

Site Improvements and Renovations to Davis Hall
Bridge Valley Community and Technical College
Montgomery, West Virginia July 29, 2020

SECTION 00100 – INVITATION TO BID

The Community and Technical College System of West Virginia invites proposals to provide all Work including, but not limited to, labor, material, equipment supplies and transportation for:

RFB 21059

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Bridge Valley Community and Technical College
Montgomery, West Virginia

The Work of this Project is defined by the Contract Documents, and consists of the following:

1. Selective Demolition.
2. Selective Site Clearing.
3. Replacement of exterior wall sealant where indicated.
4. Cleaning of building exterior walls.
5. Exterior paving including concrete walks and asphalt-paved vehicle parking lot.
6. Exterior building and site lighting.
7. Emergency “blue” telephone stations.
8. Selected areas of concrete repair.
9. New concrete storm drainage structures.

Technical questions concerning the bidding documents shall be directed to ZMM Inc, Architects and Engineers, 222 Lee Street West, Charleston, WV 25302. (304) 342-0159.

Bids must be submitted in accordance with Bidding Documents issued by the Architect and on the Form of Proposal provided.

Bidding Documents can be obtained as follows:

Prime Contract Bidders only may contact ZMM, Inc. Architects and Engineers at (304) 342-0159 and request information to access the firm’s online F.T.P. site for the

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1. Once access is gained, Contractors can download Bidding Documents in the form of PDF files at no charge. Requests for access to documents must be made by telephone, and those requests received through mail, email, fax transmission, or other online communications will not receive a response.
2. Hard Copies may be obtained from Charleston Blueprint (304-343-1063) by General Contractors, Subcontractors, material suppliers and dealers by paying the actual cost of printing, binding and mailing; however, such cost is not refundable.

Bidding documents may be examined at Viewing Depositories listed in the Bidding Documents.

Questions concerning the Bidding Documents shall be directed the Architect.

A Pre-bid meeting is scheduled for:

Time: **2:00 p.m. EDST**

Date: **August 6, 2020**

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Place: Davis Hall Auditorium, Davis Hall, Bridge Valley Community and Technical College,
619 Second Avenue, Montgomery, West Virginia 25136.

Attendance is: **MANDATORY:** All Bidders **MUST** attend the pre-bid meeting to familiarize themselves with the Project location, site conditions and other relevant information. Should a Bidder fail to attend, the Bid will be disqualified. Subcontractors and material suppliers are encouraged to attend the pre-bid meeting.

The Bidder, if successful and awarded a contract, will receive a notice to proceed from the Owner and agrees that all Work will start from date of Notice to Proceed and that the Work will be Substantially Complete in within the number of consecutive calendar days in the Agreement Between Owner and Contractor. Bidder also agrees to achieve Final Completion within 30 days thereafter.

The Owner will suffer financial loss if the Work is not Substantially Complete within the Contract Time. For each calendar day of delay in achieving Substantial Completion, the Contractor shall be liable for and shall pay the Owner, not as a penalty but as liquidated damages, in accordance with the following schedule:

For each calendar day the project is not Substantially Complete, damages to be assessed at Five Hundred Dollars (\$500.00) per day.

For each calendar day of delay in achieving Final Completion, the Contractor shall be liable for and shall pay half the amount of liquidated damages stated above, plus any additional fees of the Architect and the Architect's consultants that may accrue. Allowances may be made for delays due to shortages of materials and/or energy resources, subject to proof by documentation, and for delays due to strikes or other delays beyond the control of the Contractor. The Contractor in accordance with the Contract Documents must properly document all delays and any claim for extension of the Contract Time.

Submitting Bids: Sealed Bids will be received by the OWNER at the following location until **3:00 p.m. EDST August 18, 2020** in accordance with the Instructions to Bidders, and Supplementary Instructions to Bidders:

A. Special Instructions for Delivering Bids:

1. Community and Technical College Systems employees are working from home. The Chief Procurement Officer will be at the office to receive and open hand delivered bids from 1:30 PM to 3:00 PM, August 18, 2020. All bids received by 3:00 PM (hand delivered or delivered by UPS or FedEx) will be opened at 3:00 PM.

Hand Delivered Bids: The preferred method to deliver bids. Deliver bids to:

6th Floor
Chief Procurement Officer
RFB 21059
Community and Technical College System of West Virginia
1018 Kanawha Boulevard, East
Charleston, WV 25301

All persons entering the building must wear an appropriate COVID-19 face mask and observe proper social distancing.

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UPS and Federal Express: The UPS and FedEx drivers will deliver bids to the mail room at the following address:

Chief Procurement Officer
RFB 21058
Community and Technical College System of West Virginia
1018 Kanawha Boulevard, East, Suite 700
Charleston, WV 25301

Late Bids will not be accepted. Owner reserves the right to accept or reject any/all Bids.

All applicable federal, state and local laws, rules and regulations apply.

END OF SECTION 00100