Meal Plan	\$ 1,672	\$ 1,718	\$ 46	2.8%
Board - 15 Meal Plan w/\$100 Flex Dollars	\$ 1,772	\$ 1,818	\$ 46	2.6%
Board - 15 Meal Plan w/\$200 Flex Dollars	\$ 1,872	\$ 1,918	\$ 46	2.5%
Board - 10 Meal Plan	\$ 1,343	\$ 1,388	\$ 45	3.4%
Board - Commuter Meal Plan				
50 Meals w/\$50 Flex Dollars	\$ 394	\$ 410	\$ 16	4.1%
30 Meals w/\$50 Flex Dollars	\$ 263	\$ 270	\$ 7	2.7%
20 Meals w/\$50 Flex Dollars	\$ 204	\$ 210	\$ 6	2.9%
Ultimate Access Meal Plan	\$ -	\$ 2,277	\$ 2,277	New
Ultimate Access Summer Meal Plan	\$ -	\$ 1,815	\$ 1,815	New
Summer Unlimited Meal Plan	\$ 567	\$ 567	\$ -	
Shepherd University:				
Gardiner, Kenamond and Turner,				
Double	\$ 2,420	\$ 2,445	\$ 25	1.0%
Single	\$ 3,630	\$ 3,668	\$ 38	1.0%
Shaw and Thacher Halls:				
Double	\$ 2,470	\$ 2,565	\$ 95	3.8%

West Virginia Higher Education Policy Commission

Academic Year 2014-15 (Per Semester Rate)

Room and Board Rates

III. Room and Board Charges	Rate Per Semester 2013-14	Requested Rate Per Semester 2014-15	Increase (Decrease)	Percentage of Increase
Single	\$ 3,705	\$ 3,848	\$ 143	3.9%
Burkhart, Moler, Yost, Miller, Martin, Lurry, and Boteler Halls:				
Suite/Double	\$ 2,815	\$ 2,950	\$ 135	4.8%
Suite/Single	\$ 4,222	\$ 4,425	\$ 203	4.8%
Board (average)	\$ 1,980	\$ 2,022	\$ 42	2.1%
West Liberty University:				
Residence Hall Capital Fee	\$ 415	\$ 415		
Single-All Others	\$ 2,695	\$ 2,745	\$ 50	1.9%
Double-All Others	\$ 1,800	\$ 1,850	\$ 50	2.8%
Single-Rogers Hall	\$ 2,695	\$ 2,695	\$ -	
Double-Rogers Hall	\$ 1,800	\$ 1,800	\$ -	
University Place	\$ 2,890	\$ 2,890	\$ -	
Board				
Regular meal plan	\$ 1,825	\$ 1,915	\$ 90	4.9%
5 meal plan	\$ 625	\$ 650	\$ 25	4.0%
50 meal block plan	\$ 350	\$ 350	\$ -	
Cable & Internet Fee	\$ 145	\$ 145	\$ -	
West Virginia State University:				
All Residence Halls:				
Keith Scholars Hall 2BR	\$ -	\$ 3,350	\$ 3,350	New
Keith Scholars Hall 2BR Handicap	\$ -	\$ 3,350	\$ 3,350	New
Keith Scholars Hall 2BR Resident Advisor/Assistant Unit	\$ -	\$ 3,475	\$ 3,475	New
Keith Scholars Hall 3BR	\$ -	\$ 3,350	\$ 3,350	New
Keith Scholars Hall 4BR	\$ -	\$ 3,350	\$ 3,350	New
Keith Scholars Hall 4BR Handicap	\$ -	\$ 3,350	\$ 3,350	New
Sullivan West Single	\$ 2,670	\$ 2,804	\$ 134	5.0%
Sullivan West Double	\$ 1,843	\$ 1,935	\$ 92	5.0%
Sullivan East Double	\$ 1,843	\$ 1,935	\$ 92	5.0%
Sullivan East Single	\$ 2,670	\$ 2,804	\$ 134	5.0%
Sullivan East Independent (8th Floor) (no double occupand	\$ 2,797	\$ 2,937	\$ 140	5.0%
Dawson Single	\$ 2,733	\$ 2,979	\$ 246	9.0%
Dawson Double	\$ 1,907	\$ 2,079	\$ 172	9.0%
Dawson Room (Summer only) per week	\$ 212	\$ 250	\$ 38	17.9%
Sullivan Room (Summer only) per week	\$ 212	\$ 223	\$ 11	5.2%
Keith Scholars Room (Summer only) per week	\$ -	\$ 425	\$ 425	New
Board Plans:				
Board - Option #1	\$ 1,968	\$ 2,066	\$ 98	5.0%

West Virginia Higher Education Policy Commission

Academic Year 2014-15 (Per Semester Rate)

Room and Board Rates

III. Room and Board Charges	Rate Per Semester 2013-14	Requested Rate Per Semester 2014-15	Increase (Decrease)	Percentage of Increase
Board - Option #2	\$ 1,741	\$ 1,828	\$ 87	5.0%
Board - Option #3	\$ 1,798	\$ 1,888	\$ 90	5.0%
Board (Summer only) per week	\$ 159	\$ 167	\$ 8	5.0%
Dining Dollars (minimum opening balance)	\$ 150	\$ 150	\$ -	
Commuter Plan	\$ 240	\$ (240)	\$ -	
Commuter Plan - New students/new transfers	\$ 240	\$ 300	\$ 60	25.0%
Commuter Plan - Returning students	\$ 240	\$ 270	\$ 30	12.5%
Faculty/Staff Plans				
Block 25	\$ 123	\$ 129	\$ 6	4.9%
Block 50	\$ 235	\$ 247	\$ 12	5.1%
West Virginia University:				
Residence Hall Rooms ¹				
Single room	\$ 3,047	\$ 3,108	\$ 61	2.0%
Double room	\$ 2,429	\$ 2,478	\$ 49	2.0%
Triple room	\$ 2,305	\$ 2,351	\$ 46	2.0%
Quad room	\$ 2,170	\$ 2,213	\$ 43	2.0%
Single Occupancy in Double Room	\$ 3,483	\$ 3,553	\$ 70	2.0%
Single suite	\$ 3,047	\$ 3,108	\$ 61	2.0%
Double suite	\$ 2,586	\$ 2,638	\$ 52	2.0%
Triple suite	\$ 2,561	\$ 2,612	\$ 51	2.0%
Quad suite	\$ 2,539	\$ 2,590	\$ 51	2.0%
Fieldcrest Hall				
Single Suite	\$ 3,097	\$ 3,159	\$ 62	2.0%
Double Suite	\$ 3,483	\$ 3,553	\$ 70	2.0%
Triple Suite	\$ 2,632	\$ 2,685	\$ 53	2.0%
Quad Suite	\$ 2,608	\$ 2,660	\$ 52	2.0%
	\$ 2,583	\$ 2,635	\$ 52	2.0%
Summit Hall				
Single Suite	\$ 3,134	\$ 3,197	\$ 63	2.0%
Double Suite	\$ 2,661	\$ 2,714	\$ 53	2.0%
Stalnaker Hall				
Single Suite	\$ 3,203	\$ 3,267	\$ 64	2.0%
Double Suite	\$ 2,722	\$ 2,776	\$ 54	2.0%
Lincoln Hall				
Single room, shared bath	\$ 3,203	\$ 3,267	\$ 64	2.0%
Single suite, private bath	\$ 3,203	\$ 3,267	\$ 64	2.0%
Double suite	\$ 3,071	\$ 3,132	\$ 61	2.0%
Honors Hall				

West Virginia Higher Education Policy Commission

Academic Year 2014-15 (Per Semester Rate)

Room and Board Rates

III. Room and Board Charges	Rate Per Semester 2013-14	Requested Rate Per Semester 2014-15	Increase (Decrease)	Percentage of Increase
Single Suite	\$ 3,250	\$ 3,315	\$ 65	2.0%
Double Suite	\$ 3,114	\$ 3,176	\$ 62	2.0%
Board Plans				
20 Meals per week Plan w/\$50 Bonus Bucks	\$ 2,240	\$ 2,313	\$ 73	3.3%
15 Meals per week Plan w/\$50 Bonus Bucks	\$ 1,970	\$ 2,034	\$ 64	3.2%
Blue Plan - 160 meals + \$300 Bonus Bucks	\$ 1,826	\$ 1,885	\$ 59	3.2%
Gold Plan - 220 +300 Bonus Bucks	\$ 2,317	\$ 2,392	\$ 75	3.2%
Gold Plan Refills	\$ 165	\$ 176	\$ 11	6.7%
Blue Plan Refills	\$ 170	\$ 176	\$ 6	3.5%
Upper Class Elite: 80 meals/semester with \$100 Bonus Bucks	\$ 835	\$ 862	\$ 27	3.2%
Upper Class Elite: 80 meals/semester	\$ 438	\$ 452	\$ 14	3.2%
¹ Applies to Evansdale Residential Complex, Arnold, Boreman, Dadisman, Spruce House and Pierpont.				
WVU Institute of Technology				
Residence Hall Rooms				
Maclin Hall	\$ 3,353	\$ 3,353	\$ -	0.0%
Single room	\$ 2,596	\$ 2,596	\$ -	0.0%
Double room - Fall & Spring Semesters	\$ 3,137	\$ 3,137	\$ -	0.0%
Double room as a Single	\$ 3,028	\$ 3,028	\$ -	0.0%
Private Double Suite Room	\$ 3,028	\$ 3,028	\$ -	0.0%
Double Suite Room	\$ 3,245	\$ 3,245	\$ -	0.0%
Double Suite Room as a Single				
Ratliff Hall	\$ 3,137	\$ 3,137	\$ -	0.0%
Private Double Suite Room as a Single	\$ 2,921	\$ 2,921	\$ -	0.0%
Double Room as a Single	\$ 2,163	\$ 2,163	\$ -	0.0%
Double Room	\$ 2,379	\$ 2,379	\$ -	0.0%
Private Double Suite Room				
Summer Daily Rate	\$ 23	\$ 23	\$ -	0.0%
Board Plans				
10 Meal per week Plan (per semester)	\$ 1,547	\$ 1,593	\$ 46	3.0%
15 Meal per week Plan (per semester)	\$ 1,676	\$ 1,726	\$ 50	3.0%
19 Meal per week Plan (per semester)	\$ 1,801	\$ 1,855	\$ 54	3.0%
25 Meal Plan (per semester)	\$ 191	\$ 197	\$ 6	3.1%
50 Meal Plan (per semester)	\$ 369	\$ 380	\$ 11	3.0%
80 Meal Plan (per semester)	\$ 571	\$ 588	\$ 17	3.0%
Potomac State College of West Virginia University:				
Residence Hall Rooms ¹				
Single room	\$ 2,247	\$ 2,348	\$ 101	4.5%

West Virginia Higher Education Policy Commission

Academic Year 2014-15 (Per Semester Rate)

Room and Board Rates

III. Room and Board Charges	Rate Per Semester 2013-14	Requested Rate Per Semester 2014-15	Increase (Decrease)	Percentage of Increase
Double room - Fall & Spring Semesters	\$ 1,691	\$ 1,767	\$ 76	4.5%
Double room - Daily Rate	\$ 15	\$ 16	\$ 1	6.7%
Triple room	\$ 1,454	\$ 1,519	\$ 65	4.5%
Double Suite	\$ 2,320	\$ 2,424	\$ 104	4.5%
Catamount Place				
Single room	\$ 2,247	\$ 2,348	\$ 101	4.5%
Double room	\$ 1,691	\$ 1,767	\$ 76	4.5%
Double Suite	\$ 2,074	\$ 2,167	\$ 93	4.5%
Double with half bath	\$ 1,850	\$ 1,933	\$ 83	4.5%
Single with half bath	\$ 2,404	\$ 2,512	\$ 108	4.5%
University Place				
Single Suite	\$ 2,822	\$ 2,949	\$ 127	4.5%
Double Suite - Fall and Spring Semesters	\$ 2,074	\$ 2,167	\$ 93	4.5%
Private Double Suite - Fall and Spring Semesters	\$ 2,430	\$ 2,539	\$ 109	4.5%
Double Suite -Daily Rate	\$ 18	\$ 19	\$ 1	5.6%
Private Double Suite - Daily Rate	\$ 21	\$ 22	\$ 1	4.8%
Residence Hall and Commuter Meal Plans				
Board - 19 Meal Plan w/\$50 Bonus Bucks	\$ 1,855	\$ 1,948	\$ 93	5.0%
Board - 15 Meal Plan w/\$50 Bonus Bucks	\$ 1,747	\$ 1,834	\$ 87	5.0%
Board - 10 Meal Plan w/\$50 Bonus Bucks	\$ 1,514	\$ 1,590	\$ 76	5.0%
Board Plans				
25 Meal Plan (per semester)	\$ 233	\$ 245	\$ 12	5.2%
50 Meal Plan (per semester)	\$ 363	\$ 381	\$ 18	5.0%
80 Meal Plan (per semester)	\$ 497	\$ 522	\$ 25	5.0%
25 Meal Plan (per semester) w/\$100 Bonus Bucks	\$ 343	\$ 345	\$ 2	0.6%
50 Meal Plan (per semester) w/\$100 Bonus Bucks	\$ 479	\$ 481	\$ 2	0.4%
80 Meal Plan (per semester) w/\$100 Bonus Bucks	\$ 619	\$ 622	\$ 3	0.5%

West Virginia Higher Education Policy Commission
Academic Year 2014-15
Special Fees and Charges

	Semester/ Occurrence	Semester/ Occurrence	Increase
II. Special Fees and Charges	2013-14	2014-15	(Decrease)
Bluefield State College:			
Engineering Technology & Computer Science Fee (Per Credit Hour)	\$ 25	\$ 25	\$ -
Health Science Programmatic Fee:			
(A. S. N.)	\$ 450	\$ 450	\$ -
(A. S. R. T. - Summer I & II, Fall, Spring)	\$ 225	\$ 225	\$ -
LPN to RN Program Annual Fee (Bluefield & Beckley Campus)	\$ 500	\$ 500	\$ -
BS Nursing (Per Credit Hour)	\$ 25	\$ 25	\$ -
BS Imaging Science (Per Credit Hour)	\$ 25	\$ 25	\$ -
Business Lab Fee (Per Credit Hour)	\$ 20	\$ 20	\$ -
Business Programmatic	\$ 100	\$ 100	\$ -
BS Education Programmatic Fee	\$ 100	\$ 100	\$ -
Blackboard (Per Credit Hour)	\$ 30	\$ 30	\$ -
Module Classes (Per Credit Hour)	\$ 30	\$ 30	\$ -
Regents' BA Degree Evaluation	\$ 300	\$ 300	\$ -
Portfolio RBA Fee (Per Credit Hour)	\$ 10	\$ 10	\$ -
Science Programmatic Fee (Per Credit Hour)	\$ 35	\$ 35	\$ -
Technology Fee (Degree Seeking Students)	\$ 30	\$ 42	\$ 12
Late Registration	\$ 30	\$ 30	\$ -
Transcript (After First)	\$ 5	\$ 5	\$ -
Graduation	\$ 50	\$ 50	\$ -
Diploma Replacement	\$ 10	\$ 10	\$ -
Parking Processing Fee	\$ 10	\$ 10	\$ -
Returned Check Fee	\$ 25	\$ 25	\$ -
Concord University:			
International Orientation Fee	\$ 130	\$ 130	\$ -
Business Accreditation Fee	\$ 50	\$ 50	\$ -
Late Registration Fee	\$ 25	\$ 25	\$ -
College Court Rent Late Fee	\$ 20	\$ 20	\$ -
Rental Property Late Fee	\$ 20	\$ 20	\$ -
Transcript Fee	\$ 5	\$ 5	\$ -
Priority Transcript Fee	\$ 10	\$ 10	\$ -
Graduation Fee	\$ 50	\$ 50	\$ -
Regents BA Degree Evaluation	\$ 300	\$ 300	\$ -
Regents BA Degree Per Hour Posting Fee	\$ 10	\$ 10	\$ -
Advanced Standing Exam	\$ 55	\$ 55	\$ -
Dorm Damage Deposit	\$ 50	\$ 50	\$ -
Damage Deposit College Courts	\$ 75	\$ 75	\$ -
Security Deposit on Rental Properties *	\$ 225	\$ 225	\$ -
Orientation Fee	\$ 85	\$ 85	\$ -
Diploma Replacement	\$ 25	\$ 25	\$ -
Late Graduation Fee	\$ 20	\$ 20	\$ -
Returned Check Fee	\$ 25	\$ 25	\$ -
Technology Course Fee (Per Credit Hour)	\$ 6	\$ 6	\$ -
Lab Fee	\$ 25	\$ 25	\$ -
Art Lab (Clay) Fee	\$ 25	\$ 25	\$ -
Service Fee - Installment Plan	\$ 50	\$ 50	\$ -
EDUC 456-Directed Student Teaching	\$ 100	\$ 100	\$ -
Athletic Training Special Fee	\$ 100	\$ 100	\$ -

West Virginia Higher Education Policy Commission
Academic Year 2014-15
Special Fees and Charges

	Semester/ Occurrence	Semester/ Occurrence	Increase
II. Special Fees and Charges	2013-14	2014-15	(Decrease)
Tutorial Fee	\$ 125	\$ 125	\$ -
Post Office Box Rental	\$ 8	\$ 8	\$ -
Parking Permit Decal	\$ 25	\$ 25	\$ -
Graduate Application Fee	\$ 25	\$ 25	\$ -
Replacement ID	\$ 25	\$ 25	\$ -
Reinstatement Fee	\$ 50	\$ 100	\$ 50
English Language Training Program	\$ 5,913	\$ 6,147	\$ 234
Fairmont State University			
Application Fee - Graduate	\$ 40	\$ 40	\$ -
Application Fee - Undergraduate	\$ 20	\$ 20	\$ -
Credential Fee - Placement	\$ 3	\$ 3	\$ -
Community College Baccalaureate Enhancement Fee (Per Credit Hour)			
Resident	\$ 62	\$ 66	\$ 4
Non-Resident	\$ 93	\$ 103	\$ 10
Credit for Life Experience Evaluation	\$ 300	\$ 300	\$ -
Course Fee (Per Credit Hour) (previously known as Technology Fee)	\$ 6	\$ 6	\$ -
Diploma Replacement	\$ 50	\$ 50	\$ -
E-Rate University (per 3 hour course)	\$ 972	\$ 972	\$ -
E-Rate Graduate (per 3 hour course)*	\$ 1,476	\$ 1,476	\$ -
E-Learning Course Fee (per 3 hour course) (FS Students)	\$ 75	\$ 150	\$ 75
Exam for Course Credit (per credit hour)	\$ 22	\$ 22	\$ -
Excess course withdrawal fee (per course assessed after 8 courses have been dropped)	\$ 50	\$ 50	\$ -
Faculty and Staff Parking Fee - Full-time (will be prorated if less than full-time) Annual	\$ 180	\$ 180	\$ -
Fine Arts Course Fees (per credit hour):			\$ -
- Art - Pottery Materials Fee	\$ 15	\$ 15	\$ -
- Art Painting/Drawing Materials Fee	\$ 7	\$ 7	\$ -
- Debate - Materials Fee	\$ 15	\$ 15	\$ -
- Music Lessons Fee	\$ 10	\$ 10	\$ -
- Theatre Materials Fee	\$ 15	\$ 15	\$ -
Foreign Languages Course Fee (per credit hour)	\$ 8	\$ 8	\$ -
Graduation (fee for Graduate Students)	\$ 70	\$ 70	\$ -
Graduation (fee for Undergraduate Students)	\$ 50	\$ 50	\$ -
Graduation Application Late Fee	\$ 50	\$ 50	\$ -
ID Card Replacement Fee	\$ 15	\$ 15	\$ -
Late Registration	\$ 50	\$ 50	\$ -
Late Payment Fee	\$ 50	\$ 50	\$ -
Occupational Develop/Tech Studies Degree Evaluation	\$ 150	\$ 150	\$ -
Off-Campus Instruction (per credit hour up to 12 hours max)	\$ 15	\$ 15	\$ -
MBA Course Fee (per credit hour)	\$ 25	\$ 25	\$ -
New Student Fee	\$ 120	\$ 120	\$ -
Nursing Lab Fee (per credit hour)	\$ 12	\$ 12	\$ -
Nursing Testing Fee (per semester)	\$ 166	\$ 166	\$ -
Nursing Uniform Fee (once per program)	\$ 155	\$ 155	\$ -
Priority Transcript Fee	\$ 9	\$ 9	\$ -
Regents' BA Degree Evaluation	\$ 300	\$ 300	\$ -
Reinstatement Fee	\$ 25	\$ 25	\$ -

West Virginia Higher Education Policy Commission
Academic Year 2014-15
Special Fees and Charges

	Semester/ Occurrence	Semester/ Occurrence	Increase
II. Special Fees and Charges	2013-14	2014-15	(Decrease)
Returned Check Fee	\$ 15	\$ 15	\$ -
Senior Citizens Audit Fee (per credit hour)	\$ 22	\$ 22	\$ -
Teacher Education - Clinical Experiences Fee	\$ 150	\$ 150	\$ -
University/Graduate Enhancement Fee (per credit hour)			
Resident	\$ 113	\$ 115	\$ 2
Non-Resident	\$ 249	\$ 255	\$ 6
HHP Outdoor Course Fee (per credit hour)	\$ 30	\$ 30	\$ -
Fine Arts Major Course Fee (per credit hour)	\$ 50	\$ 50	\$ -
School of Education Portfolio Fee (one-time)	\$ 130	\$ 130	\$ -
Storytelling Course Fee (per credit hour)	\$ 40	\$ 40	\$ -
Glenville State College			
ACT Residual Test - institutional charge	\$ 50	\$ 50	\$ -
Application Fee	\$ 20	\$ 20	\$ -
Application Fee - International	\$ 100	\$ 100	\$ -
Applied Music Fee (per credit hour)	\$ 80	\$ 80	\$ -
Art - Kiln Fee	\$ 70	\$ 70	\$ -
Art Studio Fee	\$ 50	\$ 50	\$ -
Art 330	\$ -	\$ 30	\$ 30
Baccalaureate Degree in Criminal Justice - Correction Officers (per credit hour)	\$ -	\$ 175	\$ 175
Bad Check Fee	\$ 25	\$ 25	\$ -
Business Program Assessment Fee (BUSN 100)	\$ 35	\$ 35	\$ -
Certificate Program	\$ 20	\$ 20	\$ -
Challenge Exam (per credit hour)	\$ 35	\$ 35	\$ -
Computer Science - CSCI 101,201, 286, 304, 305, 335, 352 & 386	\$ 30	\$ 30	\$ -
Computer Science - CSCI 202, 360, 381, 405 & 435	\$ 30	\$ 30	\$ -
Computer Science - Mkt 203 & 379	\$ 30	\$ 30	\$ -
American Humanities / Nonprofit Cert. Entrance Fee	\$ 40	\$ 40	\$ -
American Humanities / Nonprofit Final Portfolio Assmt Fee	\$ 100	\$ 100	\$ -
Criminal Justice Fee - CRJU215	\$ 150	\$ 150	\$ -
Criminal Justice Fee - CRJU240	\$ 100	\$ 100	\$ -
Criminal Justice Fee - CRJU445	\$ 150	\$ 150	\$ -
Criminal Justice Fee - CRJU335, 435	\$ 30	\$ 30	\$ -
Criminal Justice Fee - CRJU493	\$ 30	\$ 30	\$ -
Diploma Replacement Fee	\$ 25	\$ 25	\$ -
Education Fee - EDUC 343, 345	\$ 50	\$ 50	\$ -
Educational Foundations Fee (per course)	\$ 100	\$ 100	\$ -
Facsimile Fee (per page)	\$ 1	\$ 1	\$ -
Fingerprint Fee (EDUC 203)	\$ 25	\$ 25	\$ -
First Year Experience Fee	\$ 100	\$ 100	\$ -
Graduation Fee (exclusive of cap and gown)	\$ 40	\$ 40	\$ -
Graduation Fee (additional degrees)	\$ 25	\$ -	\$ (25)
Graduate Verification Letter	\$ 5	\$ 5	\$ -
ITQ Profession Development Course Fee	\$ 25	\$ 25	\$ -
Land Resources Lab Fee	\$ 40	\$ 40	\$ -
Land Resources Individual Research Course	\$ 40	\$ 40	\$ -
Late Graduation Fee	\$ 100	\$ 100	\$ -
Mathematics Fee - MATH 230, 256, 327, 356	\$ 50	\$ 50	\$ -

West Virginia Higher Education Policy Commission
Academic Year 2014-15
Special Fees and Charges

