

WEST VIRGINIA HIGHER EDUCATION POLICY COMMISSION

June 7, 2024 | 9:00 a.m. | West Virginia Regional Technology Park

By Phone: 1-646-558-8656 and enter meeting ID 828 5227 2316

Or by Zoom Video

AGENDA

- I. Call to Order**
- II. Chairman’s Report**
 - A. Election of Officers
 - B. 2025 Meeting Dates.....**3**
 - C. Resolution Recognizing Strong Support of Higher Education in West Virginia
- III. Chancellor’s Report**
- IV. Annual Update from Advisory Council of Students**
- V. Update from Wheeling University**
- VI. Presentation on International Education and Student Trends**
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- IX. Approval of Appointment to the Higher Education Student Financial Aid Advisory Board.....10**
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- XII. Review of Institutional Operating and Capital Budgets and Approval of Institutional Capital Budgets.....33**
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2025 MEETING SCHEDULE

Meeting Date	Meeting Location
February 14, 2025	To Be Determined
June 27, 2025	To Be Determined
September 19, 2025	To Be Determined
December 12, 2025	To Be Determined

DRAFT MINUTES

WEST VIRGINIA HIGHER EDUCATION POLICY COMMISSION

April 12, 2024

I. Call to Order

Chairman Andrew Payne convened a meeting of the West Virginia Higher Education Policy Commission (Commission) on April 12, 2024, at 9:00 a.m., in the David K. Hendrickson Conference Center, Room 1220, Building 2000 of the West Virginia Regional Technology Park, 2001 Union Carbide Drive, South Charleston, West Virginia, and by Zoom videoconference and conference call. The following Commission members participated: Michele Blatt, Ex-Officio, State Superintendent of Schools; Christina Cameron, Ex-Officio, Chair of the West Virginia Council for Community and Technical College Education; James Denova; Michael J. Farrell; Diana Lewis Jackson; Andrew A. Payne; and E. Gail Pitchford. Other participants included university representatives, Chancellor Sarah Armstrong Tucker, and Commission staff.

Chairman Payne secured a quorum and welcomed all participants to the meeting.

II. Chairman's Report

Chairman Payne made brief remarks and thanked Chancellor Tucker and Commission staff for their support of students during the current challenges with the Free Application for Federal Student Aid (FAFSA).

III. Chancellor's Report

Chancellor Tucker provided an overview of legislative actions passed during the 2024 regular session. She also provided an update to the Commission regarding challenges surrounding the new Free Application for Federal Student Aid (FAFSA). Due to issues with the new form, she shared that FAFSA completion rates are down significantly both statewide and nationally from prior years. As of March 29, 2024, only 6,400 West Virginia high school seniors had started a FAFSA and 5,140 of those students had completed the application. This represents a 33.3 percent decline in applications for West Virginia high school seniors from this time last year. The decline in applications is not unique to West Virginia; nationally, there is a 27 percent decline in applications and 50 percent of completed applications have errors that must be corrected.

The Divisions of Student Affairs and Financial Aid have conducted 160 financial aid nights and FAFSA workshops so far this year to encourage students to apply.

IV. Approval of Minutes

Commissioner Jackson moved to approve the minutes of the December 15, 2023 Commission meeting. Commissioner Pitchford seconded the motion. Motion passed.

V. Presentation of the College-Going Rate of 2023 West Virginia Public High School Graduates

Dr. Zornitsa Georgieva, Senior Director of Research and Analysis, presented the report and described the current trends.

VI. Presentation of Appalachian Care Chronicles Podcast Project

Ms. Carolyn Canini, Director of Behavioral Health Programs, provided an overview of the first two seasons of the Appalachian Care Chronicles podcast.

VII. Approval of Updated Salary Schedule for the West Virginia Higher Education Compensation Management Program

Ms. Patricia Humphries, Vice Chancellor for Human Resources, presented the agenda item.

Commissioner Pitchford moved approval of the following resolution:

Resolved, that the West Virginia Higher Education Policy Commission approves the 2024 West Virginia Higher Education Employee Salary Schedule.

Commissioner Jackson seconded the motion. Motion passed.

VIII. Approval of Institution Capital Assessments for Fiscal Year 2025

Ms. Misty Price, Vice Chancellor for Finance, presented the agenda item.

Commissioner Jackson moved approval of the following resolution:

Resolved, that the West Virginia Higher Education Policy Commission approves the institution capital assessments for Fiscal Year 2025 as shown in Table 2.

Commissioner Pitchford seconded the motion. Motion passed.

IX. Approval of Transfer of Ownership of the Erma Byrd Center Allied Health Wing

Mr. Matt Turner, Executive Vice Chancellor for Administration, presented the agenda item.

Commissioner Pitchford moved approval of the following resolution:

Resolved, that the West Virginia Higher Education Policy Commission approves transfer of ownership of the Erma Byrd Center Allied Health Wing in Beaver, West Virginia, to New River Community and Technical College.

Commissioner Jackson seconded the motion. Motion passed.

X. Approval of Fiscal Year 2025 Distribution Plan for the West Virginia Higher Education Grant Program

Ms. Tana Pendell, Director of State Financial Aid Programs, presented the agenda item.

Commissioner Jackson moved approval of the following resolution:

Resolved, that the West Virginia Higher Education Policy Commission approves the proposed Fiscal Year 2025 Distribution Plan for the West Virginia Higher Education Grant Program.

Commissioner Pitchford seconded the motion. Motion passed.

XI. Approval of Eligibility Requirements, Annual Award Amount, Extension of Deadline, and Summer Awards for the Promise Scholarship Program

Ms. Pendell presented an overview of the proposed changes.

Commissioner Pitchford moved approval of the following resolution:

Resolved, that the West Virginia Higher Education Policy Commission approves proposed eligibility requirements, the annual award amount, deadline extension, and summer awards for the Promise Scholarship Program.

Commissioner Jackson seconded the motion. Motion passed.

XII. Approval of Master of Science in Criminal Justice

Dr. Corley Dennison, Vice Chancellor for Academic Affairs, presented the new program requested by Glenville State University.

Commissioner Jackson moved approval of the following resolution:

Resolved, that the West Virginia Higher Education Policy Commission approves the Master of Science in Criminal Justice program at Glenville State University for implementation in fall 2024. This approval expires two years from the date of Commission approval if the program is not fully implemented.

Commissioner Pitchford seconded the motion. Motion passed.

XIII. Approval of Annual Reauthorization of Four-Year Degree-Granting Private Institutions

Dr. Dennison presented the agenda item. Mr. David Hendrickson provided a brief update on behalf of Wheeling University.

Commissioner Pitchford moved approval of the following resolution:

Resolved, That the West Virginia Higher Education Policy Commission approves annual reauthorization for Appalachian Bible College, Bethany College, Catholic Distance University, Davis and Elkins College, Future Generations University, University of Charleston, West Virginia Wesleyan College, American Public University, Salem University, and Strayer University.

Further resolved, that Wheeling University be provisionally reauthorized.

Commissioner Jackson seconded the motion. Motion passed.

XIV. Approval of Valley College to Continue to Operate in West Virginia

Dr. Dennison presented the request by Valley College.

Commissioner Jackson moved approval of the following resolution:

Resolved, that the West Virginia Higher Education Policy Commission approves the request of Valley College to continue to operate in West Virginia as a degree-granting institution.

Commissioner Pitchford seconded the motion. Motion passed.

XV. Possible Executive Session under the Authority of West Virginia Code §6-9A-4 to Discuss Personnel Issues

- A. Annual Chancellor's Evaluation
- B. Approval of Chancellor's Contract

Executive session was not requested. Mr. Turner presented the agenda items for consideration.

Commissioner Pitchford moved approval of the following resolution:

Resolved, that the West Virginia Higher Education Policy Commission approves Dr. Sarah Armstrong Tucker's contract as Chancellor for a three-year term

beginning July 1, 2024 through June 30, 2027.

Commissioner Jackson seconded the motion. Motion passed.

XVI. Additional Board Action and Comment.

There was no further discussion.

XVII. Adjournment

There being no further business, Commissioner Pitchford moved to adjourn the meeting. Commissioner Jackson seconded the motion. Motion passed.

Andrew A. Payne, Chairman

Diana Lewis Jackson, Secretary

**West Virginia Higher Education Policy Commission
Meeting of June 7, 2024**

ITEM: Approval of West Virginia Higher Education Grant Program Maximum Award for Fiscal Year 2025

INSTITUTIONS: All

RECOMMENDED RESOLUTION: *Resolved*, That the West Virginia Higher Education Policy Commission approves \$6,800 as the maximum award for the West Virginia Higher Education Grant Program for Fiscal Year 2025.

STAFF MEMBER: Brian Weingart

BACKGROUND:

During the Legislature's 2024 First Special Session, Senate Bill 1007 provided an additional \$40 million in funding for the West Virginia Higher Education Grant Program (HEGP). Because of issues related to the Free Application for Federal Student Aid (FAFSA), these funds are needed to help students enroll for the 2024-25 academic year. When combined with the initial appropriation of \$40.6 million for Fiscal Year 2025, the Commission may now award over \$80.6 million through the HEGP for West Virginia's lowest income students.

The Commission approved the Higher Education Grant Program distribution plan for Fiscal Year 2025 at the April 12, 2024 meeting. With the additional funding, Commission staff propose an increase to the maximum award amount to \$6,800 from \$3,400 for the 2024-25 award year.

**West Virginia Higher Education Policy Commission
Meeting of June 7, 2024**

ITEM: Approval of Appointment to the Higher Education Student Financial Aid Advisory Board

INSTITUTIONS: All

RECOMMENDED RESOLUTION: *Resolved*, That the West Virginia Higher Education Policy Commission approves the appointment of Molly Daniels to the Higher Education Student Financial Aid Advisory Board.

STAFF MEMBER: Brian Weingart

BACKGROUND:

The Higher Education Student Financial Aid Advisory Board (SFAAB) is a body statutorily charged to provide financial aid expertise and policy guidance to the Commission and the Council for Community and Technical College Education on matters related to federal, state, and private student financial aid resources and programs.

The SFAAB is comprised of seven members. Three members are appointed by the Commission, two members by the Council, one member by the West Virginia Independent Colleges and Universities, and one member by the West Virginia School Counselor Association. Appointments are for three years and members are eligible to serve two consecutive terms.

The statute provides that members appointed by the Commission and the Council shall possess a broad knowledge of state and federal higher education student financial aid programs and have experience in administering these programs, preferably at the system or campus level.

Currently, there is one vacant Commission-appointed position. Molly Daniels, Director of Financial Aid at West Liberty University, has been recommended and is able to serve a three-year term that begins July 1, 2024.

**West Virginia Higher Education Policy Commission
Meeting of June 7, 2024**

ITEM: Approval of Appointments to the West Virginia Regional Technology Park Board of Directors

INSTITUTION: West Virginia Regional Technology Park

RECOMMENDED RESOLUTION: *Resolved*, That the West Virginia Higher Education Policy Commission approves the appointments to the West Virginia Regional Technology Park Board of Directors.

STAFF MEMBER: Sarah Armstrong Tucker

BACKGROUND:

Appointments to the West Virginia Regional Technology Park Board of Directors are to be made by the Commission when terms have expired or vacancies exist on the Board.

It is recommended that the following individual be reappointed to fulfill the term of membership beginning July 1, 2024 and ending June 30, 2027:

- **Georgette George**

It is also recommended that the following individuals be appointed to fulfill the terms of membership beginning July 1, 2024 and ending June 30, 2027:

- **Bill Bissett**, President, West Virginia Manufacturers Association
- **Charles “Ed” Gaunch**, Retired, former WV Secretary of Commerce
- **Greg Rosencrance**, President and CEO, WVU Medicine/Thomas Hospitals

**West Virginia Higher Education Policy Commission
Meeting of June 7, 2024**

ITEM: Review of Tuition and Fees

INSTITUTIONS: All

RECOMMENDED RESOLUTION: Information item

STAFF MEMBER: Misty Price

BACKGROUND:

W. Va. Code requires the Commission to approve any tuition and fee increase greater than 10 percent in any one year or where the increase would be more than 7 percent per year, averaged over a rolling three-year period calculated by averaging the proposed increase with the increase for the immediate two previous years. None of the institutions exceeded the threshold that requires Commission approval.

As in previous years, the institutions were asked to align prices with internal strategic and state goals regarding affordability, quality of instruction, retention, and financial strength. These goals were reviewed in relation to the institutions' relative market positions that will affect their pricing flexibility. In considering changes to non-resident tuition and fees, capacity utilization and revenue maximization strategies influence a decision to increase prices.

Institutions' state appropriations increased 3.5 percent on average for Fiscal Year 2025. The Higher Education Price Index increased 4.0 percent for 2023.

West Virginia Higher Education Policy Commission

Summary of Regular Tuition and Fees - 2024-25 Academic Year

Resident Undergraduate Students

Institution	Tuition and Fees 2023-24	Tuition and Fees 2024-25	Increase Over 2023-24	Percentage of Increase
Bluefield State University	\$ 9,240	\$ 9,648	\$ 408	4.4%
Concord University	\$ 9,100	\$ 9,464	\$ 364	4.0%
Fairmont State University	\$ 8,454	\$ 8,708	\$ 254	3.0%
Glenville State University	\$ 8,352	\$ 8,496	\$ 144	1.7%
Marshall University	\$ 8,822	\$ 9,042	\$ 220	2.5%
Shepherd University	\$ 8,282	\$ 8,696	\$ 414	5.0%
West Liberty University	\$ 8,716	\$ 8,890	\$ 174	2.0%
West Virginia State University	\$ 8,524	\$ 8,930	\$ 406	4.8%

West Virginia Higher Education Policy Commission

Regular Tuition and Fees - 2024-25 Academic Year
Undergraduate Students

Institution	Tuition and Fees 2023-24	Tuition and Fees 2024-25	Increase Over 2023-24	Percentage of Increase	Estimated Revenue Increase	Estimated Number of Students 2024- 25
Bluefield State University						
Resident	\$ 9,240	\$ 9,648	\$ 408	4.4%	\$ 46,362	1,141
Metro	\$ 12,432	\$ 13,032	\$ 600	4.8%		
Non-Resident	\$ 16,560	\$ 17,376	\$ 816	4.9%		
Concord University						
Resident	\$ 9,100	\$ 9,464	\$ 364	4.0%	\$ 552,875	1,335
Non-Resident	\$ 20,000	\$ 20,800	\$ 800	4.0%		
Fairmont State University						
Regular Undergraduate						
Resident	\$ 8,454	\$ 8,708	\$ 254	3.0%	\$ 665,864	2,584
Metro	\$ 12,684	\$ 13,064	\$ 380	3.0%		
Non-Resident	\$ 18,372	\$ 18,924	\$ 552	3.0%		
Virtual Undergraduate						
Resident	\$ 7,292	\$ -	\$ (7,292)	-100.0%		
Non-Resident	\$ 7,292	\$ -	\$ (7,292)	-100.0%		
Glenville State University						
Resident	\$ 8,352	\$ 8,496	\$ 144	1.7%	\$ 79,595	1,034
Metro	\$ 10,080	\$ 10,272	\$ 192	1.9%		
Non-Resident	\$ 10,080	\$ 10,272	\$ 192	1.9%		
Marshall University						
Resident	\$ 8,822	\$ 9,042	\$ 220	2.5%		
Metro	\$ 13,000	\$ 13,048	\$ 48	0.4%		
Non-Resident	\$ 20,174	\$ 20,222	\$ 48	0.2%		
Tuition and Program Fees:						
College of Arts & Media - Fine Arts						
Resident	\$ 9,498	\$ 9,734	\$ 236	2.5%		
Metro	\$ 13,820	\$ 13,868	\$ 48	0.3%		
Non-Resident	\$ 20,994	\$ 21,062	\$ 68	0.3%		
College of Arts & Media - Journalism & Mass Communication						
Resident	\$ 9,048	\$ 9,274	\$ 226	2.5%		
Metro	\$ 13,386	\$ 13,434	\$ 48	0.4%		
Non-Resident	\$ 20,570	\$ 20,618	\$ 48	0.2%		
College of Business						
Resident	\$ 9,150	\$ 9,378	\$ 228	2.5%		
Metro	\$ 13,530	\$ 13,578	\$ 48	0.4%		
Non-Resident	\$ 20,718	\$ 20,766	\$ 48	0.2%		
College of Education & Professional Development						
Resident	\$ 9,232	\$ 9,442	\$ 210	2.3%		
Metro	\$ 13,400	\$ 13,448	\$ 48	0.4%		
Non-Resident	\$ 20,584	\$ 20,622	\$ 38	0.2%		
College of Health Professions						
Resident	\$ 9,252	\$ 9,472	\$ 220	2.4%		
Metro	\$ 13,940	\$ 13,988	\$ 48	0.3%		
Non-Resident	\$ 21,138	\$ 21,186	\$ 48	0.2%		
College of Health Professions - Kinesiology						
Resident	\$ 9,458	\$ 9,678	\$ 220	2.3%		
Metro	\$ 14,140	\$ 14,188	\$ 48	0.3%		
Non-Resident	\$ 21,342	\$ 21,390	\$ 48	0.2%		
College of Health Professions - Clinical Laboratory Science, Communication Disorders, Dietetics						
Resident	\$ 9,458	\$ 9,678	\$ 220	2.3%		
Metro	\$ 14,140	\$ 14,188	\$ 48	0.3%		
Non-Resident	\$ 21,342	\$ 21,390	\$ 48	0.2%		
College of Health Professions - Nursing						
Resident	\$ 9,990	\$ 10,210	\$ 220	2.2%		
Metro	\$ 14,650	\$ 14,698	\$ 48	0.3%		
Non-Resident	\$ 21,866	\$ 21,914	\$ 48	0.2%		
College of Engineering and Computer Science						
Resident	\$ 9,970	\$ 10,218	\$ 248	2.5%		
Metro	\$ 14,730	\$ 14,778	\$ 48	0.3%		
Non-Resident	\$ 21,948	\$ 21,996	\$ 48	0.2%		
College of Liberal Arts						

