

**SPECIAL MEETING OF THE  
WEST VIRGINIA HIGHER EDUCATION POLICY COMMISSION**

**9<sup>th</sup> Floor Conference Room\*  
Boulevard Tower  
1018 Kanawha Boulevard East  
Charleston, West Virginia**

**June 22, 2015  
4:00 p.m.**

**AGENDA**

- I. Call to Order
- II. Review of Institutional Operating Budget and Approval of Capital Budget for Fiscal Year 2016 for West Virginia State University
- III. Review of Operating and Capital Budgets for Fiscal Year 2016 for West Virginia University
- IV. Approval of Tuition and Fees for 2015-16 Academic Year
- V. Approval of West Virginia University Institute of Technology Institutional Compact
- VI. Possible Executive Session under the Authority of West Virginia Code §6-9A-4 to Discuss Personnel Issues
  - A. Approval of Interim President for Shepherd University
- VII. Additional Board Action and Comment
- VIII. Adjournment

*\*To join the meeting by conference call, dial the following numbers: 1-866-453-5550, participant code: 5245480#.*

**West Virginia Higher Education Policy Commission  
Meeting of June 22, 2015**

**ITEM:** Review of Institutional Operating Budget and Approval of Capital Budget for Fiscal Year 2016 for West Virginia State University

**INSTITUTION:** West Virginia State University

**RECOMMENDED RESOLUTION:** *Resolved*, That the West Virginia Higher Education Policy Commission approves the Fiscal Year 2016 capital budget for West Virginia State University.

**STAFF MEMBER:** Ed Magee

**BACKGROUND:**

West Virginia Code §18B-1B-4 requires the Commission to review institutional operating budgets and review and approve capital budgets for all governing boards under its jurisdiction, except the governing boards of Marshall University and West Virginia University. The budget for West Virginia State University is presented.

The operating and capital budgets were submitted on forms prescribed by Commission staff. Together, the operating and capital budgets reflect all planned revenues and expenditures for Fiscal Year 2016. The historical operating data as well as operating and capital budget data for Fiscal Year 2015 are provided for comparison purposes. To provide a complete description of planned expenditures, debt principal payments are included in the capital budget.

The format for the Budget Analysis is similar to the format used to prepare institutional financial statements. The Income Before Other Revenues, Expenses, Gains or Losses reflects institutional income before capital grants, gifts and bond proceeds from the Commission. Capital grants, gifts and bond proceeds tend to be one-time non-recurring sources of revenue and are not reflective of trends. The effect of the OPEB liability and expense is also reflected in the budget.

The Capital Budget displays the funding sources and uses for institutional capital projects and other capital expenditures as well as debt financing. The capital projects are categorized investment criteria. The definitions for these categories are provided on the following page.

The Budget Analysis includes federal and state grants and contracts. The actual revenues received may vary considerably from budgeted amounts because grant award processes are very competitive. Actual capital expenditures may also vary significantly from budgets because projects may be delayed for a variety of reasons. In addition, unanticipated building repairs may be required during a fiscal year.

**Higher Education Policy Commission  
Community and Technical College System  
Capital Budget Definitions**

**Investment Criteria**

“Asset Preservation” means projects that preserve or enhance the integrity of building systems or building structure, or campus infrastructure.

“Economic Operations” means projects that result in a reduction of annual operating costs or capital savings.

“Equipment” means movable capitalized equipment

“Misc. Repairs and Alterations” means repair and alteration projects for less than \$100,000 for institutions with fewer than 10,000 students and \$1 million for institutions with more than 10,000 FTE

“New Construction” means new facilities and/or additions adding new square feet and new infrastructure

“Program Improvement” means projects that improve the functionality of space, primarily driven by academic, student life and athletic programs or departments. These projects are also issues of campus image and impact.

“Reliability” means issues of imminent failure or compromise to the system that may result in interruption to program or use of space.

“Safety/Code” means code compliance issues and institutional safety priorities or items that are not in conformance with current codes, even though the system is “grandfathered” and exempt from current code.

**West Virginia Higher Education Policy Commission**  
**West Virginia State University**  
**Operating Budget**  
**(Dollars in Thousands)**  
**FY 2016**

	FY 2015 YTD Actual	FY 2015 Budget	FY 2016 Budget	Percent Change
<b>OPERATING REVENUES</b>				
Tuition and Fees	\$11,467	\$14,111	\$14,525	3%
Grants and Contracts	937	16,227	4,508	-72%
Auxiliary Enterprises	4,585	6,798	5,360	-21%
Service Agreement Revenues	0	0	0	
Other Operating Revenues	870	1,212		-100%
<b>TOTAL OPERATING REVENUES</b>	<b><u>17,859</u></b>	<b><u>38,348</u></b>	<b><u>24,393</u></b>	<b>-36%</b>
<b>OPERATING EXPENSES</b>				
Salaries and Wages	13,740	24,977	18,283	-27%
Benefits	3,512	6,826	4,459	-35%
Utilities	1,540	1,970	1,827	-7%
Supplies and Other Services	8,943	16,134	6,500	-60%
Scholarships and Fellowships	87	3,123	3,101	-1%
Other Operating Expenses				
Cost of Services provided to other institutions				
Depreciation Expense				
<b>TOTAL OPERATING EXPENSES</b>	<b><u>27,822</u></b>	<b><u>53,030</u></b>	<b><u>34,170</u></b>	<b>-36%</b>
<b>NONOPERATING REVENUES AND EXPENSES</b>				
State Appropriations	12,054	12,054	10,307	-14%
Federal Pell Grants	5,590	5,400	5,600	4%
Gifts	0	0	0	
Interest on capital asset related debt	(268)	(997)	(997)	0%
Assessments by the Commission for Systems Debt		0	0	
Other Nonoperating revenues	<u>1</u>	8	2	-75%
<b>TOTAL NONOPERATING REVENUES AND EXPENSES</b>	<b><u>17,377</u></b>	<b><u>16,465</u></b>	<b><u>14,912</u></b>	<b>-9%</b>
<b>Income Before Other Revenues, Expenses, Gains or Losses</b>	<b><u>7,414</u></b>	<b><u>1,783</u></b>	<b><u>5,135</u></b>	
<b>Capital Revenues</b>		3,108	0	-100%
<b>Increase Decrease in Net Assets</b>	<b><u>\$7,414</u></b>	<b><u>\$4,891</u></b>	<b><u>\$5,135</u></b>	
<b>Impact of OPEB on income before other Revenues, Expenses, Gains or Losses</b>	<b><u>507</u></b>	<b><u>667</u></b>	<b><u>558</u></b>	-16%
<b>Income before other Revenues, Expenses, Gains or Losses without OPEB</b>	<b><u>\$7,921</u></b>	<b><u>\$2,450</u></b>	<b><u>\$5,693</u></b>	132%
<b>Beginning Net Assets excluding OPEB</b>	<b>21,843</b>	<b>29,764</b>	<b>32,214</b>	8%
<b>Ending Net Assets excluding OPEB</b>	<b>29,764</b>	<b>32,214</b>	<b>37,907</b>	18%
<b>NONEXPENDABLE ASSETS</b>				
<b>Beginning Nonexpendable Assets</b>				
<b>Ending Nonexpendable Assets</b>				

**West Virginia Higher Education Policy Commission**  
**Capital Budget**  
**West Virginia State University**

Description	Budget FY 2015	Budget FY 2016	Percent Change
<b>Projects with Established Timelines and Funding</b>			
<b>Funding Sources:</b>			
Cash Balances	\$ 2,934,000	\$ -	-100%
EAST Bond Proceeds	-		
HEPC Bond Proceeds	350,000		
Institutional Bond Proceeds	-		
Other Financing	-		
Gifts	-		
Federal Grants	1,334,619		-100%
Grants	-		
State Support	-		
Current Revenue/Savings	950,000	950,000	0%
Rent/Rent Savings			
<b>Total Funding Sources</b>	<b>5,568,619</b>	<b>950,000</b>	<b>-83%</b>
<b>Uses by Project Category:</b>			
Reliability	-	-	
Safety/Code	350,000	-	-100%
Economic Operations	-	-	
Program Improvement	824,018	-	-100%
New Construction	3,100,000	-	-100%
Miscellaneous Capital Repairs and Alterations	350,000	475,000	36%
Equipment	880,600	475,000	-46%
<b>Total Uses</b>	<b>5,504,618</b>	<b>950,000</b>	<b>-83%</b>
<b>Debt Financing</b>			
New Bond Debt	-	-	
Bond Principal Payment	(276,000)	(345,000)	25%
Lease Liability	-	-	
Lease Principal Payment	-	-	
<b>Total Debt Financing Costs</b>	<b>(276,000)</b>	<b>(345,000)</b>	<b>25%</b>
<b>Balances</b>			
<b>Beginning Investment in Plant</b>	<b>55,500,275</b>	<b>61,004,893</b>	<b>10%</b>
<b>Beginning Long Term Plant Debt</b>	<b>11,055,000</b>	<b>10,779,000</b>	<b>-2%</b>
<b>Beginning Net Investment In Plant</b>	<b>44,445,275</b>	<b>50,225,893</b>	<b>13%</b>
<b>Total Additions to Plant Facilities</b>	<b>5,504,618</b>	<b>950,000</b>	<b>-83%</b>
<b>Depreciation</b>	<b>-</b>	<b>-</b>	
<b>Net Change in Long Term Debt</b>	<b>(276,000)</b>	<b>(345,000)</b>	<b>25%</b>
<b>Ending Net Investment in Plant</b>	<b>50,225,893</b>	<b>51,520,893</b>	<b>3%</b>

**West Virginia Higher Education Policy Commission  
Meeting of June 22, 2015**

**ITEM:** Review of Operating and Capital Budgets for West Virginia University for Fiscal Year 2016

**INSTITUTIONS:** West Virginia University

**RECOMMENDED RESOLUTION:** Information Item

**STAFF MEMBER:** Ed Magee

**BACKGROUND:**

West Virginia Code §18B-1B requires the Commission to review institutional operating budgets and review and approve capital budgets for all governing boards under its jurisdiction, except the governing boards of Marshall University and West Virginia University. For the governing boards of Marshall University and West Virginia University, the Commission may review and comment upon the institutional operating budgets and capital budgets. The Commission's comments, if any, must be made part of the governing board's minute record. The budget for West Virginia University, including Potomac State College of West Virginia University and West Virginia University Institute of Technology, is presented.

The operating and capital budgets were submitted on forms prescribed by Commission staff. Together, the operating and capital budgets reflect all planned revenues and expenditures for Fiscal Year 2016. The historical operating data as well as operating and capital budget data for Fiscal Year 2015 are provided for comparison purposes. To provide a complete description of planned expenditures, debt principal payments are included in the capital budget.

The format for the Budget Analysis is similar to the format used to prepare institutional financial statements. The Income Before Other Revenues, Expenses, Gains or Losses reflects institutional income before capital grants, gifts and bond proceeds from the Commission. Capital grants, gifts and bond proceeds tend to be one-time non-recurring sources of revenue and are not reflective of trends. The effect of the OPEB liability and expense is also reflected in the budget.

