



June 11, 2020

ADDENDUM NO. 1

RE: Rest Room Renovations to
Southern West Virginia Community and Technical College
Logan, WV Campus Building 'A'
Williamson, WV Main Building
Architect's Job No. 18047

TO: Prospective Bidders

FROM: ZMM, Inc. Architects and Engineers

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents.

**ATTACH THIS ADDENDUM TO THE FRONT COVER OF THE PROJECT MANUAL AND
ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED ON THE BID
FORM.**

PART 1 - INFORMATION FOR BIDDERS

- A. Refer to Pre-Bid Sign-In Sheet as attached to this Addendum.

PART 2 - CHANGES TO SPECIFICATIONS

- A. REPLACE Table of Contents dated 05/27/20 with replacement Table of Contents dated 06/10/20 as attached to this Addendum.
- B. REPLACE Section 00030 – Project Personnel & Emergency Notifications dated 07/09/19 with replacement page dated 06/10/20 as attached to this Addendum.
- C. REPLACE Section 00300 – Form of Proposal dated 05/21/20 with replacement Form of Proposal dated 06/11/20 as attached to this Addendum.
- D. REPLACE State of West Virginia Drug-Free Workplace Conformance Affidavit dated July 7, 2017 with replacement Affidavit form dated April 30, 2020 as attached to this Addendum.
- E. DELETE Supplementary Conditions to AIA A201 2017. Retain West Virginia Supplementary General Conditions.
- F. Section 011000 “Summary” – Note the following Clarifications:

1. Contractor is to coordinate all work with other work to be performed under a separate contract to renovate fire alarm system in the same areas of work as this contract.
2. Contractor to provide temporary padding and wall protection in elevator cab for removal of demolition items and deliveries of new materials.
3. Students are scheduled to return to campus the week of August 17th. There are no summer classes at either campus.

Attachments:

Pre-Bid Sign-In Sheet	1 page
Table of Contents	5 pages
Section 00030 Project Personnel & Emergency Notifications.....	1 page
Section 00300 Form of Proposal.....	4 pages
State of West Virginia Drug-Free Workplace Conformance Affidavit.....	1 page

END OF ADDENDUM

SWVCTC Restrooms #18047

PRE-BID MEETING SIGN-IN SHEET

PLEASE PRINT

NAME: James Hensley
FIRM: 1st Action Construction
ADDRESS: 57 Hamill Rd
Huntington, WV 25701
PHONE: 304-360-0071 FAX: —
EMAIL: jhensley@yahoo.com
BIDDING CONTRACT FOR: GC

NAME: ERIC FISHER
FIRM: S2F Start 2 Finish
ADDRESS: P.O. Box 484
SPENCE WV 25276
PHONE: 604-561-1630 FAX: —
EMAIL: EFish5398@gmail.com
BIDDING CONTRACT FOR: S2F

NAME: Michael Ball
FIRM: BBL Carlton
ADDRESS: 600 Kenarda Blvd. East
Charleston WV 25301
PHONE: 304-345-1300 FAX: 304-345-1304
EMAIL: mball@bblcarlton.com
BIDDING CONTRACT FOR: GC

NAME: DAVID BALDWIN
FIRM: AGSTEN CONSTRUCTION
ADDRESS: 1700 ST LT 34
HURRICANE WV 25526
PHONE: 304-343-5400 FAX: 304-343-0063
EMAIL: dbaldwin@agstenconstruction.com
BIDDING CONTRACT FOR: GC

PLEASE PRINT

NAME: Michael Siemacki, Jr
FIRM: Dewitt Construction
ADDRESS: P.O. Box 885
Gauley Bridge, WV 25083
PHONE: 304-632-1600 FAX: 304-632-1302
EMAIL: rdanhill@hotmail.com
BIDDING CONTRACT FOR: GC

NAME: _____
FIRM: _____
ADDRESS: _____
PHONE: _____ FAX: _____
EMAIL: _____
BIDDING CONTRACT FOR: _____

NAME: _____
FIRM: _____
ADDRESS: _____
PHONE: _____ FAX: _____
EMAIL: _____
BIDDING CONTRACT FOR: _____

NAME: _____
FIRM: _____
ADDRESS: _____
PHONE: _____ FAX: _____
EMAIL: _____
BIDDING CONTRACT FOR: _____



TABLE OF CONTENTS

Rest Room Renovations To Southern West Virginia Community and Technical College Williamson Campus – Main Building Williamson, West Virginia