Resident	\$ 9,038	\$ 9,292	\$ 254	2.8%		
Metro	\$ 13,210	\$ 13,398	\$ 188	1.4%		
Non-Resident	\$ 20,390	\$ 20,522	\$ 132	0.6%		
College of Science						
Resident	\$ 9,180	\$ 9,410	\$ 230	2.5%		
Metro	\$ 13,440	\$ 13,488	\$ 48	0.4%		
Non-Resident	\$ 20,626	\$ 20,674	\$ 48	0.2%		
Bill Noe Aviation Flight School						
Resident	\$ 8,822	\$ 9,042	\$ 220	2.5%		
Metro	\$ 13,000	\$ 13,048	\$ 48	0.4%		
Non-Resident	\$ 20,174	\$ 20,222	\$ 48	0.2%		
Shepherd University						
Resident	\$ 8,282	\$ 8,696	\$ 414	5.0%	\$ -	
Non-Resident	\$ 18,722	\$ 18,722	\$ -	0.0%		
West Liberty University						
Resident	\$ 8,716	\$ 8,890	\$ 174	2.0%	\$ 393,212	1,447
Metro	\$ 14,236	\$ 14,520	\$ 284	2.0%		
Non-Resident	\$ 17,100	\$ 17,442	\$ 342	2.0%		
Undergraduate Joint Aviation Program with Marshall University						
Resident	\$ -	\$ 9,042	\$ 9,042			
Metro	\$ -	\$ 13,048	\$ 13,048			
Non-Resident	\$ -	\$ 20,222	\$ 20,222			
RN-BSN (one rate for Resident, Non-Resident, and Metro)	\$ 8,546	\$ 8,716	\$ 170	2.0%		
West Virginia State University						
Resident	\$ 8,524	\$ 8,930	\$ 406	4.8%	\$ 818,048	1,328
Non-Resident	\$ 13,948	\$ 14,350	\$ 402	2.9%		

West Virginia Higher Education Policy Commission

Regular Tuition and Fees - 2024-25 Academic Year
Graduate Students

Institution	Tuition and Fees 2023-24	Tuition and Fees 2024-25	Increase Over 2023-24	Percentage of Increase	Estimated Revenue Increase	Estimated Number of Students 2024-25
Bluefield State University						
Resident	\$ 10,240	\$ 10,656	\$ 416	4.1%	\$ (91,080)	20
Metro	\$ 13,432	\$ 14,040	\$ 608	4.5%		
Non-Resident	\$ 17,560	\$ 18,384	\$ 824	4.7%		
Concord University						
Resident	\$ 9,770	\$ 10,164	\$ 394	4.0%	\$ 153,582	198
Non-Resident	\$ 17,030	\$ 10,164	\$ (6,866)	-40.3%		
Fairmont State University						
Regular Graduate						
Resident	\$ 9,744	\$ 10,036	\$ 292	3.0%	\$ 11,495	34
Non-Resident	\$ 20,860	\$ 21,486	\$ 626	3.0%		
Virtual Graduate						
Resident	\$ 8,224	\$ 8,470	\$ 246	3.0%	\$ 37,649	130
Non-Resident	\$ 8,224	\$ 8,470	\$ 246	3.0%		
Glenville State University						
Resident (per credit hour)	\$ 478	\$ 488	\$ 10	2.1%	\$ 105,425	137
Metro (per credit hour)	\$ 478	\$ 488	\$ 10	2.1%		
Non-Resident (per credit hour)	\$ 478	\$ 488	\$ 10	2.1%		
Marshall University						
Resident	\$ 9,160	\$ 9,390	\$ 230	2.5%		
Metro	\$ 15,834	\$ 15,882	\$ 48	0.3%		
Non-Resident	\$ 22,024	\$ 22,072	\$ 48	0.2%		
Tuition and Program Fees (Graduate)						
College of Arts & Media - Fine Arts						
Resident	\$ 9,540	\$ 9,778	\$ 238	2.5%		
Metro	\$ 16,654	\$ 16,702	\$ 48	0.3%		
Non-Resident	\$ 22,864	\$ 22,912	\$ 48	0.2%		
College of Arts & Media - Journalism & Mass Communication						
Resident	\$ 9,386	\$ 9,622	\$ 236	2.5%		
Metro	\$ 16,220	\$ 16,268	\$ 48	0.3%		
Non-Resident	\$ 22,420	\$ 22,468	\$ 48	0.2%		
College of Business						
Resident	\$ 9,812	\$ 10,058	\$ 246	2.5%		
Metro	\$ 16,884	\$ 16,932	\$ 48	0.3%		
Non-Resident	\$ 23,100	\$ 23,148	\$ 48	0.2%		
College of Education & Professional Development						
Resident	\$ 9,262	\$ 9,490	\$ 228	2.5%		
Metro	\$ 15,934	\$ 15,982	\$ 48	0.3%		
Non-Resident	\$ 22,126	\$ 22,172	\$ 46	0.2%		
College of Education & Professional Development - EdD/EdS, SPSY, MA in Special ED, MAT/PBC						
Resident	\$ 9,396	\$ 9,620	\$ 224	2.4%		
Metro	\$ 16,064	\$ 16,112	\$ 48	0.3%		
Non-Resident	\$ 22,260	\$ 22,302	\$ 42	0.2%		
College of Health Professions						
Resident	\$ 9,724	\$ 9,954	\$ 230	2.4%		
Metro	\$ 17,134	\$ 17,182	\$ 48	0.3%		
Non-Resident	\$ 23,356	\$ 23,404	\$ 48	0.2%		
College of Health Professions - Kinesiology						
Resident	\$ 9,960	\$ 10,190	\$ 230	2.3%		
Metro	\$ 17,384	\$ 17,432	\$ 48	0.3%		
Non-Resident	\$ 23,612	\$ 23,660	\$ 48	0.2%		
College of Health Professions - Communication Disorders, Dietetics						
Resident	\$ 9,960	\$ 10,190	\$ 230	2.3%		
Metro	\$ 17,384	\$ 17,432	\$ 48	0.3%		
Non-Resident	\$ 23,612	\$ 23,660	\$ 48	0.2%		
College of Health Professions - Nursing						
Resident	\$ 10,288	\$ 10,518	\$ 230	2.2%		
Metro	\$ 17,724	\$ 17,772	\$ 48	0.3%		
Non-Resident	\$ 23,962	\$ 24,010	\$ 48	0.2%		
College of Engineering and Computer Science						
Resident	\$ 10,308	\$ 10,566	\$ 258	2.5%		

Metro	\$ 17,564	\$ 17,612	\$ 48	0.3%		
Non-Resident	\$ 23,798	\$ 23,712	\$ (86)	-0.4%		
College of Liberal Arts						
Resident	\$ 9,344	\$ 9,690	\$ 346	3.7%		
Metro	\$ 16,014	\$ 16,282	\$ 268	1.7%		
Non-Resident	\$ 22,208	\$ 22,422	\$ 214	1.0%		
College of Liberal Arts - Psychology Doctorate						
Resident	\$ 11,350	\$ 11,580	\$ 230	2.0%		
Metro	\$ 17,970	\$ 18,018	\$ 48	0.3%		
Non-Resident	\$ 24,988	\$ 25,036	\$ 48	0.2%		
College of Science						
Resident	\$ 9,518	\$ 9,758	\$ 240	2.5%		
Metro	\$ 16,274	\$ 16,322	\$ 48	0.3%		
Non-Resident	\$ 22,476	\$ 22,524	\$ 48	0.2%		
Tuition and Program Fees (Professional)						
School of Medicine - Professional/Medicine (M1 and M2 Class)						
Resident	\$ 24,988	\$ 25,614	\$ 626	2.5%		
Non-Resident	\$ 59,150	\$ 59,198	\$ 48	0.1%		
School of Medicine - Professional/Medicine (M3 and M4 Class Trimester)						
Resident	\$ 17,282	\$ 17,716	\$ 434	2.5%		
Non-Resident	\$ 40,454	\$ 40,502	\$ 48	0.1%		
School of Medicine - Physician Assistant						
Resident	\$ 20,158	\$ 20,662	\$ 504	2.5%		
Non-Resident	\$ 31,444	\$ 31,492	\$ 48	0.2%		
School of Pharmacy - Doctorate (P1 Class)						
Resident	\$ 24,594	\$ 23,520	\$ (1,074)	-4.4%		
Non-Resident	\$ 40,526	\$ 41,322	\$ 796	2.0%		
School of Pharmacy - Doctorate (P2 Class)						
Resident	\$ 24,040	\$ 24,530	\$ 490	2.0%		
Non-Resident	\$ 39,792	\$ 40,574	\$ 782	2.0%		
School of Pharmacy - Doctorate (P3 Class)						
Resident	\$ 23,606	\$ 24,090	\$ 484	2.1%		
Non-Resident	\$ 39,102	\$ 39,870	\$ 768	2.0%		
School of Pharmacy - Doctorate (P4 Class Trimester)						
Resident	\$ 16,950	\$ 16,998	\$ 48	0.3%		
Non-Resident	\$ 27,088	\$ 27,616	\$ 528	1.9%		
School of Physical Therapy - Doctorate						
Resident	\$ 14,968	\$ 15,344	\$ 376	2.5%		
Non-Resident	\$ 24,394	\$ 24,442	\$ 48	0.2%		
School of Medicine - Graduate/Biomedical Science (Excluding Forensic Science)						
Resident	\$ 11,550	\$ 11,840	\$ 290	2.5%		
Metro	\$ 16,406	\$ 16,454	\$ 48	0.3%		
Non-Resident	\$ 23,926	\$ 23,974	\$ 48	0.2%		
School of Medicine - Graduate/Forensic Science						
Resident	\$ 11,516	\$ 11,758	\$ 242	2.1%		
Metro	\$ 16,734	\$ 16,782	\$ 48	0.3%		
Non-Resident	\$ 25,248	\$ 25,296	\$ 48	0.2%		
Masters of Public Health						
Resident	\$ 14,958	\$ 15,334	\$ 376	2.5%		
Non-Resident	\$ 31,886	\$ 31,934	\$ 48	0.2%		
School of Pharmacy - Masters in Pharmaceutical Sciences						
Resident	\$ 12,740	\$ 12,896	\$ 156	1.2%		
International	\$ 26,184	\$ 26,464	\$ 280	1.1%		
Non-Resident	\$ 20,866	\$ 21,112	\$ 246	1.2%		
Doctor of Nursing Practice						
Resident	\$ 13,752	\$ 13,800	\$ 48	0.3%		
Shepherd University						
Resident	\$ 9,000	\$ 9,000	\$ -	0.0%	\$ -	0
Non-Resident	\$ 12,906	\$ 12,906	\$ -	0.0%		
West Liberty University						
MS Criminology						
Resident	\$ 8,914	\$ 9,180	\$ 266	3.0%	\$ 5,054	19
Non-Resident	\$ 8,914	\$ 9,180	\$ 266	3.0%		
International	\$ 11,258	\$ 11,258	\$ -	0.0%		
MS Clinical Psychology						
Resident	\$ 8,914	\$ 9,180	\$ 266	3.0%	\$ 2,660	18
Non-Resident	\$ 8,914	\$ 9,180	\$ 266	3.0%		
International	\$ 11,258	\$ 11,258	\$ -	0.0%		
MaED						
Resident	\$ 8,914	\$ 9,180	\$ 266	3.0%	\$ 11,970	45

Non-Resident	\$ 8,914	\$ 9,180	\$ 266	3.0%		
International	\$ 11,258	\$ 11,258	\$ -	0.0%		
MBA Program						
Resident	\$ 8,914	\$ 9,180	\$ 266	3.0%	\$ 13,832	95
Non-Resident	\$ 8,914	\$ 9,180	\$ 266	3.0%		
International	\$ 11,258	\$ 11,258	\$ -	0.0%		
MBA Program - Accelerated (1 year)						
Resident	\$ -	\$ 15,300	\$ 15,300		\$ 382,500	25
Non-Resident	\$ -	\$ 15,300	\$ 15,300			
International	\$ -	\$ 18,750	\$ 18,750			
MS Exercise Physiology						
Resident	\$ 8,914	\$ 9,180	\$ 266	0.0%	\$ 2,660	14
Non-Resident	\$ 8,914	\$ 9,180	\$ 266	0.0%		
International	\$ 11,258	\$ 11,258	\$ -	0.0%		
MA/MS Biology						
Resident	\$ 10,716	\$ 11,144	\$ 428	4.0%	\$ 45,882	43
Non-Resident	\$ 12,506	\$ 13,008	\$ 502	4.0%		
International	\$ 12,506	\$ 13,008	\$ 502	4.0%		
MA Dental Hygiene						
Resident	\$ 10,350	\$ 10,712	\$ 362	3.5%	\$ 3,620	
Non-Resident	\$ 10,350	\$ 10,712	\$ 362	3.5%		
International	\$ 11,258	\$ 12,502	\$ 1,244	11.0%		
MA Art Therapy						
Resident	\$ 9,990	\$ 9,990	\$ -	0.0%	\$ -	0
Non-Resident	\$ 9,990	\$ 9,990	\$ -	0.0%		
International	\$ 10,800	\$ 10,800	\$ -	0.0%		
BIO-MED (Bridge Program)						
Resident	\$ 17,850	\$ 18,570	\$ 720	4.0%	\$ 76,920	7
Non-Resident	\$ 20,850	\$ 21,690	\$ 840	4.0%		
International	\$ 20,850	\$ 21,690	\$ 840	4.0%		
MS Speech Language Pathology						
Resident	\$ 12,000	\$ 12,800	\$ 800	6.7%	\$ (46,500)	20
Non-Resident	\$ 20,700	\$ 24,000	\$ 3,300	15.9%		
International	\$ 20,700	\$ 24,000	\$ 3,300	15.9%		
GR Ed.D. in Instructional Leadership, Management, and Innovation						
Resident	\$ 24,990	\$ 24,990	\$ -	0.0%	\$ 174,930	7
Non-Resident	\$ 24,990	\$ 24,990	\$ -	0.0%		
International	\$ 24,990	\$ 24,990	\$ -	0.0%		
Physicians Assistant Program						
Resident	\$ 15,594	\$ 15,912	\$ 318	2.0%	\$ 10,396	33
Non-Resident	\$ 24,848	\$ 25,350	\$ 502	2.0%		
West Virginia State University						
Resident	\$ 8,692	\$ 9,000	\$ 308	3.5%	\$ 119,136	108
Non-Resident	\$ 20,100	\$ 20,400	\$ 300	1.5%		
Doctorate in Education						
Resident	\$ -	\$ 8,640	\$ 8,640		\$ 429,300	15
Non-Resident	\$ -	\$ 19,980	\$ 19,980			
WV School of Osteopathic Medicine						
Resident - 1st and 2nd year students	\$ 23,472	\$ 24,594	\$ 1,122	4.8%		
Resident - 3rd year students	\$ 23,472	\$ 24,594	\$ 1,122	4.8%		
Resident - 4th year students	\$ 23,472	\$ 24,594	\$ 1,122	4.8%		
Non-Resident - 1st and 2nd year students	\$ 54,710	\$ 57,394	\$ 2,684	4.9%		
Non-Resident - 1st and 2nd year students	\$ 54,710	\$ 57,394	\$ 2,684	4.9%		
Non-Resident - 3rd and 4th year students	\$ 54,719	\$ 57,394	\$ 2,675	4.9%		
Masters of Science in Biomedical Sciences (New Program)						
Resident	\$ -	\$ 12,700	\$ 12,700			
Non-Resident	\$ -	\$ 32,700	\$ 32,700			

West Virginia Higher Education Policy Commission

**Academic Year 2024-25 (Per Semester Rate)
Room and Board Rates**

III. Room and Board Charges	Rate Per Semester 2023-24	Requested Rate Per Semester 2024-25	Increase (Decrease)	Percentage of Increase
Bluefield State University:				
Medical Education Center Residence Hall:				
Single Room	\$ 4,000	\$ 4,200	\$ 200	5.0%
Double Room	\$ 2,700	\$ 2,900	\$ 200	7.4%
Triple Room	\$ 2,000	\$ 2,200	\$ 200	0.0%
Honors Cottages	\$ 2,700	\$ -	\$ (2,700)	-100.0%
Board				
Blue Plan - Unlimited Meals	\$ 2,704	\$ 2,856	\$ 152	5.6%
Gold Plan - 14 Meals Per Week	\$ 2,175	\$ 2,292	\$ 117	5.4%
100 Block - 100 Meals Per Semester	\$ 950	\$ 996	\$ 46	4.8%
60 Block - 60 Meals Per Semester	\$ 590	\$ 624	\$ 34	0.0%
20 Block - 20 Meals Per Semester	\$ 200	\$ 216	\$ 16	0.0%
Concord University:				
Room - Wilson Hall	\$ 2,508	\$ 2,658	\$ 150	6.0%
Room - Towers and Mill Street	\$ 2,747	\$ 2,901	\$ 154	5.6%
Single Room Charge	\$ 813	\$ 897	\$ 84	10.3%
Board				
All Access Meal Plan	\$ 2,700	\$ 2,862	\$ 162	6.0%
Weekly 14 Meal Plan	\$ 2,550	\$ 2,703	\$ 153	6.0%
Fairmont State University:				
Bryant Place - Singles (per bed price)	\$ 3,598	\$ 3,706	\$ 108	3.0%
Bryant Place - Doubles (per bed price)	\$ 3,041	\$ 3,132	\$ 91	3.0%
Morrow/Pence/Prichard - Double (per bed price)	\$ 2,611	\$ 2,690	\$ 79	3.0%
Morrow/Pence/Prichard - Single (per bed price)	\$ 3,564	\$ 3,671	\$ 107	3.0%
University Terrance - Semi-Suite	\$ 3,362	\$ 3,463	\$ 101	3.0%
Note: Housing Application Fee \$50.00				
Board - 15 Meal Silver Plan with \$250 Flex (7 day)	\$ 2,378	\$ 2,474	\$ 96	4.0%
Board - 19 Meal Silver Plan with \$175 Flex (7 day)	\$ 2,474	\$ 2,573	\$ 99	4.0%
The Ultimate - 210 swipes with \$350 Flex	\$ 2,607	\$ 2,711	\$ 104	4.0%
Eating Made Easy - 160 swipes with \$300 Flex	\$ 2,139	\$ 2,225	\$ 86	4.0%
On the Go - 40 swipes with \$25 Flex (Commuter, Apts or Reload)	\$ 525	\$ 575	\$ 50	9.5%
Reload	\$ 230	\$ 250	\$ 20	8.7%
Glenville State University:				
Goodwin Hall/Pickens Hall				
Single	\$ 3,810	\$ 3,886	\$ 76	2.0%
Double	\$ 3,067	\$ 3,128	\$ 61	2.0%