	Semester/ Occurrence	Semester/ Occurrence	Increase
II. Special Fees and Charges	2013-14	2014-15	(Decrease)
Music Instrument Rental Fee	\$ 40	\$ 40	\$ -
Non-resident Food Service Fee	\$ 50	\$ 50	\$ -
NTE Scores (copy)	\$ 5	\$ 5	\$ -
Nursing Program Fee (per semester)	\$ 400	\$ 400	\$ -
Off-Campus Course Fee (per credit hour)	\$ 20	\$ -	\$ (20)
On-Line Course Fee (Instructor Developed)	\$ 140	\$ 140	\$ -
Parking Permit - Commuter	\$ 60	\$ 60	\$ -
Parking Permit - Resident	\$ 100	\$ 100	\$ -
Parking Permit - Reserved	\$ 200	\$ 200	\$ -
Photocopy Charges (per page)	\$ 2	\$ 2	\$ -
Physical Education Fee (PE 230, 231)	\$ 20	\$ 20	\$ -
Physical Education Fee (PE 201, 421)	\$ 20	\$ 20	\$ -
Physical Education Fee (PE 224)	\$ 20	\$ 20	\$ -
Physical Educ. Fee (PED 119, 219, 301, 319, 326, 419)	\$ 10	\$ 10	\$ -
Physical Educ. Fee (PED 132, 136)	\$ 10	\$ 10	\$ -
Regent's BA Degree Evaluation	\$ 300	\$ 300	\$ -
Regent's BA Degree Posting Fee (per credit hour)	\$ 10	\$ 10	\$ -
Replacement ID Card	\$ 5	\$ 10	\$ 5
Replacement - Room Key (Pioneer Village)	\$ 50	\$ 75	\$ 25
Replacement - Room Key Cylinder	\$ 50	\$ 75	\$ 25
Replacement Room Access Card (Goodwin)	\$ 10	\$ 20	\$ 10
Room Reservation Fee	\$ 100	\$ 100	\$ -
Late Registration Fee	\$ 100	\$ 100	\$ -
SAFE 333	\$ 100	\$ 100	\$ -
Science Department Individual Research Courses	\$ 50	\$ 50	\$ -
Science Laboratory Fee (per course)	\$ 50	\$ 50	\$ -
SCNC 302	\$ 70	\$ 70	\$ -
Teacher Education Admission Fee	\$ 200	\$ 200	\$ -
Teacher Endorsement Evaluation	\$ 25	\$ 25	\$ -
TOEFL Test - institutional charge	\$ 5	\$ 5	\$ -
Transcript	\$ 7	\$ 7	\$ -
Transcript - National Student Clearinghouse	\$ 5	\$ 5	\$ -
Transcript - Express	\$ 35	\$ 35	\$ -
Transcript - FAX	\$ 5	\$ 5	\$ -
Marshall University:			
Undergraduate Program Fees (Per Semester):			
Business			
Resident	\$ 245	\$ 245	\$ -
Metro and Non-Resident	\$ 421	\$ 421	\$ -
Integrated Science Technology			
Resident	\$ 100	\$ 100	\$ -
Metro and Non-Resident	\$ 200	\$ 200	\$ -
College Tech/Engineering CITE			
Resident	\$ 150	\$ 250	\$ 100
Metro and Non-Resident	\$ 250	\$ 350	\$ 100
Journalism and Mass Communications			
Resident	\$ 25	\$ 25	\$ -
Metro and Non-Resident	\$ 25	\$ 25	\$ -

West Virginia Higher Education Policy Commission
Academic Year 2014-15
Special Fees and Charges

	Semester/ Occurrence	Semester/ Occurrence	Increase
II. Special Fees and Charges	2013-14	2014-15	(Decrease)
Fine Arts Program Fee			
Resident	\$ 125	\$ 125	\$ -
Metro and Non-Resident	\$ 200	\$ 200	\$ -
Nursing			
Resident	\$ 150	\$ 150	\$ -
Metro and Non-Resident	\$ 450	\$ 450	\$ -
College of Health Professions			
Resident	\$ 125	\$ 125	\$ -
Metro and Non-Resident	\$ 250	\$ 250	\$ -
Graduate Program Fees (Per Semester):			
Business			
Resident	\$ 245	\$ 245	\$ -
Metro and Non-Resident	\$ 421	\$ 421	\$ -
Nursing			
Resident	\$ 275	\$ 275	\$ -
Metro and Non-Resident	\$ 650	\$ 650	\$ -
College of Health Professions			
Resident	\$ 150	\$ 150	\$ -
Metro and Non-Resident	\$ 300	\$ 300	\$ -
College/Tech/Eng CITE			
Resident	\$ 250	\$ 350	\$ 100
Metro and Non-Resident	\$ 410	\$ 525	\$ 115
Fine Arts Program Fee			
Resident	\$ 125	\$ 125	\$ -
Metro and Non-Resident	\$ 200	\$ 200	\$ -
Psychology Doctorate Fee			
Resident	\$ 1,068	\$ 1,068	\$ -
Metro	\$ 1,068	\$ 1,068	\$ -
Non-Resident	\$ 1,446	\$ 1,446	\$ -
EdDEds Program Fee			
Resident Metro and Non-Resident	\$ 90	\$ 90	\$ -
India MBA			
Non-Resident			
Executive MBA Program Fee	\$ 200	\$ 200	\$ -
Resident	\$ 4,050	\$ 4,050	\$ -
Metro	\$ 4,350	\$ 4,350	\$ -
Non-Resident	\$ 4,650	\$ 4,650	\$ -
Special Fees:			
Enrollment Deposit:			
Undergraduate	\$ 100	\$ 100	\$ -
School of Pharmacy	\$ 500	\$ 500	\$ -
School of Physical Therapy	\$ 500	\$ 500	\$ -
Application Fees:			
Undergraduate/Graduate	\$ 40	\$ 40	\$ -
Undergraduate/Graduate - Transfers	\$ 50	\$ 50	\$ -
Undergraduate - Readmission	\$ -	\$ 25	\$ 25
School of Medicine - Resident	\$ 75	\$ 75	\$ -
School of Medicine - Non-Resident	\$ 100	\$ 100	\$ -
School of Nursing	\$ 30	\$ 30	\$ -

West Virginia Higher Education Policy Commission
Academic Year 2014-15
Special Fees and Charges

	Semester/ Occurrence	Semester/ Occurrence	Increase
II. Special Fees and Charges	2013-14	2014-15	(Decrease)
Masters of Public Health	\$ -	\$ 30	\$ 30
School of Pharmacy	\$ 100	\$ 100	\$ -
Dietetic Internship Program	\$ 25	\$ 25	\$ -
International Application/Express Mail Fee	\$ 150	\$ 150	\$ -
Course Fees:			
COE - Clinical Lab Fee	\$ 25	\$ 25	\$ -
COE - Student Teaching Fee	\$ 200	\$ 200	\$ -
COE - Activity Course Fee	\$ 40	\$ 40	\$ -
COHP SOK - SCUBA	\$ 200	\$ 200	\$ -
COHP-SOK - Activity Course Fee	\$ 40	\$ 40	\$ -
COHP-MPH - Non-major Course Fee (per 3 hour course)	\$ -	\$ 1,483	\$ 1,483
College of Fine Arts - Applied Music Fee	\$ 35	\$ 35	\$ -
College of Fine Arts - Art Fee	\$ 75	\$ 75	\$ -
College of Fine Arts - Theatre	\$ 40	\$ 40	\$ -
College of Fine Arts - English - Rendering Landscape	\$ 75	\$ 75	\$ -
College of Health Professions - Matriculation Fee	\$ 150	\$ 150	\$ -
College of Science - Performance Assessment Fee	\$ 100	\$ 100	\$ -
Course for Senior Citizens	\$ 50	\$ 50	\$ -
Lab Fees:			
Laboratory Fee - Graduate Psychology	\$ 30	\$ 30	\$ -
Laboratory Fee - CITE (Engineering Lab Fee)	\$ 50	\$ 100	\$ 50
Laboratory Fee - CITE (Computer Science Lab)	\$ 50	\$ 100	\$ 50
Laboratory Fee - CITE (Safety Lab Fee)	\$ -	\$ 100	\$ 100
Laboratory Fee - COLA	\$ 30	\$ 30	\$ -
Laboratory Fee - COHP (SOK Clinical Lab)	\$ 25	\$ 50	\$ 25
Laboratory Fee - Journalism	\$ 50	\$ 50	\$ -
Laboratory Fee - Science	\$ 60	\$ 60	\$ -
Laboratory Fee - Health Sciences (Clinical Lab Science, Communication Disorders, Dietetics)	\$ 50	\$ 75	\$ 25
Laboratory Fee - Health Professions [Nursing]	\$ 100	\$ 125	\$ 25
GSEPD - Clinical Lab Fee	\$ 25	\$ 25	\$ -
GSEPD - Student Teaching Fee	\$ 200	\$ 200	\$ -
Diploma Fees:			
Certificate Fee	\$ 15	\$ 15	\$ -
Associate Degree	\$ 50	\$ 50	\$ -
Baccalaureate Degree	\$ 50	\$ 50	\$ -
Master's Degree	\$ 50	\$ 50	\$ -
Diploma Replacement	\$ 50	\$ 50	\$ -
First Professional Degree	\$ 100	\$ 100	\$ -
Doctoral Degree	\$ 100	\$ 100	\$ -
Other Fees:			
CLEP/DANTES Testing	\$ 15	\$ 15	\$ -
Electronic Course Fee per credit hour - Undergraduate	\$ 215	\$ 237	\$ 22
Electronic Course Fee per credit hour - Graduate	\$ 297	\$ 327	\$ 30
Electronic Course Fee per credit hour - High School	\$ 122	\$ 134	\$ 12
Graduate Fee - Thesis & Dissertation Processing	\$ -	\$ -	\$ -
Improper Check-out Fee - Dorm	\$ 50	\$ 50	\$ -
International Student Fee	\$ 50	\$ 50	\$ -
International Student Services Fee	\$ -	\$ -	\$ -

West Virginia Higher Education Policy Commission
Academic Year 2014-15
Special Fees and Charges

	Semester/ Occurrence	Semester/ Occurrence	Increase
II. Special Fees and Charges	2013-14	2014-15	(Decrease)
Late Registration/Payment Fee	\$ 25	\$ 25	\$ -
Mail Box - Re-Key (Per Lock)	\$ 30	\$ 30	\$ -
Meal Card/I. D. Replacement	\$ 20	\$ 20	\$ -
MUGC Alternative Assessment (Per Credit Hour)	\$ 25	\$ 25	\$ -
Off-Campus Course Fee (per credit hour)	\$ 35	\$ 35	\$ -
Orientation/Student Success Fee	\$ 50	\$ 50	\$ -
Pharmacy - Matriculation Fee (Annual - Year 1 Only)	\$ 270	\$ 270	\$ -
Pharmacy - Progression Fee (Annual)	\$ 280	\$ 280	\$ -
Pharmacy - Simulation Fee (Annual)	\$ 350	\$ 350	\$ -
Regents' BA Degree Evaluation	\$ 300	\$ 300	\$ -
Regents' BA Posting Fee (Per credit hour awarded)	\$ 10	\$ 10	\$ -
Regional Campus Course Fee (per credit hour)	\$ 35	\$ 35	\$ -
Reinstatement Fee - Course Schedule	\$ 25	\$ 25	\$ -
Residence Services Fees:			
Reservation Deposit	\$ 200	\$ 200	\$ -
Returned Check Fee	\$ 25	\$ 25	\$ -
Revalidation of Credit Fee (Per Hour)	\$ 25	\$ 25	\$ -
Room Re-Key (per lock)	\$ 40	\$ 40	\$ -
Study Abroad Fee	\$ 100	\$ 100	\$ -
Transcript (after first)	\$ 8	\$ 8	\$ -
Transfer Evaluation Fee	\$ 50	\$ 50	\$ -
University College - Placement Testing Fee	\$ 10	\$ 10	\$ -
Visiting Student Credential Fee - SOM	\$ 50	\$ 50	\$ -
WVORCKS Course Fee per Credit Hour - Undergraduate	\$ 223	\$ 223	\$ -
Shepherd University:			
Admissions Application Fee (Under-grad)	\$ 45	\$ 45	\$ -
Admissions Deposit (non-refundable)	\$ 100	\$ 100	\$ -
Applied Music Fee per credit hour	\$ 306	\$ 306	\$ -
Art Studio Fee	\$ 45	\$ 45	\$ -
CIS Lab Fee	\$ 30	\$ 30	\$ -
Communication Course Fee	\$ 25	\$ 25	\$ -
Diploma Replacement	\$ 20	\$ 20	\$ -
Education Major Fee	\$ 40	\$ 40	\$ -
Electronic Course fee (per credit hour)	\$ 25	\$ 25	\$ -
Emergency Transcript	\$ 15	\$ 15	\$ -
Family & Consumer Sciences Fee	\$ 40	\$ 40	\$ -
Graduate Admissions Fee (non-refundable)	\$ 40	\$ 40	\$ -
Graduate Posting Fee (Continuing Ed/per credit hour)	\$ 38	\$ 38	\$ -
Graduation Fee	\$ 35	\$ 35	\$ -
Health, Physical Education, Recreation & Sports Fee	\$ 37	\$ 37	\$ -
History Course Fee (304 only)	\$ 75	\$ 75	\$ -
I.D. Card Replacement	\$ 25	\$ 25	\$ -
Archaeology Lab Fee	\$ 20	\$ 20	\$ -
Late Payment Fee	\$ 25	\$ 25	\$ -
Late Registration Fee (non-refundable)	\$ 25	\$ 25	\$ -
MAT Transcript Analysis Fee	\$ 20	\$ 20	\$ -
Music Lab Fee	\$ 30	\$ 30	\$ -
Nursing Lab Fee	\$ 75	\$ 75	\$ -

West Virginia Higher Education Policy Commission
Academic Year 2014-15
Special Fees and Charges

	Semester/ Occurrence	Semester/ Occurrence	Increase
II. Special Fees and Charges	2013-14	2014-15	(Decrease)
Nursing Program Fee	\$ 90	\$ 90	\$ -
Orientation Fee (non-refundable)	\$ 75	\$ 75	\$ -
Parking Fee	\$ 70	\$ 70	\$ -
Physical Education Major Program Fee	\$ 20	\$ 20	\$ -
RBA Posting Fee (per credit hour)	\$ 10	\$ 10	\$ -
Recreation Major Program Fee	\$ 40	\$ 40	\$ -
Regents' BA Degree Evaluation	\$ 300	\$ 300	\$ -
Return Check Handling Fee	\$ 20	\$ 20	\$ -
Science Lab Fee	\$ 40	\$ 40	\$ -
Special Examination (per credit hour)	\$ 25	\$ 25	\$ -
Transcript (after first)	\$ 5	\$ 5	\$ -
Math Course	\$ 30	\$ 30	\$ -
Bowling	\$ 45	\$ 45	\$ -
FYEX Course fee	\$ 10	\$ 10	\$ -
Nursing Fee (senior year only)	\$ 400	\$ 400	\$ -
MBA Major Field Test (exam fee to be paid to vendor)	\$ -	\$ 35	\$ 35
West Liberty University			
ADA Accommodation Evaluation	\$ -	\$ 400	\$ 400
BA in Organizational Leadership and Admin Materials Fee	\$ 200	\$ 200	\$ -
Ceramics Material Fee	\$ 100	\$ 100	\$ -
Credit Hour Overload Registration Fee (19+ hours)	\$ 100	\$ 250	\$ 150
Dental Hygiene Instrument Kit	\$ 1,175	\$ 1,225	\$ 50
Dental Hygiene Side Kick Instrument Sharpened	\$ 890	\$ 920	\$ 30
Dental Hygiene Ultrasonic Instrument	\$ 65	\$ 70	\$ 5
Dental Hygiene X-Ray XCP Instruments	\$ 205	\$ 220	\$ 15
Dental Hygiene Clinic IV **	\$ 65	\$ 70	\$ 5
Diploma Replacement	\$ 25	\$ 25	\$ -
Electronic On-line Course	\$ 100	\$ 125	\$ 25
Freshmen Orientation	\$ 100	\$ 100	\$ -
Graduation - Graduate	\$ 150	\$ 150	\$ -
Graduation - Undergraduate	\$ 125	\$ 125	\$ -
HESI Dosage Calculation	\$ -	\$ -	\$ -
HESI Med Surge	\$ 90	\$ 150	\$ 60
HESI Maternity	\$ 45	\$ 100	\$ 55
HESI Pediatrics	\$ 45	\$ -	\$ (45)
HESI Pharmacology	\$ 90	\$ 150	\$ 60
HESI RN Exit I - III	\$ 100	\$ 100	\$ -
HESI Live Review	\$ 100	\$ 100	\$ -
HESI Sophomore Custom	\$ -	\$ -	\$ -
Drug Screening/Critical Thinking Exams	\$ 10	\$ 15	\$ -
Hilltopper Academy Registration	\$ 50	\$ 50	\$ -
Forever Hilltopper (1 time fee)	\$ 150	\$ 150	\$ -
Laptop Fee (Non Pell Eligible)	\$ -	\$ 200	\$ 200
Late Graduation	\$ 110	\$ 110	\$ -
Late Registration	\$ 80	\$ 100	\$ 20
Miller Analog Test	\$ 75	\$ 75	\$ -
Natural Science Lab	\$ 75	\$ 75	\$ -
Outside Laptop Service (Per occurrence)	\$ 75	\$ 75	\$ -

West Virginia Higher Education Policy Commission
Academic Year 2014-15
Special Fees and Charges

	Semester/ Occurrence	Semester/ Occurrence	Increase
II. Special Fees and Charges	2013-14	2014-15	(Decrease)
PA Application	\$ 25	\$ 75	\$ 50
Parking (Employee per year)	\$ 50	\$ 50	\$ -
Parking Permit (student per year)	\$ 75	\$ 75	\$ -
Priority Transcripts	\$ 25	\$ 25	\$ -
Private Music Lessons	\$ 120	\$ 120	\$ -
Red Cross Certification	\$ 50	\$ 50	\$ -
Regents BA Posting Fee (plus \$10 per credit hour)	\$ 300	\$ 300	\$ -
Regional Practical/Internship	\$ 100	\$ 100	\$ -
Registration Reinstatement	\$ 25	\$ 25	\$ -
Return Check Charge	\$ 25	\$ 25	\$ -
Scuba Diving	\$ 160	\$ 160	\$ -
Security card replacement	\$ 15	\$ 15	\$ -
Student Teaching	\$ 175	\$ 175	\$ -
Transcripts	\$ 7	\$ 7	\$ -
Tuition Payment Plan	\$ 30	\$ 30	\$ -
Work for Life (plus \$15 per work life credit)	\$ 375	\$ 375	\$ -
West Virginia State University:			
Application Fees:			
Undergraduate - In/State	\$ 20	\$ 20	\$ -
Undergraduate - Out/State	\$ 20	\$ 20	\$ -
Graduate - In/state	\$ 24	\$ 25	\$ 1
Graduate - Out/state	\$ 34	\$ 35	\$ 1
Course Fees:			
Applied Music Fee	\$ 35	\$ 37	\$ 2
Applied Music Fee (Non-music majors only)	\$ 118	\$ 124	\$ 6
Art Fee	\$ 41	\$ 43	\$ 2
Communications Fee	\$ 35	\$ 37	\$ 2
Science Lab Fee	\$ 47	\$ 49	\$ 2
English Course Fee	\$ 5	\$ 6	\$ 1
HHP 106 & HHP 122	\$ 12	\$ 13	\$ 1
Math 020 Course Fee	\$ -	\$ 30	\$ 30
Math Computer Science Fee	\$ -	\$ 30	\$ 30
Internship Fee	\$ 100	\$ 105	\$ 5
Diploma Replacement	\$ 29	\$ 31	\$ 2
Transcript (after first)	\$ 7	\$ 7	\$ -
Thesis Binding Fee (formerly Electronic Thesis Fee)	\$ 153	\$ 160	\$ 7
Graduation and Diploma	\$ 130	\$ 136	\$ 6
Graduation (Graduate) and Diploma	\$ 130	\$ 136	\$ 6
Capitol Center Course Fee (per credit hour)	\$ 118	\$ 124	\$ 6
Information Literacy Fee	\$ -	\$ 30	\$ 30
Internet Course Fee - Undergraduate (Web 80-100)	\$ 130	\$ 136	\$ 6
Internet Course Fee - Graduate (Web 80-100)	\$ 189	\$ 198	\$ 9
Internet Course Fee - Online (Web-50)	\$ 50	\$ 53	\$ 3
Key Deposit	\$ 10	\$ 10	\$ -
Late Registration	\$ 29	\$ 31	\$ 2
Campus Fee - Non-WVSU Only	\$ 250	\$ 263	\$ 13
ID Card Replacement	\$ -	\$ 20	\$ 20
Parking - Full Year WVSU Faculty and Staff	\$ 106	\$ 111	\$ 5

West Virginia Higher Education Policy Commission
Academic Year 2014-15
Special Fees and Charges

	Semester/ Occurrence	Semester/ Occurrence	Increase
II. Special Fees and Charges	2013-14	2014-15	(Decrease)
Second Vehicle Full Year WVSU Faculty and Staff	\$ 53	\$ 56	\$ 3
Parking - Full Year WVSU Students	\$ 88	\$ 93	\$ 5
Second Vehicle WVSU student One Semester	\$ 12	\$ 13	\$ 1
Second Vehicle WVSU student Full Year	\$ 24	\$ 25	\$ 1
Parking-Monthly WVSU Faculty and Staff	\$ 9	\$ 9	\$ -
Parking-Monthly WVSU Student	\$ 7	\$ 7	\$ -
Parking-Adjunct per course per semester	\$ -	\$ 9	\$ 9
Parking Replacement	\$ 12	\$ 13	\$ 1
Parking - One Semester Fall, Spring WVSU students	\$ 47	\$ 49	\$ 2
Parking - January thru August WVSU student	\$ 64	\$ 68	\$ 4
Parking - Summer	\$ 35	\$ 37	\$ 2
Parking - Special Event Daily Fee	\$ 2	\$ 2	\$ -
Parking - Special Event Half Day Fee	\$ 1	\$ 1	\$ -
Placement Testing Fee	\$ 24	\$ 25	\$ 1
Proctor Testing Fee	\$ 35	\$ 37	\$ 2
Regents' BA Degree Evaluation	\$ 353	\$ 371	\$ 18
Regents' BA Degree Posting Fee (per credit hour)	\$ 12	\$ 13	\$ 1
Resident Hall Breakage/Reservation Deposit *refundable	\$ 100	\$ 100	\$ -
First Time Residence Fee	\$ 100	\$ -	\$ (100)
Residence Hall Breakage/Reservation Deposit *non-refundable	\$ -	\$ 100	\$ 100
Returned Check Fee	\$ 25	\$ 25	\$ -
ROTC Activity Fee	\$ 35	\$ 37	\$ 2
Military Science Designated Course Fee (PT Classes)	\$ 35	\$ 37	\$ 2
Off-Campus Instruction	\$ 23	\$ 24	\$ 1
(per credit hour up to 12 hours maximum)			
West Virginia University:			
Application Fee (Resident)	\$ 30	\$ 30	\$ -
Application Fee (Non-Resident)	\$ 60	\$ 60	\$ -
Appliation Fee - Various Programs		Program Dependent	
Common Applicatoin Fee for Undergraduate Applicants		\$ 45	\$ 45
Course Fee for age 65 plus under BOG 14.4.1	\$ 50	\$ 50	\$ -
Copy of Credentials for Student Placement	\$ 10	\$ 10	\$ -
Diploma Replacement	\$ 75	\$ 75	\$ -
Exam for Advance Standing	\$ 50	\$ 50	\$ -
Exam of Candidate for Graduate Degree	\$ 1	\$ 1	\$ -
I. D. Card Replacement for Lost Card	\$ 20	\$ 20	\$ -
I. D. Card Replacement for Damaged Card	\$ 10	\$ 10	\$ -
Interest Installment Payment Program	18.00%	18.00%	\$ -
Late Payment Fee	\$ 50	\$ -	\$ (50)
Late Payment Fee (percentage of outstanding balance)		\$ 0	\$ 0
Late Registration Fee	\$ 50	\$ -	\$ (50)
Non-enrolled Graduate Student Evaluation Fee	\$ 150	\$ 150	\$ -
Pre-College Algebra Workshop	\$ 200	\$ 250	\$ 50
Math Prep for Quantitative Reasoning Assesment		\$ 50	\$ 50
Professional Development Fee (per registration form)	\$ 20	\$ 20	\$ -
Program Reactivating Fee (per occurrence)	\$ 35	\$ 35	\$ -
Reinstatement Fee	\$ 20	\$ 100	\$ 80
Returned Check Fee	\$ 25	\$ 25	\$ -

West Virginia Higher Education Policy Commission
Academic Year 2014-15
Special Fees and Charges

	Semester/ Occurrence	Semester/ Occurrence	Increase
II. Special Fees and Charges	2013-14	2014-15	(Decrease)
Student Reports (transcript after first)	\$ 12	\$ 12	\$ -
Visiting Student Fee	\$ 15	\$ 15	\$ -
Transcript Fee	\$ 18	\$ 12	\$ (6)
Rush order Transcript Fee	New	\$ 18	\$ 18
Summer Service Access ¹	New	\$ 150	\$ 150
Student Health Insurance (assessed in Fall and Spring) ²	New	\$ 724	\$ 724
Student Health Insurance (assessed in Summer) ²	New	\$ 150	\$ 150
Potomac State College of West Virginia University:			
Diploma Replacement	\$ 35	\$ 35	\$ -
I. D. Card Replacement for Lost Card	\$ 20	\$ 20	\$ -
Late Registration Fee	\$ 50	\$ -	\$ (50)
Late Payment Fee	\$ 50	\$ 50	\$ -
Late Payment Percent of Outstanding Balance		\$ 0	
Returned Check Fee	\$ 25	\$ 25	\$ -
Transcript Fee	\$ 9	\$ 9	\$ -
Per Credit Hour Prior Learning Assessment Fee	New	\$ 10	\$ 10
Portfolio Prior Learning Assessment Fee	New	\$ 300	\$ 300
Parking Fee	New	\$ 40	\$ 40
Transcript Fee	New	\$ 9	\$ 9
Course Based Fees:			
Tier I Lab Fees	\$ 20	\$ 20	\$ -
Tier II Lab Fees	\$ 30	\$ 30	\$ -
Tier III Lab Fees	\$ 40	\$ 40	\$ -
Tier IV Lab Fees	\$ 50	\$ 50	\$ -
Tier V Lab Fees	\$ 60	\$ 60	\$ -
Tier VI Lab Fees	\$ -	\$ -	\$ -
Off-Campus Resource Fee (per credit hour)	\$ 51	\$ -	\$ (51)
Study Abroad Off-Campus Fee - Per Credit Hour	\$ 50	\$ -	\$ (50)
RBA Degree Evaluation	\$ 300	\$ 300	\$ -
RBA Course Transfer Evaluation	\$ 10	\$ 10	\$ -
Community Interest Course Fee	\$ -	\$ 75	\$ 75
Study Abroad Tax Deductible Costs		Course Dependent	
Study Abroad Non-Tax Deductible Costs		Course Dependent	
Electronic Course Fee	\$ 40	\$ 40	\$ -
Early Start Fees per Credit Hour - Minimum		\$ 25	\$ 25
Early Start Fees per Credit Hour - Maximum		\$ 90	\$ 90
West Virginia University Institute of Technology:			
Course Fee for age 65 plus under BOG 14.4.1	\$ 50	\$ 50	\$ -
Credit by Examination	\$ 90	\$ 90	\$ -
International Student Application	\$ 100	\$ 100	\$ -
Diploma Replacement	\$ 75	\$ 75	\$ -
I. D. Card Replacement	\$ 20	\$ 20	\$ -
Interest Installment Payment Program	\$ 0	\$ 0	\$ -
Late Registration Fee	\$ 50	\$ 50	\$ -
Late Payment Fee	\$ 50	\$ -	\$ (50)
Late Payment Percent of Outstanding Balance		\$ 0	\$ 0
Graduation Fee	\$ -	\$ -	\$ -