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The Budget Analysis includes federal and state grants and contracts. The actual revenues received may vary considerably from budgeted amounts because grant award processes are very competitive. Actual capital expenditures may also vary significantly from budgets because projects may be delayed for a variety of reasons. In addition unanticipated building repairs may be required during a fiscal year.

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**West Virginia Higher Education Policy Commission  
West Virginia University  
Operating Budget  
(Dollars in Thousands)  
FY 2016**

	<b>FY 2015 YTD Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2016 Budget</b>	<b>Percent</b>
<b>OPERATING REVENUES</b>				
Tuition and Fees	\$299,571	\$380,540	\$396,531	4%
Grants and Contracts	113,031	163,877	166,852	2%
Auxiliary Enterprises	112,140	138,965	152,076	9%
Service Agreement Revenues	284	255	261	2%
Other Operating Revenues	\$25,914	\$39,599	\$38,068	-4%
<b>TOTAL OPERATING REVENUES</b>	<b><u>550,940</u></b>	<b><u>723,236</u></b>	<b><u>753,788</u></b>	<b>4%</b>
<b>OPERATING EXPENSES</b>				
Salaries and Wages	356,686	459,896	478,979	4%
Benefits	110,115	138,567	149,057	8%
Utilities	20,756	33,671	31,767	-6%
Supplies and Other Services	167,556	194,998	220,060	13%
Scholarships and Fellowships	39,870	38,900	37,721	-3%
Other Operating Expenses	2,802	3,584	3,588	0%
Cost of Services provided to other institutions				
Depreciation Expense	57,161	77,012	82,079	7%
<b>TOTAL OPERATING EXPENSES</b>	<b><u>754,946</u></b>	<b><u>946,628</u></b>	<b><u>1,003,251</u></b>	<b>6%</b>
<b>NONOPERATING REVENUES AND EXPENSES</b>				
State Appropriations	144,656	191,689	188,293	-2%
Federal Pell Grants	25,542	31,458	31,458	0%
Gifts	20,198	30,232	30,295	0%
Interest on capital asset related debt	(17,103)	(28,730)	(27,309)	-5%
Assessments by the Commission for Systems Debt	(6,087)	(5,918)	(6,169)	4%
Other Nonoperating revenues	5,422	2,085	4,855	133%
<b>TOTAL NONOPERATING REVENUES AND EXPENSES</b>	<b><u>172,628</u></b>	<b><u>220,816</u></b>	<b><u>221,423</u></b>	<b>0%</b>
<b>Income Before Other Revenues, Expenses, Gains or Losses</b>	<b><u>(31,378)</u></b>	<b><u>(2,576)</u></b>	<b><u>(28,040)</u></b>	
<b>Capital Revenues</b>	90,699	3,200	129,000	3931%
<b>Increase Decrease in Net Assets</b>	<b><u>\$59,321</u></b>	<b><u>\$624</u></b>	<b><u>\$100,960</u></b>	
<b>Impact of OPEB on income before other Revenues, Expenses, Gains or Losses</b>	<b><u>6,847</u></b>	<b><u>(3,107)</u></b>	<b><u>9,981</u></b>	<b>-421%</b>
<b>Income before other Revenues, Expenses, Gains or Losses without OPEB</b>	<b><u>(\$24,531)</u></b>	<b><u>(\$5,683)</u></b>	<b><u>(\$18,059)</u></b>	<b>218%</b>
<b>Beginning Net Assets Excluding OPEB and Investment in Plant, Net of Debt</b>	<b>129,573</b>	<b>129,573</b>	<b>123,890</b>	<b>-4%</b>
<b>Ending Net Assets Excluding OPEB and Investment in Plant, Net of Debt</b>	<b>105,042</b>	<b>123,890</b>	<b>105,831</b>	<b>-15%</b>



**West Virginia University - Combined  
FY2016 Budget**

Comments on FY2016 Budget	FY2016 Budget	FY2015 Budget	FY2015 3rd. Qtr. YTD Actuals	FY2014 Actuals	FY2013 Actuals	
REVENUES						
Operating Revenues:						
Reflects an average tuition and fee rate increase of 9.66% for resident students and 4.94% for non-resident students.	Tuition & Fees (Net of Scholarship Allowance)	396,531,000	380,540,000	299,571,000	363,820,000	346,519,000
Reflects an appropriation assumed to stay the same as the FY2015 level.	Federal Appropriations	8,344,000	8,344,000	6,008,000	8,130,000	7,596,000
Reflects an appropriation assumed to stay the same as the FY2015 level.	Local Appropriations	1,121,000	1,121,000	947,000	1,171,000	1,079,000
Reflects grant revenue at FY2014 levels.	Federal Grants & Contracts	72,254,000	77,076,000	48,947,000	72,447,000	75,570,000
	State Grants & Contracts	39,594,000	34,377,000	26,822,000	36,089,000	39,143,000
	Local Grants & Contracts	227,000	424,000	154,000	228,000	240,000
	Nongovernmental Grants & Contracts	54,777,000	52,000,000	37,108,000	58,088,000	50,620,000
Reflects most recent FY2016 projections.	Sales and Services of Educational Activities	18,003,000	20,727,000	11,348,000	17,684,000	18,224,000
Reflects increases in Athletic revenue from the Big 12 and 2 home additional football games in Fall 2015 (FY2016) than there were in Fall 2014 (FY2015).	Auxiliary Enterprises Revenue (Net of Scholarship Allowance)	152,076,000	138,965,000	112,140,000	138,405,000	134,610,000
Reflects same revenue level as in 2015.	Interest on Loans Receivable	520,000	520,000	653,000	853,000	829,000
Reflects most recent FY2016 projections.	Other Operating Revenue	10,080,000	8,887,000	6,958,000	8,560,000	8,191,000
Reflects revenue from WVU at Parkersburg and Bridgemont CTC.	Service Agreement Revenue	261,000	255,000	284,000	600,000	619,000
	Total Operating Revenues	753,788,000	723,236,000	550,940,000	706,075,000	683,240,000

**West Virginia University - Combined  
FY2016 Budget**

**Comments on FY2016 Budget**

Reflects 3% raise pool and implementation of a 40 hour work week in October 2015 (FY2016) as well as an increase based on trends through the 3rd quarter of FY2015.
Reflects an increase in benefits costs due to an increase in OPEB and an anticipated increase in PEIA.
Reflects residual financial aid paid to students after satisfaction of students' tuition and housing bills. Increases to financial aid for students is being budgeted as a discount to tuition revenue as activity through the 3rd quarter shows that that is how the funds are being utilized.
Reflects a decrease resulting from energy performance agreements.
Reflects a planned increase over the prior year based on trends through the 3rd quarter of FY2015.
Reflects most recent FY2016 projections.
Reflects most recent FY2016 projections.
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Reflects most recent FY2016 projections.

**EXPENSES**

Operating Expenses:

	<b>FY2016 Budget</b>	<b>FY2015 Budget</b>	<b>FY2015 3rd. Qtr. YTD Actuals</b>	<b>FY2014 Actuals</b>	<b>FY2013 Actuals</b>
Salaries and Wages	<b>478,979,000</b>	459,896,000	356,686,000	462,562,000	460,324,000
Benefits	<b>149,057,000</b>	138,567,000	110,115,000	138,555,000	139,570,000
Scholarship and Fellowship	<b>37,721,000</b>	38,900,000	39,870,000	37,431,000	37,055,000
Utilities	<b>31,767,000</b>	33,671,000	20,756,000	28,204,000	29,417,000
Supplies and Other Services	<b>220,060,000</b>	194,998,000	167,556,000	207,591,000	202,281,000
Depreciation	<b>82,079,000</b>	77,012,000	57,161,000	75,194,000	73,279,000
Loan Cancellations and Write-offs	<b>440,000</b>	440,000	201,000	1,290,000	409,000
Assessments by the Commission for Operations	<b>2,699,000</b>	2,699,000	2,128,000	2,806,000	2,764,000
Waivers in Support of Other State Institutions	<b>0</b>	0		0	0
Other Operating Expense	<b>446,000</b>	442,000	473,000	1,458,000	719,000
Service Agreement Expense	<b>3,000</b>	3,000		0	0
<b>Total Operating Expenses</b>	<b>1,003,251,000</b>	<b>946,628,000</b>	<b>754,946,000</b>	<b>955,091,000</b>	<b>945,818,000</b>
<b>Operating Income/(Loss)</b>	<b>(249,463,000)</b>	<b>(223,392,000)</b>	<b>(204,006,000)</b>	<b>(249,016,000)</b>	<b>(262,578,000)</b>

**West Virginia University - Combined  
FY2016 Budget**

Comments on FY2016 Budget	FY2016 Budget		FY2015 Budget	FY2015 3rd. Qtr. YTD Actuals	FY2014 Actuals	FY2013 Actuals
NON-OPERATING REVENUES/(EXPENSES)						
Reflects the reduced appropriation for FY2016 plus an increase in Pop Tax revenue.	State Appropriations	188,293,000	191,689,000	144,656,000	193,992,000	211,061,000
	State Fiscal Stabilization Funds	0	0		0	0
	Payments on Behalf of the University	0	0	2,253,000	295,000	528,000
Reflects most recent FY2016 projections.	Gifts	30,295,000	30,232,000	20,198,000	27,357,000	27,987,000
Reflects most recent FY2016 projections based on current year spending.	Pell Grants	31,458,000	31,458,000	25,542,000	30,504,000	30,786,000
	Conference Exit Fee	0	0	-	0	0
Reflects revised estimates.	Investment Income	3,626,000	626,000	3,314,000	2,586,000	4,837,000
Reflects conservative estimates.	Unrealized Gains/Losses	1,500,000	1,500,000	206,000	11,798,000	5,328,000
Reflects most recent FY2016 projections, incorporating debt service for Health Sciences, PRT, and the WVU-Beckley campus.	Interest on Capital Debt	(27,309,000)	(28,730,000)	(17,103,000)	(17,459,000)	(15,430,000)
Reflects most recent FY2016 projections.	Assessments by the Commission for System Debt	(6,169,000)	(5,918,000)	(6,087,000)	(5,986,000)	(5,870,000)
Reflects most recent FY2016 projections.	Debt Issuance Costs	(230,000)	0	(712,000)		(1,133,000)
Reflects most recent FY2016 projections.	Other Non-operating Revenue/(Expense)	(41,000)	(41,000)	361,000	2,741,000	(68,000)
	Total Non-operating Revenues/(Expenses)	221,423,000	220,816,000	172,628,000	245,828,000	258,026,000
	Income Before Other Activity	(28,040,000)	(2,576,000)	(31,378,000)	(3,188,000)	(4,552,000)