Board Plan	\$ 2,675	\$ 2,735	\$ 60	2.2%
Marshall University				
Holderby Hall				
Deluxe Single	\$ 2,500	\$ -	\$ (2,500)	-100.0%
Twin Towers:				
Deluxe Single	\$ 3,871	\$ 3,987	\$ 116	3.0%
Double Room	\$ 2,989	\$ 3,079	\$ 90	3.0%
Buskirk:				
Deluxe Single	\$ 3,871	\$ 3,987	\$ 116	3.0%
Double	\$ 2,989	\$ 3,079	\$ 90	3.0%
Marshall Commons:				
Single Room Suite	\$ 4,218	\$ 4,345	\$ 127	3.0%
Double Room Suite	\$ 3,501	\$ 3,606	\$ 105	3.0%
First Year Residents Hall (Capstone)				
Double Room with Bath	\$ 3,778	\$ 3,892	\$ 114	3.0%
Single with bath	\$ 5,990	\$ 5,990	\$ -	0.0%
Fairfield Landing - monthly rates				
Studio Unit	\$ 950	\$ 970	\$ 20	2.1%
2 Bedroom Unit	\$ 1,425	\$ 1,450	\$ 25	1.8%
One Bedroom in 2 Bedroom Unit	\$ 740	\$ 755	\$ 15	2.0%
Summer Housing				
Single Room	\$ 1,210	\$ 1,246	\$ 36	3.0%
Double Room	\$ 910	\$ 937	\$ 27	3.0%
Early Arrival / Break Housing				
Single Room	\$ 40	\$ 40	\$ -	0.0%
Double Room	\$ 30	\$ 30	\$ -	0.0%
Off-Campus Overflow (Used only when needed)				
Single occupancy/per day	\$ 40	\$ 40	\$ -	0.0%
Double occupancy/per day	\$ 30	\$ 30	\$ -	0.0%
Meal Plans				
10 Meals per week + \$500 Flex with 10 bonus anytime meals	\$ 2,109	\$ 2,172	\$ 63	3.0%
10 Meals per week + \$700 Flex with 20 bonus anytime meals	\$ 2,318	\$ 2,388	\$ 70	3.0%
10 Meals per week + \$935 Flex	\$ 2,468	\$ 2,542	\$ 74	3.0%
14 Meals per week + \$500 Flex with 10 bonus anytime meals	\$ 2,341	\$ 2,411	\$ 70	3.0%
14 Meals per week + \$700 Flex with 20 bonus anytime meals	\$ 2,640	\$ 2,719	\$ 79	3.0%
14 Meals per week + \$935 Flex	\$ 2,791	\$ 2,875	\$ 84	3.0%
175 Meals per semester + 500 Flex (New FY23)	\$ 2,246	\$ 2,313	\$ 67	3.0%
175 Meals per semester + 700 Flex (New FY23)	\$ 2,457	\$ 2,531	\$ 74	3.0%
175 Meals per semester + 935 Flex (New FY23)	\$ 2,687	\$ 2,768		
Commuter Meal Plans				
30 Meals + \$200 Flex Dollars	\$ 458	\$ 472	\$ 14	3.1%
50 Meals + \$100 Flex Dollars	\$ 519	\$ 535	\$ 16	3.1%
50 Meals + \$350 Flex Dollars	\$ 776	\$ 799	\$ 23	3.0%
50 Meals + \$600 Flex Dollars	\$ 1,036	\$ 1,067	\$ 31	3.0%
Summer - 19 Meals per week	\$ 680	\$ 700	\$ 20	2.9%
Shepherd University:				
Shaw Hall and Thacher Hall:				
Double	\$ 2,899	\$ 2,899	\$ -	0.0%
Single	\$ 3,630	\$ 3,769	\$ 139	3.8%

West Woods Complex and Miller Hall:				
Suite/Double	\$ 3,399	\$ 3,649	\$ 250	7.4%
Suite/Single	\$ 4,419	\$ 4,853	\$ 434	9.8%
Potomac Place				
Suite/Double	\$ 3,579	\$ 3,675	\$ 96	2.7%
Suite/Single	\$ 4,830	\$ 4,960	\$ 130	2.7%
Board (avg)				
	\$ 2,193	\$ 2,328	\$ 135	6.2%
Birch and Maple Apartments:				
Double (4 and 6 person units)	\$ 3,695	\$ 3,879	\$ 184	5.0%
Single (4 and 6 person units)	\$ 5,170	\$ 5,237	\$ 67	1.3%
Deluxe Double (4 person unit)	\$ 3,845	\$ 4,039	\$ 194	5.0%
Deluxe Single (4 person unit)	\$ 5,381	\$ 5,451	\$ 70	1.3%
Summer School Housing - Double				
	\$ 870	\$ 870	\$ -	0.0%
Summer School Housing - Single				
	\$ 1,305	\$ 1,305	\$ -	0.0%
West Liberty University:				
Residence Hall Capital Fee	\$ 415	\$ 415	\$ -	0.0%
Single-(per person per semester)	\$ 2,942	\$ 3,001	\$ 59	2.0%
Double / Commons-(per person per semester)	\$ 2,181	\$ 2,225	\$ 44	2.0%
Commons-(per person 12 months)	\$ -	\$ 3,076	\$ 3,076	100.0%
Single Boyd Hall / Rogers Hall	\$ 2,181	\$ 2,225	\$ 44	2.0%
Single Curtis Hall	\$ 2,564	\$ 2,615	\$ 51	2.0%
Single Beta	\$ 2,782	\$ 2,838	\$ 56	2.0%
Topper Towers (9 month lease)	\$ 3,471	\$ 3,575	\$ 104	3.0%
Topper Towers (12 month lease)	\$ 4,628	\$ 4,767	\$ 139	3.0%
Topper Village (9 month lease)	\$ 4,297	\$ 4,426	\$ 129	3.0%
Topper Village (12 month lease)	\$ 5,730	\$ 5,902	\$ 172	3.0%
University Place I (9 month lease)	\$ 3,768	\$ 3,881	\$ 113	3.0%
University Place I (12 month lease)	\$ 5,023	\$ 5,174	\$ 151	3.0%
University Place II (9 month lease)	\$ 4,056	\$ 4,178	\$ 122	3.0%
University Place II (12 month lease)	\$ 5,409	\$ 5,571	\$ 162	3.0%
Regular meal plan	\$ 2,512	\$ 2,713	\$ 201	8.0%
75 meal plan	\$ 947	\$ 1,023	\$ 76	8.0%
50 meal block plan	\$ 488	\$ -	\$ (488)	-100.0%
Meal Plan Replacement Container	\$ -	\$ 10	\$ 10	100.0%
Cable & Internet Fee	\$ 240	\$ 300	\$ 60	25.0%
West Virginia State University:				
All Residence Halls:				
Keith Scholars Hall 2BR	\$ 3,881	\$ 3,881	\$ -	0.0%
Keith Scholars Hall 2BR Handicap	\$ 3,881	\$ 3,881	\$ -	0.0%
Keith Scholars Hall 2BR Resident Advisor/Assistant Unit	\$ 4,025	\$ 4,025	\$ -	0.0%
Keith Scholars Hall 3BR	\$ 3,881	\$ 3,881	\$ -	0.0%
Keith Scholars Hall 4BR	\$ 3,881	\$ 3,881	\$ -	0.0%
Keith Scholars Hall 4BR Handicap	\$ 3,881	\$ 3,881	\$ -	0.0%
Sullivan East Double				
	\$ 2,374	\$ 1,500	\$ (874)	-36.8%

Sullivan East Single	\$ 3,440	\$ 1,750	\$ (1,690)	-49.1%
Dawson Single	\$ 3,621	\$ 3,621	\$ -	0.0%
Dawson Double	\$ 2,479	\$ 2,479	\$ -	0.0%
Dawson Room (Summer only) per week	\$ 287	\$ 290	\$ 3	1.0%
Sullivan Room (Summer only) per week	\$ 256	\$ 260	\$ 4	1.6%
Keith Scholars Room (Summer only) per week	\$ 487	\$ 490	\$ 3	0.6%
Board Plans:				
Board - Option #1 - Standard 19 + \$200 Flex	\$ 2,880	\$ 2,880	\$ -	0.0%
Board - Option #2 - Any 15 + \$300 Flex	\$ 2,632	\$ 2,880	\$ 248	9.4%
Board - Option #3 - Swipe 10 + \$400 Flex	\$ 2,548	\$ 2,880	\$ 332	13.0%
Board - Commuter Meal Plan	\$ 398	\$ 400	\$ 2	0.5%

West Virginia Higher Education Policy Commission
Academic Year 2024-25
Supplemental Fees and Charges

II. Supplemental Fees and Charges	Semester/ Occurrence 2023-24	Semester/ Occurrence 2024-25	Increase (Decrease)	Estimated Revenue 2023-24	Estimated Revenue Increase 2024-25	Number of Students 2024-25	Estimated Revenue 2024-25
Bluefield State University:							
Engineering Technology & Computer Science Fee (per credit hour)	\$ 55	\$ 55	\$ -	\$ 215,000	\$ 20,000	325	\$ 235,000
RBA Programmatic Fee	\$ 385	\$ 385	\$ -	\$ 20,105	\$ 18,395	100	\$ 38,500
Health Science Programmatic Fee:							
(A. S. N.)	\$ 648	\$ 648	\$ -	\$ 175,000	\$ 20,000	100	\$ 195,000
(A. S. R. T. - Summer I & II, Fall, Spring)	\$ 324	\$ 324	\$ -	\$ 25,000	\$ -	50	\$ 25,000
LPN to RN Program Annual Fee (Bluefield & Beckley Campus)	\$ 648	\$ 648	\$ -	\$ 15,000	\$ (3,000)	25	\$ 12,000
BS Nursing (per credit hour)	\$ 42	\$ 42	\$ -	\$ 21,000	\$ 4,000	50	\$ 25,000
BS Radiologic Science (per credit hour)	\$ 42	\$ 42	\$ -	\$ 16,000	\$ 4,000	25	\$ 20,000
Business Programmatic	\$ 216	\$ 216	\$ -	\$ 60,000	\$ 15,000	200	\$ 75,000
BS Education Programmatic Fee	\$ 216	\$ 216	\$ -	\$ 3,000	\$ 2,000	25	\$ 5,000
Academic Support Fee (per credit hour > 15 hours per semester)							
Resident	\$ 296	\$ -	\$ (296)	\$ 125,000	\$ (125,000)	0	\$ -
Non-Resident	\$ 381	\$ -	\$ (381)	\$ 60,000	\$ (60,000)	0	\$ -
Metro	\$ 544	\$ -	\$ (544)	\$ 45,000	\$ (45,000)	0	\$ -
Regents' BA Degree Evaluation	\$ 300	\$ 300	\$ -	\$ 15,000	\$ 15,000	100	\$ 30,000
Portfolio RBA Fee (per credit hour)	\$ 25	\$ 25	\$ -	\$ 2,500	\$ 7,500	100	\$ 10,000
Science Programmatic Fee (per credit hour)	\$ 55	\$ 55	\$ -	\$ 100,000	\$ 25,000	200	\$ 125,000
Late Registration	\$ 75	\$ 75	\$ -	\$ 22,500	\$ (12,500)	130	\$ 10,000
Mid-Term Late Payment Fee	\$ 500	\$ 500	\$ -	\$ 5,000	\$ -	10	\$ 5,000
Transcript (After First)	\$ 25	\$ 25	\$ -	\$ 2,125	\$ (125)	80	\$ 2,000
Returned Check Fee	\$ 25	\$ 25	\$ -	\$ 2,500	\$ (1,500)	40	\$ 1,000
Administrative Fee	\$ 500	\$ 500	\$ -	\$ 1,000,000	\$ 141,000	1,141	\$ 1,141,000
Commencement Fee	\$ -	\$ 50	\$ 50	\$ -	\$ 12,500	250	\$ 12,500
Diploma Replacement	\$ 25	\$ 25	\$ -	\$ 2,500	\$ (2,000)	20	\$ 500
Credit Card Fee	3.00%	3.00%	0%	\$ 150,000	\$ -	500	\$ 150,000
Concord University:							
Early/Dual Enrollment (High School - Per Credit Hour)	\$ 25	\$ 25	\$ -	\$ 14,475		112	\$ 14,475
Master of Arts in Teaching (Flat Fee for Program)	\$ 15,840	\$ 15,840	\$ -	included as part of tuition			
Master of Physician Assistant Studies Resident (Semester)	\$ 11,000	\$ 11,000	\$ -	\$ -	\$ -	0	\$ -
Master of Physician Assistant Studies Non-Resident (Semester)	\$ 17,000	\$ 17,000	\$ -	\$ -	\$ -	0	\$ -
Residential Hall Damage Deposit	\$ 50	\$ 50	\$ -				\$ -
International Deposit (Includes Residential Hall Deposit)	\$ 150	\$ 150	\$ -	\$ 13,425		143	\$ 13,425
Domestic Deposit (Includes Residential Hall Deposit)	\$ 100	\$ 100	\$ -	\$ 63,000		805	\$ 63,000
Credit/Debit Card Fee	0%	3%	3%	\$ -	\$ 127,500		\$ 127,500
University Fee (Full Time)	\$ 300	\$ 600	\$ 300	\$ 1,098,969	\$ 997,500	1,832	\$ 2,096,469
University Fee (Part Time)	\$ 150	\$ 300	\$ 150	included above			
Nursing Program Fee	\$ 1,000	\$ 1,000	\$ -	\$ 12,000	\$ 18,000	15	\$ 30,000
PA Program Fee (1st Semester)	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -	0	\$ -
PA Program Fee (Subsequent Semesters)	\$ 900	\$ 900	\$ -	\$ -	\$ -	0	\$ -
MBA Foundations Course	\$ 500	\$ 500	\$ -	\$ 2,500	\$ -	4	\$ 2,500
International New Student Fee (One-time fee)	\$ 130	\$ 130	\$ -	\$ 5,460	\$ -	62	\$ 5,460
Domestic New Student Fee (One-time fee)	\$ 85	\$ 85	\$ -	\$ 37,513	\$ -	502	\$ 37,513
Post Office Box Rental	\$ 15	\$ 15	\$ -	\$ 12,516	\$ -	578	\$ 12,516
Service Fee - Installment Plan	\$ 50	\$ 50	\$ -	\$ 19,750	\$ -	302	\$ 19,750
Late Fee	\$ 25	\$ 25	\$ -	\$ 6,650	\$ -	326	\$ 6,650
Reinstatement Fee	\$ 200	\$ 200	\$ -	\$ 5,000	\$ -	25	\$ 5,000
Graduate Admissions' Application Fee	\$ 30	\$ 30	\$ -	\$ 6,120	\$ -	210	\$ 6,120
Advanced Standing Exam	\$ 55	\$ 55	\$ -	\$ 110	\$ -	1	\$ 110
Graduation Fee	\$ 50	\$ 55	\$ 5	\$ 22,500	\$ 3,185	467	\$ 25,685
Second Degree (Graduation) Fee	\$ 10	\$ -	\$ (10)	\$ -	\$ -	0	\$ -
Diploma Replacement	\$ 50	\$ 55	\$ 5	\$ 550	\$ -	10	\$ 550
Transcript Fee	\$ 10	\$ 15	\$ 5	\$ 560	\$ -	43	\$ 560
Online/Priority Transcript Fee	\$ 10	\$ 15	\$ 5	\$ 8,055	\$ -	537	\$ 8,055
Returned Check Fee	\$ 25	\$ 25	\$ -	\$ 50	\$ -	2	\$ 50
Replacement ID	\$ 5	\$ 5	\$ -	\$ 10	\$ -	2	\$ 10
Regents BA Degree Evaluation (Per Evaluation)	\$ 300	\$ 300	\$ -	\$ 324,709	\$ -	98	\$ 324,709
Regents BA Degree Per Accepted Credit Hour	\$ 10	\$ 10					\$ -
Firearm Security Fee	\$ -	\$ 100		\$ -	\$ 4,000	20	\$ 4,000
International Travel Class Fee (starting Spring 2025)	\$ -	\$ 2,500		\$ -	\$ 25,000	10	\$ 25,000
Parking Permit	\$ 25	\$ 50		\$ 26,818	\$ 82,182	1,800	\$ 109,000
Faculty/Staff Rental Property Late Fee	\$ 20	\$ 20		\$ 20	\$ -	1	\$ 20