Document	Description	Pages
----------	-------------	-------

GENERAL

00010	Table of Contents	5
	Professional Seals Sheet	1
00030	Project Personnel & Emergency Notification	1

BIDDING DOCUMENTS

00100	Invitation to Bid.....	2
00200	Depositories for Bidding Documents.....	1
A701-1997	Instructions to Bidders	8
	State of West Virginia Supplementary Instructions to Bidders for A701-1997	3
A305-1986	Contractor's Qualification Statement	6
	Bid Bond (and Instructions).....	2
00300	Proposal Form.....	4
	Purchasing Affidavit	1
	Disclosure of Interested Parties to Contracts	2
WV-72	Certified Drug-Free Workplace Report Coversheet.....	1
WV-73	Drug Free Workplace Conformance Affidavit	1
WV-1	Vendor Registration and Disclosure Statement and Small, Women-, and Minority-Owned Business Certification Application	5
	West Virginia Division of Labor – West Virginia Jobs Act.....	1
	West Virginia Division of Labor - Public Authority Jobs Act Flier.....	1
	West Virginia Division of Labor - Contractor Jobs Act Flier.....	1

CONTRACT FORMS

	Labor and Material Payment Bond (and Instructions)	3
	Performance Bond (and Instructions)	3
	West Virginia Jobs Act Weekly Payroll Form.....	1

(The following Contract Forms are not bound in the Project Manual but shall be used for this project. Contractor may obtain these forms by contacting AIA West Virginia at 304/344-9872.)

A101-2017	Standard Form of Agreement Between Owner and Contractor.....	10
A101-2017	Exhibit 'A' Insurance and Bonds	11
G701-2017	Change Order	1
G702-1992	Application and Certificate for Payment.....	1
G703-1992	Continuation Sheet	1
G704-2017	Certificate of Substantial Completion.....	1
G706-1994	Contractor's Affidavit of Payment of Debts and Claims	1
G706A-1994	Contractor's Affidavit of Release of Liens	1

G707-1994	Consent of Surety to Final Payment	1
G707A-1994	Consent of Surety to Reduction in or Partial Release of Retainage	1
G709-2001	Work Changes Proposal Request.....	1
G710-2017	Architect’s Supplemental Instructions	1
G714-2017	Construction Change Directive	1
G716-2004	Request For Information (RFI)	1

CONDITIONS OF THE CONTRACT

A201-2017	General Conditions of the Contract for Construction	41
	State of West Virginia Supplementary General Conditions	12
	Sample Certificates of Insurance	4

Specifications

Division 01 – General Requirements

011000	Summary	5	05/19/20
012500	Substitution Procedures	4	07/09/19
	<i>Request For Substitution (After Bid)</i>	1	
012600	Contract Modification Procedures	2	07/09/19
012900	Payment Procedures.....	6	07/09/19
013100	Project Management and Coordination	7	07/09/19
013200	Construction Progress Documentation	9	07/09/19
013300	Submittal Procedures	11	07/09/19
	<i>Submittal Cover Sheet</i>	1	
	<i>Submittal Deviation Sheet</i>	1	
014000	Quality Requirements	8	07/09/19
014200	References	4	07/09/19
015000	Temporary Facilities and Controls.....	7	07/09/19
016000	Product Requirements	5	07/09/19
017300	Execution	9	07/09/19
017700	Closeout Procedures.....	8	07/09/19
017839	Project Record Documents	4	07/09/19

Division 02 - Existing Conditions

024119	Selective Demolition	7	07/09/19
--------	----------------------------	---	----------

Division 03 – Concrete

033053	Miscellaneous Cast-In-Place Concrete.....	7	07/09/19
035416	Hydraulic Cement Underlayment	4	07/09/19

Division 04 – Masonry

042000	Unit Masonry	8	07/09/19
--------	--------------------	---	----------

Division 05 – Metals

055000	Metal Fabrications	9	07/09/19
--------	--------------------------	---	----------

Division 06 – Wood and Plastics

061053	Miscellaneous Rough Carpentry	6	07/09/19
--------	-------------------------------------	---	----------

Division 07 - Thermal and Moisture Protection

078413	Penetration Firestopping.....	8	07/09/19
079200	Joint Sealants	11	07/09/19

Division 08 – Openings

081113	Hollow Metal Doors and Frames	9	07/09/19
083113	Access Doors and Frames	5	07/09/19

Division 09 - Finishes

092216	Non-Structural Metal Framing.....	5	07/09/19
092900	Gypsum Board.....	7	07/09/19
093013	Ceramic Tiling.....	9	07/09/19
099123	Interior Painting.....	9	07/09/19
099600	High-Performance Coatings.....	4	07/09/19