**West Virginia University - Combined  
FY2016 Budget**

Comments on FY2016 Budget		FY2016 Budget	FY2015 Budget	FY2015 3rd. Qtr. YTD Actuals	FY2014 Actuals	FY2013 Actuals
These lines and are included for informational purposes illustrate the effect of GASB 45 and other significant adjustments.	FY2016 Effect of GASB 45	9,981,000				
	Amortization of Donated Software	18,117,000				
	Depreciation on Public/Private Assets	3,501,000				
	Unrealized Gains	(1,500,000)				
	Income Before Other Activity without GASB 45	2,059,000				
Reflects amounts in FY2016 associated with capital plan.	Capital Grants & Contracts	129,000,000	3,200,000	90,606,000	24,150,000	21,560,000
	Capital Grants (Federal)	0	0	0	2,255,000	10,894,000
	Capital Bond Proceeds from State	0	0	6,000	158,000	1,982,000
	Bond Proceeds from Policy Commission	0	0	87,000	274,000	4,147,000
	Bond Proceeds from County Commission		0	0	0	0
	Gain from Early Extinguishment of Debt	0	0		0	592,000
	Other Expenses	0	0		(592,000)	0
	Increase/(Decrease) in Net Position	100,960,000	624,000	59,321,000	23,057,000	34,623,000

**West Virginia Higher Education Policy Commission  
Capital Budget  
West Virginia University**

Description	Budget FY 2015	Budget FY 2016	Percent Change
<b>Projects with Established Timelines and Funding</b>			
<b>Funding Sources:</b>			
Cash Balances	\$ 3,772,000	\$ 6,562,000	74%
EAST Bond Proceeds	-	-	0%
HEPC Bond Proceeds	-	-	0%
Institutional Bond Proceeds	116,500,000	128,780,000	11%
Other Financing	-	-	0%
Gifts	3,200,000	3,000,000	-6%
Federal Grants	-	-	0%
Grants	-	-	0%
State Support	-	-	0%
Current Revenue/Savings	156,536,000	55,033,000	-65%
Rent/Rent Savings	369,000	369,000	0%
<b>Total Funding Sources</b>	<b>280,377,000</b>	<b>193,744,000</b>	<b>-31%</b>
<b>Uses by Project Category:</b>			
Asset Preservation	12,200,000	8,000,000	-34%
Reliability	18,000,000	22,000,000	22%
Safety/Code	-	-	0%
Economic Operations	-	-	0%
Program Improvement	641,000	641,000	0%
New Construction	93,000,000	109,625,000	18%
Miscellaneous Capital Repairs and Alterations	11,723,000	12,309,000	5%
Equipment	8,732,000	9,169,000	5%
<b>Total Uses</b>	<b>144,296,000</b>	<b>161,744,000</b>	<b>12%</b>
<b>Debt Financing</b>			
New Bond Debt	116,500,000	30,000,000	-74%
Bond Principal Payment	19,581,000	2,000,000	-90%
Lease Liability	-	-	0%
Lease Principal Payment	-	-	0%
<b>Total Debt Financing Costs</b>	<b>136,081,000</b>	<b>32,000,000</b>	<b>-76%</b>
<b>Balances</b>			
Beginning Investment in Plant	1,653,155,000	1,720,439,000	4%
Beginning Long Term Plant Debt	564,279,000	700,360,000	24%
Beginning Net Investment In Plant	1,088,876,000	1,020,079,000	-6%
Total Additions to Plant Facilities	144,296,000	161,744,000	12%
Depreciation	(77,012,000)	(77,012,000)	0%
Net Change in Long Term Debt	136,081,000	32,000,000	-76%
Ending Net Investment in Plant	1,174,103,000	1,226,835,000	4%

**West Virginia Higher Education Policy Commission  
Meeting of June 22, 2015**

**ITEM:** Approval of Tuition and Fees for 2015-16 Academic Year

**INSTITUTIONS:** West Virginia University, Potomac State College of West Virginia University and West Virginia State University

**RECOMMENDED RESOLUTION:** *Resolved*, That the West Virginia Higher Education Policy Commission approves the tuition and fees for the 2015-16 academic year for West Virginia University, Potomac State College of West Virginia University and West Virginia State University

**STAFF MEMBER:** Ed Magee

**BACKGROUND:**

West Virginia Code §18B-10-1 requires the Commission to approve any resident tuition and fee increase in excess of five percent. The tuition and fee requests for West Virginia University, Potomac State College of West Virginia University and West Virginia State University exceed this threshold.

As in previous years, the institutions were asked to align prices with internal strategic and state goals regarding affordability, quality of instruction, retention, and financial strength. These goals were reviewed in relation to the institutions' relative market positions that will affect their pricing flexibility. In considering changes to non-resident tuition and fees, capacity utilization and revenue maximization strategies influence a decision to increase prices.

Institutions face a 1.4 percent appropriation reduction in state support for Fiscal Year 2016 as costs continue to increase. The Higher Education price index increased 3.0 percent for 2014, while the overall Consumer Price Index increased .8 percent.

## West Virginia Higher Education Policy Commission

### Summary of Regular Tuition and Fees - 2015-16 Academic Year

#### West Virginia State University, West Virginia University, and West Virginia University - Potomac State College Resident Undergraduate Students

Institution	Tuition and Fees 2014-15	Tuition and Fees 2015-16	Increase Over 2014-15	Percentage of Increase
West Virginia State University	\$ 6,228	\$ 6,662	\$ 434	7.0%
West Virginia University	\$ 6,960	\$ 7,632	\$ 672	9.7%
WVU - Potomac State College <sup>2</sup>	\$ 3,576	\$ 3,864	\$ 288	8.1%
Bachelor's Degree	\$ 4,416	\$ 4,752	\$ 336	7.6%

<sup>2</sup> Tuition rates for 2014-15 academic year have been adjusted to show the effect of adjusting tuition to account for the elimination of lab fees, a \$96 change for all students.

**West Virginia Higher Education Policy Commission**

**West Virginia State University, West Virginia University, and West Virginia University - Potomac State College**

**Regular Tuition and Fees - 2015-16 Academic Year**

**Undergraduate Students**

<b>Institution</b>	<b>Tuition and Fees 2014-15</b>	<b>Tuition and Fees 2015-16</b>	<b>Increase Over 2014-15</b>	<b>Percentage of Increase</b>	<b>Estimated Revenue Increase</b>	<b>Estimated Number of Students 2015-16</b>
<b>West Virginia State University</b>						
Resident	\$ 6,228	\$ 6,662	\$ 434	7.0%	\$ 920,080	2,120
Metro	\$ 11,364	\$ 12,156	\$ 792	7.0%		
Non-Resident	\$ 14,558	\$ 15,572	\$ 1,014	7.0%		
<b>West Virginia University</b>						
Resident	\$ 6,960	\$ 7,632	\$ 672	9.7%	\$ 19,845,000	10,344
Non-Resident	\$ 20,424	\$ 21,432	\$ 1,008	4.9%		11,724
<b>WVU - Potomac State College</b>						
Resident	\$ 3,576	\$ 3,864	\$ 288	8.1%	\$ 425,000	1,250
Metro	\$ 5,856	\$ 6,240	\$ 384	6.6%		
Non-Resident	\$ 9,552	\$ 10,080	\$ 528	5.5%		
Bachelor's Degree						
Resident	\$ 4,416	\$ 4,752	\$ 336	7.6%	\$ 15,000	40
Metro	\$ 6,840	\$ 7,320	\$ 480	7.0%		
Non-Resident	\$ 10,632	\$ 11,256	\$ 624	5.9%		



**West Virginia Higher Education Policy Commission  
West Virginia State University, and West Virginia University  
Regular Tuition and Fees - 2015-16 Academic Year  
Graduate Students**

Institution	Tuition and Fees 2014-15	Tuition and Fees 2015-16	Increase Over 2014-15	Percentage of Increase	Estimated Revenue Increase	Estimated Number of Students 2015- 16
<b>West Virginia State University</b>						
Resident	\$ 6,846	\$ 7,324	\$ 478	7.0%		
Non-Resident	\$ 16,010	\$ 17,128	\$ 1,118	7.0%		
<b>West Virginia University</b>						
Resident	\$ 7,794	\$ 8,568	\$ 774	9.9%		
Non-Resident	\$ 21,096	\$ 22,140	\$ 1,044	4.9%		

**West Virginia Higher Education Policy Commission**  
**West Virginia State University, West Virginia University, and West Virginia University - Potomac State College**  
**Academic Year 2015-16**  
**Special Fees and Charges**

<b>II. Special Fees and Charges</b>	<b>Semester/ Occurrence 2014-15</b>	<b>Semester/ Occurrence 2015-16</b>	<b>Increase (Decrease)</b>	<b>Estimated Revenue 2014-15</b>	<b>Revenue Increase 2015-16</b>	<b>Number of Students 2015-16</b>	<b>Estimated Revenue 2015-16</b>
<b>West Virginia State University:</b>							
<i>Application Fees:</i>							
Undergraduate - In/State	\$ 20	\$ 21	\$ 1	\$ 20,400	\$ 1,422	1,020	\$ 21,822
Undergraduate - Out/State	\$ 20	\$ 21	\$ 1	\$ 1,200	\$ 84	60	\$ 1,284
Graduate - In/state	\$ 25	\$ 27	\$ 2	\$ 625	\$ 44	25	\$ 669
Graduate - Out/state	\$ 35	\$ 37	\$ 2	\$ 525	\$ 37	15	\$ 562
<i>Course Fees:</i>							
Applied Music Fee	\$ 37	\$ 40	\$ 3	\$ 3,700	\$ 258	100	\$ 3,958
Applied Music Fee (Non-music majors only)	\$ 124	\$ 133	\$ 9	\$ 3,720	\$ 259	30	\$ 3,979
Art Fee	\$ 43	\$ 46	\$ 3	\$ 17,200	\$ 1,199	400	\$ 18,399
Communications Fee	\$ 37	\$ 40	\$ 3	\$ 22,200	\$ 1,547	600	\$ 23,747
Science Lab Fee	\$ 49	\$ 52	\$ 3	\$ 68,600	\$ 4,781	1,400	\$ 73,381
English Course Fee	\$ 6	\$ 6	\$ 0	\$ 3,600	\$ 251	600	\$ 3,851
HHP 106 & HHP 122	\$ 13	\$ 14	\$ 1	\$ 1,300	\$ 91	100	\$ 1,391
Math 020 Course Fee	\$ 30	\$ 32	\$ 2	\$ 3,000	\$ 209	100	\$ 3,209
Math Computer Science Fee	\$ 30	\$ 32	\$ 2	\$ 3,000	\$ 209	100	\$ 3,209
Internship Fee	\$ 105	\$ 112	\$ 7	\$ 7,875	\$ 549	75	\$ 8,424
Diploma Replacement	\$ 31	\$ 33	\$ 2	\$ 775	\$ 54	25	\$ 829
Transcript (after first)	\$ 7	\$ 7	\$ 0	\$ 25,900	\$ 1,805	3,700	\$ 27,705
Thesis Binding Fee (formerly Electronic Thesis Fee)	\$ 160	\$ 171	\$ 11	\$ 2,400	\$ 167	15	\$ 2,567
Graduation and Diploma	\$ 136	\$ 145	\$ 9	\$ 44,880	\$ 3,128	330	\$ 48,008
Graduation (Graduate) and Diploma	\$ 136	\$ 145	\$ 9	\$ 1,360	\$ 95	10	\$ 1,455
Capitol Center Course Fee (per credit hour)	\$ 124	\$ 133	\$ 9	\$ 14,880	\$ 1,037	120	\$ 15,917
Information Literacy Fee (FT students only)	\$ 30	\$ 75	\$ 45	\$ 30,000	\$ 150,000	2,400	\$ 180,000
Internet Course Fee - Undergraduate (Web 80-100)	\$ 136	\$ 145	\$ 9	\$ 272,000	\$ 18,958	2,000	\$ 290,958
Internet Course Fee - Graduate (Web 80-100)	\$ 198	\$ 212	\$ 14	\$ 1,980	\$ 138	10	\$ 2,118
Internet Course Fee - Online (Web-50)	\$ 53	\$ 57	\$ 4	\$ 42,400	\$ 2,955	800	\$ 45,355
Key Deposit	\$ 10	\$ 11	\$ 1	\$ 2,000	\$ 139	200	\$ 2,139
Late Registration	\$ 31	\$ 33	\$ 2	\$ 4,960	\$ 346	160	\$ 5,306
Campus Fee - Non-WVSU Only	\$ 263	\$ 281	\$ 18	\$ 21,040	\$ 1,466	80	\$ 22,506
ID Card Replacement	\$ 20	\$ 21	\$ 1	\$ 400	\$ 28	20	\$ 428
Orientation Fee	\$ -	\$ 40	\$ 40	\$ -	\$ 26,000	650	\$ 26,000
Parking - Full Year WVSU Faculty and Staff	\$ 111	\$ 119	\$ 8	\$ 36,630	\$ 2,553	330	\$ 39,183