Fairmont State University							
Program Specific Fees:							
Undergraduate:							
College of Nursing	\$ 700	\$ 700	\$ -	\$ -	\$ -	0	\$ -
College of Business	\$ 300	\$ 300	\$ -	\$ -	\$ -	0	\$ -
College of Science & Technology	\$ 300	\$ 300	\$ -	\$ -	\$ -	0	\$ -
College of Liberal Arts	\$ 250	\$ 250	\$ -	\$ -	\$ -	0	\$ -
College of Education & Health and Human Performance	\$ 300	\$ 300	\$ -	\$ -	\$ -	0	\$ -
Exploratory	\$ 100	\$ 100	\$ -	\$ -	\$ -	0	\$ -
AIMSS - Tier 1	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -	0	\$ -
AIMSS - Tier 2	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	0	\$ -
Graduate:							
School of Business	\$ 400	\$ 400	\$ -	\$ -	\$ -	0	\$ -
College of Science & Technology (Formerly Masters of Architecture)	\$ 400	\$ 400	\$ -	\$ -	\$ -	0	\$ -
College of Liberal Arts - Social Science (Formerly Masters of Criminal Justice)	\$ 400	\$ 400	\$ -	\$ -	\$ -	0	\$ -
School of Education	\$ 400	\$ 400	\$ -	\$ -	\$ -	0	\$ -
Program Specific:			\$ -	\$ -	\$ -	0	\$ -
Architecture Program Fee - UG and GR	\$ 400	\$ 400					
Flight School Rates (FSU 141):							\$ -
Private Pilot License	\$ 14,066	\$ 14,488	\$ 422	\$ 421,983	\$ 12,659	30	\$ 434,642
Instrument Rating License	\$ 14,239	\$ 14,666	\$ 427	\$ 213,587	\$ 6,408	15	\$ 219,995
Commercial License	\$ 30,509	\$ 31,425	\$ 916	\$ 244,075	\$ 7,322	8	\$ 251,397
Commercial Twin Add-On (per hour)	\$ 375	\$ 375	\$ -	\$ -	\$ -	0	\$ -
Application Fee - Graduate	\$ 50	\$ 50	\$ -				\$ -
Application Fee - Undergraduate	\$ 25	\$ 25	\$ -				\$ -
Architecture Course Fee (per credit hour)	\$ 20	\$ 20	\$ -				\$ -
Art - E Foundations Materials Fee (per credit hour)	\$ 65	\$ 65	\$ -				\$ -
Art - Pottery Materials Fee (per credit hour)	\$ 50	\$ 50	\$ -				\$ -
Art - Painting/Drawing Materials Fee (per credit hour)	\$ 35	\$ 35	\$ -				\$ -
Athletic Equipment Fee		Varies By Sport					\$ -
Credential Fee - Placement	\$ 3	\$ 3	\$ -				\$ -
Credit for Life Experience Evaluation	\$ 300	\$ 300	\$ -				\$ -
Course Fee (Per Credit Hour)	\$ 20	\$ 20	\$ -				\$ -
Debate - Materials Fee (per credit hour)	\$ 20	\$ 20	\$ -				\$ -
Digital Resource Fee (Pass through to Bookstore)	\$ 350	\$ 350	\$ -				\$ -
Digital Equipment Fee (one time fee)	\$ 200	\$ 200	\$ -				\$ -
Diploma Replacement	\$ 50	\$ 50	\$ -				\$ -
Dormancy Charge (Not to exceed \$50)		Varies Depending Upon Balance					
Dual Enrollment Course Fee (per credit hour)	\$ 75	\$ 75	\$ -				\$ -
E-Rate University (per 3 hour course)	\$ 972	\$ 972	\$ -				\$ -
E-Rate Graduate (per 3 hour course)*	\$ 1,476	\$ 1,476	\$ -				\$ -
E-Learning Course Fee (per 3 hour course)	\$ 180	\$ 180	\$ -				\$ -
English as a Second Language Fees (for 12 hours - does not include Auxiliary fees)	\$ 6,100	\$ 6,100	\$ -				\$ -
Enrollment Deposit		\$ 25	\$ 25	\$ -	\$ -	\$ 2,500	100 \$ 2,500
Exam for Course Credit (per credit hour)	\$ 50	\$ 50	\$ -				\$ -
Excess course withdrawal fee (per course assessed after 8 courses have been dropped)	\$ 50	\$ 50	\$ -				\$ -
Faculty and Staff Parking Fee - Full-time (will ne prorated if less than full-time) Annual	\$ 180	\$ 180	\$ -				\$ -
Falcon Fast Track Program (per credit hour - \$60 E&G - \$10 Parking)	\$ 70	\$ 75	\$ 5	\$ 1,400	\$ 100	10	\$ 1,500
Foreign Language Course Fee (per credit hour)	\$ -	\$ -	\$ -				\$ -
Graduation Processing Fee - Certificate	\$ 25	\$ 25	\$ -				\$ -
Graduation Processing Fee - Graduate (formerly Graduation Fee)	\$ 70	\$ 70	\$ -				\$ -
Graduation Processing Fee - Undergraduate (formerly Graduation Fee)	\$ 50	\$ 50	\$ -				\$ -
Graduation Application Late Fee	\$ 50	\$ 50	\$ -				\$ -
Housing Application Fee	\$ 50	\$ 50	\$ -				\$ -
ID Card Replacement Fee	\$ 20	\$ 20	\$ -				\$ -
Immobilization Fee (per instance)	\$ 70	\$ 70	\$ -				\$ -
International Document Processing Fee (per instance)	\$ 150	\$ 150	\$ -				\$ -
Late Registration	\$ 50	\$ 50	\$ -				\$ -
Late Payment Fee	\$ 50	\$ 50	\$ -				\$ -
Music Lessons Fee (per credit hour)	\$ 35	\$ 35	\$ -				\$ -
New Student Fee	\$ 180	\$ 180	\$ -				\$ -
Nursing Lab Fee (per credit hour)	\$ 15	\$ 15	\$ -				\$ -
Nursing Testing Fee (per semester) (pass through cost)	\$ 825	\$ 825	\$ -				\$ -
Nursing Uniform Fee (once per program)	\$ 250	\$ 250	\$ -				\$ -
Nursing Acceptance Fee (deposit)	\$ 250	\$ 250	\$ -				\$ -
NCLEX Testing Review Fee (once per program)	\$ -	\$ -	\$ -				\$ -
Occupational Development/Tech Studies Degree Evaluation	\$ 150	\$ 150	\$ -				\$ -
Off-Campus Instruction (per credit hour up to 12 hours max)	\$ 15	\$ 15	\$ -				\$ -
Regents BA Degree Evaluation	\$ 300	\$ 300	\$ -				\$ -

Reinstatement Fee	\$ 25	\$ 25	\$ -				\$ -
Returned Check Fee	\$ 25	\$ 25	\$ -				\$ -
Senior Citizens Audit Fee (per credit hour)	\$ 22	\$ 22	\$ -				\$ -
Teacher Cadet Dual Enrollment (per credit hour)	\$ 25	\$ 25	\$ -				\$ -
Teacher Education - Clinical Experiences Fee (UG and GR)	\$ 200	\$ 200	\$ -				\$ -
TEFL International Fee (per credit hour)	\$ 80	\$ 80	\$ -				\$ -
The American University (Maritius) Fee (per credit hour)	\$ 80	\$ 80	\$ -				\$ -
Theatre Materials Fee (per credit hour)	\$ 20	\$ 20	\$ -				\$ -
Transcript Fee	\$ 10	\$ 10	\$ -				\$ -
Police Academy Certification	\$ 6,500	\$ 6,500	\$ -				\$ -
Prior Learning Portfolio Review Fee	\$ -	\$ 300	\$ 300	\$ -	\$ 1,500	5	\$ 1,500
Priority Transcript Fee	\$ 15	\$ 15	\$ -				\$ -
University/Graduate Enhancement Fee (per credit hour):							
Resident	\$ 116	\$ 116	\$ -				\$ -
Non-Resident	\$ 257	\$ 257	\$ -				\$ -
HHP Equipment Course Fee (flat fee)	\$ 50	\$ 50	\$ -				\$ -
HHP Outdoor Course Fee (flat fee)	\$ 50	\$ 50	\$ -				\$ -
School of Education Portfolio Fee (one-time)	\$ 130	\$ 130	\$ -				\$ -
Storytelling Course Fee (per credit hour)	\$ 40	\$ 40	\$ -				\$ -
Tobacco Free Fine (2nd offense)	\$ 50	\$ 50	\$ -				\$ -
Tobacco Free Fine (3rd offense)	\$ 100	\$ 100	\$ -				\$ -
Supplemental Math Course Fee	\$ 85	\$ 85					
SCIE Course Fee	\$ 85	\$ 85					
Hybrid Course Fee (per 3 hour course)	\$ 75	\$ 75					
Glenville State University							
ACT Residual Test - institutional charge	\$ 50	\$ 50	\$ -	\$ -	\$ -	0	\$ -
Application Fee	\$ 20	\$ 20	\$ -	\$ -	\$ -	0	\$ -
Application Fee - International	\$ 100	\$ 100	\$ -	\$ -	\$ -	0	\$ -
Baccalaureate Degree in Criminal Justice - Correction Officers (per credit hour)	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
Bad Check Fee	\$ 35	\$ 35	\$ -	\$ 175	\$ -	5	\$ 175
Book Fee - Full-time (12-18 hours)	\$ 390	\$ 405	\$ 15	\$ 600,982	\$ 110,652	942	\$ 711,634
Book Fee - Per Credit Hour Below 12 or above 18	\$ 26	\$ 27	\$ 1	\$ 46,410	\$ 12,294	92	\$ 58,704
Business Program Assessment Fee (BUSN 493)	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
Certificate Fee	\$ 20	\$ 20	\$ -	\$ -	\$ -	0	\$ -
Credit by Examination (per credit hour - Challenge Exam)	\$ 40	\$ 40	\$ -	\$ -	\$ -	0	\$ -
Dining Flex Dollars Fee - For commuters only	\$ 75	\$ 100	\$ 25	\$ 31,573	\$ 21,758	530	\$ 53,331
Diploma Replacement Fee	\$ 35	\$ 35	\$ -	\$ -	\$ -	0	\$ -
Education Fee (EDUC 343, 345)	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
Educational Foundations Fee (per course)	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
English Lab Fee (ENGL 101L)	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
Exercise Science Lab Fee (EXSC 465)	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
Facsimile Fee (per page)	\$ 1	\$ 1	\$ -	\$ -	\$ -	0	\$ -
Fees - Commuters	\$ 403	\$ 411	\$ 8	\$ 229,737	\$ (32,526)	254	\$ 197,211
Fees - Commuters - Part-time	\$ 265	\$ 270	\$ 5	\$ 43,315	\$ 2,573	37	\$ 45,888
Fees - Residence Hall Students	\$ 530	\$ 541	\$ 11	\$ 554,783	\$ 79,731	774	\$ 634,514
Fees - On-line Only Program Students not Living on Campus	\$ 217	\$ 221	\$ 4	\$ 6,207	\$ 27,417	130	\$ 33,624
Fees - On-line Only Program Students who are Regularly Present on Campus	\$ -	\$ 322	\$ 322	\$ -	\$ -	0	\$ -
Fees - Alternative Pathway Students	\$ -	\$ 148	\$ 148	\$ -	\$ -	0	\$ -
Fees - Education Interns	\$ -	\$ 217	\$ 217	\$ -	\$ -	0	\$ -
Fees - Masters Degree Classes	\$ -	\$ 87	\$ 87	\$ -	\$ 11,919	137	\$ 11,919
Graduation Fee (exclusive of cap and gown)	\$ 85	\$ 80	\$ (5)	\$ 14,800	\$ (400)	180	\$ 14,400
Graduate Verification Letter	\$ 5	\$ 5	\$ -	\$ -	\$ -	0	\$ -
Late Graduation Fee	\$ 100	\$ 105	\$ 5	\$ -	\$ -	0	\$ -
Late Registration Fee	\$ 106	\$ 100	\$ (6)	\$ -	\$ -	0	\$ -
Music Instrument Maintenance Fee	\$ 53	\$ 53	\$ -	\$ -	\$ -	0	\$ -
NTE Scores (copy)	\$ 5	\$ 5	\$ -	\$ -	\$ -	0	\$ -
Nursing Program Fee (per semester)	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
On-Line Course Fee/credit hour - Maximum of \$200/semester for online program students only	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
Parking Permit - Commuter	\$ 50	\$ -	\$ (50)	\$ -	\$ -	0	\$ -
Parking Permit - Resident	\$ 50	\$ -	\$ (50)	\$ -	\$ -	0	\$ -
Parking Permit - Non-Reserved	\$ -	\$ 52	\$ 52	\$ -	\$ -	0	\$ -
Parking Permit - Reserved (non-student)	\$ 200	\$ 210	\$ 10	\$ 10,000	\$ -	50	\$ 10,000
Photocopy Charges (per page)	\$ 2	\$ 2	\$ -	\$ -	\$ -	0	\$ -
Pre-Nursing Fee	\$ 104	\$ 104	\$ -	\$ -	\$ -	0	\$ -
Prior Learning Portfolio Assessment	\$ 312	\$ 300	\$ (12)	\$ -	\$ -	0	\$ -
Prior Learning Posting Fee (per credit hour)	\$ 10	\$ 10	\$ -	\$ -	\$ -	0	\$ -
Regent's BA Portfolio Assessment	\$ 312	\$ 300	\$ (12)	\$ -	\$ -	0	\$ -
Regent's BA Degree Posting Fee (per credit hour)	\$ 10	\$ 10	\$ -	\$ -	\$ -	0	\$ -
Replacement - ID Card	\$ 20	\$ 20		\$ -	\$ -	0	\$ -

Replacement - Room Key (Pioneer Village)	\$ 55	\$ 55		\$ -	\$ -	0	\$ -
Replacement - Room Key Cylinder	\$ 80	\$ 80		\$ -	\$ -	0	\$ -
Replacement - Room Access Card (Goodwin and PV)	\$ 25	\$ 50		\$ -	\$ -	0	\$ -
Room Reservation Fee	\$ 100	\$ 100		\$ 54,300	\$ 9,400	637	\$ 63,700
Study Abroad Fee (GSC 205)	\$ 75	TBD		\$ -	\$ -	0	\$ -
Study Abroad Fee (BIOL 470)	\$ -	TBD		\$ -	\$ -	0	\$ -
Teacher Education Program Fee (per semester)	\$ -	\$ -		\$ -	\$ -	0	\$ -
Teacher Endorsement Evaluation	\$ 25	\$ 25		\$ -	\$ -	0	\$ -
TOEFL Test - institutional charge	\$ 5	\$ 5		\$ -	\$ -	0	\$ -
Transcript	\$ 7	\$ 7		\$ -	\$ 10,000	0	\$ 10,000
Transcript - Express	\$ 35	\$ 35		\$ -	\$ -	0	\$ -
Transcript - FAX	\$ 5	\$ 5		\$ -	\$ -	0	\$ -
Marshall University							
Enrollment Deposit:							
Undergraduate	\$ 100	\$ 100	\$ -				\$ -
International	\$ 500	\$ 500	\$ -				\$ -
School of Pharmacy	\$ 500	\$ 500	\$ -				\$ -
School of Physical Therapy	\$ 500	\$ 500	\$ -				\$ -
Doctor of Business Administration (DBA)	\$ 2,500	\$ 2,500	\$ -				\$ -
School of Medicine - Physician Assistant	\$ 1,000	\$ 1,000	\$ -				\$ -
Application Fees:							
Undergraduate/Graduate	\$ 40	\$ 40	\$ -				\$ -
Undergraduate/Graduate - Transfers	\$ 50	\$ 50	\$ -				\$ -
Undergraduate - Readmission	\$ 25	\$ 25	\$ -				\$ -
School of Medicine - Resident	\$ 75	\$ 75	\$ -				\$ -
School of Medicine - Non-Resident	\$ 100	\$ 100	\$ -				\$ -
School of Nursing	\$ 30	\$ 30	\$ -				\$ -
Masters of Public Health	\$ 30	\$ 30	\$ -				\$ -
School of Pharmacy	\$ 100	\$ 100	\$ -				\$ -
Dietetic Internship Program	\$ 25	\$ 25	\$ -				\$ -
International Application Fee	\$ 150	\$ 150	\$ -				\$ -
Course Fees:							
COEPD - EdD/EdS Advanced Program Course Fees - per credit hour	\$ 50	\$ 50	\$ -				\$ -
COHP-SOK - SCUBA	\$ 200	\$ 200	\$ -				\$ -
COHP-SOK - Activity Course Fee	\$ 40	\$ 40	\$ -				\$ -
COHP-MPH - Non-major Course Fee (per 3 hour course)	\$ 1,991	\$ 1,991	\$ -				\$ -
COHP - WVU Dietetics Internship Course Fee	\$ -	\$ 2,000	\$ 2,000				\$ -
SOP-MSPS - Non-major Course Fee (per 3 hour course)	\$ 945	\$ 945	\$ -				\$ -
E-Delivery Course Fee (Distance Program Students excluded)	\$ 50	\$ 50	\$ -				\$ -
Aviation - Solo Flight Lab; incl 15 flight hours	\$ 6,100	\$ 6,100	\$ -				\$ -
Aviation - Private Pilot Cert ASEL Lab; incl 20 flight hours	\$ 7,800	\$ 7,800	\$ -				\$ -
Aviation - Instrument Certification Lab; incl 36 flight hours	\$ 14,000	\$ 14,000	\$ -				\$ -
Aviation - Commercial Phase I Lab; incl 52.5 flight hours	\$ 17,100	\$ 17,100	\$ -				\$ -
Aviation - Commercial Phase II ASEL Lab; incl 43.5 flight hours	\$ 13,900	\$ 13,900	\$ -				\$ -
Aviation - Initial CFI ASEL Lab; incl 20 flight hours	\$ 7,000	\$ 7,000	\$ -				\$ -
Aviation - CFII Lab; incl 10 flight hours	\$ 4,100	\$ 4,100	\$ -				\$ -
Aviation - Commercial AMEL Add-on Lab; incl 12 flight hours	\$ 6,800	\$ 6,800	\$ -				\$ -
Aviation Program Additional Resource Fees:			\$ -				\$ -
Aviation - Cirrus SR20 Per Additional Hour	\$ 310	\$ 310	\$ -				\$ -
Aviation - Twin Engine Aircraft Per Additional Hour	\$ 500	\$ 500	\$ -				\$ -
Aviation - Frasca SR20 AATD Simulator Per Additional Hour	\$ 50	\$ 50	\$ -				\$ -
Special Program Fees (in lieu of regular tuition)			\$ -				\$ -
High School E-Course Fee - per Credit Hour	\$ 25	\$ 25	\$ -				\$ -
Ohio High School STEM Program - per Credit Hour	\$ 167	\$ 25	\$ (142)				\$ -
High School Dual Enrollment - Course at Marshall Campus Facilities - per Credit Hour	\$ 25	\$ 25	\$ -				\$ -
Intensive English Program - per semester	\$ 4,500	\$ 4,500	\$ -				\$ -
Intensive English Program - online - per semester	\$ 3,200	\$ 3,200	\$ -				\$ -
wvROCKS Course Fee (Undergraduate) - per Credit Hour	\$ 250	\$ 250	\$ -				\$ -
Undergraduate Distance Programs (Specifically identified) - per semester Full-time	\$ -	\$ -	\$ -				\$ -
Graduate Distance Programs (Specifically identified) - per semester Full-time	\$ -	\$ -	\$ -				\$ -
Undergraduate Distance Program and Delivery (Specifically identified) - per semester	\$ 4,411	\$ 4,411	\$ -				\$ -
Graduate Distance Program and Delivery (Specifically identified) - per semester Full-time	\$ 4,707	\$ 4,695	\$ (12)				\$ -
MBA - On-line Program Fee	\$ 450	\$ 450	\$ -				\$ -
COHP Distance Dietetic Internship Certificate Program			discontinued				
COHP Distance Dietetic Internship MS Program	\$ 5,832	\$ 5,832	\$ -				\$ -
COHP - WVU Health Dietetics Internship	\$ -	\$ 2,000	\$ 2,000				\$ -
COHP St. Mary's Program Fee - per credit hour	\$ -	\$ 340	\$ 340				\$ -
COHP St. Mary's Program Fee - per Semester	\$ -	\$ 4,080	\$ 4,080				\$ -
COHP St. Mary's Lab Fee - per Semester	\$ -	\$ 100	\$ 100				\$ -
LCOB Center for Exec Ed and Certification			\$ -				\$ -

