

SECTION 00100 – INVITATION TO BID

The West Virginia Community and Technical College System invites proposals to provide all Work including, but not limited to, labor, material, equipment supplies and transportation for:

Request for Bids (RFB) 22032
WV Northern Community College – HVAC Controls and Repairs

Wheeling Campus
1704 Market Street
Wheeling, WV 26003

Weirton Campus
150 Park Avenue
Weirton, WV 26062

New Martinsville Campus
141 Main St.
New Martinsville, WV 26155

Scope of work under Base Bid consists of replacing building automation system control equipment, and communication cabling serving 5 buildings at the Wheeling Campus, 1 building at the Weirton Campus and 1 building at the New Martinsville Campus where and as required so that each building is controlled through a single web-enabled control system platform that operates in a consistent manner, via consistent applications software through the same web enabled user interface. It is not necessary to replace each and every controller provided that each and every controller is controllable via the resultant end user BAS equipment and user interface.

- A. Only building automation equipment using the Tridium Niagara N4 framework shall be supplied for this project. It shall use an open access licensing procedure, so that the Owner will not need to authorize changes to the license to enable passwords used by the BAS Supplier. All passwords needed for access to any system component or software program shall be provided to the Owner.
 - 1. **All Niagara instances regardless of brand ID shall contain an open Niagara Capability Statement where all attributes are "*" for open. A locked NiCS (Niagara Compatibility Statement) will be considered a breach of contract.**

Bids must be submitted in accordance with Bidding Documents issued by the Engineer and on the Form of Proposal provided. Bidding Documents may be obtained from:

Tower Engineering
115 Evergreen Heights Drive
Suite 400
Pittsburgh, PA 15229
(412) 931-8888
Contact: Tom Valerio
tvalerio@estower.com

Prime Contract Bidders may contact Tower Engineering, Inc. and request Bidding Documents in PDF format. Contractors, Subcontractors, material suppliers and dealers may obtain Bidding Documents from Tristate Signs and Reprographics Inc. in PDF format or paper by paying a fee for PDFs or the cost of printing, binding, and shipping for paper documents; however, such cost is not refundable. Only complete sets will be issued. Contact:

Tristate Signs and Reprographics Inc.
2934 Smallman St., Pittsburgh, PA 15201

Phone: (412) 281-3538
Fax: (412) 281-3344
Hours: 8:30 AM - 5:00 PM
Review at no-cost - Online Plan Room: <https://www.tsrplanroom.com/>

Questions concerning the Bidding Documents shall be directed to the Engineer.

MANDATORY PREBID MEETING: A Mandatory Prebid meeting is scheduled for:

Time: 10:00AM, Local Prevailing Time (LPT)
Date: August 19, 2021
Place: West Virginia Northern Community College
Wheeling Campus
Michael J. Koon Auditorium
1704 Market Street
Wheeling, WV 26003

All Bidders **MUST** attend the prebid meeting to familiarize themselves with the Project location, site conditions and other relevant information. Should a Bidder fail to attend, the Bid will be disqualified. Subcontractors and material suppliers are encouraged to attend the prebid meeting.

The Invitation to Bid, Addenda and other relevant information concerning RFB 22032 will be posted at the following URL. It is the Bidder's obligation to check this website for current information: <https://wvhepc.org/purchasing/>

The Bidder, if successful and awarded a contract, will receive a notice to proceed from the Owner and agrees that all Work will start from date of Notice to Proceed and that the project will be Substantially Complete in number of days inserted on Form of Proposal by Bidder. Bidder also agrees to achieve Final Completion within 30 days thereafter.

The Owner will suffer financial loss if the Work is not Substantially Complete within the Contract Time. For each calendar day of delay in achieving Substantial Completion, the Contractor shall be liable for and shall pay the Owner, not as a penalty but as liquidated damages, in accordance with the following schedule:

For each calendar day the project is not Substantially Complete, damages to be assessed at \$500 per day. For each calendar day of delay in achieving Final Completion, the Contractor shall be liable for and shall pay half the amount of liquidated damages stated above, plus any additional fees of the Architect and the Architect's consultants that may accrue. Allowances may be made for delays due to shortages of materials and/or energy resources, subject to proof by documentation, and for delays due to strikes or other delays beyond the control of the Contractor. The Contractor in accordance with the Contract Documents must properly document all delays and any claim for extension of the Contract Time.

SUBMITTING BIDS: Sealed Bids will be received by the OWNER at the following location until 3:00 PM, LPT, September 2, 2021, in accordance with the Instructions to Bidders, and Supplementary Instructions to Bidders:

Chief Procurement Officer
RFB 22032
WV Community and Technical College System
1018 Kanawha Boulevard, East, Suite 700
Charleston, WV 25301

Special Instructions for Delivering Bids:

1. Most WV Community and Technical College System employees are working from home, as a result, access to most offices is limited. Bids may be delivered as described in Items 2 and 3 below.
2. UPS and Federal Express: UPS and FedEx drivers will deliver bids to the mail room at the address above.
3. Hand Delivered Bids (to the address below): The Chief Procurement Officer will be at the office to receive and open hand delivered bids from 1:00 PM to 3:00 PM, EDST, September 2, 2021.

6th Floor
WV Community and Technical College System
1018 Kanawha Boulevard, East
Charleston, WV 25301

Late Bids will not be accepted. Owner reserves the right to accept or reject any/all Bids.

All applicable federal, state and local laws, rules and regulations apply.

END OF SECTION 00100