

**ADDENDUM NO. 1  
REQUEST FOR EXPRESSION OF INTEREST (EOI) 20101**

**Parking Lots and Green Space  
West Virginia Northern Community College**

**December 30, 2019**

**A. CLARIFICATIONS AND MODIFICATIONS TO THE RFP**

1. This Addendum and subsequent Addenda will be posted on the West Virginia Higher Education Policy Commission (HEPC) purchasing webpage at the following URL. The name of the successful vendor(s) will also be posted on the HEPC purchasing webpage and will constitute official notification of the contract award.

<https://wvhepc.org/purchasing/>

2. Sealed Expressions of Interest will be received until 3:00 PM, Eastern Time, January 8, 2020, by:

Chief Procurement Officer  
EOI 20101  
West Virginia Council for Community and Technical College Education  
1018 Kanawha Boulevard, East, Suite 700  
Charleston, WV 25301

Electronically transmitted (faxed or emailed) EOIs will not be considered.

3. If questions were submitted by the deadline, 5:00 PM, EST, December 27, 2019, but are not answered in this Addendum please contact the Chief Procurement Officer immediately but not later than 5:00 PM, Eastern Time, January 2, 2020: [rich.donovan@wvhepc.edu](mailto:rich.donovan@wvhepc.edu)

**B. DRAWINGS AND OTHER INFORMATION PROVIDED**

Minimum limits of insurance required for this project are as follows:

1. General Liability: \$1,000,000 per occurrence, \$2,000,000 aggregate;
2. Automobile Liability: \$1,000,000 combined single limit;
3. Workers Compensation: West Virginia Statutory requirements including WV Code §23-4-2 (Mandolidis); and
4. Professional Liability: \$1,000,000 each occurrence on a claims made basis.

The successful architect/engineer shall provide a Certificate of Insurance documenting it has insurance to the minimum limits above prior to award of a contract/purchase order.

**C. VENDOR QUESTIONS AND ANSWERS TO QUESTIONS**

- Q1.** Could you mark the location and extent of each project site on a map? Also, the approximate boundary of the College Campus/property? Just wanted to confirm this (we provided the attached map of the area).

**Answer:** The approximate location of each parking area is identified on the attached map. Landscaping and green space work may extend beyond the parking lot boundaries.

- Q2.** Is there a construction budget allocated for the project(s)?

**Answer:** A construction budget has not been set yet and will depend on the estimated cost of work based on the schematic design.

