West Virginia Nursing Academy Request for Applications 2024

I. Funding Opportunity Description

Rationale

In 2004, the West Virginia Center for Nursing (WVCFN) was created in response to a legislative action. The goal of WVCFN is to address nursing workforce needs within West Virginia. West Virginia's need for highly trained and engaged nurses continues to grow. We believe connecting with students in middle school and early high school gives the students and their parents an understanding of high school courses needed to best prepare them for entrance into a rigorous nursing career path. By providing students with a clear understanding of a nursing career pathway, we can help to assure West Virginia will continue to have well trained nurses in the future.

Objectives

The West Virginia Center for Nursing/West Virginia Higher Education Policy Commission administers a funding opportunity to help offset the cost of hosting a Nursing Academy. The mission of a Nursing Academy is to inspire students to pursue a professional career in nursing by exposing students to experiences and opportunities that nursing has to offer and to help establish an educational path that will lead to a professional career in nursing.

A Nursing Academy Program benefits may include:
- Provide students with the knowledge required to select the correct, preparatory high school classes.
- Expose students to an array of nursing career experiences.
- Provide students with support and incentive to excel in their high school education.
- Increase a student's self-esteem and confidence.

II. Award Information

Eligibility

Organizations eligible to apply for this funding include hospitals, West Virginia schools of nursing, or partnering organizations with sufficient support to provide the experience of a Nursing Academy.

Summary of Funding

Funding will be provided in the form of a grant agreement. Each applicant is eligible for funding of up to $5,000.

Application Deadline

Proposals must be submitted in the WVHEPC Health Sciences Division Grants Portal by midnight April 26th, 2024. Applicants will be notified of an award decision in May via email.

Grantee Requirements

Grantees will be required to adhere to the following provisions:

1. Funding will be released only after the following is received:
    a. An invoice that contains all pertinent payment information required by the state of West Virginia.
    b. A signed and executed grant agreement.
    c. A notarized sworn statement if applicable by state law.
2. Grantees must submit a program end report with the following information:
    a. Participating student demographic information that includes county of residence and grade level of academy participants.
    b. A summary of the program's successes and lessons learned during the program.
    c. A detailed final report of expenditures made as initially explained in the program budget.
    d. A summary of the program's completion evaluations of participants and/or parents.
3. Grantees must attend a virtual wrap up meeting of all grantees scheduled for October 7th, 2024 at 10:00 am via Zoom.
4. Indirect costs are not a chargeable expense.
5. A general breakdown of the estimated in-kind contributions to the event is required.

III. Application and Submission Information

<u>Content and Form of Application</u>
Applications for funding must consist of documents contained and required within the WVHEPC's Health Sciences Division Grants Portal. Fillable pdf application forms can be found within the application materials and only grant applications utilizing the fillable pdf form will be considered. All application materials must be submitted within the grant portal by midnight on April 26th, 2024.

IV. Application Review Information

<u>Proposal Revisions</u>
We request the right to request revisions of the submitted proposal, if, upon review, it is determined that the proposed work plan does not meet the goals and requirements of this funding opportunity.

<u>Review Process</u>
Applications will be reviewed based on the following criteria:
- The appropriateness of the program's intention.
- The reasonableness and justification of the itemized costs noted in the budget.
- The adequacy of the programs description and activities to be provided with grant funding.

V. Grant Application Resources

- WVHEPC Grants Portal Link
- User Guide for Grant Applications and Management in the Portal
- Tutorial Video: Grant Portal Application
- Tutorial Video: Submitting Invoices, Change Order Requests, and Reports in the Grant Portal
- Invoice Template

VI. Questions? Contact Us

For technical questions with regards to the grants portal contact Deloris Vance at
Deloris.vance@wvhepc.edu.
For questions concerning the content or form of your grants application contact Jordyn Reed at
Jordyn.reed@wvhepc.edu.