Division 10 – Specialties

102113.19	Plastic Toilet Compartments.....	6	07/09/19
102800	Toilet and Bath Accessories.....	4	07/09/19

Division 11 – 14 (Not Used)

Division 20 – General Mechanical

200100	Common Work Results – General Mechanical	16	06/24/19
200513	Common Motor and Frequency Drive Requirements For General Mechanical Equipment.....	8	06/24/19
200517	Sleeves and Sleeve Seals For General Mechanical Piping	6	06/24/19
200518	Escutcheons For General Mechanical Piping	3	06/24/19
200523	General-Duty Valves For General Mechanical Piping	14	06/24/19
200529	Hangers and Supports For General Mechanical Piping And Equipment	12	06/24/19
200553	Identification For General Mechanical Piping and Equipment	6	06/24/19
200719	General Mechanical Piping Insulation.....	22	06/24/19

Division 21 - Fire Protection

211313	Wet-Pipe Sprinkler Systems	16	10/29/16
--------	----------------------------------	----	----------

Division 22 – Plumbing

221116	Domestic Water Piping	9	10/29/16
221119	Domestic Water Piping Specialties.....	7	12/20/16
221123	Domestic Water Pumps.....	5	10/29/16
221124	Facility Natural Gas Piping.....	12	10/29/16
221316	Sanitary Waste and Vent Piping	7	10/29/16
221319	Sanitary Waste Piping Specialties	10	10/29/16
223300	Electric, Domestic Water Heaters	7	10/29/16
224213	Commercial Water Closets	4	05/26/20
224213.16	Commercial Urinals	6	07/03/19
224216.13	Commercial Lavatories	5	07/03/19

Division 23 – Heating, Ventilating, and Air Conditioning

230100	Common Specifications – General HVAC	1	06/24/19
230593	Testing, Adjusting, and Balancing For HVAC.....	17	06/27/19
232113	Hydronic Piping	8	06/24/19
232116	Hydronic Piping Specialties.....	7	06/24/19
233113	Metal Ducts	15	06/24/19
233300	Air Duct Accessories	14	06/24/19
233423	HVAC Power Ventilators	5	06/24/19
233713	Diffusers, Registers, and Grilles	3	05/27/20
238219	Fan Coil Units	6	06/24/19

Division 25 – HVAC Controls

250100	Common Specifications – General HVAC Controls	1	06/27/19
250923	Direct Digital Control (DDC) System For HVAC	57	03/23/18
250993	Sequence of Operations For HVAC DDC	4	04/10/18

Division 26 – Electrical (Yellow Pages)

260500	Basic Electrical Materials and Methods	7	07/10/19
260519	Conductors and Cables	4	07/10/19
260529	Hangers and Supports For Electrical Systems	6	07/10/19
260533	Raceways and Boxes.....	8	07/10/19
260553	Electrical Identification.....	6	07/10/19
260600	Grounding and Bonding.....	7	07/10/19
260920	Occupancy Sensors	6	07/10/19

Rest Room Renovations To
Southern West Virginia Community and Technical College
Williamson Campus – Main Building
Williamson West Virginia

June 10, 2020

262726	Wiring Devices	6	07/10/19
262816	Enclosed Switches and Circuit Breakers	5	07/10/19
265100	Interior Lighting.....	6	07/10/19

End Table of Contents

SECTION 00030 – PROJECT PERSONNEL & EMERGENCY NOTIFICATIONS

Rest Room Renovations For
Southern West Virginia Community and Technical College
Williamson Campus – Main Building – Williamson West Virginia

OWNER: WV Council for Community & Technical College Education
1018 Kanawha Boulevard, East, Suite 700
Charleston, WV 25301

Richard Donovan, Owner's Project Representative
rich.donovan@wvhepc.edu
681-313-2212

Campus Locations: Southern West Virginia Community and Technical College
Williamson Campus – Main Building
1601 Armory Drive, Williamson, West Virginia 25661.