West Virginia Higher Education Policy Commission
Academic Year 2014-15
Special Fees and Charges

	Semester/ Occurrence	Semester/ Occurrence	Increase
II. Special Fees and Charges	2013-14	2014-15	(Decrease)
Graduation Fee - Late Application	\$ -	\$ -	\$ -
Reinstatement Fee	\$ 50	\$ 50	\$ -
Returned Check Fee	\$ 25	\$ 25	\$ -
Transcript Fee	\$ 18	\$ 18	\$ -
Student Health Insurance (fall and spring)	New	\$ 724	\$ 724
Student Health Insurance (summer)	New	\$ 150	\$ 150
<i>Course Based Fees</i>			
Cooperative Education Fee	\$ 100	\$ 100	\$ -
Practicum Fee (per credit hour)	\$ 19	\$ 19	\$ -
Study Abroad Off-Campus Fee - per Credit Hour	\$ 50	\$ -	\$ (50)
Study Abroad Tax Deductible Costs		Course Dependent	
Study Abroad Non-Tax Deductible Costs		Course Dependent	
Off-Campus Course Fee (per credit hour)	\$ 51	\$ -	\$ (51)
Regents' BA Degree Evaluation	\$ 300	\$ 300	\$ -
Regents Portfolio Posting Fee (per credit hour)	\$ 10	\$ 10	\$ -
Science Lab. w/Course Number < 200	\$ 100	\$ 100	\$ -
Psychology 302	\$ 100	\$ 100	\$ -
WV School of Osteopathic Medicine:			
Advance Tuition Deposit (Non Resident)	\$ 3,000	\$ 3,000	\$ -
Advance Tuition Deposit (Resident)	\$ 1,000	\$ 1,000	\$ -
Diploma replacement	\$ 30	\$ 30	\$ -
Graduation Fee	\$ 50	\$ 50	\$ -
Late Registration Fee / per semester	\$ 30	\$ 30	\$ -
Non Resident Application Fee	\$ 80	\$ 80	\$ -
Resident Application Fee	\$ 40	\$ 40	\$ -
Transcript Fee (After First)	\$ 6	\$ 6	\$ -
Instructional Tech. Fee (1st Year Students)	\$ 200	\$ 200	\$ -

DATE: June 6, 2014

TO: Dr. Paul L. Hill
Chancellor, West Virginia Higher Education Policy Commission

FROM: Elizabeth P. Reynolds
Associate Vice President for Planning and Treasury Operations
West Virginia University

RE: Tuition and Fees for the 2014-15 Academic Year

As required by West Virginia Code §18B-10-1, West Virginia University requests approval of a fee increase for resident undergraduate students of 7.81% for the 2014-2015 academic year. This increase equates to \$504 per year and will bring the annual tuition amount to \$6,960. This increase was approved at the June 5, 2014 meeting of the WVU Board of Governors.

As requested in your memorandum of February 28, 2014, WVU offers the following support for this request:

**Continued achievement of benchmarks in the institutional compact
Institutional pursuit of the statewide compact for postsecondary education**

WVU's institutional compact was designed to support the statewide compact for postsecondary education. As of the most recent reporting period, WVU has met or exceeded its goals in of the seven goals including:

- Total Fall Headcount Enrollment – 29,707 compared to goal of 28,500
- Annualized FTE Enrollment – 29,453 compared to goal of 27,930
- Graduation Rates – 56% compared to goal of 56%
- Graduation Rates including transfers out – 67.8% compared to goal of 57%
- Degree Production – 6,267 compared to goal of 6,750; and
- Number of Degrees in STEM and Health Fields – 1,901 compared to goal of 1,982

1st to 2nd year Retention Rates

The remaining goal of 1st to 2nd year retention is at 77% compared to a goal of 85%. WVU attributes part of this shortfall to its significant population of non-resident students. These students face support issues, both non-financial and financial, that lead to them retain at lower rates than West Virginia residents. WVU's 1st to 2nd year retention rate for resident students for 2011-2012 was 81.2%.

WVU recognizes this challenge and had been actively working on programs to increase retention.

- Fall 2012 welcomed the inaugural class of the Mountaineer Success Academy. These incoming students who had not yet selected a major elected to participate in a week of intense academic programming before the fall semester began and on-going academic advising support through the semester. At the end of the fall semester only 18.7% of these students were on academic probation compared to 26.4% of all freshmen and 34.5% of students with a similar academic profile who had elected not to participate in the program.
- In Fall 2013, the University College began operations. This new organizational unit is home to more than 6,000 students who have not yet declared a major. The University College is

designed to increase retention and graduation rates, advise students for career success, provide programs for academic advancement, and optimize the first year experience.

- A university –wide success initiative, Blueprint for Success, has been initiated which should increase student retention in the upcoming years.

The financial effect of the increase as measured by the relative per capita income of 75% of its in-state population

The weighted average per capital income of the WV counties that comprise 75% of WVU’s in-state population is \$24,378. The planned annual tuition increase for in-state students will raise resident tuition to \$6,456 per year. This value as a percentage of the relevant per-capita income comparison is 27.05%. The table below demonstrates that this places WVU in the “middle of the pack” as compared to the other public 4-year institutions within the state.

	Fall 2013 In-state tuition	Weighted average per-capita income of counties comprising 75% of students	Tuition as a % of per-capita income
Glenville State College	\$6,384	\$19,512	32.72%
Concord University	\$6,002	\$20,189	29.73%
West Virginia University	\$6,960	\$24,378	28.55%
Bluefield State College	\$5,564	\$19,623	28.36%
Marshall University	\$6,216	\$23,735	26.19%
West Liberty University	\$6,226	\$23,980	25.96%
Fairmont State University	\$5,824	\$22,544	25.83%
West Virginia University Institute of Technology	\$5,808	\$23,722	24.48%
Shepherd University	\$6,256	\$27,509	22.74%
West Virginia State University	\$5,932	\$27,459	21.60%
Average without WVU			27.15%

* WVU In-state tuition is the at the proposed Fall 2014 amount.

Furthermore, WVU compares very favorably with its peer institutions on a basis of in-state tuition as a percentage of per capita income as shown in the table on the following page.

Institution	Resident Tuition Fall 2013	2012 per capita income ¹	Resident Tuition as a % of per capita income
University of Vermont	\$15,688	\$42,994	36.49%
University of Kentucky	\$9,966	\$35,041	28.44%
University of Georgia	\$10,334	\$36,869	28.03%
University of Louisville	\$9,750	\$35,041	27.82%
University of Missouri-Columbia	\$10,104	\$39,049	25.88%
University of Tennessee-Knoxville	\$9,606	\$37,678	25.49%
Virginia Tech	\$11,455	\$46,107	24.84%
University of Massachusetts-Amherst	\$13,415	\$54,687	24.53%
North Carolina State Univ-Raleigh	\$8,206	\$36,028	22.78%
Virginia Commonwealth University	\$10,301	\$47,082	21.88%
University of Hawaii-Manoa	\$9,144	\$44,024	20.77%
Texas A&M University	\$8,506	\$41,471	20.51%
University of Connecticut	\$12,022	\$58,908	20.41%
University of Iowa	\$8,061	\$42,126	19.14%
University of Utah	\$6,511	\$34,601	18.82%
West Virginia University	\$6,456	\$34,477	18.73%
University of New Mexico-Main	\$6,447	\$35,079	18.38%
University of Nevada-Reno	\$6,733	\$37,361	18.02%
University of Maryland-College Park	\$9,162	\$51,971	17.63%
SUNY at Buffalo	\$8,289	\$52,095	15.91%
University of Florida	\$6,150	\$40,344	15.24%

¹Bureau of Business and Economic Research, University of New Mexico. <http://bber.unm.edu/econ/us-pci.htm>

Institutional and state funding per full time equivalent student

WVU has the highest level of student support per annualized FTE among the 4-year public institutions in WV. However, this funding level is primarily related to its significant population of non-resident students. The non-resident tuition rates are almost 3 times higher than its resident tuition rates.

However, WVU is once again in the “middle of the pack” in terms of the state support provided per FTE. Furthermore, the state appropriation value for WVU includes support for non-student activities such as its land-grant obligation. For this reason, it is somewhat misleading to compare to WVU to other, less complex institutions on this basis.

	Student Tuition & Fees per FTE	State Appropriations per FTE	Student Support per FTE
West Virginia University Institute of Technology	\$6,446	\$10,008	\$16,454
West Virginia State University	\$3,823	\$6,539	\$10,361
Marshall University	\$4,973	\$5,289	\$10,262
Glenville State College	\$3,502	\$5,036	\$8,538
Fairmont State University	\$2,835	\$4,412	\$7,247
WVU Main Campus (less Health Sciences)	\$10,706	\$4,335	\$15,041
Bluefield State College	\$2,236	\$3,787	\$6,024
Concord University	\$2,674	\$3,694	\$6,368
West Liberty University	\$5,005	\$3,572	\$8,577
Shepherd University	\$4,678	\$2,947	\$7,625

A full analysis of WVU’s level of student support should include a comparison to its peer group. WVU’s level of state appropriation per student is \$3,000 less than its peers while its revenues from Tuition and Fees per FTE is above the average for its peers at \$12,431 compared to \$10,814.

	Student Tuition & Fees per FTE	State Appropriations per FTE	Student Support per FTE
University of Connecticut	\$12,072	\$22,131	\$34,203
North Carolina State University at Raleigh	\$8,041	\$17,194	\$25,235
The University of Tennessee	\$10,543	\$14,143	\$24,687
University of Hawaii at Manoa	\$10,605	\$13,275	\$23,880
University of Maryland-College Park	\$12,274	\$12,851	\$25,125
University of Florida	\$7,477	\$12,315	\$19,792
University of New Mexico-Main Campus	\$5,994	\$11,961	\$17,955
University of Kentucky	\$9,758	\$11,867	\$21,625
University of Georgia	\$10,829	\$11,654	\$22,483
University of Utah	\$11,333	\$10,915	\$22,247
University of Nevada-Reno	\$7,608	\$10,674	\$18,281
University of Massachusetts Amherst	\$13,338	\$10,576	\$23,914
University of Louisville	\$11,334	\$9,674	\$21,009
Buffalo State SUNY	\$4,714	\$9,473	\$14,187
University of Iowa	\$14,532	\$8,878	\$23,409
West Virginia University	\$12,431	\$8,057	\$20,488
Virginia Polytechnic Institute and State University	\$11,943	\$7,712	\$19,654
Virginia Commonwealth University	\$10,606	\$7,289	\$17,895
University of Missouri-Columbia	\$9,191	\$6,691	\$15,883
University of Vermont	\$23,266	\$3,724	\$26,990
Average of HEPC Peer Institutions (excluding WVU)	\$10,814	\$11,210	\$22,024
Source: IPEDS database query - FY2012			

Total sources of student generated revenue including special fee and program fee rates

These amounts are included in the submitted budget.

WVU looks forward to the opportunity to discuss this fee request as well as its FY2015 operating and capital budgets with the Commission at the upcoming budget hearing.

cc: Narvel Weese, Vice President for Administration and Finance, West Virginia University
Ed Magee, Vice Chancellor for Finance, West Virginia Higher Education Policy Commission

**West Virginia Higher Education Policy Commission
Meeting of June 16, 2014**

ITEM: Review of Institutional Operating Budgets and Approval of Capital Budgets for Fiscal Year 2015

INSTITUTIONS: All

RECOMMENDED RESOLUTION: *Resolved*, That the West Virginia Higher Education Policy Commission approves the Fiscal Year 2015 institutional capital budgets.

STAFF MEMBER: Edward Magee

BACKGROUND:

During the 2011 session, the Legislature passed House Bill 330 (W. Va. Code §18B-1B-4) requiring the Commission to review institutional operating budgets and review and approve capital budgets for all governing boards under its jurisdiction, except the governing boards of Marshall University and West Virginia University. For the governing boards of Marshall University and West Virginia University, the Commission may review and comment upon the institutional operating budgets and capital budgets. The Commission's comments, if any, must be made part of the governing board's minute record.

The operating and capital budgets were submitted via forms prescribed by Commission staff. Together, the operating and capital budgets reflect all planned revenues and expenditures for Fiscal Year 2015. The historical operating data as well as operating and capital budget data for Fiscal Year 2014 are provided for comparison purposes. To provide a complete description of planned expenditures, debt principal payments are included in the capital budget.

The format for the budget analysis is similar to the format used to prepare institutional financial statements. The *Income Before Other Revenues, Expenses, Gains or Losses* reflects institutional income before capital grants, gifts and bond proceeds from the Commission. Capital grants, gifts and bond proceeds tend to be one-time non-recurring sources of revenue and are not reflective of trends. The effect of the Other Post Employment Benefits (OPEB) liability and expense also is reflected in the budget.

The capital budget displays the funding sources and uses for institutional capital projects and other capital expenditures, as well as debt financing. The capital projects are categorized investment criteria. The definitions for these categories are provided on the following pages.

The budget analysis includes federal and state grants and contracts. The actual revenues received may vary considerably from budgeted amounts because grant award processes are very competitive. Actual capital expenditures also may vary significantly from budgets because projects may be delayed for a variety of reasons. In addition, unanticipated building repairs may be required during a fiscal year.

Higher Education Policy Commission Community and Technical College System Capital Budget Definitions

Investment Criteria

“Asset Preservation” means projects that preserve or enhance the integrity of building systems or building structures, or campus infrastructure.

“Economic Operations” means projects that result in a reduction of annual operating costs or capital savings.

“Equipment” means movable capitalized equipment.

“Misc. Repairs and Alterations” means repair and alteration projects for less than \$100,000 for institutions with fewer than 10,000 students and \$1 million for institutions with more than 10,000 students.

“New Construction” means new facilities and/or additions adding new square feet and new infrastructure.

“Program Improvement” means projects that improve the functionality of space, primarily driven by academic, student life and athletic programs or departments. These projects are also issues of campus image and impact.

“Reliability” means issues of imminent failure or compromise to the system that may result in interruption to program or use of space.

“Safety/Code” means code compliance issues and institutional safety priorities or items that are not in conformance with current codes, even though the system is “grandfathered” and exempt from current code.

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Capital Budget
BLUEFIELD STATE COLLEGE

Description	Budget FY 2014	Budget FY 2015	Percent Change
Projects with Established Timelines and Funding			
Funding Sources:			
Cash Balances	\$ 300	300	0%
EAST Bond Proceeds	2,000		-100%
HEPC Bond Proceeds	-		
Institutional Bond Proceeds	-	-	0%
Other Financing	-		
Gifts	-	-	0%
Federal Grants	100	400	300%
Grants			
State Support	650		
Current Revenue/Savings	909	200	-78%
Rent/Rent Savings			
Total Funding Sources	3,959	900	-77%
Uses by Project Category:			
Reliability			0%
Safety/Code		600	0%
Economic Operations			0%
Program Improvement	2,000		-100%
New Construction			0%
Miscellaneous Capital Repairs and Alterations	1,550		-100%
Equipment			0%
Total Uses	3,550	600	-83%
Debt Financing			
New Bond Debt	-		
Bond Principal Payment	109	109	0%
Lease Liability	-		0%
Lease Principal Payment	-		0%
Total Debt Financing Costs	109	109	0%
Balances			
Beginning Investment in Plant	17,045	17,740	4%
Beginning Long Term Plant Debt	586	477	-19%
Beginning Net Investment In Plant	16,459	17,263	5%
Total Additions to Plant Facilities	3,550	600	-83%
Depreciation	1,500	1,400	-7%
Net Change in Long Term Debt	(109)	(109)	0%
Ending Net Investment in Plant	18,618	16,572	-11%

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Bluefield State College
Operating Budget
(Dollars in Thousands)
FY 2015

	FY 2014	FY 2014	FY 2015	Percent Change
	YTD Actual*	Budget	Budget	
OPERATING REVENUES				
Tuition and Fees	\$4,408	\$5,305	\$5,092	-4%
Grants and Contracts	4,592	5,696	6,600	16%
Auxiliary Enterprises	1,133	1,248	1,362	9%
Service Agreement Revenues	0	0	0	
Other Operating Revenues	55	63	65	3%
TOTAL OPERATING REVENUES	<u>10,188</u>	<u>12,312</u>	<u>13,119</u>	7%
OPERATING EXPENSES				
Salaries and Wages	10,638	12,076	12,083	0%
Benefits	2,620	2,972	2,834	-5%
Utilities	654	747	755	1%
Supplies and Other Services	4,795	4,020	6,007	49%
Scholarships and Fellowships	2,607	2,924	2,586	-12%
Other Operating Expenses	100	85	0	-100%
Cost of Services provided to other institutions	0	0	0	
Depreciation Expense	1,500	1,454	1,500	3%
TOTAL OPERATING EXPENSES	<u>22,914</u>	<u>24,278</u>	<u>25,765</u>	6%
NONOPERATING REVENUES AND EXPENSES				
State Appropriations	5,938	6,004	5,857	-2%
Federal Pell Grants	4,400	5,100	4,800	-6%
Gifts	0	0	0	
Interest on capital asset related debt	0	0	0	
Assessments by the Commission for Systems Debt	(109)	(109)	(109)	0%
Other Nonoperating revenues	<u>5</u>	<u>(10)</u>	4	-140%
TOTAL NONOPERATING REVENUES AND EXPENSES	<u>10,234</u>	<u>10,985</u>	<u>10,552</u>	-4%
Income Before Other Revenues, Expenses, Gains or Losses	<u>(2,492)</u>	<u>(981)</u>	<u>(2,094)</u>	
Capital Revenues	1,663	0	0	
Increase Decrease in Net Assets	<u>(\$829)</u>	<u>(\$981)</u>	<u>(\$2,094)</u>	
Impact of OPEB on income before other Revenues, Expenses, Gains or Losses	<u>1,145</u>	<u>1,450</u>	<u>840</u>	-42%
Income before other Revenues, Expenses, Gains or Losses without OPEB	<u>(\$1,347)</u>	<u>\$469</u>	<u>(\$1,254)</u>	-367%
Beginning Net Assets excluding OPEB	21,529	21,516	21,985	2%
Ending Net Assets excluding OPEB	21,845	21,985	20,731	-6%
NONEXPENDABLE ASSETS				
Beginning Nonexpendable Assets	\$460	\$460	\$460	0%
Ending Nonexpendable Assets	\$460	\$460	\$460	0%

* Actual As Of May 31, 2014

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Concord University
Operating Budget
(Dollars in Thousands)
FY 2015

	FY 2014	FY 2014	FY 2015	Percent Change
	YTD Actual	Budget	Budget	
OPERATING REVENUES				
Tuition and Fees	\$7,631	\$8,239	\$7,762	-6%
Grants and Contracts	\$6,848	\$6,998	6,598	-6%
Auxiliary Enterprises	\$8,427	\$8,777	8,951	2%
Service Agreement Revenues	\$150	\$150	150	0%
Other Operating Revenues	\$343	\$360	500	39%
TOTAL OPERATING REVENUES	<u>23,399</u>	<u>24,524</u>	<u>23,961</u>	-2%
OPERATING EXPENSES				
Salaries and Wages	\$16,809	\$17,093	17,083	0%
Benefits	\$4,210	\$4,378	4,366	0%
Utilities	\$1,519	\$1,519	1,519	0%
Supplies and Other Services	\$9,244	\$9,571	9,512	-1%
Scholarships and Fellowships	\$4,308	\$4,674	4,160	-11%
Other Operating Expenses	\$162	\$162	162	0%
Cost of Services provided to other institutions	\$0	\$0	0	0%
Depreciation Expense	\$2,263	\$2,435	2,113	-13%
TOTAL OPERATING EXPENSES	<u>38,515</u>	<u>39,832</u>	<u>38,915</u>	-2%
NONOPERATING REVENUES AND EXPENSES				
State Appropriations	\$9,091	\$9,294	8,844	-5%
Federal Pell Grants	\$5,900	\$5,900	5,900	0%
Interest Income	\$411	\$409	415	1%
Gifts	\$0	\$0	0	0%
Interest on capital asset related debt	(\$194)	(\$194)	(149)	-23%
Assessments by the Commission for Systems Debt	(\$23)	(\$23)	(24)	3%
Other Nonoperating revenues	(\$9)	(\$10)	(10)	3%
TOTAL NONOPERATING REVENUES AND EXPENSES	<u>15,176</u>	<u>15,376</u>	<u>14,976</u>	-3%
Income Before Other Revenues, Expenses, Gains or Losses	<u>60</u>	<u>68</u>	<u>22</u>	
Capital Revenues	3,072	3,072	250	-92%
Increase Decrease in Net Assets	<u>\$3,132</u>	<u>\$3,140</u>	<u>\$272</u>	
Impact of OPEB on income before other Revenues, Expenses, Gains or Losses	<u>157</u>	<u>177</u>	<u>177</u>	0%
Income before other Revenues, Expenses, Gains or Losses without OPEB	<u>\$217</u>	<u>\$245</u>	<u>\$199</u>	-19%
Beginning Net Assets excluding OPEB	53,904	53,904	57,221	6%
Ending Net Assets excluding OPEB	57,193	57,221	57,670	1%
NONEXPENDABLE ASSETS				
Beginning Nonexpendable Assets	\$2,965	\$2,965	\$2,965	0%
Ending Nonexpendable Assets	\$2,965	\$2,965	\$2,965	0%

**Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Capital Budget
Concord University**

Description	Budget FY 2014	Budget FY 2015	Percent Change
Projects with Established Timelines and Funding			
Funding Sources:			
Cash Balances	\$ 596,448	\$ 500,000	-16.17%
EAST Bond Proceeds	2,724,870	-	-100.00%
HEPC Bond Proceeds	-	-	0.00%
Institutional Bond Proceeds (Towers Project)	-	2,000,000	100.00%
Other Financing	-	-	0.00%
Gifts	97,000	87,000	-10.31%
Federal Grants	-	-	0.00%
Grants (HEPC Matching Grant)	250,000	250,000	0.00%
State Support	-	-	0.00%
Current Revenue/Savings	1,235,676	1,083,788	-12.29%
Rent/Rent Savings	-	-	0.00%
Total Funding Sources	4,903,994	3,920,788	-20.05%
Uses by Project Category:			
Reliability	2,893,511	2,585,000	-10.66%
Safety/Code	542,000	516,000	-4.80%
Asset Preservation	264,427	30,000	-88.65%
Economic Operations	-	-	0.00%
Program Improvement	189,853	-	-100.00%
New Construction	-	-	0.00%
Miscellaneous Capital Repairs and Alterations	60,077	193,761	222.52%
Equipment	39,534	-	-100.00%
Total Uses	3,989,402	3,324,761	-16.66%
Debt Financing			
New Bond Debt	-	2,000,000	100.00%
HEPC Revolving Loan	(100,000)	(100,000)	0.00%
Mortgage Loan Payment	(24,072)	(25,276)	5.00%
Bond Principal Payment	-	-	0.00%
Lease Liability	-	-	0.00%
Lease Principal Payment	(278,709)	(301,458)	8.16%
Total Debt Financing Costs	(402,781)	1,573,266	-490.60%
Balances			
Beginning Investment in Plant	48,263,683	49,818,085	3.22%
Beginning Long Term Plant Debt	4,717,125	4,314,344	-8.54%
Beginning Net Investment In Plant	43,546,558	45,503,741	4.49%
Total Additions to Plant Facilities	3,989,402	3,324,761	-16.66%
Depreciation	2,435,000	2,113,000	-13.22%
Net Change in Long Term Debt	402,781	(1,573,266)	-490.60%
Ending Net Investment in Plant	45,503,741	45,142,236	-0.79%

**Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Concord University
Budget Assumptions
(Dollars in Thousands)
FY 2015**

THE ASSUMPTIONS USED IN THE PREPARATION OF THE ATTACHED BUDGETS INCLUDE:

OPERATING BUDGET:

- 1 A 5% increase in tuition & fees revenue and an increase of \$60 for the Special Equity Fee revenue.
- 2 A decline in State Appropriations, net, of \$352,000.
- 3 A 4% increase in housing & dining revenue.
- 4 A decline in enrollment of 2.5%.
- 5 Payroll increase of \$504 per employee per year.
- 6 Faculty promotion salary & benefit costs increases of approximately \$77,400.
- 7 Freeze on all new hires.
- 8 Freeze on all vacant positions currently in the budget, when possible, with costs totaling \$485,001.
- 9 Reallocation of revenue included in the tuition & fees to better suit the needs of the university.
- 10 Increases in dining contract costs of 4%.
- 11 Freeze on increases in operating budgets for the fiscal year 2015.
- 12 Decreases in interest expense and depreciation costs.
- 13 Increases for Mercer Scale step requirements for classed employees.
- 14 Reduction in supplies and other services of \$250,000.
- 15 Increases in support from CU Foundation and Alumni Association .
- 16 Increases in private funding through the CU Foundation.