**West Virginia Higher Education Policy Commission**  
**West Virginia State University, West Virginia University, and West Virginia University - Potomac State College**  
**Academic Year 2015-16**  
**Special Fees and Charges**

<b>II. Special Fees and Charges</b>	<b>Semester/ Occurrence 2014-15</b>	<b>Semester/ Occurrence 2015-16</b>	<b>Increase (Decrease)</b>	<b>Estimated Revenue 2014-15</b>	<b>Revenue Increase 2015-16</b>	<b>Number of Students 2015-16</b>	<b>Estimated Revenue 2015-16</b>
Second Vehicle Full Year WVSU Faculty and Staff	\$ 56	\$ 60	\$ 4	\$ 560	\$ 39	10	\$ 599
Parking - Full Year WVSU Students	\$ 93	\$ 99	\$ 6	\$ 288,300	\$ 20,095	3,100	\$ 308,395
Second Vehicle WVSU student One Semester	\$ 13	\$ 14	\$ 1	\$ 650	\$ 45	50	\$ 695
Second Vehicle WVSU student Full Year	\$ 25	\$ 27	\$ 2	\$ 1,250	\$ 87	50	\$ 1,337
Parking-Monthly WVSU Faculty and Staff	\$ 9	\$ 10	\$ 1	\$ -	\$ -	0	\$ -
Parking-Monthly WVSU Student	\$ 7	\$ 7	\$ 0	\$ -	\$ -	0	\$ -
Parking-Adjunct per course per semester	\$ 9	\$ 10	\$ 1	\$ 450	\$ 31	50	\$ 481
Parking Replacement	\$ 13	\$ 14	\$ 1	\$ 650	\$ 45	50	\$ 695
Parking - One Semester Fall, Spring WVSU students	\$ 49	\$ 52	\$ 3	\$ 4,900	\$ 342	100	\$ 5,242
Parking - January thru August WVSU student	\$ 68	\$ 73	\$ 5	\$ 6,800	\$ 474	100	\$ 7,274
Parking - Summer	\$ 37	\$ 40	\$ 3	\$ 925	\$ 64	25	\$ 989
Parking - Special Event Daily Fee	\$ 2	\$ 2	\$ 0	\$ 50	\$ 3	25	\$ 53
Parking - Special Event Half Day Fee	\$ 1	\$ 1	\$ 0	\$ 25	\$ 2	25	\$ 27
Placement Testing Fee	\$ 25	\$ 27	\$ 2	\$ 2,500	\$ 174	100	\$ 2,674
Proctor Testing Fee	\$ 37	\$ 40	\$ 3	\$ 518	\$ 36	14	\$ 554
Regents' BA Degree Evaluation	\$ 371	\$ 300	\$ (71)	\$ 14,840			
Regents' BA Degree Posting Fee (per credit hour)	\$ 13	\$ 10	\$ (3)	\$ 7,930			
Resident Hall Breakage/Reservation Deposit *refundable	\$ 100	\$ 100	\$ -	\$ 20,000	\$ -	200	\$ 20,000
First Time Residence Fee	\$ -	\$ -	\$ -	\$ -	\$ -	100	\$ -
Residence Hall Breakage/Reservation Deposit *non-refundable	\$ 100	\$ 100	\$ -	\$ 29,100	\$ -	291	\$ 29,100
Returned Check Fee	\$ 25	\$ 25	\$ -	\$ 375	\$ -	15	\$ 375
ROTC Activity Fee	\$ 37	\$ 40	\$ 3	\$ 2,775	\$ 193	75	\$ 2,968
Military Science Designated Course Fee (PT Classes)	\$ 37	\$ 40	\$ 3	\$ 925	\$ 64	25	\$ 989
Off-Campus Instruction	\$ 24	\$ 26	\$ 2	\$ 600	\$ 42	25	\$ 642
(per credit hour up to 12 hours maximum)							
<b>West Virginia University:</b>							
Application Fee (Resident)	\$ 30	\$ 30	\$ -	\$ -	\$ -	0	\$ -
Application Fee (Non-Resident)	\$ 60	\$ 60	\$ -	\$ -	\$ -	0	\$ -
Application Fee - Various Programs	Program Dependent			\$ -	\$ -	0	\$ -
Common Application Fee for Undergraduate Applicants	\$ 45	\$ 45	\$ -	\$ -	\$ -	0	\$ -
Course Fee for age 65 plus under BOG 14.4.1	\$ 50	\$ 50	\$ -	\$ -	\$ -	0	\$ -
Copy of Credentials for Student Placement	\$ 10	\$ 10	\$ -	\$ -	\$ -	0	\$ -

### Special Fees and Charges

<b>Potomac State College of West Virginia University:</b>							
<i>Program Specific Fees:</i>							
Computer Information Systems - Undergraduate Bachelor's Degree - per semester		\$ 48	New	None until 2017			
Computer Information Systems - Undergraduate Associates/Certificate - per semester		\$ 180	New		\$ 7,200	20	

**West Virginia Higher Education Policy Commission**  
**West Virginia State University, West Virginia University, and West Virginia University - Potomac State College**  
**Academic Year 2015-16**  
**Special Fees and Charges**

II. Special Fees and Charges	Semester/ Occurrence 2014-15	Semester/ Occurrence 2015-16	Increase (Decrease)	Estimated Revenue 2014-15	Revenue Increase 2015-16	Number of Students 2015-16	Estimated Revenue 2015-16
Special Fees:							
Diploma Replacement	\$ 35	\$ 35	\$ -	\$ -	\$ -	0	\$ -
I. D. Card Replacement for Lost Card	\$ 20	\$ 20	\$ -	\$ -	\$ -	0	\$ -
Late Registration Fee	\$ -	\$ -	\$ -	0	0	0	0
Late Payment Fee	\$ 50	\$ -	\$ (50)	\$ -	\$ -	0	\$ -
Reinstatement Fee		\$ 50	\$ 50	\$ -	\$ -	0	\$ -
Late Payment Percent of Outstanding Balance	\$ 0	\$ 0	\$ -	\$ -	\$ -	0	\$ -
Returned Check Fee	\$ 25	\$ 25	\$ -	\$ -	\$ -	0	\$ -
Transcript Fee	\$ 9	\$ 9	\$ -	\$ -	\$ -	0	\$ -
Per Credit Hour Prior Learning Assessment Fee	\$ 10	\$ 10	\$ -	\$ -	\$ -	0	\$ -
Portfolio Prior Learning Assessment Fee	\$ 300	\$ 300	\$ -	\$ -	\$ -	0	\$ -
Parking Fee	\$ 40	\$ 40	\$ -	\$ -	\$ -	0	\$ -
Student Health Insurance (fall and spring)	\$ 724	\$ 724	\$ -				
Student Health Insurance (summer)	\$ 365	\$ 365	\$ -	\$ -	\$ -	0	\$ -
Tier I Lab Fees	\$ 20	\$ -	\$ (20)	\$ -	\$ -	0	\$ -
Tier II Lab Fees	\$ 30	\$ -	\$ (30)	\$ -	\$ -	0	\$ -
Tier III Lab Fees	\$ 40	\$ -	\$ (40)	\$ -	\$ -	0	\$ -
Tier IV Lab Fees	\$ 50	\$ -	\$ (50)	\$ -	\$ -	0	\$ -
Tier V Lab Fees	\$ 60	\$ -	\$ (60)	\$ -	\$ -	0	\$ -
Tier VI Lab Fees	\$ -		\$ -	\$ -	\$ -	0	\$ -
Off-Campus Resource Fee (per credit hour)	\$ -		\$ -	\$ -	\$ -	0	\$ -
Study Abroad Off-Campus Fee - Per Credit Hour	\$ -		\$ -	0	0	0	0
RBA Degree Evaluation	\$ 300	\$ 300	\$ -	\$ -	\$ -	0	\$ -
RBA Course Transfer Evaluation	\$ 10	\$ 10	\$ -	\$ -	\$ -	0	\$ -
Community Interest Course Fee	\$ 75	\$ 75	\$ -				
Study Abroad Tax Deductible Costs	Course Dependent						
Study Abroad Non-Tax Deductible Costs	Course Dependent			\$ -	\$ -	0	\$ -
Electronic Course Fee	\$ 40	\$ -	\$ (40)	\$ -	\$ -	0	\$ -
Early Start Fees per Credit Hour	\$ 25	\$ 25	\$ -	\$ -	\$ -	0	\$ -
Computer Information Systems		\$ 48					

