

ADDENDUM #1

EOI 15164

QUESTIONS AND ANSWERS

1. Where are proposals to be delivered and to who's attention?

Submitting Proposals:

Proposals will be received until 3:00 pm, Eastern Standard Time, February 11, 2015. Please submit an original and three (3) copies of the proposal, and one complete electronic copy, on a flash/thumb drive, in a sealed envelope or package, clearly marked Sealed Proposal EOI 15164 Renovations to Building 2000. Deliver proposals by the specified date and time to:

Mary Blashford
Director of Procurement
West Virginia Higher Education Policy Commission
1018 Kanawha Blvd., E, Suite 700
Charleston, WV 25301

2. From the request, it's clear you want to move quickly to a point where a cost estimate can be completed. Is there a time deadline/end date for that task?

No, we cannot give a specific date at this point; however, it is our intent to have the work done as quickly as possible after a notice to proceed. The successful design team will finalize the schematic design for the space and establish fit-out costs as quickly as can reasonably be accomplished.

3. Although it is not defined in Section Three under the Project Specifications as being laboratory space, there are 40 points possible noted in Section Four Vendor Proposal, Evaluation, and Award that could be awarded if the firm is strong with "especially laboratory qualifications." Is this to be an office or a laboratory space? One concern is that for laboratory use, there is likely not enough make-up air for the exhaust requirements. Is this one of your concerns?

The scope of work for this project is for office space only. A revised page of the EOI is included with this Addendum with the correct verbiage.

4. Where in the building is this particular 28,000 SF of space? Higher up on the floors (which could be better for lab exhaust)? Or lower levels?

The proposed space is located on the north and east wings of the first and second floors.

5. Who is the User? In regard to the selection criteria that lab experience is desired, would these be research or teaching labs? What disciplines? Wet/dry/electronic/software? What kinds of lab spaces?

This is for typical office space ONLY. Please disregard any language pertaining to laboratory space.

6. If this is office, classroom and lab space, what is the estimated distribution of each type of space?

This is for office space only.

7. What type of space is intended for the 28,000 square feet in Building 2000? Will these be offices?

Yes, this is for office space only.

8. We worked closely with Tower Engineering on the building after Omni engaged us to complete the Kanawha Valley/Bridge Valley space. How did Tower fare on the project, in your estimation? Did they successfully meet your requirements? Would you engage them again, if they are on the winning team?

Per West Virginia Higher Education Policy Commission purchasing requirements, we are obligated to entertain submissions from any and all firms licensed to do business in West Virginia who meet the requirements set forth in the West Virginia Code 18-b. The selection process identified in the Expression of Interest (excepting any criteria pertaining to laboratory experience) will be used for the selection of the successful design firm.

9. The need to be able to assess the existing MEP systems in order to design/modify it as needed is a requirement of the selected team; are there other consultants that we should consider as part of our team including Acoustical Consultants, Structural Engineers, Fire Protection, etc. as needed for the new entity?

The scope of work is for the fit-out for an entity desiring to occupy a typical office environment. Please assemble your design team accordingly.

10. If there are Oral Presentations requested it notes that you may not alter or add to your submitted proposal as part of the presentation. It also mentions that drawings will be made available prior to the interview. Is it possible to receive them as part of the process for this submission in order to be able to express a clearer understanding of the project we are submitting since we may not change information already submitted?

No. Once the submittals are received, the appropriate drawings will be distributed. Many times, requests are made by firms that decide not to submit. All firms submitting will have access to the same drawings after submittals are received.

11. Is there only one entity or are there several that will be occupying the 28,000sqft?

The space may be designed to accommodate more than one entity.