ARCHITECT/ENGINEER: ZMM, Inc. Architects and Engineers
222 Lee Street West
Charleston, West Virginia 25302
(304) 342-0159
www.zmm.com

EMERGENCY NOTIFICATIONS

If an emergency occurs during a project, contact each of the following listed below simultaneously:

1. The Architect/Engineer.
2. The Owner.

END OF SECTION 00030

SECTION 00300 – FORM OF PROPOSAL

BID TO THE OWNER: Community and Technical College System of West Virginia
1018 Kanawha Boulevard, East, Suite 700
Charleston, WV 25301

PROJECT: RFB No. 20158
Rest Room Renovations For
Southern West Virginia Community and Technical College
Williamson Campus - Main Building - Williamson, West Virginia and

Bidder's Name: _____

The undersigned, hereinafter called "Bidder," being familiar with and understanding the Bidding Documents, and also having examined the site and being familiar with all local conditions affecting the Project, hereby proposes to furnish all labor, material, equipment, supplies and transportation, and to perform all Work in accordance with the Bidding and Contract Documents within the time set forth below for the sum of:

BASE BID: \$ _____

(Amount to be shown in both words and numbers. In the event of a difference between the written amount and the number amount, the written amount shall prevail.)

SUBSTANTIAL AND FINAL COMPLETION OF THE WORK

The Bidder, if successful and awarded a contract, will receive a notice to proceed from the Owner not later than July 15, 2020. All Work will start from date of Notice to Proceed, coordinate all work with other work to be performed under a separate contract to renovate fire alarm system in the same areas of work as this contract, and that the Work will be Substantially Complete in within 225 consecutive calendar days. Bidder also agrees to achieve Final Completion within 30 days thereafter.

RESPECTFULLY SUBMITTED:

SIGNATURE: _____ DATE: _____
Signature in Ink

NAME: _____ *Corporate Seal if Applicable*
Please Type or Print

TITLE: _____

BIDDERS NAME: _____

BIDDERS

ADDRESS: _____

TELEPHONE: _____

EMAIL: _____

CONTRACTOR'S
LICENSE NO.: _____

CONTRACTOR'S LICENSE

West Virginia Code §21-11-2 requires that all persons desiring to perform contractual work in West Virginia must be duly licensed. The West Virginia Contractor's Licensing Board is empowered to issue the contractor's license. Application for a contractor's license may be made by contacting the West Virginia Department of Labor, 1900 Kanawha Boulevard, East, Charleston, West Virginia 25305. Telephone: (304) 558-7890. West Virginia Code §21-11 requires any prospective Bidder to include the contractor's license number on their Bid. Successful Bidder will be required to furnish a copy of their contractor's license prior to issuance of a Purchase Order/Contract.

AFFIDAVITS (on the following pages) – TO BE SUBMITTED WITH BID OR AS OTHERWISE PRESCRIBED BY LAW

- **PURCHASING AFFIDAVIT:** West Virginia code §5A-3-10A states that no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than \$1,000 in the aggregate. The Bidder (vendor) shall execute and submit with its bid, or as otherwise prescribed by West Virginia Code, the Purchasing Affidavit provided in the Bidding Documents.
- **DRUG-FREE WORKPLACE CONFORMANCE AFFIDAVIT:** West Virginia Code §21-1D-5 requires each contractor that submits a bid for the work to submit an affidavit that the contractor has a written plan for a drug-free workplace policy prior to being awarded a contract. The contractor (bidder/vendor) shall execute and submit with its bid, or as otherwise prescribed by West Virginia Code, the Drug-Free Workplace Conformance Affidavit provided in the Bidding Documents.

CERTIFIED DRUG-FREE WORKPLACE REPORT

In accordance with West Virginia Code §21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. That report must include each of the items identified in the Required Report Content section of the Certified Drug-Free Workplace Report Coversheet.

DISCLOSURE OF INTERESTED PARTIES TO CONTRACTS

Pursuant to West Virginia Code §6D-1-2, a state agency may not enter into a contract, or a series of related contracts, that has/have an actual or estimated value of \$1 million or more until the business entity submits to the contracting state agency a Disclosure of Interested Parties to the applicable contract. In addition, the business entity awarded a contract is obligated to submit a supplemental Disclosure of Interested Parties reflecting any new or differing interested parties to the contract within 30 days following the completion or termination of the applicable contract.