**West Virginia Higher Education Policy Commission**

**West Virginia State University, West Virginia University, and West Virginia University - Potomac State College**

**Academic Year 2015-16 (Per Semester Rate)**

**Room and Board Rates**

III. Room and Board Charges	Rate Per Semester 2014-15	Requested Rate Per Semester 2015-16	Increase (Decrease)	Percentage of Increase
<b>West Virginia State University:</b>				
All Residence Halls:				
Keith Scholars Hall 2BR	\$ 3,350	\$ 3,384	\$ 34	1.0%
Keith Scholars Hall 2BR Handicap	\$ 3,350	\$ 3,384	\$ 34	1.0%
Keith Scholars Hall 2BR Resident Advisor/Assistant Unit	\$ 3,475	\$ 3,510	\$ 35	1.0%
Keith Scholars Hall 3BR	\$ 3,350	\$ 3,384	\$ 34	1.0%
Keith Scholars Hall 4BR	\$ 3,350	\$ 3,384	\$ 34	1.0%
Keith Scholars Hall 4BR Handicap	\$ 3,350	\$ 3,384	\$ 34	1.0%
Sullivan West Single	\$ 2,804	\$ 2,999	\$ 195	7.0%
Sullivan West Double	\$ 1,935	\$ 2,070	\$ 135	7.0%
Sullivan East Double	\$ 1,935	\$ 2,070	\$ 135	7.0%
Sullivan East Single	\$ 2,804	\$ 2,999	\$ 195	7.0%
Sullivan East Independent (8th Floor) (no double occupancy)	\$ 2,937	\$ 3,142	\$ 205	7.0%
Dawson Single	\$ 2,979	\$ 3,158	\$ 179	6.0%
Dawson Double	\$ 2,079	\$ 2,162	\$ 83	4.0%
Dawson Room (Summer only) per week	\$ 250	\$ 250	\$ -	0.0%
Sullivan Room (Summer only) per week	\$ 223	\$ 223	\$ -	0.0%
Keith Scholars Room (Summer only) per week	\$ 425	\$ 425	\$ -	0.0%
Board Plans:				
Board - Option #1	\$ 2,066	\$ 2,210	\$ 144	7.0%
Board - Option #2	\$ 1,828	\$ 1,955	\$ 127	7.0%
Board - Option #3	\$ 1,888	\$ 2,019	\$ 132	7.0%
Board (Summer only) per week	\$ 167	\$ 179	\$ 12	7.0%
Dining Dollars (minimum opening balance)	\$ 150	\$ 150	\$ -	0.0%
Commuter Plan - New students/new transfers	\$ 300	\$ 300	\$ -	0.0%
Commuter Plan - Returning students	\$ 270	\$ 270	\$ -	0.0%
Faculty/Staff Plans				
Block 25	\$ 129	\$ 138	\$ 9	7.0%
Block 50	\$ 247	\$ 264	\$ 17	7.0%



**West Virginia Higher Education Policy Commission**

**West Virginia State University, West Virginia University, and West Virginia University - Potomac State College**

**Academic Year 2015-16 (Per Semester Rate)**

**Room and Board Rates**

III. Room and Board Charges	Rate Per Semester 2014-15	Requested Rate Per Semester 2015-16	Increase (Decrease)	Percentage of Increase
<b>West Virginia University:</b>				
Residence Hall Rooms <sup>1</sup>				
Single room	\$ 3,108	\$ 3,217	\$ 109	3.5%
Double room	\$ 2,478	\$ 2,565	\$ 87	3.5%
Triple room	\$ 2,351	\$ 2,433	\$ 82	3.5%
Quad room	\$ 2,213	\$ 2,290	\$ 77	3.5%
Single Occupancy in Double Room	\$ 3,553	\$ 3,677	\$ 124	3.5%
Single suite	\$ 3,108	\$ 3,217	\$ 109	3.5%
Double suite	\$ 2,638	\$ 2,730	\$ 92	3.5%
Triple suite	\$ 2,612	\$ 2,703	\$ 91	3.5%
Quad suite	\$ 2,590	\$ 2,681	\$ 91	3.5%
<sup>1</sup> Applies to Evansdale Residential Complex, Arnold, Boreman, Dadisman, Spruce House and Pierpont.				
Summit Hall				
Single Suite	\$ 3,197	\$ 3,309	\$ 112	3.5%
Double Suite	\$ 2,714	\$ 2,809	\$ 95	3.5%
Stalnaker Hall				
Single Suite	\$ 3,267	\$ 3,381	\$ 114	3.5%
Double Suite	\$ 2,776	\$ 2,873	\$ 97	3.5%
Lincoln Hall				
Single room, shared bath	\$ 3,267	\$ 3,381	\$ 114	3.5%
Single suite, private bath	\$ 3,267	\$ 3,381	\$ 114	3.5%
Double suite	\$ 3,132	\$ 3,242	\$ 110	3.5%
Honors Hall				
Single Suite	\$ 3,315	\$ 3,431	\$ 116	3.5%
Double Suite	\$ 3,176	\$ 3,287	\$ 111	3.5%
University Park				
Double Suite		\$ 3,786	New	New
Board Plans				
20 Meals per week Plan w/\$50 Bonus Bucks	\$ 2,313	\$ 2,371	\$ 58	2.5%
15 Meals per week Plan w/\$50 Bonus Bucks	\$ 2,034	\$ 2,085	\$ 51	2.5%
Blue Plan - 160 meals + \$300 Bonus Bucks	\$ 1,885	\$ 1,885	\$ -	0.0%
Gold Plan - 220 +300 Bonus Bucks	\$ 2,392	\$ 2,392	\$ -	0.0%
Gold Plan Refills	\$ 176	\$ 176	\$ -	0.0%
Blue Plan Refills	\$ 176	\$ 176	\$ -	0.0%
Upper Class Elite: 80 meals/semester with \$100 Bonus Bucks	\$ 862	\$ 862	\$ -	0.0%
Upper Class Elite: 80 meals/semester	\$ 452	\$ 452	\$ -	0.0%

**West Virginia Higher Education Policy Commission**

**West Virginia State University, West Virginia University, and West Virginia University - Potomac State College**

**Academic Year 2015-16 (Per Semester Rate)**

**Room and Board Rates**

III. Room and Board Charges	Rate Per Semester 2014-15	Requested Rate Per Semester 2015-16	Increase (Decrease)	Percentage of Increase
<b>Potomac State College of West Virginia University:</b>				
Residence Hall Rooms <sup>1</sup>				
Single room	\$ 2,348	\$ 2,418	\$ 70	3.0%
Double room - Fall & Spring Semesters	\$ 1,767	\$ 1,820	\$ 53	3.0%
Double room - Daily Rate	\$ 16	\$ 16	\$ -	0.0%
Triple room	\$ 1,519	\$ 1,565	\$ 46	3.0%
Double Suite	\$ 2,424	\$ 2,497	\$ 73	3.0%
Catamount Place				
Single room	\$ 2,348	\$ 2,418	\$ 70	3.0%
Double room	\$ 1,767	\$ 1,820	\$ 53	3.0%
Double Suite	\$ 2,167	\$ 2,232	\$ 65	3.0%
Double with half bath	\$ 1,933	\$ 1,991	\$ 58	3.0%
Single with half bath	\$ 2,512	\$ 2,587	\$ 75	3.0%
University Place				
Single Suite	\$ 2,949	\$ 3,037	\$ 88	3.0%
Double Suite - Fall and Spring Semesters	\$ 2,167	\$ 2,232	\$ 65	3.0%
Private Double Suite - Fall and Spring Semesters	\$ 2,539	\$ 2,615	\$ 76	3.0%
Double Suite -Daily Rate	\$ 19	\$ 19	\$ -	0.0%
Private Double Suite - Daily Rate	\$ 22	\$ 22	\$ -	0.0%
Residence Hall and Commuter Meal Plans				
Board - 19 Meal Plan w/\$50 Bonus Bucks	\$ 1,948	\$ 2,006	\$ 58	3.0%
Board - 15 Meal Plan w/\$50 Bonus Bucks	\$ 1,834	\$ 1,889	\$ 55	3.0%
Board - 10 Meal Plan w/\$50 Bonus Bucks	\$ 1,590	\$ 1,638	\$ 48	3.0%
Board Plans				
25 Meal Plan (per semester)	\$ 245	\$ 252	\$ 7	2.9%
50 Meal Plan (per semester)	\$ 381	\$ 392	\$ 11	2.9%
80 Meal Plan (per semester)	\$ 522	\$ 538	\$ 16	3.1%
25 Meal Plan (per semester) w/\$100 Bonus Bucks	\$ 345	\$ 352	\$ 7	2.0%
50 Meal Plan (per semester) w/\$100 Bonus Bucks	\$ 481	\$ 492	\$ 11	2.3%
80 Meal Plan (per semester) w/\$100 Bonus Bucks	\$ 622	\$ 638	\$ 16	2.6%



# Higher Education Policy Commission

## Student Fee Information Academic Year 2015-2016

### Additional Fee Detail

### Information Only

**West Virginia Higher Education Policy Commission**  
**West Virginia State University, West Virginia University, and West Virginia University - Potomac State College**  
**Academic Year 2015-16**  
**Special Fees and Charges**

II. Special Fees and Charges	Semester/ Occurrence 2014-15	Semester/ Occurrence 2015-16	Increase (Decrease)	Estimated Revenue 2014-15	Revenue Increase 2015-16	Number of Students 2015-16	Estimated Revenue 2015-16
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Thesis Binding Fee (formerly Electronic Thesis Fee)	\$ 160	\$ 171	\$ 11	\$ 2,400	\$ 167	15	\$ 2,567
Graduation and Diploma	\$ 136	\$ 145	\$ 9	\$ 44,880	\$ 3,128	330	\$ 48,008
Graduation (Graduate) and Diploma	\$ 136	\$ 145	\$ 9	\$ 1,360	\$ 95	10	\$ 1,455
Capitol Center Course Fee (per credit hour)	\$ 124	\$ 133	\$ 9	\$ 14,880	\$ 1,037	120	\$ 15,917
Information Literacy Fee (FT students only)	\$ 30	\$ 75	\$ 45	\$ 30,000	\$ 150,000	2,400	\$ 180,000
Internet Course Fee - Undergraduate (Web 80-100)	\$ 136	\$ 145	\$ 9	\$ 272,000	\$ 18,958	2,000	\$ 290,958
Internet Course Fee - Graduate (Web 80-100)	\$ 198	\$ 212	\$ 14	\$ 1,980	\$ 138	10	\$ 2,118
Internet Course Fee - Online (Web-50)	\$ 53	\$ 57	\$ 4	\$ 42,400	\$ 2,955	800	\$ 45,355
Key Deposit	\$ 10	\$ 11	\$ 1	\$ 2,000	\$ 139	200	\$ 2,139
Late Registration	\$ 31	\$ 33	\$ 2	\$ 4,960	\$ 346	160	\$ 5,306
Campus Fee - Non-WVSU Only	\$ 263	\$ 281	\$ 18	\$ 21,040	\$ 1,466	80	\$ 22,506
ID Card Replacement	\$ 20	\$ 21	\$ 1	\$ 400	\$ 28	20	\$ 428
Orientation Fee	\$ -	\$ 40	\$ 40	\$ -	\$ 26,000	650	\$ 26,000

**West Virginia Higher Education Policy Commission**  
**West Virginia State University, West Virginia University, and West Virginia University - Potomac State College**  
**Academic Year 2015-16**  
**Special Fees and Charges**