Business DBA Program - per Credit Hour	\$ 950	\$ 950	\$ -				\$ -
Course for Senior Citizens - per Course	\$ 50	\$ 50	\$ -				\$ -
Other Fees:			\$ -				\$ -
CLEP/DANTES Testing	\$ 25	\$ 25	\$ -				\$ -
International Student Fee	\$ 200	\$ 200	\$ -				\$ -
Late Registration/Payment Fee	\$ 25	\$ 25	\$ -				\$ -
Meal Card/I. D. Replacement	\$ 20	\$ 20	\$ -				\$ -
MUGC Alternative Assessment (Per Credit Hour)	\$ 25	\$ 25	\$ -				\$ -
Orientation/Student Success Fee	\$ 60	\$ 60	\$ -				\$ -
Pharmacy - Matriculation Fee (Annual - Year 1 Only)	\$ 270	\$ 420	\$ 150				\$ -
Pharmacy - Practice Ready Fee (Annual Year 2 Only)	\$ 390	\$ 420	\$ 30				\$ -
Pharmacy - Practice Ready Fee (Annual Year 3-4 Only)	\$ 390	\$ 420	\$ 30				\$ -
Pharmacy - Progression Fee (Annual)	\$ 390	\$ -	\$ (390)				\$ -
Pharmacy - Simulation Fee (Annual Year 1-2-3 Only)	\$ 350	\$ 350	\$ -				\$ -
Pharmacy - iPad Fee (Annual Year 1-2 Only)	\$ 250	\$ 260	\$ 10				\$ -
Pharmacy - iPad Fee (Annual Year 3 Only)	\$ 350	\$ 200	\$ (150)				\$ -
Regents' BA Degree Evaluation	\$ 300	\$ 300	\$ -				\$ -
Regents' BA Posting Fee (Per credit hour awarded)	\$ 10	\$ 10	\$ -				\$ -
Reinstatement Fee - Course Schedule	\$ 25	\$ 25	\$ -				\$ -
Returned Check Fee	\$ 25	\$ 25	\$ -				\$ -
Revalidation of Credit Fee (Per Hour)	\$ 25	\$ 25	\$ -				\$ -
Study Abroad Application/advising/shipping fee - one-time	\$ 150	\$ 150	\$ -				\$ -
Study Abroad Program Registration Fee - per Program	\$ 100	\$ 100	\$ -				\$ -
Transcript - paper	\$ 10	\$ 10	\$ -				\$ -
Transcript - electronic	\$ 12	\$ 12	\$ -				\$ -
Transfer Evaluation Fee	\$ 50	\$ 50	\$ -				\$ -
University College - Placement Testing Fee	\$ 35	\$ 35	\$ -				\$ -
Visiting Student Credential Fee - SOM	\$ 50	\$ 50	\$ -				\$ -
Diploma Fees:							\$ -
Certificate Fee	\$ 15	\$ 15	\$ -				\$ -
Associate Degree	\$ 50	\$ 50	\$ -				\$ -
Baccalaureate Degree	\$ 50	\$ 50	\$ -				\$ -
Master's Degree	\$ 50	\$ 50	\$ -				\$ -
Diploma Replacement	\$ 50	\$ 50	\$ -				\$ -
First Professional Degree	\$ 100	\$ 100	\$ -				\$ -
Doctoral Degree	\$ 100	\$ 100	\$ -				\$ -
Residence Services Fees:			\$ -				\$ -
Transfer Buyout	\$ -	\$ 1,000	\$ 1,000				\$ -
Mid-Leasing Apartment Change (Studio)	\$ -	\$ 250	\$ 250				\$ -
Mid-Leasing Apartment Change (2 Bedroom)	\$ -	\$ 350	\$ 350				\$ -
Unauthorized Single Occupancy (per night)	\$ -	\$ 75	\$ 75				\$ -
Holderby Storage Rate	\$ 40	\$ 60	\$ 20				\$ -
Holderby A/C Rental	\$ 75	\$ -	\$ (75)				\$ -
Improper Check-out Fee - Dorm	\$ 50	\$ 75	\$ 25				\$ -
Mail Box - Re-Key (Per Lock)	\$ 30	\$ 30	\$ -				\$ -
Reservation Deposit	\$ 200	\$ 200	\$ -				\$ -
Room Re-Key (per lock)	\$ 50	\$ 75	\$ 25				\$ -
Safe Rental Program through College Products:							\$ -
One Semester Rental	\$ -	\$ 65	\$ 65				\$ -
Academic Year Rental (Fall & Spring Semesters)	\$ -	\$ 85	\$ 85				\$ -
12-Month Rental (Fall, Spring, & Summer Semesters)	\$ -	\$ 105	\$ 105				\$ -
10-Week Summer Term	\$ -	\$ 65	\$ 65				\$ -
5-Week Summer Term	\$ -	\$ 55	\$ 55				\$ -
Safe Purchase	\$ -	\$ 145	\$ 145				\$ -
Shepherd University:							
Admissions Application Fee (Undergraduate)	\$ 45	\$ 45	\$ -				\$ -
Admissions Deposit (non-refundable)	\$ 100	\$ 100	\$ -				\$ -
Applied Music Fee (per credit hour)	\$ 336	\$ 336	\$ -				\$ -
Art Fee 240, 250, 340, 350	\$ 105	\$ 105	\$ -				\$ -
Art Studio Fee	\$ 55	\$ 55	\$ -				\$ -
Bowling Course Fee	\$ 50	\$ -	\$ (50)				\$ -
Business Course Fee (411)	\$ 55	\$ 55	\$ -				\$ -
Business Course Fee (407)	\$ -	\$ 50	\$ 50				\$ -
CIS-CPE Lab	\$ 55	\$ 55	\$ -				\$ -
Communication Course Fee	\$ 55	\$ 55	\$ -				\$ -
Continuing Education Fee (per credit hour)	\$ 66	\$ 73	\$ 7				\$ -
CSDA Course Fee (501)	\$ 29	\$ 29	\$ -				\$ -
DCACT Program Fee	\$ -	\$ 125	\$ 125				\$ -
Doctorate Nurse Practitioner Clinical Fee	\$ 200	\$ 200	\$ -				\$ -
Doctorate Nurse Practitioner Nursing Fee (632)	\$ 375	\$ 375	\$ -				\$ -
Diploma Replacement	\$ 20	\$ 20	\$ -				\$ -

Education Major Fee	\$ 135	\$ 135	\$ -				\$ -
Education Course Fee (150, 200, 360) EDUC Majors Only	\$ 90	\$ -	\$ (90)				\$ -
Emergency Transcript	\$ 15	\$ 15	\$ -				\$ -
English Course Fee (101S)	\$ 35	\$ 35	\$ -				\$ -
English Course Fee (215)	\$ 50	\$ 50	\$ -				\$ -
FYEX Course fee	\$ 12	\$ 12	\$ -				\$ -
Gender and Women's Studies Course Fee (201, 350)	\$ 50	\$ 50	\$ -				\$ -
Graduate Admissions Fee (non-refundable)	\$ 40	\$ 40	\$ -				\$ -
Graduate Studies Program Fee (Part-time)	\$ 45	\$ 45	\$ -				\$ -
Graduate Studies Program Fee (Full-time)	\$ 70	\$ 70	\$ -				\$ -
Graduation Fee	\$ 65	\$ 75	\$ 10				\$ -
Health, Physical Education, Recreation & Sports Fee	\$ 45	\$ -	\$ (45)				\$ -
History Course Fee (304 only)	\$ 85	\$ 85	\$ -				\$ -
History Course Fee (301, 329, 345)	\$ 55	\$ 55	\$ -				\$ -
Housing Deposit	\$ 100	\$ 100	\$ -				\$ -
I.D. Card Replacement	\$ 25	\$ 25	\$ -				\$ -
Language Fee	\$ 40	\$ 40	\$ -				\$ -
Late Graduation Application Fee	\$ 50	\$ 50	\$ -				\$ -
Late Payment Fee	\$ 50	\$ 50	\$ -				\$ -
Late Registration Fee (non-refundable)	\$ 50	\$ 50	\$ -				\$ -
MAT Major Fee	\$ 20	\$ 20	\$ -				\$ -
MAT Transcript Analysis Fee	\$ 20	\$ 20	\$ -				\$ -
Math Course Fee (107A, 107B, and 109A)	\$ 35	\$ 35	\$ -				\$ -
Math Course Fee (489 Only)	\$ 50	\$ 50	\$ -				\$ -
MBA Fee (590, 591)	\$ 40	\$ 40	\$ -				\$ -
Music Lab Fee	\$ -	\$ -	\$ -				\$ -
Music Major Fee	\$ 125	\$ 125	\$ -				\$ -
Music Course Fee (160 only)	\$ -	\$ 90	\$ 90				\$ -
Music Course Fee (230 only)	\$ 245	\$ 245	\$ -				\$ -
Music Course Fee (231 only)	\$ 212	\$ 212	\$ -				\$ -
Music Course Fee (232 only)	\$ 208	\$ 208	\$ -				\$ -
Music Course Fee (233 only)	\$ 185	\$ 185	\$ -				\$ -
Music Course Fee (239 only)	\$ 109	\$ 109	\$ -				\$ -
Musci Course Fee (360 only)	\$ -	\$ 90	\$ 90				\$ -
Nursing Program Fee	\$ 90	\$ 90	\$ -				\$ -
Nursing Lab Fee	\$ 150	\$ 150	\$ -				\$ -
Nursing Course Fee (310, 444)	\$ 75	\$ 75	\$ -				\$ -
Nursing NCLEX Review Fee (senior year only)	\$ 525	\$ 525	\$ -				\$ -
Nutrition Program (ACEND Accred.)	\$ 15	\$ 15	\$ -				\$ -
Nutrition Course Fee (202)	\$ 50	\$ 50	\$ -				\$ -
Nutrition Course Fee (328, 329)	\$ 40	\$ 40	\$ -				\$ -
Nutrition Course Fee (420, 430)	\$ 30	\$ 30	\$ -				\$ -
Parking Fee	\$ 70	\$ 70	\$ -				\$ -
Photography Course Fee	\$ -	\$ 75	\$ 75				\$ -
Photography Course Fee (480, 495)	\$ 85	\$ 85	\$ -				\$ -
Political Science Course Fee	\$ 55	\$ 55	\$ -				\$ -
RBA Posting Fee (per credit hour)	\$ 10	\$ 10	\$ -				\$ -
Recreation Major Program Fee	\$ 45	\$ 45	\$ -				\$ -
Recreation Course Fee (211)/Leadership in Recr/Sport	\$ 75	\$ 75	\$ -				\$ -
Regents' BA Degree Evaluation	\$ 300	\$ 300	\$ -				\$ -
Return Check Handling Fee	\$ 20	\$ 20	\$ -				\$ -
Science Lab Fee	\$ 80	\$ 80	\$ -				\$ -
Social Work Fee (311 only)	\$ 50	\$ 50	\$ -				\$ -
Special Examination (per credit hour)	\$ 25	\$ 25	\$ -				\$ -
Freshman Advisement & Orientation Fee / Student Service	\$ 160	\$ 160	\$ -				\$ -
Tech Fee (per credit hour)	\$ 15	\$ 15	\$ -				\$ -
Theater Fee	\$ 55	\$ 55	\$ -				\$ -
Theatre Fee (490)	\$ -	\$ 100	\$ 100				\$ -
Transcript (after first request)	\$ 5	\$ 5	\$ -				\$ -
West Liberty University							
Undergraduate College/Program Fees							
College of Sciences	\$ 325	\$ 325	\$ -	\$ 192,522	\$ -	420	\$ 192,522
Athletic Training, Ex Phys, Music	\$ 325	\$ 325	\$ -	\$ 59,027	\$ -	157	\$ 59,027
College of Business, Broadcasting, GD, DMD	\$ 325	\$ 325	\$ -	\$ 371,583	\$ -	423	\$ 371,583
Nursing	\$ 775	\$ 895	\$ 120	\$ 214,758	\$ 5,640	47	\$ 220,398
Dental Hygiene	\$ 475	\$ 475	\$ -	\$ 204,441	\$ -	71	\$ 204,441
College of Education	\$ 325	\$ 325	\$ -	\$ 82,036	\$ -	162	\$ 82,036
Speech Pathology	\$ 600	\$ 600	\$ -	\$ -	\$ -	37	\$ -
ADA Accommodation Evaluation	\$ 250	\$ 250	\$ -	\$ -	\$ -	5	\$ -
ACT Fee	\$ 53	\$ 53	\$ -	\$ 105	\$ -	2	\$ 105

Anatomy Course Fee (per course)	\$ -	\$ -	\$ -	\$ 4,275	\$ -	90	\$ 4,275
Assessment Testing (MGT 498)	\$ -	\$ 50	\$ 50	\$ -	\$ 500	10	\$ 500
Athletic Training Materials Fee (MSAT)	\$ 320	\$ 320	\$ -	\$ -	\$ -	10	\$ -
Badges - Student Teacher / DH / Nursing	\$ 5	\$ 5	\$ -	\$ 500	\$ -	100	\$ 500
Book Fee (Barnes & Noble First Day Complete)	\$24/credit hr	\$24/credit hr	\$ -	\$ -	\$ -	101	\$ -
BOR Degree Program Fees	\$ 300	\$ 300	\$ -	\$ 1,300	\$ -	8	\$ 1,300
CEU Course Fee	\$ 180	\$ 180	\$ -	\$ 32,580	\$ -	180	\$ 32,580
Dental Hygiene Dental Materials Lab	\$ 30	\$ 30	\$ -	\$ 900	\$ -	30	\$ 900
Dental Hygiene Instrument Kit Clinic 1	\$ 1,446	\$ 1,350	\$ (96)	\$ 50,910	\$ (2,880)	30	\$ 48,030
Dental Hygiene Supplies Clinic IV	\$ 115	\$ 115	\$ -	\$ 3,450	\$ -	30	\$ 3,450
Dental Hygiene Loupes and Supplies Clinic III	\$ 1,365	\$ 1,365	\$ -	\$ 37,950	\$ -	30	\$ 37,950
Dental Hygiene Instrument Kit Clinic II	\$ 1,355	\$ 1,355	\$ -	\$ 45,660	\$ -	30	\$ 45,660
Dental Hygiene X-Ray XCP Instruments	\$ 265	\$ 280	\$ 15	\$ 9,300	\$ 450	30	\$ 9,750
Diploma Replacement	\$ 25	\$ 25	\$ -	\$ 100	\$ -	2	\$ 100
EMS Course Fee	\$ 140	\$ 140	\$ -	\$ 1,400	\$ -	10	\$ 1,400
First Aid Course Fee	\$ 50	\$ 50	\$ -	\$ 500	\$ -	10	\$ 500
Graduation - Graduate	\$ 160	\$ 160	\$ -	\$ 13,475	\$ -	60	\$ 13,475
Graduation - Undergraduate	\$ 135	\$ 135	\$ -	\$ 58,800	\$ -	500	\$ 58,800
Hilltopper Academy Registration	\$ 50	\$ 50	\$ -	\$ 600	\$ -	18	\$ 600
International Student Fee	\$ 250	\$ 250	\$ -	\$ 18,250	\$ -	60	\$ 18,250
iPad for Joint Aviation Program with Marshall U	\$ -	\$ 1,700	\$ 1,700	\$ -	\$ 34,000	20	\$ 34,000
Late Graduation	\$ 110	\$ 110	\$ -	\$ -	\$ -	0	\$ -
Late Payment	\$ 110	\$ 110	\$ -	\$ 11,000	\$ -	100	\$ 11,000
Late Registration	\$ 100	\$ 100	\$ -	\$ 55,000	\$ -	550	\$ 55,000
Master in Clinical Psychology Course Fee	\$ 525	\$ 550	\$ 25	\$ 2,625	\$ 125	5	\$ 2,750
Master in Clinical Psychology Application Fee	\$ 25	\$ -	\$ (25)	\$ 2,500	\$ (250)	10	\$ 2,250
MCAT Preparation Fee	\$ 1,300	\$ 1,300	\$ -	\$ 6,500	\$ -	7	\$ 6,500
Microbiology Course Fee	\$ -	\$ -	\$ -	\$ 3,000	\$ -	40	\$ 3,000
Miller Analog Test	\$ 75	\$ 75	\$ -	\$ 1,000	\$ -	35	\$ 1,000
MS SLP Application Fee	\$ 40	\$ 40	\$ -	\$ 2,000	\$ -	10	\$ 2,000
MS SLP Clinical Software Fee	\$ 350	\$ 400	\$ 50	\$ 9,701	\$ 550	11	\$ 10,251
MS SLP Commitment Fee (non-refundable)	\$ 250	\$ 250	\$ -	\$ 8,002	\$ -	12	\$ 8,002
New Student Orientation	\$ 125	\$ 125	\$ -	\$ 69,000	\$ -	575	\$ 69,000
Outside Laptop Service (Per occurrence)	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
PA Application	\$ 25	\$ 25	\$ -	\$ 15,725	\$ -	550	\$ 15,725
Parking (Employee per year)	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
Parking Permit (student per semester)	\$ 45	\$ 45	\$ -	\$ 161,975	\$ -	1,900	\$ 161,975
Private Music Lessons	\$ 250	\$ 250	\$ -	\$ 26,750	\$ -	150	\$ 26,750
Red Cross Certification	\$ 50	\$ 50	\$ -	\$ 3,650	\$ -	70	\$ 3,650
Registration Reinstatement	\$ 25	\$ 25	\$ -	\$ -	\$ -	0	\$ -
Return Check Charge	\$ 25	\$ 25	\$ -	\$ 500	\$ -	0	\$ 500
Speech Pathology and Audiology Clinic Fee	\$ -	\$ -	\$ -	\$ 1,550	\$ -	6	\$ 1,550
Study Aboard Fee (HEPC) / credit hour < 3 months	\$ 100	\$ 100	\$ -	\$ 2,000	\$ -	8	\$ 2,000
Study Aboard Fee (HEPC) / credit hour > 3 months	\$ 250	\$ 250	\$ -	\$ 1,750	\$ -	7	\$ 1,750
Topper card damaged	\$ 10	\$ 10	\$ -	\$ -	\$ -	0	\$ -
Topper card replacement	\$ 15	\$ 15	\$ -	\$ 5,250	\$ -	350	\$ 5,250
Transcripts	\$ 9	\$ 9	\$ -	\$ 22,900	\$ -	2,200	\$ 22,900
Transcripts Priority	\$ 25	\$ 25	\$ -	\$ -	\$ -	0	\$ -
Tuition Payment Plan	\$ 30	\$ 30	\$ -	\$ 10,090	\$ -	340	\$ 10,090
Undergraduate Enrollment Deposit (non-refundable)	\$ 50	\$ -	\$ (50)	\$ 44,191	\$ (17,050)	341	\$ 27,141
WLU Connect Fee	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -
Work for Life (plus \$15 per work life credit)	\$ 375	\$ 375	\$ -	\$ 3,000	\$ -	10	\$ 3,000
Zoo Science Course Fee	\$ 1,777	\$ 1,777	\$ -	\$ 315,996	\$ -	200	\$ 315,996
JOINT AVIATION PROGRAM WITH MARSHALL U LAB FEES:							
Aviation - Solo Flight Lab; incl 15 flight hours	\$ -	\$ 6,710	\$ 6,710	\$ -	\$ 67,100	10	\$ 67,100
Aviation - Private Pilot Cert ASEL Lab; incl 20 flight hours	\$ -	\$ 8,580	\$ 8,580	\$ -	\$ 85,800	10	\$ 85,800
Aviation - Instrument Certification Lab; incl 36 flight hours	\$ -	\$ 15,400	\$ 15,400	\$ -	\$ 154,000	10	\$ 154,000
Aviation - Commercial Phase I Lab; incl 52.5 flight hours	\$ -	\$ 18,810	\$ 18,810	\$ -	\$ 188,100	10	\$ 188,100
Aviation - Commercial Phase II ASEL Lab; incl 43.5 flight hours	\$ -	\$ 15,290	\$ 15,290	\$ -	\$ 152,900	10	\$ 152,900
Aviation - Initial CFI ASEL Lab; incl 20 flight hours	\$ -	\$ 7,700	\$ 7,700	\$ -	\$ 77,000	10	\$ 77,000
Aviation - CFII Lab; incl 10 flight hours	\$ -	\$ 4,510	\$ 4,510	\$ -	\$ 45,100	10	\$ 45,100
Aviation - Commercial AMEL Add-on Lab; incl 12 flight hours	\$ -	\$ 7,480	\$ 7,480	\$ -	\$ 74,800	10	\$ 74,800
Aviation Program Additional Resource Fees:							
Aviation - Cirrus SR20 Per Additional Hour	\$ -	\$ 310	\$ 310	\$ -	\$ -	0	\$ -
Aviation - Twin Engine Aircraft Per Additional Hour	\$ -	\$ 500	\$ 500	\$ -	\$ -	0	\$ -
Aviation - Frasca SR20 AATD Simulator Per Additional Hour	\$ -	\$ 50	\$ 50	\$ -	\$ -	0	\$ -
West Virginia State University:							
<i>Application Fees:</i>							
Undergraduate - In/State	\$ 20	\$ 20	\$ -	\$ 10,000	\$ -	500	\$ 10,000
Undergraduate - Out/State	\$ 20	\$ 20	\$ -	\$ 20,000	\$ -	1,000	\$ 20,000