CAPITAL BUDGET:

- 1 Completion of the second half of the ADA Sidewalk project with both the HEPC bond revenue and CU supplying \$250,000.
- 2 A planned replacement of the roof on the Student Center with a cost of \$585,000. This project must be completed next spring due to the condition of the existing roof.
- 3 The Towers Renovation project is schedule to begin construction by the spring of next year. All funding for this project will supplied by a revenue bond issue.
- 4 Freeze on other major projects until such time as the Capital Improvement fund has replaced spent reserves.

West Virginia Higher Education Policy Commission
Fairmont State University
Combined Operating Budget- Unrestricted, Restricted & Auxiliary Funds
FY 2015

	FY 2014	FY 2014	FY 2014	FY 2015	Percent Change
	Beginning Budget	Budget @ 4-30-14	YTD Actual	Budget	FY 2014 Beg. to FY 2015 Beg.
OPERATING REVENUES					
Tuition and Fees	24,756,252	23,671,297	21,619,167	24,818,965	0%
Grants and Contracts	32,670,016	35,080,102	27,779,807	27,904,782	-15%
Auxiliary Enterprises	12,305,470	11,751,246	10,129,023	13,053,378	6%
Service Agreement Revenues	7,029,380	6,213,198	3,959,645	6,159,799	-12%
Other Operating Revenues	415,411	581,088	344,184	408,568	-2%
TOTAL OPERATING REVENUES	77,176,529	77,296,931	63,831,826	72,345,492	-6%
OPERATING EXPENSES					
Salaries and Wages	27,857,938	27,388,239	17,869,902	28,166,744	1%
Benefits	7,148,975	6,804,335	4,254,877	6,747,521	-6%
Utilities	2,565,705	2,256,323	1,580,264	2,182,981	-15%
Supplies and Other Services	13,239,671	12,436,026	8,271,152	12,534,178	-5%
Scholarships and Fellowships	43,468,620	44,769,085	37,082,127	38,757,580	-11%
Other Operating Expenses	0	0	0	0	0%
Cost of Services provided to other institutions	2,112,991	2,100,414	1,514,712	1,828,540	-13%
Assessments by the Commission for operations	185,560	185,560	140,641	185,560	0%
Depreciation Expense	0	0	0	0	0%
TOTAL OPERATING EXPENSES	96,579,460	95,939,982	70,713,675	90,403,104	-6%
NONOPERATING REVENUES AND EXPENSES					
State Appropriations	16,281,666	16,104,114	10,908,717	15,850,298	-3%
Federal Pell Grants	9,500,000	9,500,000	7,920,646	9,500,000	0%
Gifts	20,000	19,314	11,357	500	-98%
Interest on capital asset related debt	(3,366,130)	(3,366,297)	(3,307,012)	(3,368,380)	0%
Assessments by the Commission for Systems Debt	0	0	0	0	0%
Investment income	266,166	25,245	18,569	25,245	-91%
E&G capital and debt service support revenue	0	0	0	0	0%
Fees assessed to Pierpont for debt service	0	0	0	0	0%
Assessment for E&G capital and debt service costs	(2,558,111)	(2,344,608)	(2,223,356)	(2,344,608)	-8%
Amortization of bond issuance costs, premiums and discounts	0	0	0	0	0%
Other Nonoperating revenues	0	0	0	0	0%
TOTAL NONOPERATING REVENUES AND EXPENSES	20,143,591	19,937,768	13,328,921	19,663,055	-2%
Income Before Other Revenues, Expenses, Gains or Losses	740,660	1,294,717	6,447,072	1,605,443	117%
Bond Proceeds from Policy Commission	0	0	0	0	0%
Capital Grants and Gifts	0	0	0	0	0%
Transfers and Capitalized Expenditures					
Capital Expenditures	(309,877)	(427,920)	(96,243)	(173,219)	-44%
Transfers for Financial Aid Match	0	0	0	(3,425)	0%
Indirect Cost Recoveries	0	(13,289)	0	0	0%
Transfers for Capital Projects	0	(406,610)	(406,610)	0	0%
Transfers for Scholarships	0	0	0	0	0%
Transfers for Plant Reserves	(1,671,962)	(1,650,005)	0	(1,886,275)	13%
Transfers - Other	(37,758)	10,000	10,766	(49,000)	30%
TOTAL Transfers and Capitalized Expenditures	(2,019,597)	(2,487,824)	(492,087)	(2,111,919)	5%
Increase Decrease in Net Assets	(1,278,937)	(1,193,107)	5,954,985	(506,475)	-60%
Impact of OPEB on Income before other Revenues, Expenses, Gains or Losses	200,000	0	0	200,000	0%
Income before other Revenues, Expenses, Gains or Losses without OPEB	(1,078,937)	(1,193,107)	5,954,985	(306,475)	-72%
Beginning Net Assets excluding OPEB - includes plant funds	84,178,455	84,178,455	84,178,455	82,985,348	-1%
Ending Net Assets excluding OPEB	83,099,518	82,985,348	90,133,440	82,678,873	-1%
NONEXPENDABLE ASSETS					
Beginning Nonexpendable Assets	\$0	\$0	\$0	\$0	0%
Ending Nonexpendable Assets	\$0	\$0	\$0	\$0	0%

West Virginia Higher Education Policy Commission
Fairmont State University
Operating Budget- Unrestricted
FY 2015

	FY 2014	FY 2014	FY 2014	FY 2015	Percent Change FY 2014 Beg. to FY 2015 Beg.
	Beginning Budget	Budget @ 3-31-14	YTD Actual @ 3- 31-14	Budget	
OPERATING REVENUES					
Tuition and Fees	24,756,252	23,671,297	21,619,167	24,818,965	0%
Grants and Contracts	0	25,000	(18)	25,000	0%
Auxiliary Enterprises	0	0	0	0	0%
Service Agreement Revenues	7,029,380	6,213,198	3,959,645	6,159,799	-12%
Other Operating Revenues	<u>402,311</u>	<u>261,650</u>	<u>126,771</u>	<u>314,741</u>	-22%
TOTAL OPERATING REVENUES	<u>32,187,943</u>	<u>30,171,145</u>	<u>25,705,565</u>	<u>31,318,505</u>	-3%
OPERATING EXPENSES					
Salaries and Wages	24,883,502	24,034,941	15,698,973	24,577,287	-1%
Benefits	6,564,571	6,036,882	3,850,170	6,053,380	-8%
Utilities	1,747,900	1,491,018	1,068,162	1,417,676	-19%
Supplies and Other Services	9,339,416	8,293,174	5,668,821	8,396,762	-10%
Scholarships and Fellowships	2,186,184	2,201,984	2,035,311	2,597,916	19%
Other Operating Expenses	0	0	0	0	0%
Cost of Services provided to other institutions	2,112,991	2,100,414	1,514,712	1,828,540	-13%
Assessments by the Commission for operations	185,560	185,560	140,641	185,560	0%
Depreciation Expense	0	0	0	0	0%
TOTAL OPERATING EXPENSES	<u>47,020,124</u>	<u>44,343,973</u>	<u>29,976,790</u>	<u>45,057,121</u>	-4%
NONOPERATING REVENUES AND EXPENSES					
State Appropriations	16,281,666	16,104,114	10,908,717	15,850,298	-3%
Federal Pell Grants	0	0	0	0	0%
Gifts	20,000	13,769	5,812	500	-98%
Interest on capital asset related debt - includes principal	(64,802)	(64,968)	(64,934)	(64,986)	0%
Assessments by the Commission for Systems Debt	0	0	0	0	0%
Investment income	266,166	25,245	18,562	25,245	-91%
E&G capital and debt service support revenue	0	0	0	0	0%
Fees assessed to Pierpont for debt service	0	0	0	0	0%
Assessment for E&G capital and debt service costs	(2,558,111)	(2,344,608)	(2,223,356)	(2,344,608)	-8%
Amortization of bond issuance costs, premiums and discounts	0	0	0	0	0%
Other Nonoperating revenues	0	0	0	0	0%
TOTAL NONOPERATING REVENUES AND EXPENSES	<u>13,944,919</u>	<u>13,733,552</u>	<u>8,644,801</u>	<u>13,466,449</u>	-3%
Income Before Other Revenues, Expenses, Gains or Losses	<u>(887,262)</u>	<u>(439,276)</u>	<u>4,373,576</u>	<u>(272,166)</u>	-69%
Bond Proceeds from Policy Commission	0	0	0	0	0%
Capital Grants and Gifts	0	0	0	0	0%
Transfers and Capitalized Expenditures					
Capital Expenditures	(146,671)	(179,671)	0	(163,219)	11%
Transfers for Financial Aid Match	(82,807)	(84,190)	(84,190)	0	0%
Indirect Cost Recoveries	12,000	47,892	27,001	46,090	0%
Transfers for Capital Projects	0	(406,610)	(406,610)	0	0%
Transfers for Scholarships	(113,104)	(113,104)	(113,104)	0	-100%
Transfers for Plant Reserves	0	0	0	0	0%
Transfers - Other	(37,758)	10,000	10,000	0	0%
TOTAL Transfers and Capitalized Expenditures	<u>(368,340)</u>	<u>(725,683)</u>	<u>(566,903)</u>	<u>(117,129)</u>	-68%
Increase Decrease in Net Assets	<u>(1,255,602)</u>	<u>(1,164,959)</u>	<u>3,806,673</u>	<u>(389,295)</u>	-69%
Impact of OPEB on income before other Revenues, Expenses, Gains or Losses	<u>175,000</u>	<u>0</u>	<u>0</u>	<u>150,000</u>	-14%
Income before other Revenues, Expenses, Gains or Losses without OPEB	<u>(1,080,602)</u>	<u>(1,164,959)</u>	<u>3,806,673</u>	<u>(239,295)</u>	-78%
Beginning Net Assets excluding OPEB	13,879,224	13,879,224	13,879,224	12,714,265	-8%
Ending Net Assets excluding OPEB	12,798,622	12,714,265	17,685,897	12,474,970	-3%

West Virginia Higher Education Policy Commission
Fairmont State University
Operating Budget- Restricted
FY 2015

	FY 2014	FY 2014	FY 2014	FY 2015	Percent Change
	Beginning Budget	Budget @ 3-31-14	YTD Actual @ 3-31-14	Budget	FY 2014 Beg. to FY 2015 Beg.
OPERATING REVENUES					
Tuition and Fees	0	0	0	0	0%
Grants and Contracts	32,670,016	35,055,102	27,779,825	27,879,782	-15%
Auxiliary Enterprises	0	0	0	0	0%
Service Agreement Revenues	0	0	0	0	0%
Other Operating Revenues	0	0	0	0	0%
TOTAL OPERATING REVENUES	32,670,016	35,055,102	27,779,825	27,879,782	-15%
OPERATING EXPENSES					
Salaries and Wages	426,499	928,888	383,023	930,000	118%
Benefits	42,874	131,777	46,852	135,000	215%
Utilities	0	0	0	0	0%
Supplies and Other Services	1,035,842	1,455,647	397,263	850,872	-18%
Scholarships and Fellowships	40,727,394	41,988,559	34,661,841	35,500,000	-13%
Other Operating Expenses	0	0	0	0	0%
Cost of Services provided to other institutions	0	0	0	0	0%
Assessments by the Commission for operations	0	0	0	0	0%
Depreciation Expense	0	0	0	0	0%
TOTAL OPERATING EXPENSES	42,232,609	44,504,871	35,488,979	37,415,872	-11%
NONOPERATING REVENUES AND EXPENSES					
State Appropriations	0	0	0	0	0%
Federal Pell Grants	9,500,000	9,500,000	7,920,646	9,500,000	0%
Gifts	0	0	0	0	0%
Interest on capital asset related debt	0	0	0	0	0%
Assessments by the Commission for Systems Debt	0	0	0	0	0%
Investment income	0	0	7	0	0%
E&G capital and debt service support revenue	0	0	0	0	0%
Fees assessed to Pierpont for debt service	0	0	0	0	0%
Assessment for E&G capital and debt service costs	0	0	0	0	0%
Amortization of bond issuance costs, premiums and discounts	0	0	0	0	0%
Other Nonoperating revenues	0	0	0	0	0%
TOTAL NONOPERATING REVENUES AND EXPENSES	9,500,000	9,500,000	7,920,653	9,500,000	0%
Income Before Other Revenues, Expenses, Gains or Losses	(62,593)	50,231	211,499	(36,090)	-42%
Bond Proceeds from Policy Commission	0	0	0	0	0%
Capital Grants and Gifts	0	0	0	0	0%
Transfers and Capitalized Expenditures					
Capital Expenditures	(10,000)	(104,813)	(74,813)	(10,000)	0%
Transfers for Financial Aid Match	86,232	87,615	87,615	0	0%
Indirect Cost Recoveries	(12,000)	(61,181)	(27,001)	(46,090)	0%
Transfers for Capital Projects	0	0	0	0	0%
Transfers for Scholarships	0	0	0	0	0%
Transfers for Plant Reserves	0	0	0	0	0%
Transfers - Other	0	0	0	0	0%
TOTAL Transfers and Capitalized Expenditures	64,232	(78,379)	(14,199)	(56,090)	-187%
Increase Decrease in Net Assets	1,639	(28,148)	197,300	(92,180)	-5724%
Impact of OPEB on income before other Revenues, Expenses, Gains or Losses	0	0	0	0	0%
Income before other Revenues, Expenses, Gains or Losses without OPEB	1,639	(28,148)	197,300	(92,180)	-5724%
Beginning Net Assets excluding OPEB	22,056	22,056	22,056	(6,092)	-128%
Ending Net Assets excluding OPEB	23,695	(6,092)	219,356	(98,272)	-515%

West Virginia Higher Education Policy Commission
Fairmont State University
Operating Budget- Auxiliary
FY 2015

	FY 2014	FY 2014	FY 2014	FY 2015	Percent Change
	Beginning Budget	Budget @ 3-31-14	YTD Actual @ 3-31-14	Budget	FY 2014 Beg. to FY 2015 Beg.
OPERATING REVENUES					
Tuition and Fees	0	0	0	0	0%
Grants and Contracts	0	0	0	0	0%
Auxiliary Enterprises	12,305,470	11,751,246	10,129,023	13,053,378	6%
Service Agreement Revenues	0	0	0	0	0%
Other Operating Revenues	<u>13,100</u>	<u>319,438</u>	<u>217,413</u>	<u>93,827</u>	616%
TOTAL OPERATING REVENUES	<u>12,318,570</u>	<u>12,070,684</u>	<u>10,346,436</u>	<u>13,147,205</u>	7%
OPERATING EXPENSES					
Salaries and Wages	2,547,937	2,424,410	1,787,906	2,659,457	4%
Benefits	541,530	635,676	357,855	559,141	3%
Utilities	817,805	765,305	512,102	765,305	-6%
Supplies and Other Services	2,864,413	2,687,205	2,205,068	3,286,544	15%
Scholarships and Fellowships	555,042	578,542	384,975	659,664	19%
Other Operating Expenses	0	0	0	0	0%
Cost of Services provided to other institutions	0	0	0	0	0%
Assessments by the Commission for operations	0	0	0	0	0%
Depreciation Expense	0	0	0	0	0%
TOTAL OPERATING EXPENSES	<u>7,326,727</u>	<u>7,091,138</u>	<u>5,247,906</u>	<u>7,930,111</u>	8%
NONOPERATING REVENUES AND EXPENSES					
State Appropriations	0	0	0	0	0%
Federal Pell Grants	0	0	0	0	0%
Gifts	0	5,545	5,545	0	0%
Interest on capital asset related debt	(3,301,328)	(3,301,329)	(3,242,078)	(3,303,394)	0%
Assessments by the Commission for Systems Debt	0	0	0	0	0%
Investment income	0	0	0	0	0%
E&G capital and debt service support revenue	0	0	0	0	0%
Fees assessed to Pierpont for debt service	0	0	0	0	0%
Assessment for E&G capital and debt service costs	0	0	0	0	0%
Amortization of bond issuance costs, premiums and discounts	0	0	0	0	0%
Other Nonoperating revenues	0	0	0	0	0%
TOTAL NONOPERATING REVENUES AND EXPENSES	<u>(3,301,328)</u>	<u>(3,295,784)</u>	<u>(3,236,533)</u>	<u>(3,303,394)</u>	0%
Income Before Other Revenues, Expenses, Gains or Losses	<u>1,690,515</u>	<u>1,683,762</u>	<u>1,861,997</u>	<u>1,913,700</u>	13%
Bond Proceeds from Policy Commission	0	0	0	0	0%
Capital Grants and Gifts	0	0	0	0	0%
Transfers and Capitalized Expenditures					
Capital Expenditures	(153,206)	(143,436)	(21,430)	0	-100%
Transfers for Financial Aid Match	(3,425)	(3,425)	(3,425)	(3,425)	0%
Indirect Cost Recoveries	0	0	0	0	0%
Transfers for Capital Projects	0	0	0	0	0%
Transfers for Scholarships	113,104	113,104	113,104	0	0%
Transfers for Plant Reserves	(1,671,962)	(1,650,005)	0	(1,886,275)	13%
Transfers - Other	0	0	766	(49,000)	0%
TOTAL Transfers and Capitalized Expenditures	<u>(1,715,489)</u>	<u>(1,683,762)</u>	<u>89,015</u>	<u>(1,938,700)</u>	13%
Increase Decrease in Net Assets	<u>(24,974)</u>	<u>0</u>	<u>1,951,012</u>	<u>(25,000)</u>	0%
Impact of OPEB on Income before other Revenues, Expenses, Gains or Losses	<u>0</u>	<u>0</u>	<u>0</u>	<u>25,000</u>	0%
Income before other Revenues, Expenses, Gains or Losses without OPEB	<u>(24,974)</u>	<u>0</u>	<u>1,951,012</u>	<u>(0)</u>	-100%
Beginning Net Assets excluding OPEB	9,945,201	9,945,201	9,945,201	9,945,201	0%
Ending Net Assets excluding OPEB	9,920,227	9,945,201	11,896,213	9,945,201	0%

WV Higher Education Policy Commission
Fairmont State University
Auxiliary Budget Analysis
FY 2014

	FY 2014 - Beginning Auxiliary Budgets				
	Falcon Center - (Student Activities Center)	Housing	Facilities	Athletics	Totals
OPERATING REVENUES					
Tuition and Fees	0	0	0	0	0
Grants and Contracts	0	0	0	0	0
Auxiliary Enterprises	4,063,486	4,835,045	1,288,049	2,118,890	12,305,470
Service Agreement Revenues (note name change)	0	0	0	0	0
Other Operating Revenues	0	0	0	13,100	13,100
TOTAL OPERATING REVENUES	4,063,486	4,835,045	1,288,049	2,131,990	12,318,570
OPERATING EXPENSES					
Salaries and Wages	768,990	615,815	542,527	620,605	2,547,937
Benefits	170,129	118,359	99,602	128,440	541,530
Utilities	361,905	455,900	0	0	817,805
Supplies and Other Services	745,282	979,756	88,453	1,050,922	2,864,413
Scholarships and Fellowships	190,821	196,071	0	168,150	555,042
Other Operating Expenses	0	0	0	0	0
Cost of Services provided to other institutions	0	0	0	0	0
Assessments by the Commission for operations	0	0	0	0	0
Depreciation Expense	0	0	0	0	0
TOTAL OPERATING EXPENSES	2,237,127	2,365,901	730,582	1,968,117	7,326,727
NONOPERATING REVENUES AND EXPENSES					
State Appropriations	0	0	0	0	0
Federal Pell Grants	0	0	0	0	0
Gifts	0	0	0	0	0
Interest on capital asset related debt - <i>includes principal payments</i>	(1,424,272)	(1,426,018)	(400,802)	(50,236)	(3,301,328)
Assessments by the Commission for Systems Debt	0	0	0	0	0
Investment income	0	0	0	0	0
E&G capital and debt service support revenue	0	0	0	0	0
Fees assessed to Pierpont for debt service	0	0	0	0	0
Assessment for E&G capital and debt service costs	0	0	0	0	0
Amortization of bond issuance costs, premiums and discounts	0	0	0	0	0
Other Nonoperating revenues	0	0	0	0	0
TOTAL NONOPERATING REVENUES AND EXPENSES	(1,424,272)	(1,426,018)	(400,802)	(50,236)	(3,301,328)
Income Before Other Revenues, Expenses, Gains or Losses	402,087	1,043,126	156,665	113,637	1,690,515
Bond Proceeds from Policy Commission	0	0	0	0	0
Capital Grants and Gifts	0	0	0	0	0
Transfers and Capitalized Expenditures					
Capital Expenditures	(10,775)	(129,932)	(9,000)	(3,499)	(153,206)
Construction Expenditures	0	0	0	0	0
Transfers for Debt Service	0	0	0	0	0
Transfers for Financial Aid Match	0	(3,425)	0	0	(3,425)
Indirect Cost Recoveries	0	0	0	0	0
Transfers for Capital Projects	0	0	0	0	0
Transfers for Scholarships	0	0	0	113,104	113,104
Transfers to Reserves	(440,288)	(882,769)	(125,665)	(223,240)	(1,671,962)
Transfers - Other	49,000	(27,000)	(22,000)	0	0
TOTAL Transfers and Capitalized Expenditures	(402,063)	(1,043,126)	(156,665)	(113,635)	(1,715,489)
Increase Decrease in Net Assets	24	0	0	2	(24,974)
Impact of OPEB on income before other Revenues, Expenses, Gains or Losses	0	0	0	0	25,000
Income before other Revenues, Expenses, Gains or Losses without OPEB	24	0	0	2	26

WV Higher Education Policy Commission
Fairmont State University
Auxiliary Budget Analysis
FY 2015

FY 2015 - Beginning Auxiliary Budgets					
	Falcon Center - (Student Activities Center)	Housing	Facilities	Athletics	Totals
OPERATING REVENUES					
Tuition and Fees	0	0	0	0	0
Grants and Contracts	0	0	0	0	0
Auxiliary Enterprises	4,265,255	5,026,060	1,205,872	2,556,191	13,053,378
Service Agreement Revenues (note name change)	0	0	0	0	0
Other Operating Revenues	0	0	0	93,827	93,827
TOTAL OPERATING REVENUES	4,265,255	5,026,060	1,205,872	2,650,018	13,147,205
OPERATING EXPENSES					
Salaries and Wages	733,220	701,224	474,539	750,474	2,659,457
Benefits	162,005	133,960	102,540	160,636	559,141
Utilities	309,405	455,900	0	0	765,305
Supplies and Other Services	971,008	1,138,238	97,199	1,080,099	3,286,544
Scholarships and Fellowships	192,507	197,757	0	269,400	659,664
Other Operating Expenses	0	0	0	0	0
Cost of Services provided to other institutions	0	0	0	0	0
Assessments by the Commission for operations	0	0	0	0	0
Depreciation Expense	0	0	0	0	0
TOTAL OPERATING EXPENSES	2,368,145	2,627,079	674,278	2,260,609	7,930,111
NONOPERATING REVENUES AND EXPENSES					
State Appropriations	0	0	0	0	0
Federal Pell Grants	0	0	0	0	0
Gifts	0	0	0	0	0
Interest on capital asset related debt - includes principal payments	(1,425,410)	(1,426,838)	(400,910)	(50,236)	(3,303,394)
Assessments by the Commission for Systems Debt	0	0	0	0	0
Investment income	0	0	0	0	0
E&G capital and debt service support revenue	0	0	0	0	0
Fees assessed to Pierpont for debt service	0	0	0	0	0
Assessment for E&G capital and debt service costs	0	0	0	0	0
Amortization of bond issuance costs, premiums and discounts	0	0	0	0	0
Other Nonoperating revenues	0	0	0	0	0
TOTAL NONOPERATING REVENUES AND EXPENSES	(1,425,410)	(1,426,838)	(400,910)	(50,236)	(3,303,394)
Income Before Other Revenues, Expenses, Gains or Losses	471,700	972,143	130,684	339,173	1,913,700
Bond Proceeds from Policy Commission	0	0	0	0	0
Capital Grants and Gifts	0	0	0	0	0
Transfers and Capitalized Expenditures					
Capital Expenditures	0	0	0	0	0
Construction Expenditures	0	0	0	0	0
Transfers for Debt Service	0	0	0	0	0
Transfers for Financial Aid Match	0	(3,425)	0	0	(3,425)
Indirect Cost Recoveries	0	0	0	0	0
Transfers for Capital Projects	0	0	0	0	0
Transfers for Scholarships	0	0	0	0	0
Transfers to Reserves	(496,700)	(941,718)	(108,684)	(339,173)	(1,886,275)
Transfers - Other	0	(27,000)	(22,000)	0	(49,000)
TOTAL Transfers and Capitalized Expenditures	(496,700)	(972,143)	(130,684)	(339,173)	(1,938,700)
Increase Decrease in Net Assets	(25,000)	0	0	(0)	(25,000)
Impact of OPEB on income before other Revenues, Expenses, Gains or Losses	25,000	0	0	0	25,000
Income before other Revenues, Expenses, Gains or Losses without OPEB	(0)	0	0	(0)	(0)

**West Virginia Higher Education Policy Commission
Capital Budget
Fairmont State University**

Description	Budget FY 2014	Budget FY 2015	Percent Change
Projects with Established Timelines and Funding			
Funding Sources:			
Cash Balances - E&G Capital Reserves	\$ 2,632,758	\$ 764,110	-71%
Cash Balances - Infrastructure	1,218,302	446,368	-63%
Cash Balances - Athletic Reserves	0	0	0%
Cash Balances - Auxiliary Reserves (Housing/Facilities/Falcon Center)	0	1,805,000	0%
EAST Bond Proceeds	3,814,092	80,000	-98%
HEPC Bond Proceeds	-	-	0%
Institutional Bond Proceeds	-	5,000,000	0%
Other Financing	-	-	0%
Gifts-Athletic Capital Projects	-	-	0%
Federal Grants	-	-	0%
Grants	-	-	0%
State Support	-	-	0%
Current Revenue/Savings-capital equipment purchases	309,877	170,412	-45%
Current Revenue/Savings-Use of Unrestricted Net Assets/Reserves	754,239	1,200,000	59%
Rent/Rent Savings	-	-	0%
Total Funding Sources	8,729,268	9,465,890	8%
Uses by Project Category:			
Reliability	993,300	209,135	-79%
Asset Preservations	2,806,419	743,478	-74%
Safety/Code	2,737,930	170,000	-94%
Economic Operations	-	-	0%
Program Improvement	881,742	1,797,000	104%
New Construction	-	6,310,500	0%
Miscellaneous Capital Repairs and Alterations	-	65,365	0%
Equipment	1,309,877	170,412	-87%
Total Uses	8,729,268	9,465,890	8%
Debt Financing			
New Bond Debt	-	-	-
Bond Principal Payment	(2,182,280)	(2,258,004)	3%
Lease Liability	-	-	0%
Lease Principal Payment	(94,120)	(133,231)	42%
Total Debt Financing Costs	(2,276,400)	(2,391,235)	5%
Balances			
Beginning Investment in Plant	113,978,890	110,446,614	-3%
Beginning Long Term Plant Debt -less due from Pierpont	53,362,469	51,086,069	-4%
Beginning Net Investment In Plant	60,616,421	59,360,545	-2%
Total Additions to Plant Facilities -less Pierpont percentage	6,594,687	6,197,318	-6%
Depreciation	3,800,000	3,700,000	-3%
Net Change in Long Term Debt	(2,276,400)	(2,391,235)	5%
Ending Net Investment in Plant	65,687,508	64,249,098	-2%

Educational and General Assets including Infrastructure funded assets are shared assets owned by both Fairmont State University and Pierpont Community and Technical College.