II. Special Fees and Charges	Semester/ Occurrence 2014-15	Semester/ Occurrence 2015-16	Increase (Decrease)	Estimated Revenue 2014-15	Revenue Increase 2015-16	Number of Students 2015-16	Estimated Revenue 2015-16
Parking - Full Year WVSU Faculty and Staff	\$ 111	\$ 119	\$ 8	\$ 36,630	\$ 2,553	330	\$ 39,183
Second Vehicle Full Year WVSU Faculty and Staff	\$ 56	\$ 60	\$ 4	\$ 560	\$ 39	10	\$ 599
Parking - Full Year WVSU Students	\$ 93	\$ 99	\$ 6	\$ 288,300	\$ 20,095	3,100	\$ 308,395
Second Vehicle WVSU student One Semester	\$ 13	\$ 14	\$ 1	\$ 650	\$ 45	50	\$ 695
Second Vehicle WVSU student Full Year	\$ 25	\$ 27	\$ 2	\$ 1,250	\$ 87	50	\$ 1,337
Parking-Monthly WVSU Faculty and Staff	\$ 9	\$ 10	\$ 1	\$ -	\$ -	0	\$ -
Parking-Monthly WVSU Student	\$ 7	\$ 7	\$ 0	\$ -	\$ -	0	\$ -
Parking-Adjunct per course per semester	\$ 9	\$ 10	\$ 1	\$ 450	\$ 31	50	\$ 481
Parking Replacement	\$ 13	\$ 14	\$ 1	\$ 650	\$ 45	50	\$ 695
Parking - One Semester Fall, Spring WVSU students	\$ 49	\$ 52	\$ 3	\$ 4,900	\$ 342	100	\$ 5,242
Parking - January thru August WVSU student	\$ 68	\$ 73	\$ 5	\$ 6,800	\$ 474	100	\$ 7,274
Parking - Summer	\$ 37	\$ 40	\$ 3	\$ 925	\$ 64	25	\$ 989
Parking - Special Event Daily Fee	\$ 2	\$ 2	\$ 0	\$ 50	\$ 3	25	\$ 53
Parking - Special Event Half Day Fee	\$ 1	\$ 1	\$ 0	\$ 25	\$ 2	25	\$ 27
Placement Testing Fee	\$ 25	\$ 27	\$ 2	\$ 2,500	\$ 174	100	\$ 2,674
Proctor Testing Fee	\$ 37	\$ 40	\$ 3	\$ 518	\$ 36	14	\$ 554
Regents' BA Degree Evaluation	\$ 371	\$ 397	\$ 26	\$ 14,840	\$ 300	40	\$ 12,000
Regents' BA Degree Posting Fee (per credit hour)	\$ 13	\$ 14	\$ 1	\$ 7,930	\$ 10	610	\$ 6,100
Resident Hall Breakage/Reservation Deposit *refundable	\$ 100	\$ 100	\$ -	\$ 20,000	\$ -	200	\$ 20,000
First Time Residence Fee	\$ -	\$ -	\$ -	\$ -	\$ -	100	\$ -
Residence Hall Breakage/Reservation Deposit *non-refundable	\$ 100	\$ 100	\$ -	\$ 29,100	\$ -	291	\$ 29,100
Returned Check Fee	\$ 25	\$ 25	\$ -	\$ 375	\$ -	15	\$ 375
ROTC Activity Fee	\$ 37	\$ 40	\$ 3	\$ 2,775	\$ 193	75	\$ 2,968
Military Science Designated Course Fee (PT Classes)	\$ 37	\$ 40	\$ 3	\$ 925	\$ 64	25	\$ 989
Off-Campus Instruction	\$ 24	\$ 26	\$ 2	\$ 600	\$ 42	25	\$ 642
(per credit hour up to 12 hours maximum)							

**West Virginia Higher Education Policy Commission**  
**West Virginia State University, West Virginia University, and West Virginia University - Potomac State College**  
**Academic Year 2015-16**  
**Special Fees and Charges**

II. Special Fees and Charges	Semester/ Occurrence 2014-15	Semester/ Occurrence 2015-16	Increase (Decrease)	Estimated Revenue 2014-15	Revenue Increase 2015-16	Number of Students 2015-16	Estimated Revenue 2015-16
<b>West Virginia University:</b>							
Application Fee (Resident)	\$ 30	\$ 30	\$ -	\$ -	\$ -	0	\$ -
Application Fee (Non-Resident)	\$ 60	\$ 60	\$ -	\$ -	\$ -	0	\$ -
Application Fee - Various Programs	Program Dependent			\$ -	\$ -	0	\$ -
Common Application Fee for Undergraduate Applicants	\$ 45	\$ 45	\$ -	\$ -	\$ -	0	\$ -
Course Fee for age 65 plus under BOG 14,4.1	\$ 50	\$ 50	\$ -	\$ -	\$ -	0	\$ -
Copy of Credentials for Student Placement	\$ 10	\$ 10	\$ -	\$ -	\$ -	0	\$ -
Diploma Replacement	\$ 75	\$ 75	\$ -	\$ -	\$ -	0	\$ -
Exam for Advance Standing	\$ 50	\$ 50	\$ -	\$ -	\$ -	0	\$ -
Exam of Candidate for Graduate Degree	\$ 1	\$ 1	\$ -	\$ -	\$ -	0	\$ -
I. D. Card Replacement for Lost Card	\$ 20	\$ 25	\$ 5	\$ -	\$ -	0	\$ -
I. D. Card Replacement for Damaged Card	\$ 10	\$ 15	\$ 5	\$ -	\$ -	0	\$ -
Interest Installment Payment Program	\$ 0	\$ 0	\$ -	\$ -	\$ -	0	\$ -
Late Payment Fee	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
Late Payment Fee (percentage of outstanding balance)	\$ 0	\$ 0	\$ -	\$ -	\$ -	0	\$ -
Late Registration Fee	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
Non-enrolled Graduate Student Evaluation Fee	\$ 150	\$ 150	\$ -	\$ -	\$ -	0	\$ -
Pre-College Algebra Workshop	\$ 250	\$ 250	\$ -	\$ -	\$ -	0	\$ -
Math Prep for Quantitative Reasoning Assessment	\$ 50	\$ 50	\$ -	\$ -	\$ -	0	\$ -
Professional Development Fee (per registration form)	\$ 20	\$ -	\$ (20)	\$ -	\$ -	0	\$ -
Program Reactivating Fee (per occurrence)	\$ 35	\$ 35	\$ -	\$ -	\$ -	0	\$ -
Reinstatement Fee	\$ 100	\$ 100	\$ -	\$ -	\$ -	0	\$ -
Returned Check Fee	\$ 25	\$ 25	\$ -	\$ -	\$ -	0	\$ -
Student Reports (transcript after first)	\$ 12	\$ 12	\$ -	\$ -	\$ -	0	\$ -
Visiting Student Fee	\$ 15	\$ 15	\$ -	\$ -	\$ -	0	\$ -
High School Students (per credit hour)	\$ 25	\$ 50	\$ 25	\$ -	\$ -	0	\$ -
Transcript Fee	\$ 12	\$ 12	\$ -	\$ -	\$ -	0	\$ -
Rush order Transcript Fee	\$ 18	\$ 18	\$ -	\$ -	\$ -	0	\$ -
Summer Service Access <sup>1</sup>	\$ 150	\$ 150	\$ -	\$ -	\$ -	0	\$ -
Student Health Insurance (assessed in Fall and Spring) <sup>2</sup>	\$ 724	\$ 724	\$ -	\$ -	\$ -	0	\$ -
Student Health Insurance ( assessed in Summer) <sup>2</sup>	\$ 365	\$ 365	\$ -	\$ -	\$ -	0	\$ -

<sup>1</sup> Optional fee for students to access University provided services during a summer term in which they are not enrolled.

<sup>2</sup> Students who do not provide evidence of insurance will be assessed these charges to purchase coverage through the University offered insurance product.

**West Virginia Higher Education Policy Commission**  
**West Virginia State University, West Virginia University, and West Virginia University - Potomac State College**  
**Academic Year 2015-16**  
**Special Fees and Charges**

II. Special Fees and Charges	Semester/ Occurrence 2014-15	Semester/ Occurrence 2015-16	Increase (Decrease)	Estimated Revenue 2014-15	Revenue Increase 2015-16	Number of Students 2015-16	Estimated Revenue 2015-16
<b>Potomac State College of West Virginia University:</b>							
<i>Program Specific Fees:</i>							
Computer Information Systems - Undergraduate Bachelor's Degree - per semester		\$ 48	New				
Computer Information Systems - Undergraduate Associates/Certificate - per semester		\$ 180	New				
Special Fees:							
Diploma Replacement	\$ 35	\$ 35	\$ -	\$ -	\$ -	0	\$ -
I. D. Card Replacement for Lost Card	\$ 20	\$ 20	\$ -	\$ -	\$ -	0	\$ -
Late Registration Fee	\$ -	\$ -	\$ -	0	0	0	0
Late Payment Fee	\$ 50	\$ -	\$ (50)	\$ -	\$ -	0	\$ -
Reinstatement Fee		\$ 50	\$ 50	\$ -	\$ -	0	\$ -
Late Payment Percent of Outstanding Balance	\$ 0	\$ 0	\$ -	\$ -	\$ -	0	\$ -
Returned Check Fee	\$ 25	\$ 25	\$ -	\$ -	\$ -	0	\$ -
Transcript Fee	\$ 9	\$ 9	\$ -	\$ -	\$ -	0	\$ -
Per Credit Hour Prior Learning Assessment Fee	\$ 10	\$ 10	\$ -	\$ -	\$ -	0	\$ -
Portfolio Prior Learning Assessment Fee	\$ 300	\$ 300	\$ -	\$ -	\$ -	0	\$ -
Parking Fee	\$ 40	\$ 40	\$ -	\$ -	\$ -	0	\$ -
Student Health Insurance (fall and spring)	\$ 724	\$ 724	\$ -				
Student Health Insurance (summer)	\$ 365	\$ 365	\$ -	\$ -	\$ -	0	\$ -
Tier I Lab Fees	\$ 20	\$ -	\$ (20)	\$ -	\$ -	0	\$ -
Tier II Lab Fees	\$ 30	\$ -	\$ (30)	\$ -	\$ -	0	\$ -
Tier III Lab Fees	\$ 40	\$ -	\$ (40)	\$ -	\$ -	0	\$ -
Tier IV Lab Fees	\$ 50	\$ -	\$ (50)	\$ -	\$ -	0	\$ -
Tier V Lab Fees	\$ 60	\$ -	\$ (60)	\$ -	\$ -	0	\$ -
Tier VI Lab Fees	\$ -		\$ -	\$ -	\$ -	0	\$ -
Off-Campus Resource Fee (per credit hour)	\$ -		\$ -	\$ -	\$ -	0	\$ -
Study Abroad Off-Campus Fee - Per Credit Hour	\$ -		\$ -	0	0	0	0
RBA Degree Evaluation	\$ 300	\$ 300	\$ -	\$ -	\$ -	0	\$ -
RBA Course Transfer Evaluation	\$ 10	\$ 10	\$ -	\$ -	\$ -	0	\$ -
Community Interest Course Fee	\$ 75	\$ 75	\$ -				
Study Abroad Tax Deductible Costs	Course Dependent						
Study Abroad Non-Tax Deductible Costs	Course Dependent			\$ -	\$ -	0	\$ -
Electronic Course Fee	\$ 40	\$ -	\$ (40)	\$ -	\$ -	0	\$ -
Early Start Fees per Credit Hour	\$ 25	\$ 25	\$ -	\$ -	\$ -	0	\$ -
Computer Information Systems		\$ 48					

**West Virginia Higher Education Policy Commission  
Meeting of June 22, 2015**

**ITEM:** Approval of West Virginia University Institute of Technology Institutional Compact

**INSTITUTION:** West Virginia University Institute of Technology

**RECOMMENDED RESOLUTION:** *Resolved*, That the West Virginia Higher Education Policy Commission approves West Virginia University Institute of Technology's institutional Compact.

