

2022-2023 Campus Mental Health Grant Request for Proposals

Submission Deadline: Thursday, June 30, 2022 by 5:00 p.m.

Purpose

Under this competitive grant process, funds will be awarded to colleges and universities that meet the eligibility requirements. Project activities will be directed at improving student mental health on college campuses through implementation of evidence based programming and best practices addressing one or more of the areas below as recommended by the American Council on Education.

1. Assess existing mental health services and identify gaps.
2. Enhance the accessibility of clinical services.
3. Integrate mental health promotion and prevention throughout the campus system.
4. Establish a campus-wide culture that strives to identify, prevent, and treat mental illness through proactive messaging, communication, and norm setting.

Applicants are encouraged to partner with existing resources on campus and in the community, including health centers, counseling centers, counseling, psychology, social work or other human services academic departments, regional prevention lead organizations, recovery support and community mental health agencies. Examples of potential projects include: increasing availability of mental health and substance misuse prevention materials and programs for students, implementing or strengthening connection, resilience or recovery support programming for students, supporting student-led mental health initiatives, providing mental health training for faculty, staff and students, evaluating or developing campus wide mental health policies and plans, increasing access to services that address food insecurity, housing insecurity, recovery, or clinical counseling needs of students.

Dates and Transmittal

To be considered for the Campus Mental Health Grant, your application/proposals are to be submitted at or before 5:00 p.m., June 30, 2022. The initial review will begin after June 30, 2022.

Eligibility Requirements

West Virginia public two-year and four-year colleges and universities are eligible to apply.

Institutional Grant Protocol

It is important that the applicant coordinate with the institution's advancement office before submitting a grant application.

Estimated Range of Awards

The amount of an award under the RFP will depend upon the quality of the application and the amount of funds allocated to support this category. Institutions are encouraged to seek external funding sources and engage in cooperative arrangements with public and private entities to enhance funding. The maximum single award during FY 2023 will not exceed \$5,000. A total of approximately \$60,000 in grants will be awarded, pending Commission and Council approval of the FY 2023 budget.

Reporting Requirements

Each funded institution will submit to the West Virginia Higher Education Policy Commission or West Virginia Council for Community and Technical College Education the required Campus Mental Health Grant end of year program report. This report is designed to capture sponsored programming information, event objectives, evaluation of sponsored events, and end-of-year expenditure information. A specific reporting format will be provided to all grant recipients.

Application Content and Submission

Each submitted application must address all required content in order to be considered for funding. Application packets must be received by 5:00pm June 30, 2022 and must not exceed 7 pages. Applications must be submitted in Word or PDF format to behavioralhealth@wvhepc.edu. Applicants will receive an email confirming receipt of their application.

Project Contact Information/Coversheet:

- Institution name and address
- Project Title
- Project Contacts
 - Name, title, email, and phone number of person submitting proposal and any additional project contacts
 - Name, title, email, and phone number of Authorizing Official (Successful applicants will be required to complete a “sub-grant agreement document” as part of the transfer of funds process. The agreement requires signature from an authorizing official of the institution or research corporation to be submitted at a later date.)
- Indicate management of award - If funded, will the Campus Mental Health Grant award will be managed by the institution or research corporation?
- Note: Institutions submitting more than one application must provide a priority ranking of applications with 1 being the highest.

Project Narrative:

- Provide a brief summary of major project components and planned activities. Include an explanation of how the proposed initiative addresses the Campus Mental Health Grant objectives.
- Describe the method of evaluation that will be used to measure the outcomes of the project activities.
- Describe the sustainability plan for this effort once this grant has been expended.
- Complete the SMART Goals table to describe the project goals, activities, outcomes and timeline. See <https://www.samhsa.gov/sites/default/files/nc-smart-goals-fact-sheet.pdf> for a helpful review of creating SMART goals.

Project SMART Goals	Activities to meet goals	Anticipated outcome	Time for completion of goal

Project Budget:

- Include costs and justification for each line item. Note: Indirect costs are not permitted.

Expense Categories	Budget	Budget Justification
Salaries and Benefits		
Contractual		
Hospitality		
Supplies		
Rent		
Travel		
Stipends		
Miscellaneous		
Total		

Thank you for your interest in the Campus Mental Health Grant opportunity. Should you have any questions, please contact:

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 West Virginia Higher Education Policy Commission
 West Virginia Council for Community & Technical College Education
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