Graduate - In/state	\$ 50	\$ 50	\$ -	\$ 250	\$ -	25	\$ 250
Graduate - Out/state	\$ 50	\$ 50	\$ -	\$ 250	\$ -	25	\$ 250
Program Fees:							
College of Natural Science & Mathematics Program Fee - Undergraduate	\$ 200	\$ 200	\$ -	\$ 156,600	\$ -	628	\$ 156,600
College of Professional Studies - Undergraduate	\$ 200	\$ 200	\$ -	\$ 156,600	\$ -	628	\$ 156,600
College of Arts and Humanities - Undergraduate	\$ 200	\$ 200	\$ -	\$ 156,600	\$ -	628	\$ 156,600
College of Business and Social Sciences - Undergraduate	\$ 200	\$ 200	\$ -	\$ 156,600	\$ -	628	\$ 156,600
College of Natural Science & Mathematics Program Fee - Graduate	\$ 150	\$ 175	\$ 25	\$ 8,850	\$ 1,475	59	\$ 10,325
College of Professional Studies - Graduate	\$ 150	\$ 175	\$ 25	\$ 8,850	\$ 1,125	45	\$ 9,975
College of Arts and Humanities - Graduate	\$ 150	\$ 175	\$ 25	\$ 8,850	\$ 1,475	59	\$ 10,325
College of Business and Social Sciences - Graduate	\$ 150	\$ 175	\$ 25	\$ 8,850	\$ 1,475	59	\$ 10,325
College of Professional Studies - Doctorate		\$ 150	\$ 150	\$ -	\$ 2,250	15	\$ 2,250
Certified Public Manager Program Fee	\$ 3,500	\$ 3,500	\$ -	\$ 105,000	\$ -	30	\$ 105,000
CTIP	\$ 95	\$ 95	\$ -	\$ 8,550	\$ -	90	\$ 8,550
AFT	\$ 230	\$ 230	\$ -	\$ 2,300	\$ -	10	\$ 2,300
State Police - Criminal Justice	\$ 250	\$ 250	\$ -	\$ 2,500	\$ -	10	\$ 2,500
Dual Enrollment (Per Credit Hour)	\$ 25	\$ 25	\$ -	\$ 300,000	\$ -	2,000	\$ 300,000
Course Fees:							
Applied Music Fee	\$ 150	\$ 150	\$ -	\$ 15,000	\$ -	100	\$ 15,000
Applied Music Fee (Non-music majors only)	\$ 225	\$ 225	\$ -	\$ 6,750	\$ -	30	\$ 6,750
Art Fee	\$ 100	\$ 200	\$ 100	\$ 40,000	\$ 40,000	400	\$ 80,000
Communications Fee	\$ 46	\$ 100	\$ 54	\$ 27,600	\$ 32,400	600	\$ 60,000
Science Lab Fee	\$ 70	\$ 100	\$ 30	\$ 98,000	\$ 42,000	1,400	\$ 140,000
Engineering Science Lab Fee	\$ 90	\$ 100	\$ 10	\$ 2,250	\$ 250	25	\$ 2,500
Nursing ATI Fee	\$ 600	\$ 600	\$ -	\$ 30,000	\$ -	50	\$ 30,000
Nursing Program Fee (200, 202, 301, 316, 405, 408)	\$ 600	\$ 600	\$ -	\$ 15,600	\$ -	50	\$ 15,600
Information Literacy Fee	\$ 120	\$ 120	\$ -	\$ 366,120	\$ -	3,051	\$ 366,120
Internet Course Fee - Undergraduate (Web 80-100)	\$ 168	\$ 175	\$ 7	\$ 420,000	\$ 17,500	2,500	\$ 437,500
Internet Course Fee - Graduate (Web 80-100)	\$ 246	\$ 250	\$ 4	\$ 2,460	\$ 40	10	\$ 2,500
Internet Course Fee - Online (Web-50)	\$ 66	\$ 75	\$ 9	\$ 52,800	\$ 7,200	800	\$ 60,000
Other Fees:							
Diploma Replacement	\$ 50	\$ 50	\$ -	\$ 750	\$ -	15	\$ 750
Transcript (after first)	\$ 20	\$ 20	\$ -	\$ 6,000	\$ -	300	\$ 6,000
Transcript (online)	\$ 20	\$ 20	\$ -	\$ 73,555	\$ -	4,115	\$ 73,555
Degree Verification Fee	\$ 10	\$ 10	\$ -	\$ 8,650	\$ -	865	\$ 8,650
Thesis Binding Fee (formerly Electronic Thesis Fee)	\$ 198	\$ 200	\$ 2	\$ 990	\$ 10	5	\$ 1,000
Graduation Application Fee	\$ 170	\$ 200	\$ 30	\$ 59,500	\$ 10,500	350	\$ 70,000
Graduation (Graduate) Application Fee	\$ 170	\$ 200	\$ 30	\$ 12,750	\$ 2,250	75	\$ 15,000
Reinstatement Fee	\$ 50	\$ 100	\$ 50	\$ 4,000	\$ 4,000	80	\$ 8,000
Campus Fee - Non-WVSU Only	\$ 325	\$ 325	\$ -	\$ 2,600	\$ -	8	\$ 2,600
ID Card Replacement	\$ 40	\$ 40	\$ -	\$ 2,000	\$ -	50	\$ 2,000
Orientation Fee	\$ 150	\$ 150	\$ -	\$ 97,500	\$ -	650	\$ 97,500
Parking - Full Year WVSU Faculty and Staff	\$ 110	\$ 110	\$ -	\$ 26,620	\$ -	242	\$ 26,620
Second Vehicle Full Year WVSU Faculty and Staff	\$ 55	\$ 55	\$ -	\$ 550	\$ -	10	\$ 550
Parking-Monthly WVSU Faculty and Staff	\$ 12	\$ 12	\$ -	\$ -	\$ -	0	\$ -
Parking-Adjunct per course per semester	\$ 12	\$ 12	\$ -	\$ 24	\$ -	2	\$ 24
Parking Replacement	\$ 17	\$ 25	\$ 8	\$ 850	\$ 400	50	\$ 1,250
Placement Testing Fee	\$ 35	\$ 35	\$ -	\$ 1,870	\$ -	30	\$ 1,870
Proctor Testing Fee	\$ 50	\$ 50	\$ -	\$ 2,520	\$ -	5	\$ 2,520
Regents' BA Degree Evaluation	\$ 300	\$ 300	\$ -	\$ 12,000	\$ -	40	\$ 12,000
Regents' BA Degree Posting Fee (per credit hour)	\$ 10	\$ 15	\$ 5	\$ 6,100	\$ 3,050	610	\$ 9,150
Residence Hall Breakage/Reservation Fee *non-refundable	\$ 200	\$ 200	\$ -	\$ 10,000	\$ -	135	\$ 10,000
Returned Check Fee	\$ 35	\$ 35	\$ -	\$ 70	\$ -	2	\$ 70
Reissued Check Fee	\$ 35	\$ 35	\$ -	\$ 1,750	\$ -	50	\$ 1,750
Surcharge - Card Processing Fee		2.85%					
WV School of Osteopathic Medicine:							
Advance Tuition Deposit (Non Resident)	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -		\$ -
Advance Tuition Deposit (Resident)	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -		\$ -
Diploma replacement	\$ 30	\$ 30	\$ -	\$ -	\$ -		\$ -
Graduation Fee	\$ 50	\$ 50	\$ -	\$ -	\$ -		\$ -
Late Registration Fee / per semester	\$ 30	\$ 30	\$ -	\$ -	\$ -		\$ -
Non Resident Application Fee	\$ 80	\$ 80	\$ -	\$ -	\$ -		\$ -
Resident Application Fee	\$ 40	\$ 40	\$ -	\$ -	\$ -		\$ -
Transcript Fee (After First)	\$ 6	\$ 6	\$ -	\$ -	\$ -		\$ -
Instructional Tech. Fee (1st Year Students)	\$ 200	\$ 200	\$ -	\$ -	\$ -		\$ -
Masters of Science in Biomedical Services (New Program)							
Technology Fee	\$ -	\$ 700	\$ 700	\$ -	\$ -		\$ -
Graduation Fee	\$ -	\$ 50	\$ 50	\$ -	\$ -		\$ -
Lab Fee	\$ -	\$ 300	\$ 300	\$ -	\$ -		\$ -

West Virginia Higher Education Policy Commission
Academic Year 2024-25
Supplemental Fees and Charges (Changes Only)

	Semester/ Occurrence 2023-24	Semester/ Occurrence 2024-25	Increase (Decrease)	Estimated Revenue 2024-25	Revenue Increase 2024-25	Number of Students 2024-25	Estimated Revenue 2024-25
II. Supplemental Fees and Charges							
Bluefield State University:							
Academic Support Fee (per credit hour > 15 hours per semester)							
Resident	\$ 296	\$ -	\$ (296)	\$ 125,000	\$ (125,000)	0	\$ -
Non-Resident	\$ 381	\$ -	\$ (381)	\$ 60,000	\$ (60,000)	0	\$ -
Metro	\$ 544	\$ -	\$ (544)	\$ 45,000	\$ (45,000)	0	\$ -
Commencement Fee	\$ -	\$ 50	\$ 50	\$ -	\$ 12,500	250	\$ 12,500
Concord University:							
Credit/Debit Card Fee	0%	3%	3%	\$ -	\$ 127,500		\$ 127,500
University Fee (Full Time)	\$ 300	\$ 600	\$ 300	\$ 1,098,969	\$ 997,500	1,832	\$ 2,096,469
University Fee (Part Time)	\$ 150	\$ 300	\$ 150	included above			
Graduation Fee	\$ 50	\$ 55	\$ 5	\$ 22,500	\$ 3,185	467	\$ 25,685
Second Degree (Graduation) Fee	\$ 10	\$ -	\$ (10)	\$ -	\$ -	0	\$ -
Diploma Replacement	\$ 50	\$ 55	\$ 5	\$ 550	\$ -	10	\$ 550
Transcript Fee	\$ 10	\$ 15	\$ 5	\$ 560	\$ -	43	\$ 560
Online/Priority Transcript Fee	\$ 10	\$ 15	\$ 5	\$ 8,055	\$ -	537	\$ 8,055
Fairmont State University							
Flight School Rates (FSU 141):							\$ -
Private Pilot License	\$ 14,066	\$ 14,488	\$ 422	\$ 421,983	\$ 12,659	30	\$ 434,642
Instrument Rating License	\$ 14,239	\$ 14,666	\$ 427	\$ 213,587	\$ 6,408	15	\$ 219,995
Commercial License	\$ 30,509	\$ 31,425	\$ 916	\$ 244,075	\$ 7,322	8	\$ 251,397
Enrollment Deposit		\$ 25	\$ 25	\$ -	\$ 2,500	100	\$ 2,500
Falcon Fast Track Program (per credit hour - \$60 E&G - \$10 Parking)	\$ 70	\$ 75	\$ 5	\$ 1,400	\$ 100	10	\$ 1,500
Prior Learning Portfolio Review Fee	\$ -	\$ 300	\$ 300	\$ -	\$ 1,500	5	\$ 1,500
Glenville State University							
Book Fee - Per Credit Hour Below 12 or above 18	\$ 26	\$ 27	\$ 1	\$ 46,410	\$ 12,294	92	\$ 58,704
Dining Flex Dollars Fee - For commuters only	\$ 75	\$ 100	\$ 25	\$ 31,573	\$ 21,758	530	\$ 53,331
Fees - Commuters	\$ 403	\$ 411	\$ 8	\$ 229,737	\$ (32,526)	254	\$ 197,211
Fees - Commuters - Part-time	\$ 265	\$ 270	\$ 5	\$ 43,315	\$ 2,573	37	\$ 45,888
Fees - Residence Hall Students	\$ 530	\$ 541	\$ 11	\$ 554,783	\$ 79,731	774	\$ 634,514
Fees - On-line Only Program Students not Living on Campus	\$ 217	\$ 221	\$ 4	\$ 6,207	\$ 27,417	130	\$ 33,624
Fees - On-line Only Program Students who are Regularly Present on Campus	\$ -	\$ 322	\$ 322	\$ -	\$ -	0	\$ -
Fees - Alternative Pathway Students	\$ -	\$ 148	\$ 148	\$ -	\$ -	0	\$ -
Fees - Education Interns	\$ -	\$ 217	\$ 217	\$ -	\$ -	0	\$ -
Fees - Masters Degree Classes	\$ -	\$ 87	\$ 87	\$ -	\$ 11,919	137	\$ 11,919
Graduation Fee (exclusive of cap and gown)	\$ 85	\$ 80	\$ (5)	\$ 14,800	\$ (400)	180	\$ 14,400
Late Graduation Fee	\$ 100	\$ 105	\$ 5	\$ -	\$ -	0	\$ -
Late Registration Fee	\$ 106	\$ 100	\$ (6)	\$ -	\$ -	0	\$ -
Parking Permit - Commuter	\$ 50	\$ -	\$ (50)	\$ -	\$ -	0	\$ -
Parking Permit - Resident	\$ 50	\$ -	\$ (50)	\$ -	\$ -	0	\$ -
Parking Permit - Non-Reserved	\$ -	\$ 52	\$ 52	\$ -	\$ -	0	\$ -
Parking Permit - Reserved (non-student)	\$ 200	\$ 210	\$ 10	\$ 10,000	\$ -	50	\$ 10,000
Prior Learning Portfolio Assessment	\$ 312	\$ 300	\$ (12)	\$ -	\$ -	0	\$ -
Regent's BA Portfolio Assessment	\$ 312	\$ 300	\$ (12)	\$ -	\$ -	0	\$ -
Marshall University:							
COHP - WVU Dietetics Internship Course Fee	\$ -	\$ 2,000	\$ 2,000				\$ -
Ohio High School STEM Program - per Credit Hour	\$ 167	\$ 25	\$ (142)				\$ -
Graduate Distance Program and Delivery (Specifically identified) - per semester Full-	\$ 4,707	\$ 4,695	\$ (12)				\$ -
COHP - WVU Health Dietetics Internship	\$ -	\$ 2,000	\$ 2,000				\$ -
COHP St. Mary's Program Fee - per credit hour	\$ -	\$ 340	\$ 340				\$ -
COHP St. Mary's Program Fee - per Semester	\$ -	\$ 4,080	\$ 4,080				\$ -
COHP St. Mary's Lab Fee - - per Semester	\$ -	\$ 100	\$ 100				\$ -
Pharmacy - Matriculation Fee (Annual - Year 1 Only)	\$ 270	\$ 420	\$ 150				\$ -
Pharmacy - Practice Ready Fee (Annual Year 2 Only)	\$ 390	\$ 420	\$ 30				\$ -
Pharmacy - Practice Ready Fee (Annual Year 3-4 Only)	\$ 390	\$ 420	\$ 30				\$ -
Pharmacy - Progression Fee (Annual)	\$ 390	\$ -	\$ (390)				\$ -
Pharmacy - iPad Fee (Annual Year 1-2 Only)	\$ 250	\$ 260	\$ 10				\$ -
Pharmacy - iPad Fee (Annual Year 3 Only)	\$ 350	\$ 200	\$ (150)				\$ -
Transfer Buyout	\$ -	\$ 1,000	\$ 1,000				\$ -
Mid-Leasing Apartment Change (Studio)	\$ -	\$ 250	\$ 250				\$ -
Mid-Leasing Apartment Change (2 Bedroom)	\$ -	\$ 350	\$ 350				\$ -
Unauthorized Single Occupancy (per night)	\$ -	\$ 75	\$ 75				\$ -
Holderby Storage Rate	\$ 40	\$ 60	\$ 20				\$ -
Holderby A/C Rental	\$ 75	\$ -	\$ (75)				\$ -