**STAFF MEMBER:** Neal Holly

**BACKGROUND:**

The Compact review team withheld institutional approval of West Virginia University Institute of Technology's Compact submission, pending the institution address three areas concerning strategies directed at developmental education, financial aid, and increasing graduation rates.

West Virginia University Institute of Technology submitted their request responses in a timely manner, prior to the June 7, 2015 deadline. Commission staff reviewed those responses and were satisfied that the requests were fulfilled.

West Virginia University  
Institute of Technology

Report of the Review Team  
on the 2014 Compact Submission

April 2015



West Virginia  
Higher Education  
Policy Commission

## HIGHLIGHTS

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- WVU-Tech's Enrollment strategy focuses on increasing enrollment of adult learners in its Regents Bachelor of Arts (RBA) program through the development of new online degree programs. The institution plans to grow its inventory of upper-division online courses, beginning with five new courses set to roll out in 2015.
- The review team appreciates WVU-Tech's efforts to reconvene its Retention Committee for the purpose of reviewing the success of its current retention efforts and to work to identify areas of improvement.
- The institution is commended for its use of an electronic "Early Alert Portal" designed to enable faculty to identify academic at-risk students, and to connect those students with appropriate support to include tutoring, advising, and referral to other campus resources. The portal automatically notifies the Provost, who in turn shares information with the appropriate faculty and staff. The review team recommends that the institution consider streamlining this process by programming the system to send automatic notifications to advisors and academic deans.
- To promote faculty participation in scholarly pursuits, WVU-Tech plans to seek funding to reestablish its faculty research fund, and will engage its Faculty Assembly Research Committee in the process of developing new procedures and criteria for grant applications and award selection. The committee also plans to conduct online faculty survey to gain a clearer picture of faculty research interests.
- The review team applauds WVU-Tech's efforts to improve degree production through the increased recruitment of adult learners and community college students. The institution plans to pursue additional articulation agreements with community colleges and to implement a marketing strategy aimed at recruitment for its Regents Bachelor of Arts (RBA) program.
- The review team recognizes as a best practice WVU-Tech's proposal to require all faculty who develop online course content to complete Quality Matters training and to apply the Quality Matters rubric to evaluation of online content.



## SUMMARY OF 2018 INSTITUTIONAL TARGETS

The following table provides a summary of institutional targets and system goals on the key metrics outlined in the Commission's 2013-18 Master Plan. In some cases, institutions established 2018 targets lower than their actual 2013-14 values, their five-year averages, or the minimum contributions needed from each institution in order for the system to achieve its 2018 system-wide goal. Those occurrences are highlighted in orange. The review team asks all institutions to review the metrics submitted with their compact proposals, with particular attention focused on 2018 targets to ensure that they have set realistic targets that also contribute to the overall mission of reaching institution- and state-level goals. The Commission's Policy and Planning Division will be initiating a review process prior to the November 1<sup>st</sup>, 2015 deadline to revise institutional targets.

	System		WVU Institute of Technology		
	2013	System Goal	2013-14	Five Year Average	2018 Target
<b>ACCESS</b>					
Fall Head Count	66,178	73,500	1,211	1,218	1,600
Annualized FTE	61,716	68,000	1,067	1,046	1,300
Fall First-Time Freshmen Headcount	11,188	12,750	303	267	400
Fall Low-Income Student Headcount	19,866	22,000	549	508	500
Fall Underrepresented Racial/Ethnic Group Total	6,844	6,700	169	158	150
Fall Adult (25+) Headcount	8,938	11,500	292	286	400
<b>SUCCESS</b>					
<b>Students Passing Developmental Courses</b>					
Math	69.3%	70%	65.5%	**	60.0%
English	75.0%	75%	87.5%	**	80.0%
<b>Developmental Students Passing College-Level Course</b>					
Math	31.6%	60%	29.3%	**	35.0%
English	56.3%	70%	65.6%	**	55.0%
<b>Retention</b>					
Full-Time, First-Time Freshmen	74.7%	80%	69.0%	**	65.0%
Part-time, First-Time Freshmen	48.0%	50%	75.0%	**	60.0%
Low-Income First-Time Freshmen	66.6%	75%	62.8%	**	60.0%
Returning Adults	54.6%	65%	45.5%	**	60.0%
Transfer Students	73.4%	76%	74.3%	**	70.0%
Underrepresented Racial/Ethnic Group Total	64.6%	75%	50.0%	**	50.0%
<b>Progress Toward Degree</b>					
First-Time Freshmen Earning 30 Hours	47.8%	65%	41.9%	**	35.0%
<b>Four-Year Graduation Rate</b>	<i>Cohort Years:</i>				
	2009	2014	2009		2014
First-Time Freshmen	23.4%	30%	13.1%	**	20.0%
Low-Income First-Time Freshmen	17.0%	20%	8.5%	**	15.0%
Returning Adults	39.1%	48%	44.1%	**	40.0%
Transfer Students	43.2%	48%	35.4%	**	60.0%
Underrepresented Racial/Ethnic Group Total	13.0%	20%	3.4%	**	10.0%
<b>Six-Year Graduation Rate</b>	<i>Cohort Years:</i>				
	2007	2012	2007		2012
First-Time Freshmen	46.0%	60%	27.0%	**	40.0%
Low-Income First-Time Freshmen	34.6%	40%	21.3%	**	30.0%
Returning Adults	42.4%	58%	75.0%	**	45.0%
Transfer Students	53.0%	58%	64.3%	**	55.0%
Underrepresented Racial/Ethnic Group Total	29.6%	40%	5.7%	**	15.0%
<b>IMPACT</b>					
Degrees Awarded	13,295	15,500	129	143	160
STEM Degrees	3,108	3,750	68	80	90

STEM Education Degrees	121	**	N/A	N/A	N/A
Health Degrees	1,850	2,000	5	6	12

## CONCERNS

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- See requests below.

## REQUESTS (*FULFILLED*)

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- The institution's Developmental Education strategy includes efforts to align learning objectives between its English 090 and 101 courses and to require students in both courses to complete similar portfolio assignments. The review team notes that WVU-Tech's mathematics pass rates are significantly lower than those in its English courses, and requests that the institution propose at least one significant activity that addresses developmental mathematics education.
- The review team is concerned that WVU-Tech's Graduation Rates strategy focuses too much on the review, selection and administration of a survey instrument, and too little on strategies aimed directly at improving graduation rates. While the team fully appreciates the potential value of information obtained from such an assessment, it believes that the institution should propose a more aggressive approach to increasing its four- and six-year graduation rates, which were most recently reported as 13.1% and 27.0% respectively for first-time freshmen. The team requests that WVU-Tech strengthen its Graduation Rates strategy with at least one additional activity.
- WVU-Tech's Financial Aid Comprehensive Plan centers on the development and administration of survey and assessments. The review team requests that institution revise its plan by proposing activities aimed directly at key financial aid topics such as financial literacy, responsible borrowing, and student loan default.

## RECOMMENDATION OF THE REVIEW TEAM

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The review team recommends **withholding approval of the West Virginia University Institute of Technology Compact submission** until the revisions outlined in this report have been submitted, reviewed and approved.

**The deadline for responding to requested items or completing items required for approval is June 7, 2015.**

# Request 1—Success 1: Developmental Education

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## **Request 1**

The institution's Developmental Education strategy includes efforts to align learning objectives between its English 090 and 101 courses and to require students in both courses to complete similar portfolio assignments. The review team notes that WVU-Tech's mathematics pass rates are significantly lower than those in its English courses, and requests that the institution propose at least one activity that addresses developmental mathematics education.

## **Developmental Education Strategy**

*Describe the general focus of the strategy designed to foster progress on the objective. (250 words max)*

West Virginia University Institute of Technology (WVU Tech) recognizes the importance of developmental education for students who come into college who are underprepared for entry level math and English courses. This strategy will focus on the linking of learning objectives in Developmental English and Math with the learning objectives in English 101 and entry level math courses, respectively. This alignment of learning objectives will assist in enhancing students' competency in first year foundational courses.

## **Activity 3**

*a. Who is responsible for the implementation of this activity? (name(s) and title(s)) (100 words max)*

- Dr. Bing Yang, Chair, Department of Mathematics
- Ms. Kelly Hudgins, Directory of Student Success Center

*b. Describe the activity. (250 words max)*

The success rate of students in developmental mathematics will be improved through three focused efforts. Student success in developmental mathematics should be reflected in improved performance of students in subsequent math courses.

1. The Department of Mathematics will examine curriculum, class policies, online educational tools and text books for Math 91 and Math 93, focusing on alignment with learning objectives of entry level college math courses, so that the Math 91 and Math 93 courses become a seamless feeder to the higher courses. Developmental math instructors will be engaged with this process.
2. Each developmental math instructor will contribute two hours per week tutoring students enrolled in Math 91 and Math 93 in the Math Department's Tutorial Lab.
3. Departmental math instructors will develop and offer incentives directed at motivating students to seek tutoring through the Math Department's Tutorial Lab and/or the Student Success Center (SSC).

*c. What target populations, if applicable, does this activity address? (100 words max)*

Students enrolled in developmental math courses (Math 91 and Math 93)

*d. Provide a timeline for implementation of this activity. (250 words max)*

Item 3.b.1—this will begin in the Fall 2015 semester and continue on through completion of analysis.

Item 3.b.2—this will begin in the Fall 2015 and will be carried forward each semester.

Item 3.b.3—this item was established from the outset of the SSC and will continue each semester.

*e. What resources (human, physical, finances, etc.) will be deployed to achieve the desired outcomes? (250 words max)*

Math faculty who will serve in the Mathematics Department Tutorial Laboratory, and tutors at the SSC.

*f. What internal and external entities will collaborate to implement this activity? (250 words max)*

The Department of Mathematics and the SSC.