The shared ownership is defined by the Separation of Assets and Liabilities Agreement between the Board of Governor's of Fairmont State University and the Board of Governor's of Pierpont C&TC.

The assets are allocated on the basis of the ten year average percentage of FTE. For fiscal year 2013, the percentage allocation is Fairmont (65.47%) and Pierpont (34.53%).

Based on the fiscal year 2013 allocation percentage, Pierpont's ownership in the E&G Capital projects for fiscal year 2014 of \$7,655,152 is estimated at \$2,646,777.

For fiscal year 2015, no agreement has been reached concerning the contribution of funding for capital projects from Pierpont. No new funding has been included from Pierpont.

Therefore, the allocation would only be on fiscal year 2014 projects carried forward to FY 2015. The estimated projects carried forward total \$1,290,478.

Pierponts ownership at the FY 2013 percentage would be \$445,602.

**Higher Education Policy Commission
Capital Budget
Fairmont State University**

	Description	New Project	Portfolio	Location	Investment Criteria	Project Category	Package	Budget FY 2014	Budget FY 2015
Projects with Established Timelines and Funding									
Funding Sources:									
	Cash Balances - E&G Capital Reserves							\$ 2,632,759	\$ 764,110
	Cash Balances - Infrastructure Reserves							\$ 1,218,302	\$ 446,368
	Cash Balances - Athletic Reserves								
	Cash Balances - Auxiliary (Housing/Parking/Facilities/Falcon Center)								\$ 1,805,000
	EAST Bond Proceeds							3,814,092	80,000
	HEPC Bond Proceeds								
	Institutional Bond Proceeds								
	Other Financing								
	Gifts - Athletic Capital Projects								
	Federal Grants - ARRA Funding								
	Grants								
	State Support								
	Current Revenue/Savings - capital equipment purchases							309,877	170,412
	Current Revenue/Savings - Use of Unrestricted Net Assets/Reserves							754,239	1,200,000
	Rent/Rent Savings								
	Total Funding Sources							8,729,268	4,465,890
Uses:									
	Roof Renewal		Education and General	Caperton Center	Asset Preservation	Repairs and Maintenance	Building Envelope	400,000	149,110
	Additional Paving Projects		Education and General	Infrastructure	Asset Preservation	Repairs and Maintenance	Grounds Impovmements	321,095	274,368
	Repairs - structural analysis and bracing of building core		Education and General	School House Museum	Asset Preservation	Repairs and Maintenance	Building Envelope	70,000	70,000
	Window Replacements		Education and General	Hunt Haught Hall	Asset Preservation-Economic Oper.	Repairs and Maintenance	Building Envelope	95,000	-
	Wall around Hardway Building		Education and General	Hardway Hall	Asset Preservation			150,000	-
	Paving		Education and General	Campus	Asset Preservation			54,527	-
	Turley Center Roof Renewal		Education and General	Turley Center	Asset Preservation-Reliability			331,809	-
	Equipment Purchases over \$5,000		Education and General	Campus Wide	Equipment	Equipment	Equipment - Space Renewal	309,877	170,412
	FF&E - for new Student Access and Success Center		Education and General	Turley Center	Equipment	Equipment	Equipment - Space Renewal	1,000,000	-
	Renovations - interior, new wall, ceilings, flooring, restrooms....		Education and General	Turley Center	Program Improvement	Alteration	Space Renewal	232,092	-
	Academic Fund	2013	Education and General	Academic Fund (various)	Program Improvement	Repairs and Maint. - Alteration	Space Renewal	100,000	150,000
	Landscaping		Education and General	Physical Plant	Program Improvement	Repairs and Maintenance	Grounds Impovmements	100,000	150,000
	Small Projects - include office/classroom renov. & drains, sidewalks....		Education and General	Physical Plant	Program Improvement	Repairs and Maintenance	Space Renewal, Grounds Improv.	175,000	297,000
	Small Projects - campus wide		Education and General	Physical Plant	Asset Preservation			22,000	-
	Green House - new glass, roof, ventilaion, heater, lighting....		Education and General	Hunt Haught Hall	Program Improvement	Repairs and Maintenance	Building Systems and Envelope	149,650	-
	HVAC Upgrade		Education and General	Aerospace Center	Reliability	Repairs and Maintenance	Building Systems	60,000	-
	Gutter Repairs		Education and General	Aerospace Center	Reliability	Repairs and Maintenance	Building Systems		40,000
	HVAC Upgrade		Education and General	Music Library	Reliability	Repairs and Maintenance	Building Systems	230,500	-
	AC Unit - serve data center to provide redundancy		Education and General	Information Technology	Reliability - Economic Operations	Modemization	Building Systems	70,800	-
	Renovations (Mechanical and Electrical)		Education and General	Wallman Hall	Reliability-Safety/Code-Econ. Oper.	Repairs and Maintenance	Building Systems-Space Renewal	232,000	-
	Caperton Center - Boiler Replacements		Education and General	Caperton Center	Reliability			400,000	-
	Renovations - new fire protection, ugraded fire alarm		Education and General	Hardway Hall	Safety/Code	Modemization	Building systems	2,350,000	80,000
	ADA Restrooms		Education and General	Campus-one per building	Safety/Code	Alteration-Repairs and Maint.	Space Renewal	50,000	-
	Education - Elevator Upgrades		Education and General	Educaiton	Safety/Code - Reliability			125,000	-
	Hazardus Waste Bldg.		Education and General		Safety/Code			25,000	-
	Hazardus Waste Bldg. Replacement		Education and General		Safety/Code	Repairs and Maintenance	New Construction-Infrastructure		40,000
	Campus Lighting Upgrades		Education and General	Infrastructure	Safety/Code - Economic Operations	Modemization	New Construction-Infrastructure	187,930	-
	Merchant Street - Retaining Wall - replace		Education and General	Merchant Street	Asset Preservation			342,750	-
	Roof Renewal		Education and General	Jaynes Hall	Asset Preservation			350,000	-
	Locust Avenue		Education and General	Locust Avenue	Asset Preservation			40,000	40,000
	Fairmont State Campus Master Plan		Education and General	Campus wide	Asset Preservation			150,000	-
	Feaster Center - Concrete Repair		Auxiliary - Athletics	Feaster Center	Asset Preservation			100,000	-
	Feaster Center Boilers - Replacement		Auxiliary - Athletics	Feaster Center	Asset Preservation			50,000	-
	Feaster Center HVAC - Pool		Auxiliary - Athletics	Feaster Center	Asset Preservation			279,239	-
	Press Box -HVAC		Auxiliary - Athletics	Feaster Center	Asset Preservation			50,000	-
	Architect - Women's Basketball Locker Rooms		Auxiliary - Athletics	Feaster Center	Program Improvement			12,500	-
	Miscellaneous Projects		Auxiliary	Falcon Center	Asset Preservation				100,000
	Security Cameras		Auxiliary	Falcon Center	Safety/Code				50,000
	Pump Replacement		Auxiliary	Morrow Hall	Reliability				10,000
	Miscellaneous Projects		Auxiliary	Falcon Center	Miscellaneous Capital Rep. & Alt.				6,365
	Passenger Elevator		Auxiliary	Falcon Center	Reliability	Modemization			159,135
	Façade Repairs		Auxiliary	Morrow Hall	Asset Preservation			60,000	
	Micellaneous Repairs - Ceiling Tiles, Blinds, AC Units		Auxiliary	Morrow & Pence Halls	Miscellaneous Capital Rep. & Alt.			59,000	
	College Apartments - A&E		Auxiliary	College Apartments	New Construction		New Construction		1,150,500
	Facilities Department Expansion		Auxiliary	Facilities-Physical Plant	New Construction		New Construction		100,000
	Facilities Department Expansion		Education and General	Facilities-Physical Plant	New Construction				60,000
	Maintenance		Auxiliary	Parking Garage	Asset Preservation				50,000
	Gym Floor and Bleacher Project		Education and General	Feaster Center-Relton Arena	Program Improvement				1,200,000
	Women's Basketball Locker Rooms		Auxiliary - Athletics	Feaster Center	Program Improvement			112,500	-
	Total Uses							8,729,268	4,465,890
Debt Financing									
	Series 2012A Bonds				Bond Liability			(730,000)	(745,000)
	Series 2012B Bonds				Bond Liability			(1,080,000)	(1,125,000)
	Series 2006 Bonds				Bond Liability			(372,280)	(388,004)
	Turf principal payment			Turf - Duvall Rosier Field	Lease Principal Payment			(94,120)	(90,669)

Higher Education Policy Commission
Capital Budget
Fairmont State University

Alarm Lease		Auxiliary - Dorms	Pence & Prichard Halls	Lease Principal Payment			-	(42,562)
Total Debt Financing Costs							(2,276,400)	(2,391,235)
Balances								
Beginning Investment in Plant							113,978,890	110,446,614
Beginning Long Term Plant Debt -less due from Pierpont							53,362,469	51,086,069
Beginning Net Investment in Plant							60,616,421	59,360,545
Total Additions to Plant Facilities -less Pierpont percentage							6,594,687	2,923,818
Depreciation							3,800,000	3,700,000
Net Change in Long Term Debt							(2,276,400)	(2,391,235)
Ending Net Investment in Plant							65,687,508	60,975,598

Educational and General Assets including Infrastructure funded assets are shared assets owned by both Fairmont State University and Pierpont Community and Technical College. The shared ownership is defined by the Separation of Assets and Liabilities Agreement between the Board of Governor's of Fairmont State University and the Board of Governor's of Pierpont C&TC. The assets are allocated on the basis of the ten year average percentage of FTE. For fiscal year 2013, the percentage allocation is Fairmont (65.47%) and Pierpont (34.53%). Based on the fiscal year 2013 allocation percentage, Pierpont's ownership in the E&G Capital projects for fiscal year 2014 of \$7,655,152 is estimated at \$2,548,777.

For fiscal year 2015, no agreement has been reached concerning the contribution of funding for capital projects from Pierpont. No new funding has been included from Pierpont. Therefore, the allocation would only be on fiscal year 2014 projects carried forward to FY 2015 and a few approved projects. The estimated projects carried forward total \$1,290,478. Pierpont's ownership at the FY 2013 percentage would be 445,602.

**Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Glennville State College
Operating Budget
(Dollars in Thousands)
FY 2015**

	FY 2014	FY 2014	FY 2015	Percent Change
	YTD Actual	Budget	Budget	
OPERATING REVENUES				
Tuition and Fees	\$6,494	\$8,280	\$8,138	-2%
Grants and Contracts	5,385	4,730	4,743	0%
Auxiliary Enterprises	6,128	7,095	6,652	-6%
Service Agreement Revenues	0	0	0	#DIV/0!
Other Operating Revenues	538	2,040	2,205	8%
TOTAL OPERATING REVENUES	<u>18,545</u>	<u>22,145</u>	<u>21,738</u>	-2%
OPERATING EXPENSES				
Salaries and Wages	9,817	10,492	10,635	1%
Benefits	2,616	2,899	2,987	3%
Utilities	917	1,088	1,115	2%
Supplies and Other Services	4,126	4,817	4,479	-7%
Scholarships and Fellowships	6,749	9,288	9,288	0%
Other Operating Expenses	113	150	100	-33%
Cost of Services provided to other institutions	0	0	0	
Depreciation Expense	1,962	2,140	2,703	26%
TOTAL OPERATING EXPENSES	<u>26,300</u>	<u>30,874</u>	<u>31,307</u>	1%
NONOPERATING REVENUES AND EXPENSES				
State Appropriations	6,419	6,489	6,318	-3%
Federal Pell Grants	2,887	3,592	3,592	0%
Gifts	4,284	8,500	1,400	-84%
Interest on capital asset related debt	(1,454)	(1,609)	(1,574)	-2%
Assessments by the Commission for Systems Debt	(11)	(11)	(11)	0%
Other Nonoperating revenues	<u>0</u>	<u>(20)</u>	<u>(25)</u>	25%
TOTAL NONOPERATING REVENUES AND EXPENSES	<u>12,125</u>	<u>16,941</u>	<u>9,700</u>	-43%
Income Before Other Revenues, Expenses, Gains or Losses	<u>4,370</u>	<u>8,212</u>	<u>131</u>	
Capital Revenues	4,691	7,000	88	-99%
Increase Decrease in Net Assets	<u>\$9,061</u>	<u>\$15,212</u>	<u>\$219</u>	
Impact of OPEB on income before other Revenues, Expenses, Gains or Losses	<u>113</u>	<u>150</u>	<u>100</u>	-33%
Income before other Revenues, Expenses, Gains or Losses without OPEB	<u>\$4,483</u>	<u>\$8,362</u>	<u>\$231</u>	-97%
Beginning Net Assets excluding OPEB	33,585	33,585	41,947	25%
Ending Net Assets excluding OPEB	42,759	41,947	42,178	1%
NONEXPENDABLE ASSETS				
Beginning Nonexpendable Assets	\$37,677	\$37,677	\$52,350	39%
Ending Nonexpendable Assets	\$51,184	\$52,350	\$52,551	0%

**Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Capital Budget
Glenville State College**

Description	Budget FY 2014	Budget FY 2015	Percent Change
Projects with Established Timelines and Funding			
Funding Sources:			
Cash Balances	\$ 1,000,000	\$ 150,000	-85%
EAST Bond Proceeds	-	-	0%
HEPC Bond Proceeds	7,000,000	87,500	-99%
Institutional Bond Proceeds	-	-	0%
Other Financing	-	-	
Gifts	8,500,000	1,400,000	-84%
Federal Grants	-	-	
Grants	-	-	
State Support	-	-	
Current Revenue/Savings	1,181,500	1,104,146	-7%
Rent/Rent Savings	-	-	
Total Funding Sources	17,681,500	2,741,646	-84%
Uses by Project Category:			
Reliability	-	-	0%
Safety/Code	-	-	0%
Economic Operations	2,000,000	-	-100%
Program Improvement	-	-	0%
New Construction	13,500,000	1,400,000	-90%
Miscellaneous Capital Repairs and Alterations	-	188,802	0%
Equipment	-	50,000	0%
Total Uses	15,500,000	1,638,802	-89%
Debt Financing			
New Bond Debt	-	-	
Bond Principal Payment	(1,167,713)	(1,169,227)	0%
Lease Liability	-		0%
Lease Principal Payment	(144,800)	(96,132)	-34%
Total Debt Financing Costs	(1,312,513)	(1,265,359)	-4%
Balances			
Beginning Investment in Plant	76,710,183	90,070,183	17%
Beginning Long Term Plant Debt	39,032,953	37,720,440	-3%
Beginning Net Investment In Plant	37,677,230	52,349,743	39%
Total Additions to Plant Facilities	15,500,000	1,638,802	-89%
Depreciation	2,140,000	2,703,000	26%
Net Change in Long Term Debt	(1,312,513)	(1,265,359)	-4%
Ending Net Investment in Plant	52,349,743	52,550,904	0%

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Marshall University
Operating Budget
(Dollars in Thousands)
FY 2015

	FY 2014 YTD Actual 12/31/13	FY 2014 Budget	FY 2015 Budget	Percent Change
OPERATING REVENUES				
Tuition and Fees	\$33,092	\$71,476	\$76,299	7%
Grants and Contracts	32,788	67,930	65,104	-4%
Auxiliary Enterprises	17,569	31,846	32,659	3%
Service Agreement Revenues	0	0	0	0%
Other Operating Revenues	3,781	8,497	6,571	-23%
TOTAL OPERATING REVENUES	<u>87,230</u>	<u>179,749</u>	<u>180,633</u>	0%
OPERATING EXPENSES				
Salaries and Wages	58,345	127,639	130,328	2%
Benefits	16,065	36,908	35,764	-3%
Utilities	3,584	11,304	11,981	6%
Supplies and Other Services	26,513	62,174	64,942	4%
Scholarships and Fellowships	10,474	22,780	22,080	-3%
Other Operating Expenses	289	1,488	908	-39%
Cost of Services provided to other institutions	0	0	0	0%
Depreciation Expense	6,452	14,197	15,050	6%
TOTAL OPERATING EXPENSES	<u>121,722</u>	<u>276,490</u>	<u>281,053</u>	2%
NONOPERATING REVENUES AND EXPENSES				
State Appropriations	35,779	71,598	69,750	-3%
Federal Pell Grants	9,241	18,500	18,000	-3%
Gifts	414	0	932	0%
Interest on capital asset related debt	(2,091)	(4,250)	(4,175)	-2%
Assessments by the Commission for Systems Debt	(384)	(769)	(690)	-10%
Other Nonoperating revenues	<u>3,225</u>	<u>2,115</u>	2,499	18%
TOTAL NONOPERATING REVENUES AND EXPENSES	<u>46,184</u>	<u>87,194</u>	<u>86,316</u>	-1%
Income Before Other Revenues, Expenses, Gains or Losses	<u>11,692</u>	<u>(9,547)</u>	<u>(14,104)</u>	
Capital Revenues	13,796	22,369	29,000	30%
Increase Decrease in Net Assets	<u>\$25,488</u>	<u>\$12,822</u>	<u>\$14,896</u>	
Impact of OPEB on income before other Revenues, Expenses, Gains or Losses	<u>440</u>	<u>945</u>	<u>(384)</u>	-141%
Income before other Revenues, Expenses, Gains or Losses without OPEB	<u>\$12,132</u>	<u>(\$8,602)</u>	<u>(\$14,488)</u>	68%
Beginning Net Assets excluding OPEB	422,324	421,883	435,650	3%
Ending Net Assets excluding OPEB	448,252	435,650	450,162	3%
NONEXPENDABLE ASSETS				
Beginning Nonexpendable Assets	\$15,176	\$15,176	\$15,176	0%
Ending Nonexpendable Assets	\$15,176	\$15,176	\$15,176	0%

**Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Capital Budget
Marshall University**

Description	Budget FY 2014	Budget FY 2015	Percent Change
Projects with Established Timelines and Funding			
Funding Sources:			
Cash Balances	\$ -	\$ -	0%
EAST Bond Proceeds	90,000	-	-100%
HEPC Bond Proceeds	14,193,800	-	
Institutional Bond Proceeds	36,874,135	-	-100%
Other Financing	1,550,000	-	
Gifts	8,731,543	29,000,000	232%
Federal Grants	-	-	
Grants	-	-	
State Support	-	-	
Current Revenue/Savings	3,053,401	1,775,000	-42%
Rent/Rent Savings	-	-	
Total Funding Sources	64,492,879	30,775,000	-52%
Uses by Project Category:			
Reliability	1,200,000	1,150,000	-4%
Safety/Code	-	-	
Economic Operations	-	-	
Program Improvement	13,383,680	-	-100%
New Construction	48,608,759	29,000,000	-40%
Miscellaneous Capital Repairs and Alterations	250,000	375,000	50%
Equipment	1,050,440	250,000	-76%
Total Uses	64,492,879	30,775,000	-52%
Debt Financing			
New Bond Debt	36,874,135	-	
Bond Principal Payment	(3,908,950)	(4,065,336)	4%
Lease Liability	-	-	
Lease Principal Payment	(1,098,049)	(1,050,385)	-4%
Total Debt Financing Costs	31,867,136	(5,115,721)	-116%
Balances			
Beginning Investment in Plant	391,911,151	442,206,657	13%
Beginning Long Term Plant Debt	141,975,300	173,842,436	22%
Beginning Net Investment In Plant	249,935,852	268,364,221	7%
Total Additions to Plant Facilities	64,492,879	30,775,000	-52%
Depreciation	14,197,373	15,050,000	6%
Net Change in Long Term Debt	31,867,136	(5,115,721)	-116%
Ending Net Investment in Plant	268,364,221	289,204,942	8%

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Shepherd University
Operating Budget
(Dollars in Thousands)
FY 2015

	FY 2014 3rd Quarter Actual	FY 2014 Budget	FY 2015 Budget	Percent Change
OPERATING REVENUES				
Tuition and Fees	\$18,100	\$20,380	\$20,196	-1%
Grants and Contracts	5,201	5,346	5,346	0%
Auxiliary Enterprises	18,069	19,496	19,342	-1%
Service Agreement Revenues	0	0	0	
Other Operating Revenues	824	855	855	0%
TOTAL OPERATING REVENUES	<u>42,194</u>	<u>46,077</u>	<u>45,739</u>	-1%
OPERATING EXPENSES				
Salaries and Wages	19,987	28,356	27,330	-4%
Benefits	4,726	6,711	6,468	-4%
Utilities	2,434	3,109	2,996	-4%
Supplies and Other Services	10,604	14,073	13,564	-4%
Scholarships and Fellowships	2,926	2,946	3,146	7%
Other Operating Expenses	230	303	303	0%
Cost of Services provided to other institutions	0	0	0	
Depreciation Expense	5,159	6,093	6,746	11%
TOTAL OPERATING EXPENSES	<u>46,066</u>	<u>61,591</u>	<u>60,553</u>	-2%
NONOPERATING REVENUES AND EXPENSES				
State Appropriations	6,850	10,224	9,941	-3%
Federal Pell Grants	5,557	5,650	5,650	0%
Gifts	1,016	860	860	0%
Interest on capital asset related debt	(1,454)	(2,136)	(1,998)	-6%
Assessments by the Commission for Systems Debt	(38)	(38)	(70)	84%
Other Nonoperating revenues	(19)	0	0	
TOTAL NONOPERATING REVENUES AND EXPENSES	<u>11,912</u>	<u>14,560</u>	<u>14,383</u>	-1%
Income Before Other Revenues, Expenses, Gains or Losses	<u>8,040</u>	<u>(954)</u>	<u>(431)</u>	
Capital Revenues	1,108	0	0	
Increase Decrease in Net Assets	<u>\$9,148</u>	<u>(\$954)</u>	<u>(\$431)</u>	
Impact of OPEB on income before other Revenues, Expenses, Gains or Losses	<u>(174)</u>	<u>(340)</u>	<u>(284)</u>	-16%
Income before other Revenues, Expenses, Gains or Losses without OPEB	<u>\$7,866</u>	<u>(\$1,294)</u>	<u>(\$715)</u>	-45%
Beginning Net Assets excluding OPEB	101,393	100,935	100,320	-1%
Ending Net Assets excluding OPEB	110,367	100,320	99,605	-1%
 ** \$431 loss before other revenues and expenses pertains to the 2nd full year of operations at the Martinsburg Center. Board approved use of reserves for this purpose.				
NONEXPENDABLE ASSETS				
Beginning Nonexpendable Assets	\$100,000	\$0	\$100,000	#DIV/0!
Ending Nonexpendable Assets	\$100,000	\$0	\$100,000	#DIV/0!

**Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Capital Budget
Shepherd University**

Description	Budget FY 2014	Budget FY 2015	Percent Change
Projects with Established Timelines and Funding			
Funding Sources:			
Cash Balances	\$ 400,000	\$ 250,000	-38%
EAST Bond Proceeds	-	-	#DIV/0!
HEPC Bond Proceeds	-	-	-
Institutional Bond Proceeds	-	-	#DIV/0!
Other Financing	-	-	-
Gifts	-	-	#DIV/0!
Federal Grants			
Grants		-	
State Support			
Current Revenue/Savings	3,036,200	3,206,075	6%
Rent/Rent Savings			
Total Funding Sources	3,436,200	3,456,075	1%
Uses by Project Category:			
Reliability	-	-	
Safety/Code	350,000	140,000	-60%
Economic Operations	-	-	
Program Improvement	967,000	200,000	-79%
New Construction	-	-	
Miscellaneous Capital Repairs and Alterations	1,672,000	1,700,000	2%
Equipment	-	-	
Total Uses	2,989,000	2,040,000	-32%
Debt Financing			
New Bond Debt	-	-	
Bond Principal Payment	(295,000)	(1,335,000)	353%
Lease Liability	-	-	
Lease Principal Payment	(83,769)	(194,755)	132%
Total Debt Financing Costs	(378,769)	(1,529,755)	304%
Balances			
Beginning Investment in Plant	137,135,144	134,409,913	-2%
Beginning Long Term Plant Debt	45,270,422	44,891,653	-1%
Beginning Net Investment In Plant	91,864,722	89,518,260	-3%
Total Additions to Plant Facilities	2,989,000	2,040,000	-32%
Depreciation	6,093,000	6,746,000	11%
Net Change in Long Term Debt	(378,769)	(1,529,755)	304%
Ending Net Investment in Plant	89,139,491	86,342,015	-3%

BUDGET PARAMETERS

FY15

1 Tuition & Fees

- A. Undergraduate: In State +3%
- B. Undergraduate: Metro and Out of State No Increase
- C. Graduate: In State +5.9%; Out of State +10%
- D. PA: In State +5%; Out of State +5%

Student Population

- A. Undergraduate: 3% reduction in FY14 base across the student mix

2 Room & Board

- A. Board +4.9%
- B. \$50 Room (excluding Rogers Hall)

3 State Appropriation

- A. State Appropriation reduction of 3.75%

5 Salary and Benefits

- A. Personnel Salary Changes: -\$540,000
- B. Mercer Scale funded \$64,500; Faculty Promotions \$92,000
- C. \$504 Raise for Faculty and Classified Staff above the Mercer; No raise pool for Non Classified
- D. Adjunct/Overload/Online expenses reduced by \$170,000

6 Scholarships and Waivers

- A. Higher GPA requirement on all new Academic Scholarships Awarded
- B. In-State Tuition increases have minor effect on overall Scholarships

7 Bond and HEPC Payments

- A. 2012 Bonds (10M for Campbell Hall/Capital Projects) 830K
- B. 2013 Bonds (9.8M 2003 Refinancing) 800K
- C. HEPC Debt/Transfers 459K

8 Utilities

- A. An average 5% utility increase due to the addition of Campbell Hall and natural rate hikes.

9 Other Encumbered Expenses

- A. Sodexo granted a 2 ½% for 2015.
- B.

Custodial Contract expired on June 30, 2014 and we rebid a new contract. Contract increased 50k a year.

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
WEST LIBERTY UNIVERSITY
Operating Budget
(Dollars in Thousands)
FY 2015

	FY 2014	FY 2014	FY 2015	Percent
	YTD Actual	Budget	Budget	Change
OPERATING REVENUES				
Tuition and Fees	\$15,058	\$14,795	\$15,239	3%
Grants and Contracts	5,000	5,072	5,224	3%
Auxiliary Enterprises	9,920	9,594	9,786	2%
Service Agreement Revenues				
Other Operating Revenues	400	436	449	3%
TOTAL OPERATING REVENUES	<u>30,378</u>	<u>29,897</u>	<u>30,698</u>	3%
OPERATING EXPENSES				
Salaries and Wages	18,424	19,055	18,977	0%
Benefits	4,630	6,386	4,769	-25%
Utilities	2,100	2,266	2,200	5%
Supplies and Other Services	8,500	9,991	8,500	-15%
Scholarships and Fellowships	3,300	3,293	3,392	3%
Other Operating Expenses	200	235	242	3%
Cost of Services provided to other institutions			0	
Depreciation Expense	2,400	2,400	2,472	3%
TOTAL OPERATING EXPENSES	<u>39,554</u>	<u>43,626</u>	<u>40,551</u>	-7%
NONOPERATING REVENUES AND EXPENSES				
State Appropriations	8,396	8,744	8,255	-6%
Federal Pell Grants	4,500	5,149	4,800	-7%
Gifts			0	
Interest on capital asset related debt	(552)	(543)	(559)	3%
Assessments by the Commission for Systems Debt	(223)	(267)	(275)	3%
Other Nonoperating revenues	<u>130</u>	<u>134</u>	138	3%
TOTAL NONOPERATING REVENUES AND EXPENSES	<u>12,251</u>	<u>13,217</u>	<u>12,359</u>	-6%
Income Before Other Revenues, Expenses, Gains or Losses	<u>3,075</u>	<u>(512)</u>	<u>2,505</u>	
Capital Revenues	15,000	15,000	0	-100%
Increase Decrease in Net Assets	<u>\$18,075</u>	<u>\$14,488</u>	<u>\$2,505</u>	
Impact of OPEB on income before other Revenues, Expenses, Gains or Losses	<u>67</u>	<u>1,751</u>	<u>60</u>	-97%
Income before other Revenues, Expenses, Gains or Losses without OPEB	<u>\$3,142</u>	<u>\$1,239</u>	<u>\$2,565</u>	107%
Beginning Net Assets excluding OPEB	53,806	56,948	58,187	2%
Ending Net Assets excluding OPEB	56,948	58,187	60,752	4%
NONEXPENDABLE ASSETS				
Beginning Nonexpendable Assets				#DIV/0!
Ending Nonexpendable Assets				#DIV/0!

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Capital Budget
WEST LIBERTY UNIVERSITY

Description	Budget FY 2014	Budget FY 2015	Percent Change
Projects with Established Timelines and Funding			
Funding Sources:			
Cash Balances	\$ 2,835,000	\$ 500,000	-82%
EAST Bond Proceeds	4,975,000		
HEPC Bond Proceeds	9,960,000		-100%
Institutional Bond Proceeds			
Other Financing			
Gifts	3,685,000		-100%
Federal Grants			
Grants			
State Support			
Current Revenue/Savings			
Rent/Rent Savings			
Total Funding Sources	21,455,000	500,000	-98%
Uses by Project Category:			
Reliability	960,000		-100%
Safety/Code	200,000	300,000	50% ADA
Economic Operations			
Program Improvement	4,470,000		-100%
New Construction	15,825,000		-100%
Miscellaneous Capital Repairs and Alterations	200,000	200,000	0% Roads
Equipment			
Total Uses	21,655,000	500,000	-98%
Debt Financing			
New Bond Debt			
Bond Principal Payment	(1,430,000)	(1,175,000)	-18%
Lease Liability			
Lease Principal Payment			
Total Debt Financing Costs	(1,430,000)	(1,175,000)	-18%
Balances			
Beginning Investment in Plant	57,785,072	73,840,072	28%
Beginning Long Term Plant Debt	21,803,761	20,373,761	-7%
Beginning Net Investment In Plant	35,981,311	53,466,311	49%
Total Additions to Plant Facilities	18,455,000	500,000	-97%
Depreciation	2,400,000	2,472,000	3%
Net Change in Long Term Debt	(1,430,000)	(1,175,000)	-18%
Ending Net Investment in Plant	53,466,311	52,669,311	-1%

**Higher Education Policy Commission
West Virginia School of Osteopathic Medicine
Public University
Operating Budget
FY 2015**

	FY 2014	FY 2014	FY 2015	Percent Change
	YTD Actual	Budget	Budget	
OPERATING REVENUES				
Tuition and Fees	\$31,200,337	\$32,736,205	\$31,878,505	-3%
Grants and Contracts	1,524,003	1,220,752	1,140,374	-7%
Auxiliary Enterprises	374,081	551,212	551,212	0%
Service Agreement Revenues	0	0	0	
Other Operating Revenues	1,433,397	734,200	473,000	-36%
TOTAL OPERATING REVENUES	<u>34,531,819</u>	<u>35,242,369</u>	<u>34,043,091</u>	-3%
OPERATING EXPENSES				
Salaries and Wages	15,902,561	20,942,029	22,315,980	7%
Benefits	3,380,900	4,821,920	5,014,612	4%
Utilities	576,151	1,169,900	968,838	-17%
Supplies and Other Services	13,145,736	12,793,334	12,577,675	-2%
Scholarships and Fellowships	43,500	0	0	
Other Operating Expenses	213,991	0	0	
Cost of Services provided to other institutions		0	0	
Depreciation Expense	2,035,272	2,276,415	3,106,733	36%
TOTAL OPERATING EXPENSES	<u>35,298,111</u>	<u>42,003,598</u>	<u>43,983,838</u>	5%
NONOPERATING REVENUES AND EXPENSES				
State Appropriations	6,162,611	8,045,495	7,813,679	-3%
Federal Pell Grants	0	0	0	
Gifts	0	0	0	
Interest on capital asset related debt	0	0	0	
Assessments by the Commission for Systems Debt	0	0	0	
Other Nonoperating revenues	73,157	100,079	76,641	-23%
TOTAL NONOPERATING REVENUES AND EXPENSES	<u>6,235,768</u>	<u>8,145,574</u>	<u>7,890,320</u>	-3%
Income Before Other Revenues, Expenses, Gains or Losses	<u>5,469,476</u>	<u>1,384,345</u>	<u>(2,050,427)</u>	
Capital Revenues	0	0	0	
Increase Decrease in Net Assets	<u>\$5,469,476</u>	<u>\$1,384,345</u>	<u>(\$2,050,427)</u>	
Impact of OPEB on income before other Revenues, Expenses, Gains or Losses	<u>2,030,610</u>	<u>2,158,915</u>	<u>2,190,955</u>	1%
Income before other Revenues, Expenses, Gains or Losses without OPEB	<u>\$7,500,086</u>	<u>\$3,543,260</u>	<u>\$140,528</u>	-96%
Beginning Net Assets excluding OPEB	104,694,370	97,992,000	101,535,260	4%
Ending Net Assets excluding OPEB	112,194,456	101,535,260	101,675,788	0%
NONEXPENDABLE ASSETS				
Beginning Nonexpendable Assets	\$46,000	\$46,000	\$46,000	0%
Ending Nonexpendable Assets	\$46,000	\$46,000	\$46,000	0%

**Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Capital Budget
WV SCHOOL OF OSTEOPATHIC MEDICINE**

Description	Budget FY 2014	Budget FY 2015	Percent Change
Projects with Established Timelines and Funding			
Funding Sources:			
Cash Balances	\$ 5,725,000	\$ 11,900,000	108%
EAST Bond Proceeds	-	-	
HEPC Bond Proceeds	-	-	
Institutional Bond Proceeds	-	-	
Other Financing	-	-	
Gifts	-	-	
Federal Grants	-	-	
Grants	-	-	
State Support	-	-	
Current Revenue/Savings	-	-	
Rent/Rent Savings	-	-	
Total Funding Sources	5,725,000	11,900,000	108%
Uses by Project Category:			
Reliability	-	-	
Safety/Code	-	-	
Economic Operations	-	-	
Program Improvement	1,125,000	-	-100%
New Construction	4,100,000	11,000,000	168%
Miscellaneous Capital Repairs and Alterations	500,000	500,000	0%
Equipment	-	400,000	
Total Uses	5,725,000	11,900,000	108%
Debt Financing			
New Bond Debt	-	-	
Bond Principal Payment	-	-	
Lease Liability	-	-	
Lease Principal Payment	-	-	
Total Debt Financing Costs	-	-	
Balances			
Beginning Investment in Plant	53,771,586	57,220,171	6%
Beginning Long Term Plant Debt	-	-	
Beginning Net Investment In Plant	53,771,586	57,220,171	6%
Total Additions to Plant Facilities	5,725,000	11,900,000	108%
Depreciation	2,276,415	3,106,733	36%
Net Change in Long Term Debt	-	-	
Ending Net Investment in Plant	57,220,171	66,013,438	15%

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
West Virginia State University
Operating Budget
(Dollars in Thousands)
FY 2015

	Cash Basis	Cash Basis	Cash Basis	Percent
	FY 2014	FY 2014	FY 2015	Change
	YTD Actual	Budget	Budget	
OPERATING REVENUES				
Tuition and Fees	\$11,688	\$13,035	\$14,111	8%
Grants and Contracts	12,725	15,866	16,227	2%
Auxiliary Enterprises	5,318	6,496	6,798	5%
Service Agreement Revenues	0	0	0	
Other Operating Revenues	871	855	1,212	42%
TOTAL OPERATING REVENUES	<u>30,602</u>	<u>36,252</u>	<u>38,348</u>	6%
OPERATING EXPENSES				
Salaries and Wages	19,443	24,489	24,977	2%
Benefits	4,853	6,042	6,826	13%
Utilities	1,598	1,961	1,970	0%
Supplies and Other Services	18,524	14,172	16,134	14%
Scholarships and Fellowships	2,212	3,138	3,123	0%
Other Operating Expenses	101	0	0	
Cost of Services provided to other institutions	0	0	0	
Depreciation Expense	0	0	0	
TOTAL OPERATING EXPENSES	<u>46,731</u>	<u>49,802</u>	<u>53,030</u>	6%
NONOPERATING REVENUES AND EXPENSES				
State Appropriations	12,449	12,566	12,054	-4%
Federal Pell Grants	5,310	5,500	5,400	-2%
Gifts	0	0	0	
Interest on capital asset related debt	(279)	(65)	(997)	1434%
Assessments by the Commission for Systems Debt	(19)	0	0	
Other Nonoperating revenues	4	0	8	
TOTAL NONOPERATING REVENUES AND EXPENSES	<u>17,465</u>	<u>18,001</u>	<u>16,465</u>	-9%
Income Before Other Revenues, Expenses, Gains or Losses	<u>1,336</u>	<u>4,451</u>	<u>1,783</u>	
Capital Revenues	6,005	11,900	3,108	-74%
Increase Decrease in Net Assets	<u>\$7,341</u>	<u>\$16,351</u>	<u>\$4,891</u>	
Impact of OPEB on income before other Revenues, Expenses, Gains or Losses	<u>627</u>	<u>841</u>	<u>667</u>	-21%
Income before other Revenues, Expenses, Gains or Losses without OPEB	<u>\$1,963</u>	<u>\$5,292</u>	<u>\$2,450</u>	-54%
Beginning Net Assets excluding OPEB	23,534	31,502	36,794	17%
Ending Net Assets excluding OPEB	31,502	36,794	39,244	7%
NONEXPENDABLE ASSETS				
Beginning Nonexpendable Assets	\$0	\$0	\$0	
Ending Nonexpendable Assets	\$0	\$0	\$0	

**Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Capital Budget
West Virginia State University**

Description	Budget FY 2014	Budget FY 2015	Percent Change
Projects with Established Timelines and Funding			
Funding Sources:			
Cash Balances	\$ 1,500,000	\$ 2,934,000	96%
EAST Bond Proceeds	8,500,000	-	-100%
HEPC Bond Proceeds	500,000	350,000	
Institutional Bond Proceeds	3,950,000	-	-100%
Other Financing	2,500,000	-	
Gifts	50,000	-	-100%
Federal Grants	1,295,747	1,334,619	
Grants	-	-	
State Support	-	-	
Current Revenue/Savings	757,000	950,000	25%
Rent/Rent Savings			
Total Funding Sources	19,052,747	5,568,619	-71%
Uses by Project Category:			
Reliability	400,000	-	-100%
Safety/Code	650,000	350,000	-46%
Economic Operations	-	-	
Program Improvement	9,300,018	824,018	-91%
New Construction	2,900,000	3,100,000	7%
Miscellaneous Capital Repairs and Alterations	1,370,000	350,000	-74%
Equipment	495,729	880,600	78%
Total Uses	15,115,747	5,504,618	-64%
Debt Financing			
New Bond Debt	-	-	
Bond Principal Payment	(345,000)	(276,000)	-20%
Lease Liability	-	-	
Lease Principal Payment	-	-	
Total Debt Financing Costs	(345,000)	(276,000)	-20%
Balances			
Beginning Investment in Plant	41,680,275	55,500,275	33%
Beginning Long Term Plant Debt	11,400,000	11,055,000	-3%
Beginning Net Investment In Plant	30,280,275	44,445,275	47%
Total Additions to Plant Facilities	13,820,000	5,504,618	-60%
Depreciation	-	-	
Net Change in Long Term Debt	(345,000)	(276,000)	-20%
Ending Net Investment in Plant	44,445,275	50,225,893	13%

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
West Virginia University
Operating Budget
(Dollars in Thousands)
FY 2015

	FY 2014 YTD Actual	FY 2014 Budget	FY 2015 Budget	Percent
OPERATING REVENUES				
Tuition and Fees	\$299,080	\$354,661	\$380,540	7%
Grants and Contracts	117,779	163,877	163,877	0%
Auxiliary Enterprises	111,686	127,386	138,965	9%
Service Agreement Revenues	400	250	255	2%
Other Operating Revenues	\$26,393	\$37,965	\$39,599	4%
TOTAL OPERATING REVENUES	<u>555,338</u>	<u>684,139</u>	<u>723,236</u>	6%
OPERATING EXPENSES				
Salaries and Wages	349,626	452,299	459,896	2%
Benefits	104,236	141,710	138,567	-2%
Utilities	20,010	31,680	33,671	6%
Supplies and Other Services	145,677	185,156	194,998	5%
Scholarships and Fellowships	39,512	32,425	38,900	20%
Other Operating Expenses	3,168	3,562	3,584	1%
Cost of Services provided to other institutions				
Depreciation Expense	54,670	75,053	77,012	3%
TOTAL OPERATING EXPENSES	<u>716,899</u>	<u>921,885</u>	<u>946,628</u>	3%
NONOPERATING REVENUES AND EXPENSES				
State Appropriations	146,428	196,218	191,689	-2%
Federal Pell Grants	26,174	26,904	31,458	17%
Gifts	17,730	26,415	30,232	14%
Interest on capital asset related debt	(14,690)	(23,102)	(28,730)	24%
Assessments by the Commission for Systems Debt	(5,986)	(5,817)	(5,918)	2%
Other Nonoperating revenues	13,975	2,126	2,085	-2%
TOTAL NONOPERATING REVENUES AND EXPENSES	<u>183,631</u>	<u>222,744</u>	<u>220,816</u>	-1%
Income Before Other Revenues, Expenses, Gains or Losses	<u>22,070</u>	<u>(15,002)</u>	<u>(2,576)</u>	
Capital Revenues	14,565	19,889	3,200	-84%
Increase Decrease in Net Assets	<u>\$36,635</u>	<u>\$4,887</u>	<u>\$624</u>	
Impact of OPEB on income before other Revenues, Expenses, Gains or Losses	<u>2,458</u>	<u>3,402</u>	<u>(3,107)</u>	-191%
Income before other Revenues, Expenses, Gains or Losses without OPEB	<u>\$24,528</u>	<u>(\$11,600)</u>	<u>(\$5,683)</u>	-51%
Beginning Net Assets Excluding OPEB and Investment in Plant, Net of Debt	129,573	129,573	117,973	-9%
Ending Net Assets Excluding OPEB and Investment in Plant, Net of Debt	154,101	117,973	112,290	-5%

**Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Capital Budget
West Virginia University**

Description	Budget FY 2014	Budget FY 2015	Percent Change
Projects with Established Timelines and Funding			
Funding Sources:			
Cash Balances	\$ 3,542,000	\$ 3,772,000	6%
EAST Bond Proceeds	1,650,000	-	-100%
HEPC Bond Proceeds	430,000	-	-100%
Institutional Bond Proceeds	80,100,000	116,500,000	45%
Other Financing	6,970,000	-	-100%
Gifts	5,245,000	3,200,000	-39%
Federal Grants	11,564,000	-	-100%
Grants			
State Support	1,000,000	-	-100%
Current Revenue/Savings	63,474,000	156,536,000	147%
Rent/Rent Savings	369,000	369,000	0%
Total Funding Sources	174,344,000	280,377,000	61%
Uses by Project Category:			
Asset Preservation	25,671,000	12,200,000	-52%
Reliability	-	18,000,000	0%
Safety/Code	-	-	0%
Economic Operations	245,000	-	-100%
Program Improvement	4,400,000	641,000	-85%
New Construction	85,554,000	93,000,000	9%
Miscellaneous Capital Repairs and Alterations	11,723,000	11,723,000	0%
Equipment	27,488,000	8,732,000	-68%
Total Uses	155,081,000	144,296,000	-7%
Debt Financing			
New Bond Debt		116,500,000	
Bond Principal Payment	16,497,000	19,581,000	19%
Lease Liability			
Lease Principal Payment	2,766,000	-	-100%
Total Debt Financing Costs	19,263,000	136,081,000	606%
Balances			
Beginning Investment in Plant	1,573,127,000	1,653,155,000	5%
Beginning Long Term Plant Debt	545,016,000	564,279,000	4%
Beginning Net Investment In Plant	1,028,111,000	1,088,876,000	6%
Total Additions to Plant Facilities	155,081,000	144,296,000	-7%
Depreciation	(75,053,000)	(77,012,000)	3%
Net Change in Long Term Debt	19,263,000	136,081,000	606%
Ending Net Investment in Plant	1,238,982,000	1,174,103,000	-5%

**West Virginia Higher Education Policy Commission
Meeting of June 16, 2014**

ITEM: Approval of Bachelor of Music in Performance Program

INSTITUTION: Shepherd University

RECOMMENDED RESOLUTION: *Resolved*, That the West Virginia Higher Education Policy Commission approves the Bachelor of Music in Performance program, effective June 2014. This approval expires in June 2016 if the program is not fully implemented at that time.

STAFF MEMBER: Kathy Butler

BACKGROUND:

Shepherd University has submitted a program proposal for a new academic program, a Bachelor of Music in Performance program. The Bachelor of Music in Performance degree program provides a professional baccalaureate experience in applied music. The degree will provide the appropriate opportunity and accessibility for talented students whose intention is to pursue a career as a music performer. This program will not only benefit Shepherd University but will also enhance the quality of music performances throughout this region of the state.

The proposed program is a 120 credit hour program that is intended to improve the musicianship of students by providing knowledge and skills of advanced musical studies in applied music, pedagogy, and literature. The proposal is purposefully designed to adhere to the strict quality standards of the National Association of Schools of Music as well as meet all criteria for new programs, per Series 11, Submission of Proposals for Academic Programs and the Monitoring and Discontinuance of Existing Programs.

West Virginia University and West Liberty University are the only public institutions in West Virginia that offer a similar Bachelor of Music in Performance degree program. Other public institutions, including Fairmont State University and Glenville State College offer a Bachelor of Arts in Music degree program. However, Shepherd University is geographically well-positioned to provide a quality, affordable baccalaureate degree in music performance in the Eastern Panhandle and the tri-state region.

Shepherd University believes that it has the faculty capacity to offer a quality program in music performance. Their nine full-time faculty have terminal degrees in the field and possess outstanding credentials to support the program. Shepherd also has thirty-one part-time applied faculty who perform in major ensembles and prestigious venues

throughout the metropolitan area. Faculty qualifications and credentials to deliver the program are not an issue for the university.

The institution expects that thirty (30) students will enroll in the program during the first year. A conservative increase of five students per year is projected for each of the following four years. By 2019, it is estimated that fifty (50) students will be enrolled in the Bachelor of Music in Performance program.

It is projected that all start-up costs for the program, not covered by tuition and fees and institutional reallocation of funds, will initially be funded from the Friends of Music, a non-profit organization that promotes musical excellence at Shepherd University and the geographical region.

After staff review, the proposed program was likewise reviewed by a competent out-of-state reviewer who is extremely familiar with the accreditation standards of the National Association of Schools of Music. That reviewer found the program to be of good quality and recommended its approval.

The expert reviewer stated, *“There are numerous positives in the overall design, including:*

- *Individual private instruction in the area of concentration, coupled with opportunities both to explore the requisite repertoire and to perform for peers;*
- *Ensemble experiences designed both to complement the private instruction and to expand performance application and development;*
- *A core of required classes to systematically develop musicianship competencies and historical context;*
- *A diverse array of non-music courses intentionally aimed at developing a variety of essential competencies; and*
- *A capstone, senior-year event aimed at synthesis of the four years of work.”*

After a thorough review of the proposal and an external examination by a highly competent reviewer, the following recommendations are offered:

1. The Bachelor of Music in Performance is approved for initial implementation in Fall 2014.
2. If the Bachelor of Music in Performance is not fully implemented by June 2016, the program will no longer be considered approved by the Commission and must be resubmitted for review and approval.
3. In the 2017-2018 academic year, the Commission will conduct a post-audit review of the new Bachelor of Music in Performance program to assess progress toward successful implementation.

Shepherd University

Department of Music

WV-HEPC Series 11 Implementation Plan

Date:	March 2014
Category of Action:	Implementation Plan (Section 6 of Series 11)
Title of Degree:	Bachelor of Music (Performance: Instrumental, Piano, Vocal)
Location:	Shepherd University
Effective Date of proposed action:	Fall 2014
Summary Statement:	See page 3

Shepherd University

Dr. Suzanne Shipley, President

Dr. Robert W. Tudor, Chair, Department of Music

Prepared in consultation with the National Association of Schools of Music (NASM) and
Dr. Scott Beard, Associate Vice President for Academic Affairs

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<i>Voice</i>	50
b. <i>An overview understanding of the repertory in their major performance area and the ability to perform from a cross-section of that repertory</i>	53
<i>Instrumental</i>	54
<i>Piano</i>	54
<i>Voice</i>	54
c. <i>The ability to read at sight with fluency demonstrating both general musicianship and, in the major performance area, a level of skill relevant to professional standards appropriate for the particular music concentration</i>	56
<i>Instrumental</i>	57
<i>Piano</i>	58
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a. <i>Knowledge and skills sufficient to work as a leader and in collaboration on matters of musical interpretation. Rehearsal and conducting skills are required as appropriate to the particular music concentration</i>	58
<i>Instrumental</i>	58
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Summary

The Bachelor of Music degree (B. M.) in Performance provides a professional baccalaureate experience in applied music. The degree will provide the appropriate opportunity and accessibility for talented students whose intent is to pursue a career as a music performer. This pre-professional program will enhance the quality of musical performance and instruction throughout the region, as well as Shepherd University's reputation as a regional center of cultural excellence.

