



Memorandum

To: Interested Firms for RFB #CU2301 Cleaning Services
From: John Galatic, Vice President of Business and Finance & Chief Financial Officer
Date: October 20, 2022
Subject: RFB #CU2301 Cancellation Notice

Concord University would like to extend its gratitude to all firms who submitted proposals for RFB #CU2301 Cleaning Services. Please be advised that the RFB has been cancelled. The bids we received used different pricing models to estimate costs. Out of fairness to all bidders, we will rebid at a later date with the preferred pricing model clearly specified. All interested firms will be given the opportunity to compete on the re-solicitation.

Sincerely,

A handwritten signature in black ink that reads "John W. Galatic". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

John Galatic

Vice President of Business and Finance & Chief Financial Officer