*g. What are the intended outcomes and how will BOTH the implementation and the outcomes of the activity be assessed? (250 words max)*

1. Improve the pass rate of students enrolled in developmental math courses (Math 91 and Math 93)

- *Assessment:* this will be a simple count of Pass and D/F/W rates which will be compared with the same data from past developmental courses. The baseline measure will be the Pass rate in Fall 2013.

2. Improve the performance of students who succeeded in developmental math in their subsequent initial college level math course.

- *Assessment:* this will be a simple count of Pass and D/F/W rates for students who have progressed from developmental math into their initial college level math course. These data will be compared with the same data from past students in this cohort. The baseline measure will begin with this cohort from Fall 2013.

*h. Does the activity foster progress in another compact strategy or plan and how? (250 words max)*

1. Success 2: Retention—Aligning the learning objectives of Math 91 and Math 93 with the ability needed to pass higher math courses has the potential of enhancing retention.

Persistence toward completion is encouraged when students gain skill and confidence in their academic abilities.

2. Success 4: Increase 4 and 6 year graduation rates—Underprepared freshmen are generally the population who take Math 91 and/or Math 93 (Developmental Math). By aligning the learning objectives with subsequent initial math courses, the students will be better prepared for academic success through quantitative reasoning which can impact on graduation rates.

3. Impact 1: Increase the number of degrees awarded—When students gain skill and confidence in their academic abilities they are more likely to persist toward graduation. With proper alignment of learning objectives of the developmental math courses with the initial subsequent math course(s), the math faculty will establish a foundation in which the developmental math students can gain the skills necessary to persist, thus increasing the number of degrees awarded.
4. Academic Quality Comprehensive Plan—When students develop quantitative reasoning skills, they are better able to learn within and across disciplines. Aligning learning objectives between developmental math courses and the subsequent math course(s) is an essential element in assisting the underprepared student develop the quantitative skills necessary for academic success.

## Request 2—Success-4: Graduation Rates

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### **Request 2**

The review team is concerned that WVU-Tech's Graduation Rates strategy focuses too much on the review, selection and administration of a survey instrument, and too little on strategies aimed directly at improving graduation rates. While the team fully appreciates the potential value of information obtained from such an assessment, it believes that the institution should propose a more aggressive approach to increasing its four- and six-year graduation rates, which were most recently reported as 13.1% and 27.0% respectively for first-time freshmen. **The team requests that WVU-Tech strengthen its Graduation Rates strategy with at least one additional activity.**

### **Activity 3**

a. *Who is responsible for the implementation of this activity? (name(s) and title(s)) (100 words max)*

- Mr. Richard Carpinelli, Dean of Students
- Ms. Kelly Hudgins, Director of Student Success Center

b. *Describe the activity. (250 words max)*

WVU Tech has already initiated activities, through the Student Success Center (SSC), that relate to graduation rates. These activities are too recent for the effects to be analyzed and realized at time of writing. WVU Tech will continue to support and strengthen these activities, believing that they will prove to be an effective path to promote graduation rate increase. Activity 3 is directed at gathering data and using them to advise students. The data to be gathered includes:

- Tracking enrollment and retention longitudinally by following registration
- Tracking progress through developmental and required math courses

The SSC opened in April 2013. For tracking purposes through the SSC, the first freshman cohort is Fall 2013. Each fall's freshmen cohort becomes part of the tracking system. Therefore, as of this Compact year, tracking includes Fall 2013 and Fall 2014. Measure of the benefits of the activity requires more than the two semesters that have elapsed since the center's inception and the 2014 Compact submission.

Within this activity, students who have not registered will be contacted and encouraged to register. In addition to providing data on why students fail to maintain continuity in registration, this action will encourage students to register, and seeks to enhance graduation rates through retention in addition to gathering data for a broader plan.

c. *What target populations, if applicable, does this activity address? (100 words max)*

All students starting with the Fall 2013 freshman cohort.

- d. *Provide a timeline for implementation of this activity. (250 words max)*

These strategies have already been implemented and are consistently followed throughout the academic cycle.

- e. *What resources (human, physical, finances, etc.) will be deployed to achieve the desired outcomes? (250 words max)*

SSC staff; personnel to analyze data

- f. *What internal and external entities will collaborate to implement this activity? (250 words max)*

- SSC staff
- Academic Affairs staff
- Academic Deans
- Department Chairs and the Faculty

- g. *What are the intended outcomes and how will BOTH the implementation and the outcomes of the activity be assessed? (250 words max)*

### **1: Maintain enrollment of current students in the SSC advising cohort**

1a: Monitor registration of students each semester.

1b: Contact students who have not yet registered for the up-coming semester, encourage the student to register, and seek to understand the cause if they do not register.

#### *Assessments*

The assessment of Activity 3.g.1a is a simple determination as to whether registration of the students in the SSC advising cohort was monitored.

The assessment of Activity 3.g.1b is three-fold: 1) a simple determination as to whether students in the SSC advising cohort were contacted each semester to encourage continued registration, 2) analysis of the results of contacting students in relationship to registration to determine if this action impacted registration, and 3) Assess whether students who are encouraged to register follow through, re-join the institution, and continue their registration through graduation.

### **2: Increase retention by tracking progress through math courses**

#### *Assessment*

The assessment of Activity 3.g.2 is a simple determination as to whether students are making adequate progress through their math courses.

- h. *Does the activity foster progress in another compact strategy or plan and how? (250 words max)*

Student registration each semester impacts the following areas: 1) Access 1: Increase enrollment, 2) Success 2: Increase the retention rate, 3) Success 3: Progress toward degree, 4)

Success 4: Increase four and six year graduation rates, and 5) Impact 1: Increase degrees awarded annually.



## Request 3—Financial Aid Comprehensive Plan

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### **Request 3**

WVU-Tech's Financial Aid Comprehensive Plan centers on the development and administration of survey and assessments. The review team requests that institution revise its plan by proposing activities aimed directly at key financial aid topics such as financial literacy, responsible borrowing, and student loan default.

### **Strategy C**

#### **Activity 1**

- a. *Who is responsible for the implementation of this activity? (name(s) and title(s)) (100 words max)*

Mr. Michael White, Director of Financial Aid Office (FAO)

- b. *Describe the activity. (250 words max)*

WVU Tech will use *Cash Course*, an online financial literacy program, to help focus students and parents on issues associated with building personal financial skills. The WVU Tech FAO will encourage the use of *Cash Course* through:

- handouts and emails with information about and links to the program;
- a discussion of *Cash Course* during the financial aid presentation of Freshman Orientation;
- a link to *Cash Course* on the WVU Tech FAO's homepage; and
- presentation of *Cash Course* by the WVU Tech administration to the WVUe 191 faculty for inclusion of financial awareness in the required Freshman Seminar.

- c. *What target populations, if applicable, does this activity address? (100 words max)*

All WVU Tech students (as potential consumers), and selected instructors and tutors (who can inform students in a knowledgeable fashion).

- d. *Provide a timeline for implementation of this activity. (250 words max)*

All items listed in C.1.b will be implemented by Fall 2016.

- e. *What resources (human, physical, finances, etc.) will be deployed to achieve the desired outcomes? (250 words max)*

The resources that will be needed for this activity are modest and already in place: copier machine; paper for handouts; staff time to develop handouts and emails and preparation to address the topic.

- f. *What internal and external entities will collaborate to implement this activity? (250 words max)*

The WVU Tech FAO will collaborate with the Student Success Center in reinforcing with the students the use of *Cash Course*. Instructors for WVUe 191 will represent the academic contribution.

- g. *What are the intended outcomes and how will BOTH the implementation and the outcomes of the activity be assessed? (250 words max)*

The intended outcome is to provide resources to students that help them develop financial literacy skills.

*Assessment* of Strategy C, Activity 1 will be a simple yes/no—to indicate whether resources were provided to the students directed at helping them develop skills in financial literacy.

- h. *Does the activity foster progress in another compact strategy or plan and how? (250 words max)*

Impact 1: Degrees Awarded—financial literacy and competency increases a student’s ability to effectively manage and plan for future needs which has the potential for impacting the number of degrees awarded.

Impact 4: Loan-Debt—financial literacy and competency increases a student’s ability to effectively manage and plan for future needs which has the potential for increasing awareness of loan-debt and identifying strategies for its reduction.

Success 2: Retention—financial literacy and competency increases a student’s ability to effectively manage and plan for future needs which has the potential for impacting the retention and, thus, degrees awarded.

Success 4: Graduation Rate—financial literacy and competency increases a student’s ability to effectively manage and plan for future needs which has the potential for impacting the graduation rate through increased retention.

**NOTE:** Although a longer term assessment of student financial behavior is possible, there are many economic and societal factors that might mask conclusions.

## **Activity 2**

- a. *Who is responsible for the implementation of this activity? (name(s) and title(s)) (100 words max)*

Mr. Scott Robertson, Director of Student Support Services

- b. *Describe the activity. (250 words max)*

All incoming freshmen who participate in Student Support Services (SSS) will be required to take *Cash Course*. Students will take an assessment inside of *Cash Course* and a SSS advisor will follow up on questions that are missed.

- c. *What target populations, if applicable, does this activity address? (100 words max)*

All freshmen who participate in the TRIO program, Student Support Services.

- d. *Provide a timeline for implementation of this activity. (250 words max)*

To be implemented in Fall 2015.

- e. *What resources (human, physical, finances, etc.) will be deployed to achieve the desired outcomes? (250 words max)*

- *Cash Course*—a free, online financial literacy program
- Student Support Services advisors' time

- f. *What internal and external entities will collaborate to implement this activity? (250 words max)*

The Student Success Center and the WVU Tech FAO

- g. *What are the intended outcomes and how will BOTH the implementation and the outcomes of the activity be assessed? (250 words max)*

The intended outcome is to provide resources to students that help them develop financial literacy skills.

*Assessment* of Strategy C, Activity 2 will have two parts:

- 1) a simple yes/no to determine whether the students served by Student Support Services complete *Cash Course*
- 2a) using the assessment instrument provided in *Cash Course*, common areas of difficulties will be identified
- 2b) common areas of difficulties will be communicated to the Student Success Center to be considered for inclusion in Freshman Orientation and to the WVU Tech FAO. This will create a quality improvement mechanism for the activity.

- h. *Does the activity foster progress in another compact strategy or plan and how? (250 words max)*

Impact 1: Degrees Awarded—financial literacy and competency increases a student's ability to effectively manage and plan for future needs which has the potential for impacting the number of degrees awarded.

Impact 4: Loan-Debt—financial literacy and competency increases a student's ability to effectively manage and plan for future needs which has the potential for increasing awareness of loan-debt and identifying strategies for its reduction.

Success 2: Retention—financial literacy and competency increases a student's ability to effectively manage and plan for future needs which has the potential for impacting the retention and, thus, degrees awarded.

Success 4: Graduation Rate—financial literacy and competency increases a student’s ability to effectively manage and plan for future needs which has the potential for impacting the graduation rate through increased retention.

**NOTE:** Although a longer term assessment of student financial behavior is possible, there are many economic and societal factors that might mask conclusions.