

REQUEST FOR PROPOSALS
WEST VIRGINIA COUNCIL FOR COMMUNITY & TECHNICAL COLLEGE EDUCATION
RFP #23226 CDL SIMULATOR PURCHASE

ADDENDUM #2 – April 4, 2023

Due to new information, the RFP is being modified as follows:

- **Page 3 Section 3 Scope of Services paragraph 2 is modified to read:**

WVCTCS seeks to purchase **a minimum of six (6) Virage VS600M Truck Driving Simulator Systems or equivalent that each meet the following required specifications (Bids should include pricing based on the minimum purchase quantity of six (6) units in addition to information on any additional discounts that might apply for higher quantity purchases.):**

- Proposal Due date is extended to **April 12, 2023** to allow for any modifications necessary. Changes have been made to pages 1 and 2.

See attached updated pages incorporating the above changes.

**REQUEST FOR PROPOSALS #23226
COMMERCIAL TRUCK DRIVER TRAINING SIMULATOR PURCHASE**

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Exhibits:

Exhibit A Instructions to Bidders
Exhibit B General Terms and Conditions
Exhibit C Emailing Requirements
Exhibit D Signature/Certification
Exhibit E Addendum Acknowledgement
Exhibit F Pricing Sheet

Questions will be received until March 20, 2023 3:00 pm EST

Proposals will be received until 3:00PM EST, **Wednesday, April 12, 2023**

REQUEST FOR PROPOSALS

RFP #23226

SECTION 1: GENERAL INFORMATION

1.1 Introduction: The West Virginia Council for Community and Technical College Education, (“Council”) is seeking proposals from qualified vendors to provide Virage Commercial Truck Driving Simulation Systems, or equivalent to be used to support training activities in commercial driver’s license (CDL) training programs offered by institutions in the West Virginia Community and Technical College System (WVCTCS). Qualified respondents are invited to submit a written response outlining your qualifications and willingness to provide goods, equipment and services as described in this Request for Proposal (RFP), and in accordance with the terms, conditions and requirements set forth herein. The successful proposer will provide the scope of services in accordance with all applicable laws, regulations and professional standards.

1.2 Instructions to bidders: See Exhibit A for bidder instructions.

1.3 General terms and conditions: See Exhibit B.

1.3 Schedule of Events:

Release of RFP: March 3, 2023

Question Deadline: March 20, 2023

Addendum/Response to Questions: March 24, 2023

Proposal Due Date: April 12, 2023

1.4 Posting of Information: This RFP and any addenda, including answers to questions, will be posted to: <https://www.wvhepc.edu/resources/purchasing-and-finance/>.

1.5 Proposals shall remain in effect ninety (90) days from the submission date.

1.6 Expenses: The state will not be held liable for any expenses incurred by any bidder responding to this RFP including expenses to prepare or deliver the proposal or attend any oral presentation.

1.7 Interviews: Discussions and/or interviews may be held with the bidders under final consideration prior to making a selection for award; however, the RFP may be awarded without such discussions or interviews.

1.8 Award: It is anticipated that a single contract will be awarded for all services. However, the state reserves the right to configure the contract in whatever manner is in its' best interests.

SECTION 2: BACKGROUND INFORMATION

This specification covers requirements for furnishing and installing a Virage VS600M Truck Driving Simulator System or equivalent at six community and technical colleges. The West Virginia Council for Community and Technical College Education will execute a consolidated contract for the purchase of equipment and services specified herein for multiple institutions in the WVCTCS. Each simulator unit and related equipment shall be delivered to the receiving institution, where it will be installed and configured by the vendor. Training on the use, care and preventative maintenance of equipment and systems, and the successful integration of simulator training technology into CDL training curricula, will be provided for up to twenty (20) WVCTCS institutional personnel at a single, centralized one- to two-day training event held at a West Virginia community and technical college (specific location to be determined). The proposal must include details on the length and content of any training to be provided at this event by the vendor. The proposal must also include installation and set-up at each community and technical college location. Any facility improvements or modifications necessary for the installation of said equipment shall be the responsibility of the receiving institution and must be complete prior to receipt of equipment.

SECTION 3: SCOPE OF SERVICES

This RFP may contain mandatory provisions identified by the use of the words “must, will and shall”. Failure to comply with a mandatory term in the RFP will result in bid disqualification.

WVCTCS seeks to purchase **a minimum of six (6) Virage VS600M Truck Driving Simulator Systems or equivalent that each meet the following required specifications (Bids should include pricing based on the minimum purchase quantity of six (6) units in addition to information on any additional discounts that might apply for higher quantity purchases.):**

- One (1) or more Driving Stations
- Equipped with Instructor Console or Work system
- Visual System driving station
- Sound System and computer system
- Four (4) High Definition LCD 46-55” (or larger) flat screen displays for a minimum 180 degree field of view
- One (1) Instructor Console per unit
- Remote Controlled side-view mirror adjustment
- Pre-recorded Audio Scenario Description
- Truck Driving and CDL Scenarios