

RFB# CU2301 Q&A

Concord University extends its thanks to the vendors who have submitted questions about our Cleaning Services RFB. Below is a list of answers to the questions that we received.

1. Is the University setting a minimum pay rate for custodians? or will this decision be the responsibility of the Custodial contractor?
 - a. Pay Rate is WV minimum wage at \$8.75
2. Are there Custodial Day Porters? If so how many?
 - a. Yes, there are 2 Porters.
3. Is the RFB for Custodial Services labor, equipment and supplies?
 - a. Yes, the RFB is for Custodial Services labor, equipment and supplies.
4. Is the 5 year contract a fixed price or can each year have cost of living increases?
 - a. It is not a fixed price and will allow for cost increases.
5. Instruction to bidder PAGE 2 is states bid opening date and time: Monday, September 9th at 2:00PM. Is this correct?
 - a. No, that is not correct. It is Monday, September 26th at 2:00PM. It also has been corrected and reposted.
6. What is the timeline schedule for cleaning dorm rooms? Are the dorm rooms cleaned when requested throughout the year when a student moves out of room? And are all rooms detailed cleaned during the summer months? Cleaning specifications state annually.
 - a. The timeline is as follows:
 - i. Mill Street apartments need to be deep cleaned within the Sunday after commencement and following Friday. 6 Day turn around for incoming summer school residents.

- ii. 174 dorm rooms to be deep cleaned within the Sunday after commencement to June 15th (30 days) turn around for JROTC and Upward Bound Students.
 - iii. 80 Dorm Rooms to be deep cleaned within the Sunday after commencement to the middle of July for sports camp.
 - b. Dorm rooms cleaned as requested throughout the year and on average 75 per year.
 - c. All dorm rooms are detailed during the summer months, this includes bathroom, foyer, closet, and 2 separate bedrooms; around 800 square feet per suite.
 - d. The dorms will be detailed cleaned annually during the summer as specified above.
7. Please see next page for a correction to the Square Footage of the Twin Towers.

Concord University
Buildings and Square Footage

| Building | Sq. Ft. |
|-----------------------------|---------|
| Administration Building | 70,972 |
| Alexander Fine Arts | 81,193 |
| Beasley Student Center | 89,004 |
| Carter Center PE Building | 94,841 |
| Library | 43,016 |
| Maintenance | 11,428 |
| Mill Street Apartments | 7,200 |
| Rahall Technology | 45,975 |
| Sarvay Dorm | 23,762 |
| Science Hall | 51,028 |
| Twin Towers Dorms | 188,362 |
| University Point | 16,600 |
| Wilson Dorm | 45,123 |
| Woodell Dorm | 40,459 |
| Alef I (Woodrum House) | 1,482 |
| Alef II (Johnson House) | 1,800 |
| Bonner House | 4,246 |
| College Courts A | 1,417 |
| College Courts B | 1,417 |
| Grants House 100 First Ave | 3,156 |
| Marsh House 106 First Ave | 2,000 |
| Marsh Cottage 104 First Ave | 860 |
| | 755,341 |

Cleaned as residents move out

| | |
|-----------------------------|--------|
| Faculty House 102 First Ave | 2,925 |
| Faculty House 200 Plymouth | 700 |
| Faculty House 300 Plymouth | 2,853 |
| Faculty House 302 Plymouth | 2,599 |
| Faculty House 305 Plymouth | 1,806 |
| Witherspoon Park #1 | 3,002 |
| Witherspoon Park #2 | 3,287 |
| Witherspoon Townhouse A-D | 6,712 |
| Witherspoon Townhouse E-F | 3,356 |
| Witherspoon Townhouse G-H | 3,356 |
| | 30,596 |