The Disclosure Form is available at the following URL: <http://www.ethics.wv.gov/Pages/forms.aspx>

VENDOR REGISTRATION AND DISCLOSURE STATEMENT

The successful Bidder must be a registered vendor with the West Virginia Department of Administration, Purchasing Division, prior to receiving a contract/purchase order. Vendor registration information is available at the following URL: <http://www.state.wv.us/admin/purchase/vrc/wv1.pdf>

LIQUIDATED DAMAGES

The Owner will suffer financial loss if the Work is not Substantially Complete within the Contract Time following the date established for commencement of the Work in the notice to proceed and/or purchase order. As liquidated damages, and not as a penalty, the Contractor and the Contractor's surety shall be liable for and shall pay the Owner the sum of Five Hundred Dollars (\$500.00) per day until Substantial Completion is achieved.

For each calendar day of delay in achieving Final Completion, the Contractor shall be liable for and shall pay half the amount of liquidated damages stated above, plus any additional fees of the Architect and the Architect's consultants that may accrue. Allowances may be made for delays due to shortages of materials and/or energy resources, subject to proof by documentation, and for delays due to strikes or other delays beyond the control of the Contractor. All delays and any claim for extension of Contract Time must be properly documented in accordance with the General Conditions of the Contract for Construction, AIA Document A201-2017, and the State of West Virginia Supplementary Conditions to AIA Document A201-2017.

ADDENDA ACKNOWLEDGMENT

The undersigned hereby acknowledges receipt of the following Addenda and has taken the information contained therein into full consideration in the formulation of this Bid.

Addenda No. 1 _____
 No. 2 _____
 No. 3 _____

Failure to acknowledge receipt of each Addendum may be cause for rejection of the Bid.

SIGNATURE: _____ DATE: _____
Signature in Ink

LIST OF PROPOSED SUBCONTRACTORS (To Be Completed and Submitted with Bid)

List as designated below the proposed subcontractor for each major branch of work for this bid. Also, provide the subcontractor's license number as required by the West Virginia Contractors Licensing Act. If the branch of work is to be completed solely by the Bidder/Contractor, so indicate. If the acceptance of an alternate bid changes a subcontractor, indicate by notation below. The Bidder/Contractor may be requested to change an unsatisfactory subcontractor. The Bidder/Contractor is responsible for selecting or changing subcontractors. The Owner and Architect/Engineer may indicate their concerns about any entity listed which they have reason to believe past experience indicates that poor performance may be expected. The Bidder/Contractor has full responsibility for satisfactory execution of all work in accordance with the Contract Documents. Any change of proposed subcontractors shall be at no additional cost to the Owner, as the Bidder/Contractor has full responsibility for execution of the work.

Bidder/Contractor shall have up to two hours after the bid opening to make adjustments if necessary. Owner will suffer loss should Contractor change from those listed beyond the two-hour time stipulated. Please email adjustments/modifications to Chief Procurement Officer at rich.donovan@wvhepc.edu.

Branch of Work/Material Category		Subcontractor/Supplier	Contractor License No.
1.	Selective Demolition		
2.	Plumbing Rough-In		
3.	Concrete Masonry		
4.	Hollow Metal Doors and Frames		
5.	Concrete Floor Restoration and Levelling		
6.	Plumbing Fixtures		
7.	Floor and Wall Tile		
8.	Gypsum Board Ceilings		
9.	Interior Painting		
10.	Toilet Partitions		
11.	Toilet Room Accessories		
12.	Door Hardware		
13.	HVAC		
14.	Electrical		

END OF FORM OF PROPOSAL



**State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5**

I, _____, after being first duly sworn, depose and state as follows:

1. I am an employee of _____; and,
(Company Name)
2. I do hereby attest that _____
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code** §21-1D.

The above statements are sworn to under the penalty of perjury.

Printed Name: _____

Signature: _____

Title: _____

Company Name: _____

Date: _____

STATE OF WEST VIRGINIA,

COUNTY OF _____, TO-WIT:

Taken, subscribed and sworn to before me this _____ day of _____, _____.

By Commission expires _____

(Seal)

(Notary Public)