The goal of this proposed professional degree program is to provide and inspire student growth in professional, artistic and creative terms by providing a climate conducive to the development of comprehensive musicianship. Graduate programs in music often require remedial work for students who do not have the Bachelor of Music as part of the undergraduate experience. Because of the limited offering of the Bachelor of Music performance degree in West Virginia, this puts West Virginia students at a distinct disadvantage when applying to graduate programs in performance. By allowing Shepherd to offer a Bachelor of Music degree, students will have the best opportunity for successful matriculation to graduate study.

A further goal of the program is to provide increased access to quality music performance. Through this advanced program of study, music students will develop the practical, musical and pedagogical habits and skills necessary for self-directed growth and artistic development.

The intent to plan proposal was approved by the Shepherd University Board of Governors on September 13, 2012. Following several follow-up reports, the Department of Music received final approval from its accrediting body, the National Association of Schools of Music (NASM) on December 20, 2013 granting approval for the Bachelor of Music in Performance (Instrumental, Piano and Vocal).

Internally, the final steps include approval of the final curriculum for appearance in the Shepherd University catalog [<http://catalog.shepherd.edu>].

6.2. Program Description

The Bachelor of Music degree (B. M.) in Performance provides a professional baccalaureate experience in applied music. The degree will provide the appropriate opportunity and accessibility for talented students whose intent is to pursue a career as a music performer. This pre-professional program will enhance the quality of musical performance and instruction throughout the region, as well as Shepherd University's reputation as a regional center of cultural excellence.

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A further goal of the program is to provide increased access to quality music performance. Through this advanced program of study, music students will develop the practical, musical and pedagogical habits and skills necessary for self-directed growth and artistic development.

Shepherd University proposes a one hundred twenty (120) credit professional baccalaureate degree program in music performance. This degree is designed to improve the musicianship of students by providing a multi-layered range of knowledge and skills of advanced musical studies in applied music, pedagogy and literature.

6.2.a. Program Objectives

In meeting compliance standards for NASM, the Department of Music strives to inspire student growth in creative, artistic, and professional terms by providing a climate conducive to the development of the comprehensive musician. This is achieved through a highly personalized and student-centered approach to the development of a unified core of musical experiences. Toward this end, the program is designed:

1. To develop performance and/or compositional skills which exhibit artistic integrity and competence;
2. To establish and foster music ensembles which demonstrate the highest standards in artistic excellence;
3. To foster student inquiry, interaction, and self-discovery;
4. To provide a strong foundation for future graduate study in the field of music;
5. To develop student capacity to communicate music and its role in society to others;
6. To develop the aesthetic sense of the general student in terms of musical understanding, appreciation, and perception;
7. To provide avocational opportunities for interested students through participation in the various music ensembles and other music activities; and
8. To enhance the image of the School of the Arts and Humanities, the Department of Music, and the University by serving as a hub of artistic activity for the community.

The Bachelor of Music degree in performance will build on the sound foundation of the undergraduate program. Shepherd University currently offers a professional degree at the undergraduate level in music education [B. M. E.], and a Bachelor of Arts in Music. Both degrees adhere to the strict quality standards set by the National Association of Schools of Music.

6.2.b. Program Identification

For Bachelor of Music degrees in Performance (general), the CIP code is **50.0903**.

6.2.c. Program Features

The Shepherd University Bachelor of Music in Performance is a 120-credit degree program designed to develop not only students' performance ability, but also their practical and academic skills. The core music curriculum includes the comprehensive study and development of performance, analysis, composition, improvisation, history and repertory. Cumulative final exams, end of semester

juries, a Junior and Senior Music Activity, and Senior Music Seminar assess synthesis of these skills. Some special features include:

- A First Year Seminar for Music Majors (MUSC 100)
- Four semesters of Music Theory and Aural Skills
- Study of Advanced Theory
- Two semesters of Music History
- Electronic Music Media
- Performance recitals at the Junior and Senior Level
- Capstone Course in the Major (MUSC 498)

As a performance-intensive major, the opportunities within Shepherd's ensembles and outside competitive and performance opportunities will prepare those students who are seriously considering careers as professional performers.

6.2.c.1. Admissions and Performance Standards

Acceptance into the music program at Shepherd University is a dual application process. Students must apply and be accepted into the university, and must also audition for acceptance into the music program. This process would continue with the addition of the Bachelor of Music in Performance. Academically, students would be required to meet the current requirements for admission, which are outlined here: <http://www.shepherd.edu/admweb/requirements.html>

Shepherd's Department of Music currently has information for prospective students on its web pages detailing the audition process, including minimum requirements for technical ability and preferred repertoire for audition material:

http://www.shepherd.edu/musicweb/audition_requirements.html

6.2.c.2. Program Requirements

Program requirements and outcomes are detailed in the curricular charts found in Appendix A.

6.2.d. Program Outcomes

Program outcomes are detailed in Appendix B with information on compliance with NASM standards and competencies .

6.2.e. Program Content

6.2.e.1. Program Content and Length

In compliance with NASM and WV-HEPC standards, the length of the proposed Bachelor of Music in Performance degree is 120 credits. Detailed curricular charts are found in Appendix A for each of the three concentrations (instrumental, piano and voice).

6.2.e.2. General Education Component (description)

In December 2011, Shepherd University approved a new core curriculum framework based on program goals and intended student outcomes from LEAP (Liberal Education America's Promise), developed by the American Association of Colleges and Universities. The framework may be found at the hyperlink listed on the curricular tables in Appendix A (page 28). The goals are the following:

Goal No. 1: Knowledge of Human Cultures and the Physical and Natural World

- a) Acquire knowledge in the sciences and mathematics, social sciences, humanities, histories, languages, and the arts through progressively more challenging problems, projects, and standards for performance
- b) Engage in both contemporary and enduring questions

Goal No. 2: Intellectual and Practical Skills throughout the Curriculum

- a) Engage in inquiry and analysis
- b) Demonstrate abilities in critical and creative thinking
- c) Effectively communicate, in both oral and written English
- d) Acquire quantitative and information literacy
- e) Demonstrate a capacity for collaboration/teamwork and problem solving
- f) Integrate the foundations and the skills for lifelong learning and wellness

Goal No. 3: Personal and Social Responsibility

- a) Develop civic knowledge and civic engagement
- b) Develop global understanding and respect for cultures and societies outside of the United States
- c) Demonstrate understanding of multiculturalism and sensitivity to issues of diversity
- d) Practice professional ethics and ethical reasoning

Goal No. 4: Integrative Learning

- a) Demonstrate a synthesis of, and advanced accomplishment across, general and specialized studies through a capstone experience in the chosen discipline.

The Basic Framework (At a Glance)

This section lists the various parts of the Core Curriculum framework and their credits. Core competencies from the Goals and ISOs document have been underlined.

The First Tier (Initial Inquiry) – 21 credits. Students may take first-tier courses at any time, but are strongly encouraged to take them in the first two years. First-tier courses should generally not have prerequisites, except as necessary given the student's previous academic background or because of course sequencing.

WRITTEN ENGLISH – 6 credits.

MATHEMATICS – 3 credits. HISTORY – 3 credits.

SCIENCES – 8 credits.

FIRST-YEAR EXPERIENCE – Minimum of 1 credit (may be in the major)

The Second Tier (Expressions of Knowledge) – 21 credits. Students are expected to take second-tier courses in the first three years, and these courses may have prerequisites.

ARTS – 3 credits.

HUMANITIES – 6 credits.

SOCIAL SCIENCES – 9 credits.

WELLNESS – 3 credits.

WRITING IN THE MAJOR – 3 credits. (This major course does not count towards the 21 credits of the Second Tier or the 42-credit minimum.)

The Third Tier (Integrative Learning)–Students must have Senior standing to take this course.

CAPSTONE IN THE MAJOR – 1 to 12 credits. (This major course does not count towards the 42-credit minimum.)

6.2.e.3. General Education Component (credit requirement)

- 38 credits, with 3 credits for the Arts requirement (MUSC 103), FYEX and Capstone within the major (1 credit each). [See curricular tables in Appendix A].

6.3. Program Need and Justification

The goal of this proposed professional degree program is to provide and inspire student growth in professional, artistic and creative terms by providing a climate conducive to the development of comprehensive musicianship. Graduate programs in music often require remedial work for students who do not have the Bachelor of Music as part of the undergraduate experience. Because of the limited offering of the Bachelor of Music performance degree in West Virginia, this puts West Virginia students at a distinct disadvantage when applying to graduate programs in

performance. By allowing Shepherd to offer a Bachelor of Music degree, students will have the best opportunity for successful matriculation to graduate study.

A further goal of the program is to provide increased access to quality music performance. Through this advanced program of study, music students will develop the practical, musical and pedagogical habits and skills necessary for self-directed growth and artistic development.

6.3.a. Relationship to Institutional Goals and Objectives

Shepherd University Mission Statement and Core Values

Shepherd University, a West Virginia public liberal arts university, is a diverse community of learners and a gateway to the world of opportunities and ideas. We are the regional center for academic, cultural, and economic opportunity. Our mission of service succeeds because we are dedicated to our core values: learning, engagement, integrity, accessibility, and community.

The Bachelor of Music degree in performance will help Shepherd University attain its goals in the following areas:

Commitment to Excellence:

As a department of distinction, the Department of Music offers students the opportunity to study with an internationally known performance faculty drawn largely from the Baltimore/Washington area. Shepherd's unique "rural cosmopolitan setting" allows for travel to metropolitan centers to attend performances and take part in master classes, workshops and meet-the-artist events.

Cultural Opportunities:

Shepherd music faculty members and students have performed in major musical venues across the country and in Europe. They have performed at the Montreux Jazz Festival in Switzerland, and the great cathedrals of Europe, including Canterbury in England, St. Frances in Assisi, St. Peter's in Rome, St. Mary's in Dublin, as well as venues in France, Spain, Germany, and Austria. In the United States, Shepherd ensembles have performed, among other locales, Carnegie Hall and Giants Stadium, and were seen on national television in the Division II football finals.

Integrity:

The Shepherd University Department of Music is fully accredited by the National Association of Schools of Music, [NASM], and offers both undergraduate [Bachelor of Arts & Bachelor of Music Education] and graduate degrees [Master of Music, Music

Education]. The department adheres strictly to the professional standards of assessment, competencies and professional and ethical behavior as set forth by its accrediting agency.

Global understanding:

Shepherd is the cultural and music center of the region, providing nearly 100 public performances on campus each year, many with pre-concert lectures and workshops open to students and community stakeholders. These performances enrich understanding of diversity through ensembles like the Gamelan and percussion ensemble. Lecture topics and recitals have ranged from the presentation of Contemporary Chinese Piano Music and Music of the Arabic World, to performances of works by African, Balinese and American Indian composers. The Department of Music is committed to providing students with a wide range of musical opportunities that make students aware of cross-cultural connections through their performance studies.

Accessibility and Community:

The music program's service to the community is impressive in its breadth and depth. The University enjoys successful partnerships with many local school jurisdictions, allowing school-aged string students join with college students and professional musicians in the Shepherd Youth Orchestra. The orchestra is part of the far-larger preparatory program that provides musical instruction by Shepherd faculty and students to school-aged and adult learners.

The department also offers summer string and jazz camps, various workshops (double reed day, percussion workshop, visitation day and honor band), early childhood music classes, and the Shepherd Vocal Competition. The Department is also the home of the WVMEA Region 8 Solo and Ensemble Festival and the Eastern Regional High School Jazz Festival. The department hosts many events sponsored by the local chapter of MTNA, where community students have the opportunity to perform several times each semester in recitals, adjudications and competitions.

All major ensembles are open to student of any major, allowing the music program to recruit students for all majors through performances on high-school campuses throughout the region. Shepherd's music faculty are active as guest conductors, performers, and adjudicators throughout the country and around the world, and are regularly seen as teachers and performers within the region in places as varied as local churches, museums and public libraries.

The Friends of Music, a 501(c) 3 organization comprised of community leaders, supports musical excellence at Shepherd through scholarships, funding for international tours, instrument purchases, the Two Rivers Chamber Orchestra [a campus-based professional orchestra], and funding for a highly-acclaimed guest artist series that has included, among others: Marvin Hamlisch, The Canadian Brass, The Kings Singers, Leon Fleisher, and the Orchestra of the Kremlin. Currently a number of students participate in the Two Rivers Chamber Orchestra, performing alongside their applied teachers and other music professionals from the area.

In addition to meeting the goals of the Shepherd University Mission Statement, the Bachelor of Music degree in performance would also assist Shepherd University fulfill its vision statement to become “*a nationally respected community of learners where passion, purpose, and experience unite to inspire individuals to shape the world.*”

The fulfillment of the University’s mission statement is accomplished through student leadership opportunities in ensembles and productions, performances in recitals and competitions both regionally, nationally and internationally, as well as through performance-based study abroad programs.

6.3.b. Existing Programs

West Virginia University in Morgantown, WV, located 158 miles from Shepherdstown is the only state institution in West Virginia that offers a similar degree to the Bachelor of Music program proposed by Shepherd. The table below shows institutions that regularly appear in Shepherd's cross-application database for new admissions. These colleges and universities, public and private, in state and out-of-state, offer a Bachelor of Music degree in performance:

Institution	Public/Private	Location	Distance
Duquesne University	Private	Pittsburg, PA	195 miles
Gettysburg College	Private	Gettysburg, PA	65 miles
Peabody Institute	Private	Baltimore, MD	65 miles
Shenandoah University	Private	Winchester, VA	65 miles
George Mason University	Public	Fairfax, VA	65 miles
James Madison University	Public	Harrisonburg, VA	105 miles
Shepherd University	Public	Shepherdstown, WV	----- -----
Towson University	Public	Towson, MD	70 miles
Univ. of MD, College Park	Public	College Park, MD	70 miles
Univ. of MD, Balt. County	Public	Catonsville, MD	60 miles
Westchester University	Public	West Chester, PA	180 miles

Shepherd University offers the best opportunity within the Eastern Panhandle and the tri-state region to provide a quality, relevant and affordable baccalaureate degree in music performance, which coupled with a strong core curriculum in general education will meet student needs.

6.3.c. Program Planning and Development

We are currently members in good standing with NASM, with all three of our degrees approved for listing. Our last NASM site visit was in 2005. In fall of 2005, the Commission voted to continue the current membership status and sought further information completing its work with the application for renewal of membership. One of the Items for Response required the institution and the Department Chair at the time (Dr. Mark McCoy) to:

...make a careful study of the correlation between its intent for the degree, Bachelor of Arts in Music, and the curricular structure requirements associated with that degree. The concentrations in music performance, composition, music theatre, and piano pedagogy exceed national norms and NASM standards for music content in liberal arts degree, normally 30-45% of the total curriculum. Some of these programs require at least 50% of the 120 hour degree program.

In the academic year 2011-2012, Shepherd University completed revision of all of its degree programs to conform to 120 credits. The music core of the two undergraduate degrees was reduced to 39 credits. The concentration-specific music credits within the Bachelor of Arts in Music were reduced not to exceed 15 credits. The total number of music credits for a B.A. in Music would not exceed 54 of the 120 credits, thus making it 45% of the total curriculum.

Historically, Shepherd University competes with schools within the mid-Atlantic region for high-achieving performers who are seeking a B.M.E. or B.M. in Performance (i.e. Shenandoah Conservatory; Peabody Conservatory; University of Maryland, College Park; George Mason to name a few).

It was the intent of the Music Department and University to apply to the State of West Virginia, the Higher Education Policy Commission, and NASM to offer a B.M. in Performance shortly after successful completion of Shepherd University's substantial curricular revisions to academic majors and the general studies [now core curriculum] in 2011-2012. The proposed B.M. in Performance is very close in structure and experiences to our B.A. in Music – Performance Concentration. We have received approval from Shepherd University's Board of Governors and the West Virginia Higher Education Policy Commission to offer the proposed degree program. Upon approval from NASM for the B.M. in Performance, the final step of the process, we will propose the curricular changes to our B.A. in Music so that it is differentiated from the B.M. in Performance (approved by NASM December 20, 2013).

Below is a summary of submissions and actions leading to this submission:

September 2012 – Initial Application for Plan Approval (B.M. in Performance) submitted for review by the Shepherd University Department of Music. The intent to plan document is approved by the Shepherd University Board of Governors.

December 2012 – NASM Commission Action Report received, deferral of action on the application for Plan Approval, items for response requested.

May 2013 – Response to request for additional information submitted by Shepherd University Department of Music. Specific items within the response included:

- B.A. in Music competencies
- Keyboard proficiency for instrumental and vocal concentration (Response appears satisfactory, as it was not addressed in the Commission Action Report of July 2013)
- Formulas for calculating credit hours (Response appears satisfactory as it was not addressed in the Commission Action Report of July 2013)
- Transfer of credit hours (Response appears satisfactory as it was not addressed in the Commission Action Report of July 2013)
- Commission Questionnaire on Certain Health and Safety Standards

July 2013 – NASM Commission Action Report received, deferral of action on the application for Plan Approval, items for response requested.

September 2013 - Response to request for additional information will be submitted by Shepherd University Department of Music. Specific items in this response will include:

- A revised and completed application for Plan Approval that follows the format providing the required content outlined in the *NASM Policies and Procedures for Reviews of New Curricula/III. Application for Consultative Review or Plan Approval/C. New Undergraduate Curricula*
- Comprehensive narrative information provided for how the courses and experiences within our proposed B.M. in Performance manifest the skills and competencies from *VIII. All Professional Baccalaureate Degrees in Music and All Undergraduate Degrees Leading to Teacher Certification/B. Common Body of Knowledge and Skills* as they appear in pages 98-102 *NASM Handbook 2012-13*. Additionally, referenced syllabi and supplemental documents will appear in Appendices numbered and labeled as indicated in the Table of Contents.
- Documentation of our comprehensive policy regarding hearing, vocal, and musculoskeletal health during the 2013-2014 academic year.

Referenced supplemental documents will appear in Appendices numbered and labeled as indicated in the Table of Contents.

December 2013 – The NASM Commission on Accreditation grants approval to offer the Bachelor of Music in Performance (Instrumental, Piano and Voice).

6.3.d. Clientele and Need

Completion of the Bachelor of Music degree will provide performers and teachers with opportunities to extend and develop their musical, academic, intellectual and career prospects. The improved quality of music education and performance benefits school districts and the entire region by producing performers and educators with enhanced skills, creativity and vision. Additional information concerning the need and justification for the program is found at the start of section 6.3.

6.3.e. Employment Opportunities

Students who pursue performance degrees in music often have a variety of career paths that they can pursue simultaneously:

Performing Artist (Recording Artist/Group)

Performing artists specialize in the performance of music, either original or cover material. Their performing skill defines their marketability. The performing artist may work as a solo act with or without backing musicians, or be packaged as a group.

Vocal/Instrumental Soloist

A vocal/instrumental soloist is similar to a performing artist and may perform in much the same capacity. This artist may also work as a contracted performer with a group or in a recording situation. For example, an orchestra, church group, or a recording ensemble may hire a soloist.

Session Musician

The session musician may be known as a studio musician, a session player, a freelance musician, or a backup musician. The main responsibility of the job is to back up the leader of a group in the recording studio, or possibly during a live performance, and play in a style or manner that the leader of the group or the producer desires. A session musician may work on various types of projects, including television and film scores, records, demos, jingles, and other music industry gigs.

General Business Musician

A general business (GB) musician may work as a freelance artist or perform with a general business group. These groups maintain a widely varying repertoire to allow them to perform in almost any situation, including weddings, bar or bat mitzvahs, private parties, corporate functions, and dance clubs.

Orchestra/Group Member

An orchestra/group member plays a supporting role in a musical group as an instrumentalist. A vast knowledge of repertoire, musical skill, reading, and doubling ability are important qualities to develop, especially in the orchestral environment.

Theatre Musician/Performer

A theatre musician is an instrumentalist that plays in the pit orchestra of a music theatre production. A theatre performer is a singer/actor or actress who performs in a music theatre production on stage.

Accompanist/Rehearsal Pianist

The accompanist/rehearsal pianist primarily works with vocalists and/or music theatre groups for rehearsals, live performance, or audition settings.

Cantor

A cantor is a song leader in a Reformed, Conservative, or Orthodox Jewish Synagogue/Temple Service, or Catholic or Christian Orthodox service.

Church Musician

These include: Choir Director, Worship Leader, Praise & Worship Band Member, Organist, and Soloist

Students are made aware of career paths and opportunities through MUSC 100 First-Year Music Seminar and the capstone course, MUSC 498 Senior Music Seminar.

6.3.f. Program Impact

A number of the most qualified and talented students currently in the Bachelor of Arts program in performance, where appropriate, would matriculate to the new Bachelor of Music in Performance. While the music core remains the same, the addition of the new program would require revision of the Bachelor of Arts performance concentration to become a more liberal arts focused degree. The impact on current students and programs would be minimal.

For future students, the ability to obtain the professional baccalaureate degree in music performance would be a motivating factor in selecting Shepherd, and for

those students in pursuing music as an avocation, the Bachelor of Arts would be the more appropriate choice.

6.3.g. Cooperative Arrangements

There are several courses in the proposed program that provide opportunities for internships or clinical experiences.

In **MUSC 420 Apprenticeship in Music Pedagogy**, university students work in the University Community Music program with their own studio of students, setting fees and policies as seen in the professional world. Students provide Piano Proficiency Exam tutoring for music majors who need assistance in preparing PPE. This course leads to improving artistic integrity and mastery of fundamental musicianship skills. These Intellectual and Practical Skills are exercised in musical environments within and outside of the music pedagogy class. These environments include music teaching, private studio management, professional organization participation, studio recital performances, and theoretical analysis and criticism of music addressing its role within a broader social and cultural context.

In **MUSC 421 Music Research and Independent Study**, qualified juniors or seniors may pursue a course of independent study in their major area under the supervision of the appropriate faculty advisor. Students selected must exhibit outstanding ability and scholarship in their chosen area and must meet the requirements for the Independent Study Program as outlined elsewhere in the Shepherd Catalog. This project may involve internship opportunities or clinical/field affiliations. Students may also work through the Cooperative Education Office to bridge the gap between classroom and professional educational experiences. More detailed information may be found on their web pages located here:

<http://www.shepherd.edu/coopeduweb/>

Additionally, in Appendix B, there are course descriptions that outline student conductor opportunities within the conducting classes and various ensembles, which are in compliance with NASM performance degree standards.

6.3.h. Alternatives to Program Development

Currently, the Department of Music believes that pursuit of the professional baccalaureate degree in music performance provides the most appropriate route for our most talented students to acquire the desired performance knowledge, skills and opportunities to achieve their career goals and to prepare them for advanced study in graduate music performance programs.

6.4. Program Implementation and Projected Resource Requirements

6.4.a. Program Administration

Operations, curriculum, and growth of the Department of Music are managed by the Dr. Robert Tudor, Chair; Esperanza Alzona, Operations Manager; and Kari Edge, Program Assistant and Preparatory Division Coordinator. There will be no changes required for administration of this program. We do expect a growth in enrollment, but we are structured to handle the needs of as many as 200 majors with our current administrative support structure. We do anticipate needing an additional faculty line as enrollment grows (see 6.4.c Faculty Instructional Requirements).

The duties of the three people responsible for various administrative aspects of the program are described below:

Robert Tudor, Chair, Department of Music

- Lead the department and represent the performing arts within the University and community.
- Administer budgets, personnel, and programs.
- Coordinate and conduct faculty evaluations and make recommendations.
- Oversee development, implementation, and assessment of academic programs and curricula as they relate to program growth and changes initiated by the University, State of West Virginia, and the National Association of Schools of Music
- Coordinate faculty workloads and course schedules.
- Oversee faculty & student advising, scholarships, facilities, instruments and equipment.
- Cooperate with the Friends of Music to continue developing initiatives and foster relationships with external arts and education organizations.
- Cultivate development opportunities to identify funding resources for new and existing programs.
- Work to ensure compliance with accreditation standards and serve as the institution's official representative for National Association of Schools of Music.
- Develop and revise curricular structures to respond to program growth and changes initiated by the University, State of West Virginia, and the National Association of Schools of Music

Esperanza Alzona, Operations Manager

Manage the recruitment funnel.

- Maintain the prospective student database.
- Coordinate recruitment efforts with Admissions Office.
- Coordinate design and printing of recruitment materials.

- Mail department marketing materials to prospective students.
- Arrange visits and lessons with prospective students.
- Arrange payment to faculty for lessons.
- Manage acceptance and scholarship audition schedules.
- Organize Visitation Day.
- Organize Audition Day.
- Send follow-up letters for audition confirmation, acceptance, scholarship.

Administer Department Concerts.

- Develop marketing schedule for each semester.
- Develop/distribute marketing materials and press releases for concerts.
- Develop/print/distribute calendar of events each semester.
- Develop/print program covers and giving envelopes.
- Develop marquee and ads.
- Develop/print lobby signage.
- Create/implement audience development plan.

Manage Federal Work Study (FWS) program for Department.

- Work with Financial Aid Office in defining positions needed for Department.
- Interview candidates, select, assign, and train FWS students for positions in the Department.
- Develop work schedules.
- Channel jobs to student workers.
- Supervise work, attendance, time card preparation, etc. for all positions.
- Evaluate students each semester.
- Terminate FWS students when necessary.

Act as purchasing agent for the department.

- Maintain records for VISA purchases.
- Make monthly report to Procurement Office.

Serve as assistant to the Department Chair for music faculty searches, both full and part-time.

- Oversee distribution of employment forms for new faculty members.
- Submit employment forms to VPAA.
- Update, copy and distribute Faculty Handbook.
- Develop faculty contracts each semester.
- Maintain faculty information in database.
- Complete Recommendation for Part-time Faculty Appointment Forms each semester.
- Prepare and issue adjunct faculty contracts based on MUAP registration data.