Improper Check-out Fee - Dorm	\$ 50	\$ 75	\$ 25				\$ -
Room Re-Key (per lock)	\$ 50	\$ 75	\$ 25				\$ -
One Semester Rental	\$ -	\$ 65	\$ 65				\$ -
Academic Year Rental (Fall & Spring Semesters)	\$ -	\$ 85	\$ 85				\$ -
12-Month Rental (Fall, Spring, & Summer Semesters)	\$ -	\$ 105	\$ 105				\$ -
10-Week Summer Term	\$ -	\$ 65	\$ 65				\$ -
5-Week Summer Term	\$ -	\$ 55	\$ 55				\$ -
Safe Purchase	\$ -	\$ 145	\$ 145				\$ -
Shepherd University:							
Bowling Course Fee	\$ 50	\$ -	\$ (50)				\$ -
Business Course Fee (407)	\$ -	\$ 50	\$ 50				\$ -
Continuing Education Fee (per credit hour)	\$ 66	\$ 73	\$ 7				\$ -
DCACT Program Fee	\$ -	\$ 125	\$ 125				\$ -
Education Course Fee (150, 200, 360) EDUC Majors Only	\$ 90	\$ -	\$ (90)				\$ -
Graduation Fee	\$ 65	\$ 75	\$ 10				\$ -
Health, Physical Education, Recreation & Sports Fee	\$ 45	\$ -	\$ (45)				\$ -
Music Course Fee (160 only)	\$ -	\$ 90	\$ 90				\$ -
Misc Course Fee (360 only)	\$ -	\$ 90	\$ 90				\$ -
Photography Course Fee	\$ -	\$ 75	\$ 75				\$ -
Theatre Fee (490)	\$ -	\$ 100	\$ 100				\$ -
West Liberty University							
Nursing	\$ 775	\$ 895	\$ 120	\$ 214,758	\$ 5,640	47	\$ 220,398
Assessment Testing (MGT 498)	\$ -	\$ 50	\$ 50	\$ -	\$ 500	10	\$ 500
Dental Hygiene Instrument Kit Clinic 1	\$ 1,446	\$ 1,350	\$ (96)	\$ 50,910	\$ (2,880)	30	\$ 48,030
Dental Hygiene X-Ray XCP Instruments	\$ 265	\$ 280	\$ 15	\$ 9,300	\$ 450	30	\$ 9,750
iPad for Joint Aviation Program with Marshall U	\$ -	\$ 1,700	\$ 1,700	\$ -	\$ 34,000	20	\$ 34,000
Master in Clinical Psychology Course Fee	\$ 525	\$ 550	\$ 25	\$ 2,625	\$ 125	5	\$ 2,750
Master in Clinical Psychology Application Fee	\$ 25	\$ -	\$ (25)	\$ 2,500	\$ (250)	10	\$ 2,250
MS SLP Clinical Software Fee	\$ 350	\$ 400	\$ 50	\$ 9,701	\$ 550	11	\$ 10,251
Undergraduate Enrollment Deposit (non-refundable)	\$ 50	\$ -	\$ (50)	\$ 44,191	\$ (17,050)	341	\$ 27,141
JOINT AVIATION PROGRAM WITH MARSHALL U LAB FEES:							
Aviation - Solo Flight Lab; incl 15 flight hours	\$ -	\$ 6,710	\$ 6,710	\$ -	\$ 67,100	10	\$ 67,100
Aviation - Private Pilot Cert ASEL Lab; incl 20 flight hours	\$ -	\$ 8,580	\$ 8,580	\$ -	\$ 85,800	10	\$ 85,800
Aviation - Instrument Certification Lab; incl 36 flight hours	\$ -	\$ 15,400	\$ 15,400	\$ -	\$ 154,000	10	\$ 154,000
Aviation - Commercial Phase I Lab; incl 52.5 flight hours	\$ -	\$ 18,810	\$ 18,810	\$ -	\$ 188,100	10	\$ 188,100
Aviation - Commercial Phase II ASEL Lab; incl 43.5 flight hours	\$ -	\$ 15,290	\$ 15,290	\$ -	\$ 152,900	10	\$ 152,900
Aviation - Initial CFI ASEL Lab; incl 20 flight hours	\$ -	\$ 7,700	\$ 7,700	\$ -	\$ 77,000	10	\$ 77,000
Aviation - CFII Lab; incl 10 flight hours	\$ -	\$ 4,510	\$ 4,510	\$ -	\$ 45,100	10	\$ 45,100
Aviation - Commercial AMEL Add-on Lab; incl 12 flight hours	\$ -	\$ 7,480	\$ 7,480	\$ -	\$ 74,800	10	\$ 74,800
Aviation Program Additional Resource Fees:							
Aviation - Cirrus SR20 Per Additional Hour	\$ -	\$ 310	\$ 310	\$ -	\$ -	0	\$ -
Aviation - Twin Engine Aircraft Per Additional Hour	\$ -	\$ 500	\$ 500	\$ -	\$ -	0	\$ -
Aviation - Frasca SR20 AATD Simulator Per Additional Hour	\$ -	\$ 50	\$ 50	\$ -	\$ -	0	\$ -
West Virginia State University:							
College of Natural Science & Mathematics Program Fee - Graduate	\$ 150	\$ 175	\$ 25	\$ 8,850	\$ 1,475	59	\$ 10,325
College of Professional Studies - Graduate	\$ 150	\$ 175	\$ 25	\$ 8,850	\$ 1,125	45	\$ 9,975
College of Arts and Humanities - Graduate	\$ 150	\$ 175	\$ 25	\$ 8,850	\$ 1,475	59	\$ 10,325
College of Business and Social Sciences - Graduate	\$ 150	\$ 175	\$ 25	\$ 8,850	\$ 1,475	59	\$ 10,325
College of Professional Studies - Doctorate		\$ 150	\$ 150	\$ -	\$ 2,250	15	\$ 2,250
Art Fee	\$ 100	\$ 200	\$ 100	\$ 40,000	\$ 40,000	400	\$ 80,000
Communications Fee	\$ 46	\$ 100	\$ 54	\$ 27,600	\$ 32,400	600	\$ 60,000
Science Lab Fee	\$ 70	\$ 100	\$ 30	\$ 98,000	\$ 42,000	1,400	\$ 140,000
Engineering Science Lab Fee	\$ 90	\$ 100	\$ 10	\$ 2,250	\$ 250	25	\$ 2,500
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Internet Course Fee - Graduate (Web 80-100)	\$ 246	\$ 250	\$ 4	\$ 2,460	\$ 40	10	\$ 2,500
Internet Course Fee - Online (Web-50)	\$ 66	\$ 75	\$ 9	\$ 52,800	\$ 7,200	800	\$ 60,000
Thesis Binding Fee (formerly Electronic Thesis Fee)	\$ 198	\$ 200	\$ 2	\$ 990	\$ 10	5	\$ 1,000
Graduation Application Fee	\$ 170	\$ 200	\$ 30	\$ 59,500	\$ 10,500	350	\$ 70,000
Graduation (Graduate) Application Fee	\$ 170	\$ 200	\$ 30	\$ 12,750	\$ 2,250	75	\$ 15,000
Reinstatement Fee	\$ 50	\$ 100	\$ 50	\$ 4,000	\$ 4,000	80	\$ 8,000
Parking Replacement	\$ 17	\$ 25	\$ 8	\$ 850	\$ 400	50	\$ 1,250
Regents' BA Degree Posting Fee (per credit hour)	\$ 10	\$ 15	\$ 5	\$ 6,100	\$ 3,050	610	\$ 9,150
WV School of Osteopathic Medicine:							
Masters of Science in Biomedical Services (New Program)							
Technology Fee	\$ -	\$ 700	\$ 700	\$ -	\$ -		\$ -
Graduation Fee	\$ -	\$ 50	\$ 50	\$ -	\$ -		\$ -
Lab Fee	\$ -	\$ 300	\$ 300	\$ -	\$ -		\$ -

**West Virginia Higher Education Policy Commission
Meeting of June 7, 2024**

ITEM: Review of Institutional Operating and Capital Budgets and Approval of Institutional Capital Budgets

INSTITUTIONS: All

RECOMMENDED RESOLUTION: *Resolved*, That the West Virginia Higher Education Policy Commission approves the Fiscal Year 2025 institutional capital budgets.

STAFF MEMBER: Misty Price

BACKGROUND:

W. Va. Code §18B-1B-4 requires the Commission to review institutional operating budgets and review and approve capital budgets for all governing boards under its jurisdiction, except the governing boards of statutorily and administratively exempt institutions. For the governing boards of exempt institutions, the Commission may review and comment upon the institutional operating budgets and capital budgets. The Commission's comments, if any, must be made part of the governing board's minute record.

The operating and capital budgets were submitted on forms prescribed by Commission staff. Together, the operating and capital budgets reflect all planned revenues and expenditures for Fiscal Year (FY) 2025. The historical operating data as well as operating and capital budget data for FY 2024 are provided for comparison purposes. To provide a complete description of planned expenditures, debt principal payments are included in the capital budget.

The format for the Budget Analysis is similar to the format used to prepare institutional financial statements. The Income Before Other Revenues, Expenses, Gains or Losses reflects institutional income before capital grants, gifts and bond proceeds from the Commission. Capital grants, gifts and bond proceeds tend to be one-time non-recurring sources of revenue and are not reflective of trends. The effect of the OPEB liability and expense is also reflected in the budget.

The Capital Budget displays the funding sources and uses for institutional capital projects and other capital expenditures as well as debt financing. The capital projects are categorized by investment criteria. The definitions for these categories are provided below.

The Budget Analysis includes federal and state grants and contracts. The actual revenues received may vary considerably from budgeted amounts because grant award processes are very competitive. Actual capital expenditures may also vary significantly from budgets because projects may be delayed for a variety of reasons. In addition unanticipated building repairs may be required during a fiscal year.

Higher Education Policy Commission
Community and Technical College System
Capital Budget Definitions

Investment Criteria

“Asset Preservation” means projects that preserve or enhance the integrity of building systems or building structure, or campus infrastructure.

“Economic Operations” means projects that result in a reduction of annual operating costs or capital savings.

“Equipment” means movable capitalized equipment

“Misc. Repairs and Alterations” means repair and alteration projects for less than \$100,000 for institutions with fewer than 10,000 students and \$1 million for institutions with more than 10,000 FTE

“New Construction” means new facilities and/or additions adding new square feet and new infrastructure

“Program Improvement” means projects that improve the functionality of space, primarily driven by academic, student life and athletic programs or departments. These projects are also issues of campus image and impact.

“Reliability” means issues of imminent failure or compromise to the system that may result in interruption to program or use of space.

“Safety/Code” means code compliance issues and institutional safety priorities or items that are not in conformance with current codes, even though the system is “grandfathered” and exempt from current code.

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Bluefield State University*
Operating Budget
(Dollars in Thousands)
FY 2025

	FY 2024 YTD Actual	FY 2024 Budget	FY 2025 Budget
OPERATING REVENUES			
Tuition and Fees	8,800	10,000	11,050
Grants and Contracts	5,500	6,730	6,581
Auxiliary Enterprises	1,500	3,390	4,602
Service Agreement Revenues	0	0	0
Other Operating Revenues	0	0	0
TOTAL OPERATING REVENUES	<u>15,800</u>	<u>20,120</u>	<u>22,233</u>
OPERATING EXPENSES			
Salaries and Wages	11,430	14,894	13,241
Benefits	2,833	4,152	3,695
Utilities	1,488	1,894	1,266
Supplies and Other Services	5,544	6,776	6,139
Scholarships and Fellowships	575	1,824	1,800
Other Operating Expenses	2,658	3,890	2,376
Cost of Services provided to other institutions	0	0	0
Depreciation Expense	1,850	1,900	1,950
TOTAL OPERATING EXPENSES	<u>26,378</u>	<u>35,330</u>	<u>30,467</u>
NONOPERATING REVENUES AND EXPENSES			
State Appropriations	5,443	6,649	7,081
Federal Pell Grants	3,021	2,750	3,000
Gifts	0	0	0
Interest on capital asset related debt	0	0	0
Assessments by the Commission for Systems Debt	0	0	0
Other Nonoperating revenues	0	0	0
TOTAL NONOPERATING REVENUES AND EXPENSES	<u>8,464</u>	<u>9,399</u>	<u>10,081</u>
Income Before Other Revenues, Expenses, Gains or Losses	<u>(2,114)</u>	<u>(5,811)</u>	<u>1,847</u>
Capital Revenues			
Increase Decrease in Net Position	<u>(\$2,114)</u>	<u>(\$5,811)</u>	<u>\$1,847</u>
Impact of OPEB on income before other Revenues, Expenses, Gains or Losses	<u>0</u>	<u>0</u>	<u>0</u>
Income before other Revenues, Expenses, Gains or Losses without OPEB	<u>(\$2,114)</u>	<u>(\$5,811)</u>	<u>\$1,847</u>
Beginning Net Position excluding OPEB	37,227	37,227	35,113
Ending Net Position excluding OPEB	35,113	31,416	36,960
NONEXPENDABLE NET POSITION			
Beginning Nonexpendable Net Position	\$578	\$578	\$578
Ending Nonexpendable Net Position	\$578	\$578	\$578

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Capital Budget
Bluefield State University*

Description	Budget FY 2024	Budget FY 2025
Projects with Established Timelines and Funding		
Funding Sources:		
Cash Balances	\$ 2,000,000	\$ 2,700,000
HEPC Bond Proceeds		
Institutional Bond Proceeds		
Other Financing	-	-
Gifts		
Federal Grants	300,000	300,000
Grants		
State Support		8,700,000
Current Revenue/Savings	1,100,000	-
Rent/Rent Savings		
Total Funding Sources	3,400,000	11,700,000
Uses by Project Category:		
Reliability		
Safety/Code	500,000	225,000
Economic Operations		
Program Improvement	2,750,000	2,500,000
New Construction		
Miscellaneous Capital Repairs and Alterations		8,700,000
Equipment	-	-
Total Uses	3,250,000	11,425,000
Debt Financing		
New Bond Debt		
Bond Principal Payment	-	-
Lease Liability		
Lease Principal Payment		
Total Debt Financing Costs	-	-
Balances		
Beginning Investment in Plant	39,274,000	40,624,000
Beginning Long Term Plant Debt	-	-
Beginning Net Investment In Plant	39,274,000	40,624,000
Total Additions to Plant Facilities	3,250,000	11,425,000
Depreciation	1,900,000	1,900,000
Net Change in Long Term Debt	-	-
Ending Net Investment in Plant	40,624,000	50,149,000

**Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Cash Balances**

Bluefield State University*

	April 30, 2023	June 30,2023	April 30, 2024	Projected June 30,2024
Cash Balance - Current Assets	\$4,439,000	\$5,255,186	\$5,568,000	\$3,000,000
Annual Operating Expense Budget (1)	\$30,553,561	\$38,407,081	\$30,553,561	\$38,407,081
Number of Days cash on hand	53	50	67	29

(1) Excludes any OPEB Expense, GASB 68 Related Pension Expense, and Depreciation Expense

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Concord University*
Operating Budget
(Dollars in Thousands)
FY 2025

	FY 2024 YTD Actual	FY 2024 Budget	FY 2025 Budget
OPERATING REVENUES			
Tuition and Fees	\$7,634	\$8,813	\$9,038
Grants and Contracts	9,815	15,667	19,051
Auxiliary Enterprises	6,646	8,837	9,383
Service Agreement Revenues	0	0	0
Other Operating Revenues	(88)	828	1,104
TOTAL OPERATING REVENUES	<u>24,007</u>	<u>34,145</u>	<u>38,576</u>
OPERATING EXPENSES			
Salaries and Wages	15,783	20,467	21,254
Benefits	3,903	5,349	5,527
Utilities	1,289	1,296	1,444
Supplies and Other Services	11,295	14,291	15,593
Scholarships and Fellowships	3,068	4,417	4,568
Other Operating Expenses	0	175	175
Cost of Services provided to other institutions	0	0	0
Depreciation Expense	2,025	2,867	2,866
TOTAL OPERATING EXPENSES	<u>37,363</u>	<u>48,862</u>	<u>51,427</u>
NONOPERATING REVENUES AND EXPENSES			
State Appropriations	11,170	11,170	11,492
Federal Pell Grants	4,216	3,635	4,217
Gifts	0	0	0
Interest on capital asset related debt	(604)	(575)	(528)
Assessments by the Commission for Systems Debt	0	(13)	(13)
Other Nonoperating revenues	410	236	293
TOTAL NONOPERATING REVENUES AND EXPENSES	<u>15,192</u>	<u>14,453</u>	<u>15,461</u>
Income Before Other Revenues, Expenses, Gains or Losses	<u>1,836</u>	<u>(264)</u>	<u>2,610</u>
Capital Revenues	1,213	1,422	5,747
Increase Decrease in Net Position	<u>\$3,049</u>	<u>\$1,158</u>	<u>\$8,357</u>
Impact of OPEB on income before other Revenues, Expenses, Gains or Losses	<u>0</u>	<u>0</u>	<u>0</u>
Income before other Revenues, Expenses, Gains or Losses without OPEB	<u>\$1,836</u>	<u>(\$264)</u>	<u>\$2,610</u>
Beginning Net Position excluding OPEB	48,192	48,192	48,793
Ending Net Position excluding OPEB	51,241	47,928	51,403
NONEXPENDABLE NET POSITION			
Beginning Nonexpendable Net Position	\$2,425	\$2,425	\$2,425
Ending Nonexpendable Net Position	\$2,425	\$2,425	\$2,425