Serve as Registrar of applied music classes for all students each semester.

- Determine schedules of applied music faculty prior to each semester.
- Post schedules for student sign-ups.
- Distribute schedules to instructors.

- Work with Registrar's Office in registering students for MUAP courses.
- Monitor registration of MUAP and MUEN courses through BANNER.

Serve as administrative liaison to all adjunct faculty.

- Serve as administrative resource concerning policies and procedures to all music faculty.
- Prepare and print faculty handbook annually.
- Prepare faculty mailboxes each year.
- Organize faculty retreat annually.
- Coordinate faculty parking passes and payment.

Assist as editor of department newsletter.

- Write articles about upcoming department events.
- Distribute newsletter three times a year.
- Maintain mailing lists.

Assist in all areas of NASM accreditation.

- Respond to NASM inquiries.
- Assist in all administrative responses to actions by the Commission.
- Conduct comparative analyses as required by NASM, the State, University, or Department.

Work with the Department Chair in devising and overseeing the budget.

- Assist in drafting department budget.
- Place orders and maintain records for all department purchases.
- Maintain records for all department deposits.
- Manage budget for Shepherd Recording Project.
- Reconcile VISA statements monthly according to college policies.

Provide oversight of advisement program.

- Assign advisors to incoming students.
- Maintain up-to-date list of advisors/advisees.
- Prepare advising files for new students.
- Maintain files of former students.

Assist with course schedule publication.

- Assist Department Chair and Registrar's office in setting up course schedule for each semester.
- Edit final copy of schedule before it goes to Registrar.
- Add/drop courses as necessary with Registrar.
- Maintain RAIL course listing as necessary

Administer Scholarship Work Assignments.

- Maintain list of scholarship recipients.
- Maintain list of job assignments.

Assist the Department Chair and faculty with other departmental tasks as able/needed.

Kari Edge, Program Assistant and Preparatory Division Coordinator

Preparatory Division Coordination

- Contracting instructors.
- Assigning students to instructors.
- Serving as liaison between parent, student and teacher as needed.
- Collecting fees (registration and studio fees for the orchestra and for lessons) and making deposits in the Preparatory acct.
- Maintaining records of students and instructors.
- Creating preparatory calendar and scheduling recitals.
- Creating Orchestra calendar and scheduling rehearsals and concerts.
- Hiring and paying accompanists for prep recitals.
- Scheduling orchestra auditions.
- Contracting string specialists for orchestra sectionals.
- Contracting conductors for the orchestra.
- Overseeing orchestra and preparatory student helpers and conductors.
- Creating calendars for the preparatory program and orchestra .
- Contracting early childhood specialist for music classes for baby through 5 year olds.
- Overseeing summer music camps by contracting instructors and conductors, advertising in newspapers and schools, creating brochures and scheduling classes, classrooms and rehearsal space.
- Creating Preparatory, Early Childhood and Orchestra publicity brochures, flyers, press releases, posters and advertisements.
- Mailing registration forms and brochures to students who plan to continue taking lessons.

Music Department Administration Support

- Scheduling rooms for classes, applied lessons, rehearsals and recitals/performances.
- Updating and maintaining the department calendar.
- Updating and maintaining the departmental database for students, faculty, preparatory students, preparatory instructors and musicians (as needed).
- Over-seeing all aspects of the weekly department recital including scheduling students for performance dates, collecting request forms, finalizing repertoire with students and instructors, conferring with the head of the piano division regarding accompanists, performance order, etc., preparing the weekly program, and maintaining the database listing for each student's weekly recital performance.
- Scheduling and overseeing all aspects of the semester juries including creating a schedule for faculty and students, posting the date and times of student juries for students to sign up, maintaining the data base and filing hard copies of the jury grades and levels, creating an assessment report for each semester's jury.
- Assisting marching band director by contacting and recruiting students, maintaining documentation/records of performers/instrumentation for

the marching band, contacting and mailing information to instructors/students pertaining to band camp, housing and meals for camp and performance schedules for the band season, and contacting housing and food services regarding marching band needs for each fall semester.

- Creating and printing programs for all music performances including archiving and filing all programs performed each year.
 - Maintaining records and mailing all performance programs to ASCAP at the end of each semester.
- Oversee the WV Region 8 Solo and Ensemble Festival held in February of each year by working with SAI student coordinators to find judges, mail information to Region 8 schools, create schedules and room assignments for participants and judges, send results to Region 8 school instructors and applied teachers and send final data to WV Region 8 State Coordinator.
- Assisting with updating and printing of student handbooks as needed each year.
 - Assisting with updating and creating files and mail folders for new students.
 - Updating files and database as well as archiving files as needed for current students, graduates and inactive majors/former majors.
 - Assisting with the creation of brochures, program covers, ads, flyers for the music department.
 - Setting up the Small Ensembles performance each semester by contacting instructors for ensemble information, creating the program and assisting at the performance.
 - Serving as orchestra coordinator for the choral department's Masterworks performances by hiring and helping to contract musicians as needed.
 - Assisting part-time faculty by attaining needed instruments and books through Music and Arts, for instrumental pedagogy classes including woodwind, brass, string and percussion techniques as needed.
 - Assisting with finding ushers and box office helpers for all music performances and attending performances as needed to help with box office set-up.
 - Assist with coordination of work-study student assignments as needed.
 - Update music website by uploading press releases weekly or as needed.
 - Update PowerPoint for VIZIO displays, weekly or as needed. (added F2011)
 - Maintain/Catalog the library for 2RCO in addition to the Youth Orchestra.
 - Maintain Instrument Inventory and instrument sign out for the Music Department including RAM Band instrument sign outs.
 - Manage Music Major Student Locker Assignments.

6.4.b. Program Projections (see Appendix C)

At present, we offer a comprehensive Bachelor of Arts in Music with a performance concentration. This degree is not a conventional Bachelor of Arts (with many unprescribed credits for electives), and is so closely related to the professional Bachelor of Music in Performance, that converting students over to and implementing the degree program will present few challenges.

There are twenty-one performance majors within the Bachelor of Arts degree program enrolled presently. We anticipate converting many of the majors over into the BM in Performance degree, as well as attracting new students that we are losing to other institutions when they choose to pursue a BM in Performance (see 6.3 Program Need and Justification).

6.4.c. Faculty Instructional Requirements

Shepherd University granted one new faculty line to the Music Department to begin in the fall of 2012. Dr. Robert Tudor, Director of Vocal Activities and Chair of the Department of Music, was hired to fill that position. Shepherd University, through its strategic allocation of faculty lines, has a plan in place to add one additional faculty line to the music department by the time of the NASM reaccreditation visit in 2015. No additional faculty lines, other than the positions mentioned above, will be required to offer the Bachelor of Music degree in performance.

Shepherd University believes it has the capacity to provide a high quality Bachelor of Music degree program. Our nine (9) full-time faculty have terminal degrees (DMA, PhD) and possess outstanding credentials. Our thirty-one (31) part-time (adjunct) applied faculty perform in major ensembles and prestigious venues throughout the greater Baltimore-Washington metropolitan area and beyond. Details on faculty credentials and qualifications are found on the following two pages.

Full-time faculty

Name/Title	Year Hired	Rank	Tenure Status	Degrees
Dr. Kurtis Adams, Director of Jazz Studies (Major Professor of B.M. Performance Program)	2010	Assistant Professor	Pre-tenure	B.M.E – Tennessee Tech University; M.Mus- Performance and DMA- Jazz Studies from University of Colorado at Boulder
Dr. Mark Andrew Cook, Coordinator of Theory Divison	2005	Associate Professor	Tenured	B.M.ed. from the Peabody Institute of the Johns Hopkins University, and M.A. in Musicology (Music Theory) and Ph.D. in Music Theory, both from The Catholic University of America
Dr. David Gonzol, Director of Music Education, Coordinator of Graduate Program	2005	Associate Professor	Tenured	B.S. MusEd Messiah College, M.M.E Temple University Ph.D. in Music Education from University of Maryland, College Park

Full-time faculty (continued)				
Dr. Scott Hippensteel, Director of Instrumental Activities	2011 2011	Assistant Professor	Pre-tenure	Bachelor of Music Education – Indiana University, Master of Arts in Music Education - Ball State University, and Doctor of Musical Arts (concentration in wind conducting and music education) – Ball State University
Dr. Erik Jones, Director of Choral Activities	2005	Associate Professor	Tenured	Bachelor of Music in vocal music education University of Massachusetts at Amherst, Master of Music in Choral Conducting at the University of Cincinnati, and his Doctor of Musical Arts In Choral Conducting in choral conducting the University of Maryland at College Park.
Dr. Yu-Hsuan Liao, Coordinator of Keyboard Program	2011	Visiting Assistant Professor	Pre-tenure	BFA – Tung-Hai University, Taichung, Taiwan, M.M. in Performance (piano) and D.M.A. in Performance (piano) from the University of Texas at Austin Masters and Doctoral Degrees of Musical Arts in Piano Performance from University
Dr. Laura Renninger, Coordinator of Music History and Appreciation	1999	Professor	Tenured	B.M. in Performance - Miami University, Master's of Music and Ph.D. degrees in Musicology from the University of Illinois at Urbana-Champaign.
Dr. Robert Tudor, Chair, Director of Vocal Activities (Major Professor of B.M. Performance Program)	2012	Associate Professor	Tenured	B.M. Performance (voice) – Stetson University, M.M. Performance (voice) – University of Miami, D.M.A. Performance (voice) – University of Maryland at College Park

Part-time music faculty

First Name	Last Name	Title	Degree	Faculty Rank
Heather	Austin-Stone	Violin/Viola	MM	Adjunct Professor
Adam	Booth	Music Appreciation	MA	Adjunct Professor
Brian	Cambrel	Composition, Electronic Music Media	MFA	Adjunct Professor
Wayne	Cameron	Trumpet	MM	Adjunct Professor
Daniel	Carter	French Horn	MM	Adjunct Professor
Natalie	Conte	Voice	MM	Adjunct Professor
Stephen	Czarkowski	Cello	MM	Adjunct Professor
David	Drosinos	Clarinet	B.A.	Adjunct Professor
Carol	Duane	Piano	MM	Adjunct Professor
Brooke	Evers	Voice	MM	Adjunct Professor
William	Feasley	Guitar	MM	Adjunct Professor
Michelle	Humphreys	Percussion	DMA	Adjunct Professor
Barbara	Irvine	Music Theater	MA	Adjunct Professor
Mark	King	Organ	MM	Adjunct Professor
Jeremy	Koch	Saxophone	MM	Adjunct Professor
Edward	Leaf	Orchestral Bass	MM	Adjunct Professor
Nathan	Lincoln-DeCusatis	Composition	DMA	Adjunct Professor
David	Marsh	Bass	HS	Adjunct Professor
Campbell	Millar	Composition	MM	Adjunct Professor
Gary	Mullenax	Piano	MFA	Adjunct Professor
Anne	Munro	Flute/Piccolo	B.A.	Adjunct Professor
Susan	Petzold-Carpenter	Staff Accompanist/Piano	MM	Adjunct Professor
Richard	Polonchak	Bassoon	MM	Adjunct Professor
Christopher	Quade	Low Brass	MM	Adjunct Professor
Joseph	Regan	Voice	MM	Adjunct Professor
Melanie	Regan	Voice	MM	Adjunct Professor
Robert	Robinson	Voice	DMA	Adjunct Professor
James	Ryon	Trombone	DMA	Adjunct Professor
Joseph	Satava	Staff Accompanist	DMA	Adjunct Professor
Ronnie	Shaw	Drum Set	HS	Adjunct Professor
Greg	Shook	Oboe	MM	Adjunct Professor
Mary Kathryn	Shrader	String Tech	MA	Adjunct Professor
Kyle	Weary	Choral methods	MM	Adjunct Professor

6.4.d. Library Resources and Instructional Materials

Shepherd University holds an extensive variety of resources relevant to music students earning the Bachelor of Arts degree or the Bachelor of Music Education degree. Here is a summary of our holdings in Scarborough Library, with recent and projected expenditures:

	2010-2011	2011-2012	2012-2013
Books, scores, & collected editions	\$500.89	\$1,182.49	\$345.95
Periodicals	\$2,410.91	\$468.60	\$468.60
*Media (DVDs & CDs)	\$304.63	\$36.90	\$100.00
Electronic access			
**Grove Dictionary of Music—now Oxford Music Online	\$3,295.00	\$3,448.00	\$3,625.00
RILM	\$2,880.00	\$3,220.00	\$3,381.00
Music Index	\$3,220.00	\$3,033.00	\$3,033.00
Project Muse Premium	\$10,890.00	\$11,610.00	\$11,958.00
JSTOR full text			
JSTOR [Arts & Sciences 1-4, 7]	\$9,075.00	\$9,075.00	\$9,347.00
JSTOR [Arts & Sciences 5-6, 8-9]	\$4,052.00	\$4,052.00	\$4,173.00
Academic Search Complete	\$17,055.00	\$17,910.35	\$18,781.96
Total:	\$30,182.00	\$31,037.35	\$32,301.96

*About five years ago, the Department of Music spent, in one year, about \$5,000.00 on CDs to donate to Scarborough Library. In subsequent years, the department spent \$1,000.00 per year; however, when we began subscribing to the Naxos Music Library, we chose to end our departmental allocation for CD donations to the Scarborough Library. Occasionally, there are requests Scarborough Library to purchase a CD or DVD.

**As of July 2012, the Department of Music now pays for Oxford Music Online

In addition to resources listed above, the department's library resources include:

- Sonos Library: an electronic archive of over 1000 CDs, converted to MP3 and available for listening in our Listening Lab
- Naxos Music Library: a subscription of five simultaneous listening streams to the Naxos Music Library at www.naxosmusiclibrary.com, which can access close to 80,000 classical recordings
- Score Library: an archive of over 1000 choral, orchestral, band, and jazz scores available for students to browse, peruse, and check out materials
- SmartMusic System: a subscription to the electronic scores and accompaniments

available through the SmartMusic catalog at www.SmartMusic.com, with computers available in most of the practice rooms

6.4.e. Support Service Requirements

Through the Academic Support Center, Shepherd University provides students with a variety of coursework and services to help students achieve academic success.

These include:

- placement testing,
- advising of students with less than 2.0 GPA,
- campus tutoring program,
- assistance with writing and editing essays
- directing of stretch-model classes in writing and mathematics,
- TRiO Student Support Services: This program provides additional support and services to 160 students who are either first-generation college students, have a disability, and/or are low-income.
[\[http://www.shepherd.edu/trioweb/\]](http://www.shepherd.edu/trioweb/)
- Disability Support Services facilitates student success by providing accommodations that allow students with diverse needs to achieve their academic and social potential. Disability Support Services collaborates with students, faculty, staff, and administration to maintain safe learning and living environments based on mutual respect and acceptance of differences. [\[http://www.shepherd.edu/mcssweb/dss/\]](http://www.shepherd.edu/mcssweb/dss/)

Some students may enter the music program with less-than-desirable pre-requisite skill-sets in the area of Music Theory and/or Aural Skills. These particular students are advised to enroll in a developmental Foundations of Music Theory course, concurrently with Music Theory I and Aural Skills.I This developmental class stresses drill, repetition, volume of work, and extra assistance outside of class.

Free tutoring and reinforcing strategies are employed (in addition to expected Faculty assistance during scheduled office hours). These include Faculty-nominated student tutors through the University Academic Support Services program in the Center for Teaching and Learning; individual tutoring offered as service by both Sigma Alpha Iota and Phi Mu Alpha; Faculty-nominated/designated student volunteer tutors; and especially appointed student “docents” who conduct additional Aural Skills sessions at regular intervals.

6.4.f. Facilities Requirements

Through the strategic planning process, the University has addressed the needed renovations for the Frank Center for the Creative Arts and the *possible* addition of a new concert hall. Because these items were already in the planning process, no

additional facilities will be needed to offer the Bachelor of Music Degree in performance.

6.4.g. Operating Resource Requirements

(see FORM 2, in Appendix C)

6.4.h. Source of Operating Resources

Current status

The State of West Virginia cut budgets for higher education during the spring of 2013. This meant a reduction of 20% in our FY '14 operating budget, **but left our scholarships and staff and salary compensation unchanged.**

We understand that this is part of a two larger national trends: the response to an economy that has been weak and slow to recover, and the challenge all institutions of higher education are experiencing to attract students from a smaller pool of applicants. Regionally, we anticipate larger numbers of high school graduates within the next two years.

Resources and solutions for 2013-2014

Scholarships

Tuition waivers (value):	\$216,399
Named scholarships:	\$11,188
Staff and full-time faculty salary (benefits not included):	\$517,718
<u>Operating Budget</u>	<u>\$66,511</u>
	\$811,816

The Friends of Music

The Friends of Music (FOM) is a non-profit organization promoting musical excellence at Shepherd University for the entire region. The Friends support thriving music program in our community for our families and the Shepherd University students. Each year, the Music Department and Friends of Music offer cultural programming to thousands of residents and visitors, and educational opportunities to more than one hundred future music educators and performers.

The Friends of Music assists the Music Department in the following areas:

- Underwriting significant portions of our presenting series which includes guest artists, gala concerts, and the Two Rivers Chamber Orchestra – a professional chamber orchestra.
- Providing annual fellowships totaling \$8,000-10,000 in addition to scholarship funds.

- Funding for special projects within the Department of Music, including the acquisition of new musical instruments and international travel for our students.

Our solutions for academic year 2013-2014 included reduced programming of our presenting series, and careful selection of performance budgets. The Friends of Music has also planned three additional fundraisers this year to begin gathering scholarship funds earlier in the cycle.

6.5. Program Evaluation

Assessment

For more than a decade Shepherd has cultivated a culture of assessment. Assessment occurs at multiple levels throughout the institution, not only in academic programs, but also in administrative and other support units.

Every 1.5 years, each program must submit an assessment report to the Center for Teaching and Learning (CTL). Shepherd University has developed a culture of assessment, leading to improvements in programmatic practice. The CTL requests that assessment facilitators from all departments and administrative units identify at least two to three intended student-learning outcomes when assessing student learning. Within these outcomes, faculty and assessment facilitators provide two means of assessment (direct and indirect – academic departments are encouraged to provide as many direct measures as possible). Each assessment strategy must include criteria or benchmarks for success. Following the completion of these assessments and data analysis, faculty and assessment facilitators indicate how the assessment data are used to improve student outcomes and success.

A major strength of the University assessment program is that all departments and administrative units across campus have assessment facilitators and produce assessment plans and reports on an annual basis. Academic departments and administrative units develop their departmental mission statements and

connections to the institutional mission. All departments and units establish two to three learning goals, direct and indirect means of measuring these goals, benchmarks for success, and a detailed plan for improvement. After each plan and report are reviewed by the Assessment Task Force, department and unit assessment facilitators receive a letter from the dean of teaching, learning, and instructional resources recognizing accomplishments and offering suggestions for areas of improvement. Assessment plan and report statuses are transparent and posted on

the CTL website [http://www.shepherd.edu/ctl/assess_learning.html]. Programs modify coursework and resource needs based on the data results. Reports are uploaded into the WEAVE assessment program to generate departmental, programmatic, and/or unit reports. Such reports are generated as evidence for institutional and programmatic accreditation site visits.

Additionally, each semester the CTL hosts assessment, advisement, and Focus on Student Learning (FOSL) workshops. Faculty members may attend these workshops in support of operational assessment results.

Through the strategic planning, budget, and assessment process, the University and academic units demonstrate the ability to connect assessment outcomes to strategic planning on multiple levels.

Program Review

Shepherd University ensures that the quality of its academic programs, its faculty, and curricula through regular assessment in cyclical program reviews. These reviews occur both at the undergraduate and graduate levels. Information regarding the cycle and guidelines are found in Appendix G of the faculty handbook located here:

<http://www.shepherd.edu/employees/senate/documents/handbook.pdf>

The Shepherd University Program Review Committee has implemented an evaluation procedure and established criteria for on-campus program reviews consistent with policy. Crucial components of the review are the unit self-study, which must state accomplishments achieved since the last review, and an external reviewer who evaluates the self-study and completes a site visit. Involving external experts in the field ensures continuous improvement. Changes made as a result of the program review process are an important component in closing the loop on assessment as it relates to the mission and strategic priorities of the University. The review of academic programs is listed as a power and duty of the BoG, by legislative policy. Committee findings and recommendations are reported to the board during its April meeting.

6.5.a. Evaluation Procedures (assessment)

In addition to following the institutional process for assessment (detailed earlier in this document), the Department of Music also uses assessment tools throughout its curriculum to meet NASM standards and competencies. Additional information on

Shepherd's assessment process may be found here:
http://www.shepherd.edu/ctl/assess_learning.html

Please see Appendix B for evaluation and assessment procedures that are in compliance with NASM competencies for the Bachelor of Music degree. There are procedures in place for the music core and for each of the proposed concentrations (instrumental, piano and voice).

6.5.b. Accreditation Status

The Department of Music at Shepherd University is currently in good standing with NASM. A site visit for continuing accreditation will occur during the 2015-2016 academic year. In relation to the Bachelor of Music in Performance, the Commission on NASM accreditation voted to accept the department's response documents and grant approval for the proposed degree program. The commission noted that the coursework requirements meet all applicable NASM standards for compliance with Bachelor's degree competencies.

Appendix C: Forms 1 & 2

Enrollment Projections and Operating Resource Requirements

	FIVE-YEAR PROJECTION OF PROGRAM SIZE				
	First Year (2015)	Second Year (2016)	Third Year (2017)	Fourth Year (2018)	Fifth Year (2019)
Number of Students Served through Course Offerings of the Program:					
Headcount	105	110	115	120	125
FTE (faculty)	10	10	10	10	10
Number of student credit hours generated by courses within the program (entire academic year):	1,050	1,100	1,150	1,200	1,250
Number of Majors:					
Headcount	30	35	40	45	50
FTE majors (headcount)	24	28	32	36	40
Number of student credit hours generated by majors in the program (entire academic year):	360	420	480	540	600
Number of degrees to be granted (annual total):	0	8	12	20	25

**FIVE-YEAR PROJECTION OF
TOTAL OPERATING RESOURCES REQUIREMENTS***

	First Year FY(2015)	Second Year FY(2016)	Third Year FY(2017)	Fourth Year FY(2018)	Fifth Year FY(2019)
A. FTE POSITIONS					
1. Administrators	.5	.5	.5	.5	.5
2. Full-time Faculty	6.75 (50%)	7.75 (50%)	7.75 (50%)	7.75 (50%)	7.75 (50%)
3. Adjunct Faculty	31 (85%)	32 (85%)	32 (85%)	32 (85%)	32 (85%)
4. Graduate Assistants	0	0	0	0	0
5. Other Personnel:					
a. Clerical Workers	2 (50%)	2 (50%)	2 (50%)	2 (50%)	2 (50%)
b. Professionals	0	0	0	0	0

Note: Include percentage of time of current personnel

B. OPERATING COSTS (Appropriated Funds Only)

1. Personal Services: (NOTE: I have added current salaries + 2% annual increase)					
a. Administrators*	\$75,000	76,500	78,030	79,590	81,182
b. Full-time Faculty	\$411,779	420,014	428,415	436,983	445,723
c. Adjunct Faculty	\$125,104	127,606	130,158	130,158	130,158
d. Graduate Assistants	\$0	0	0	0	0
e. Non-Academic Personnel:					
Clerical Workers	\$56,945	58,083	59,245	60,430	61,639
Professionals	_____	_____	_____	_____	_____
Total Salaries	\$668,828	682,203	696,121	707,161	718,702

*The Administrator is the Chair of the Department, who receives a salary + \$3,000 annual stipend. The Chair has an FTE of .5 for teaching and .5 for administrative duties.

FORM 2

**FIVE-YEAR PROJECTION OF
TOTAL OPERATING RESOURCES REQUIREMENTS***

	First Year (2015)	Second Year (2016)	Third Year (2017)	Fourth Year (2018)	Fifth Year (2019)
NOTE: I have added 1% annual increase)					
2. Current Expenses	\$28,167	28,448	28,733	29,020	29,310
3. Repairs and Alterations	\$3,470	3,504	3,539	3,575	3,610
4. Equipment:					
Educational Equip.	\$48,816	49,304	49,797	50,294	50,797
Library Books					
5. Nonrecurring Expense (specify)					
Total Costs	\$80,453	81,257	82,070	82,890	83,719

C. SOURCES

1. General Fund Appropriations					
(Appropriated Funds Only)	\$80,453	81,257	82,070	82,890	83,719
<u>X</u> Reallocation <u> </u> New funds (Check one)					
2. Federal Government (Non-appropriated Funds Only)	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
3. Private and Other	\$207,634	209,710	211,807	213,926	216,065
(See Sources: SGA Funds & Fees)					
Total All Sources	\$288,087	290,967	293,877	296,816	299,784

NOTE: Total costs should be equal to total sources of funding

*Explain your Method for Predicting the Numbers **(Use additional sheet if necessary)**

As explained in section 6.3 Program Need and Justification, the current Bachelor of Arts in Music (Performance Concentration) is very similar to the Bachelor of Music in Performance. We do anticipate the need to add a faculty line in the future after program growth, but we can continue to operate with the structure of expenses that we use for our current degree programs.

EXPENSES:

Music ORG: 223100 Fund: 104300

Educational equipment: 713700

Repairs and Alterations: 736200

Research, Educational & Medical

Research Educational Equip Repairs

SOURCES:

SGA Funds ORG: 223800 Fund: 102650

(used for Band/Stage Productions) = \$85,521 adjusted budget 2014

Fees ORG: 223200 Fund: 104700 = \$122,113 adjusted budget 2014