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Capital Budget
Concord University*

Description	Budget FY 2024	Budget FY 2025
Projects with Established Timelines and Funding		
Funding Sources:		
Cash Balances	\$ -	\$ -
HEPC Bond Proceeds	-	
Institutional Bond Proceeds		
Other Financing		500,000
Gifts	306,000.00	530,000
Federal Grants		
Grants		3,139,675
State Support	1,422,450.00	5,117,500
Current Revenue/Savings	97,900.00	94,100
Rent/Rent Savings		
Total Funding Sources	1,826,350	9,381,275
Uses by Project Category:		
Reliability		894,100
Safety/Code	1,783,450	5,117,500
Economic Operations	42,900	
Program Improvement		3,369,675
New Construction		
Miscellaneous Capital Repairs and Alterations		
Equipment		-
Total Uses	1,826,350	9,381,275
Debt Financing		
New Bond Debt	-	
Bond Principal Payment	440,000	465,000
Lease Liability		
Lease Principal Payment	442,136	301,306
Total Debt Financing Costs	882,136	766,306
Balances		
Beginning Investment in Plant	60,372,620	59,345,555
Beginning Long Term Plant Debt	15,675,055	14,792,919
Beginning Net Investment In Plant	44,697,565	44,552,636
Total Additions to Plant Facilities	1,826,350	9,381,275
Depreciation	2,853,415	2,866,436
Net Change in Long Term Debt	882,136	766,306
Ending Net Investment in Plant	44,552,636	50,301,169

**Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Cash Balances
Concord University***

	April 30, 2023	June 30, 2023	April 30, 2024	Projected June 30, 2024
Cash Balance - Current Assets	5,493,044.00	4,121,282.00	8,228,915.67	3,839,479.00
Annual Operating Expense Budget (1)	49,970,119.00	45,508,042.00	44,132,148.00	44,132,148.00
Number of Days cash on hand	40	33	68	32

(1) Excludes any OPEB Expense, GASB 68 Related Pension Expense, and Depreciation Expense

Deferred Maintenance and other Grant Cash-Restricted	0	0	4,778,294.00	4,668,294.00
Total Cash			13,007,209.67	8,507,773.00

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Fairmont State University*
Operating Budget
(Dollars in Thousands)
FY 2025

	FY 2024 YTD Actual	FY 2024 Budget	FY 2025 Budget
OPERATING REVENUES			
Tuition and Fees	\$24,499	\$28,619	\$27,217
Grants and Contracts	23,426	29,839	27,824
Auxiliary Enterprises	6,236	6,630	6,483
Service Agreement Revenues	3,934	4,510	4,510
Other Operating Revenues	920	922	785
TOTAL OPERATING REVENUES	<u>59,016</u>	<u>70,519</u>	<u>66,819</u>
OPERATING EXPENSES			
Salaries and Wages	22,653	32,178	32,924
Benefits	5,434	7,694	8,157
Utilities	1,946	2,215	2,258
Supplies and Other Services	10,309	14,695	13,812
Scholarships and Fellowships	29,709	37,637	35,804
Other Operating Expenses	0	0	0
Cost of Services provided to other institutions	0	0	0
Depreciation Expense	0	5,000	5,000
TOTAL OPERATING EXPENSES	<u>70,050</u>	<u>99,419</u>	<u>97,954</u>
NONOPERATING REVENUES AND EXPENSES			
State Appropriations	19,961	19,961	20,671
Federal Pell Grants	5,412	6,000	6,000
Gifts	77	328	329
Interest on capital asset related debt	0	0	(11)
Assessments by the Commission for Systems Debt	(456)	(530)	(530)
Interagency Contract Payments - Pierpont	1,298	1,298	1,298
Other Nonoperating revenues	<u>861</u>	<u>69</u>	<u>69</u>
TOTAL NONOPERATING REVENUES AND EXPENSES	<u>27,153</u>	<u>27,127</u>	<u>27,827</u>
Income Before Other Revenues, Expenses, Gains or Losses	<u>16,119</u>	<u>(1,773)</u>	<u>(3,308)</u>
Capital Revenues	0	0	0
Increase Decrease in Net Position	<u>\$16,119</u>	<u>(\$1,773)</u>	<u>(\$3,308)</u>
Impact of OPEB on income before other Revenues, Expenses, Gains or Losses	<u>0</u>	<u>0</u>	<u>0</u>
Income before other Revenues, Expenses, Gains or Losses without OPEB	<u>\$16,119</u>	<u>(\$1,773)</u>	<u>(\$3,308)</u>
Beginning Net Position excluding OPEB	0	0	0
Ending Net Position excluding OPEB	16,119	(1,773)	(3,308)
NONEXPENDABLE NET POSITION			
Beginning Nonexpendable Net Position	\$0	\$0	\$0
Ending Nonexpendable Net Position	\$0	\$0	\$0

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Capital Budget
Fairmont State University*

Description	Budget FY 2024	Budget FY 2025
Projects with Established Timelines and Funding		
Funding Sources:		
Cash Balances	\$ 2,519	\$ -
HEPC Bond Proceeds		
Institutional Bond Proceeds		
Other Financing	270	6,890
Gifts		
Federal Grants		-
Grants		
State Support		
Current Revenue/Savings		-
Rent/Rent Savings		
Total Funding Sources	2,789	6,890
Uses by Project Category:		
Reliability		-
Safety/Code		
Economic Operations		
Program Improvement	2,319	5,189
New Construction		
Miscellaneous Capital Repairs and Alterations	200	1,701
Equipment	270	-
Total Uses	2,789	6,890
Debt Financing		
New Bond Debt	(2,790)	(2,935)
Bond Principal Payment		-
Lease Liability		
Lease Principal Payment		
Total Debt Financing Costs	(2,790)	(2,935)
Balances		
Beginning Investment in Plant	129,093	126,562
Beginning Long Term Plant Debt	48,025	45,235
Beginning Net Investment In Plant	81,068	81,327
Total Additions to Plant Facilities	2,469	5,339
Depreciation	5,000	5,500
Net Change in Long Term Debt	(2,790)	(2,935)
Ending Net Investment in Plant	81,327	84,101

**Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Cash Balances**

Fairmont State University*

	April 30, 2023	June 30, 2023	April 30, 2024	Projected June 30,2024
Cash Balance - Current Assets	\$57,479	\$50,344	\$63,040	\$62,500
Annual Operating Expense Budget (1)	\$104,799	\$104,799	\$99,419	\$99,419
Number of Days cash on hand	200	175	231	229

(1) Excludes any OPEB Expense, GASB 68 Related Pension Expense, and Depreciation Expense

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Glenville State University*
Operating Budget
(Dollars in Thousands)
FY 2025

	FY 2024 YTD Actual	FY 2024 Budget	FY 2025 Budget
OPERATING REVENUES			
Tuition and Fees	\$10,862	\$9,949	\$10,506
Grants and Contracts	3,271	4,393	2,750
Auxiliary Enterprises	7,055	7,907	7,441
Service Agreement Revenues	0	0	0
Other Operating Revenues	3,184	2,223	2,100
TOTAL OPERATING REVENUES	<u>24,372</u>	<u>24,472</u>	<u>22,797</u>
OPERATING EXPENSES			
Salaries and Wages	10,888	12,173	11,418
Benefits	2,707	3,265	4,223
Utilities	1,474	1,400	1,400
Supplies and Other Services	4,881	3,232	3,467
Scholarships and Fellowships	2,026	2,388	2,045
Other Operating Expenses	2,205	3,877	3,355
Cost of Services provided to other institutions	0	0	0
Depreciation Expense	2,850	2,650	2,850
TOTAL OPERATING EXPENSES	<u>27,031</u>	<u>28,985</u>	<u>28,758</u>
NONOPERATING REVENUES AND EXPENSES			
State Appropriations	7,072	7,072	7,471
Federal Pell Grants	3,141	3,400	3,400
Gifts	0	0	0
Interest on capital asset related debt	(1,655)	(1,693)	(1,655)
Assessments by the Commission for Systems Debt	(16)	(16)	(16)
Other Nonoperating revenues	0	0	0
TOTAL NONOPERATING REVENUES AND EXPENSES	<u>8,542</u>	<u>8,763</u>	<u>9,200</u>
Income Before Other Revenues, Expenses, Gains or Losses	<u>5,883</u>	<u>4,250</u>	<u>3,239</u>
Capital Revenues		0	
Increase Decrease in Net Position	<u>\$5,883</u>	<u>\$4,250</u>	<u>\$3,239</u>
Impact of OPEB on income before other Revenues, Expenses, Gains or Losses	<u>0</u>	<u>0</u>	<u>0</u>
Income before other Revenues, Expenses, Gains or Losses without OPEB	<u>\$5,883</u>	<u>\$4,250</u>	<u>\$3,239</u>
Beginning Net Position excluding OPEB	0	0	0
Ending Net Position excluding OPEB	5,883	4,250	3,239
NONEXPENDABLE NET POSITION			
Beginning Nonexpendable Net Position	\$38,501	\$30,845	\$38,501
Ending Nonexpendable Net Position	\$44,384	\$31,045	\$40,312

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Capital Budget
Glenville State University*

Description	Budget FY 2024	Budget FY 2025
Projects with Established Timelines and Funding		
Funding Sources:		
Cash Balances	\$ 200,000	\$ 1,800,000
HEPC Bond Proceeds	-	-
Institutional Bond Proceeds	175,000	-
Other Financing		-
Gifts		-
Federal Grants	750,000	672,200
Grants	2,000,000	2,100,000
State Support		9,000,000
Current Revenue/Savings	-	-
Rent/Rent Savings	570,000	700,000
Total Funding Sources	3,695,000	14,272,200
Uses by Project Category:		
Reliability	200,000	1,050,000
Safety/Code	300,000	3,400,000
Economic Operations	200,000	5,400,000
Program Improvement	1,300,000	500,000
New Construction	-	747,200
Asset Preservation	700,000	875,000
Miscellaneous Capital Repairs and Alterations	1,000,000	300,000
Equipment	300,000	2,000,000
Total Uses	4,000,000	14,272,200
Debt Financing		
New Bond Debt	-	
Bond Principal Payment	(790,000)	(820,000)
Bond Interest Payment	(1,017,956)	(1,625,900)
Lease Principal Payment		
Total Debt Financing Costs	(1,807,956)	(2,445,900)
Balances		
Beginning Investment in Plant	-	-
Beginning Long Term Plant Debt	-	-
Beginning Net Investment In Plant	-	-
Total Additions to Plant Facilities	4,000,000	14,272,200
Depreciation	2,700,000	2,850,000
Net Change in Long Term Debt	(1,017,956)	(2,445,900)
Ending Net Investment in Plant	2,317,956	13,868,100

**Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Cash Balances**

Glenville State University*

	April 30, 2023	June 30, 2023	April 30, 2024	Projected June 30,2024
Cash Balance - Current Assets	\$2,975,863	\$1,536,640	\$4,620,353	\$3,500,000
Annual Operating Expense Budget (1)	\$27,320,000	\$27,320,000	\$28,758,000	\$28,758,000
Number of Days cash on hand	40	21	59	44

(1) Excludes any OPEB Expense, GASB 68 Related Pension Expense, and Depreciation Expense

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Marshall University
Operating Budget
(Dollars in Thousands)
FY 2025

	FY 2024 YTD Actual	FY 2024 Budget	FY 2025 Budget
OPERATING REVENUES			
Tuition and Fees	\$31,312	\$69,732	\$74,679
Grants and Contracts	52,727	106,425	110,150
Auxiliary Enterprises	19,408	34,159	35,085
Service Agreement Revenues	0	0	0
Other Operating Revenues	5,687	9,951	10,299
TOTAL OPERATING REVENUES	<u>109,134</u>	<u>220,267</u>	<u>230,213</u>
OPERATING EXPENSES			
Salaries and Wages	76,131	157,723	159,623
Benefits	20,116	37,273	38,643
Utilities	4,788	9,817	10,044
Supplies and Other Services	45,655	91,980	87,003
Scholarships and Fellowships	14,806	21,407	23,813
Other Operating Expenses	0	0	0
Cost of Services provided to other institutions	0	0	0
Depreciation Expense	6,797	16,450	18,600
TOTAL OPERATING EXPENSES	<u>168,293</u>	<u>334,650</u>	<u>337,726</u>
NONOPERATING REVENUES AND EXPENSES			
State Appropriations	79,681	72,198	75,435
Federal Pell Grants	9,719	15,600	17,500
Gifts	737	1,700	1,500
Interest on capital asset related debt	(3,130)	(6,464)	(6,882)
Assessments by the Commission for Systems Debt	(142)	(329)	(332)
Other Nonoperating revenues	<u>3,443</u>	<u>3,929</u>	<u>2,500</u>
TOTAL NONOPERATING REVENUES AND EXPENSES	<u>90,308</u>	<u>86,634</u>	<u>89,721</u>
Income Before Other Revenues, Expenses, Gains or Losses	<u>31,149</u>	<u>(27,749)</u>	<u>(17,792)</u>
Capital Revenues		0	
Increase Decrease in Net Position	<u>\$31,149</u>	<u>(\$27,749)</u>	<u>(\$17,792)</u>
Impact of OPEB on income before other Revenues, Expenses, Gains or Losses	<u>0</u>	<u>1,250</u>	<u>1,250</u>
Income before other Revenues, Expenses, Gains or Losses without OPEB	<u>\$31,149</u>	<u>(\$26,499)</u>	<u>(\$16,542)</u>
Beginning Net Position excluding OPEB	<u>455,236</u>	<u>455,236</u>	<u>428,737</u>
Ending Net Position excluding OPEB	<u>486,385</u>	<u>428,737</u>	<u>412,195</u>
NONEXPENDABLE NET POSITION			
Beginning Nonexpendable Net Position	<u>\$15,176</u>	<u>\$15,176</u>	<u>\$15,176</u>
Ending Nonexpendable Net Position	<u>\$15,176</u>	<u>\$15,176</u>	<u>\$15,176</u>

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Capital Budget
Marshall University

Description	Budget FY 2024	Budget FY 2025
Projects with Established Timelines and Funding		
Funding Sources:		
Cash Balances	\$ 1,500,000	\$ 28,274,679
HEPC Bond Proceeds	-	
Institutional Bond Proceeds		
Other Financing		-
Gifts		
Federal Grants		-
Grants		16,454,135
State Support		
Current Revenue/Savings	1,500,000	1,000,000
Rent/Rent Savings		
Total Funding Sources	3,000,000	45,728,814
Uses by Project Category:		
Reliability	250,000	5,725,950
Safety/Code	750,000	6,547,815
Economic Operations		5,113,700
Program Improvement	300,000	2,562,300
New Construction		22,500,000
Miscellaneous Capital Repairs and Alterations	350,000	1,929,049
Equipment	1,350,000	1,350,000
Total Uses	3,000,000	45,728,814
Debt Financing		
New Bond Debt	-	
Bond Principal Payment	(2,235,000)	(2,295,000)
Lease Liability		
Lease Principal Payment	(1,282,000)	(900,857)
Total Debt Financing Costs	(3,517,000)	(3,195,857)
Balances		
Beginning Investment in Plant	440,729,936	427,379,936
Beginning Long Term Plant Debt	152,134,085	150,017,085
Beginning Net Investment In Plant	288,595,851	277,362,851
Total Additions to Plant Facilities	3,000,000	45,728,814
Depreciation	16,350,000	18,600,000
Net Change in Long Term Debt	(3,517,000)	(3,195,857)
Ending Net Investment in Plant	278,762,851	307,687,522

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Cash Balances
Marshall University

	December 31, 2023	June 30, 2023	December 31, 2024	Projected June 30, 2024
Cash Balance - Current Assets	\$50,134,592	\$30,142,832	\$73,135,102	\$61,838,000
Annual Operating Expense Budget (1)	\$300,385,823	\$300,385,823	\$316,949,000	\$316,949,000
Number of Days cash on hand	61	37	84	71

(1) Excludes any OPEB Expense, GASB 68 Related Pension Expense, and Depreciation Expense

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Shepherd University*
Operating Budget
(Dollars in Thousands)
FY 2025

	FY 2024 YTD Actual	FY 2024 Budget	FY 2025 Budget
OPERATING REVENUES			
Tuition and Fees	\$12,734	\$13,700	\$14,250
Grants and Contracts	7,432	7,500	22,482
Auxiliary Enterprises	12,662	12,600	13,151
Service Agreement Revenues	22	0	0
Other Operating Revenues	364	741	425
TOTAL OPERATING REVENUES	<u>33,214</u>	<u>34,541</u>	<u>50,308</u>
OPERATING EXPENSES			
Salaries and Wages	20,772	22,568	24,343
Benefits	4,787	5,183	5,284
Utilities	2,177	1,716	3,129
Supplies and Other Services	9,583	10,808	12,348
Scholarships and Fellowships	2,484	4,574	3,120
Other Operating Expenses	0	0	0
Cost of Services provided to other institutions	0	0	0
Depreciation Expense	5,446	5,750	6,000
TOTAL OPERATING EXPENSES	<u>45,249</u>	<u>50,599</u>	<u>54,224</u>
NONOPERATING REVENUES AND EXPENSES			
State Appropriations	13,375	13,375	13,735
Federal Pell Grants	4,507	4,075	4,600
Gifts	1,340	1,500	1,510
Interest on capital asset related debt	(1,323)	(1,211)	(1,298)
Assessments by the Commission for Systems Debt	(17)	0	(17)
Other Nonoperating revenues	(334)	(10)	575
TOTAL NONOPERATING REVENUES AND EXPENSES	<u>17,548</u>	<u>17,729</u>	<u>19,105</u>
Income Before Other Revenues, Expenses, Gains or Losses	<u>5,513</u>	<u>1,671</u>	<u>15,189</u>
Capital Revenues		0	
Increase Decrease in Net Position	<u>\$5,513</u>	<u>\$1,671</u>	<u>\$15,189</u>
Impact of OPEB on income before other Revenues, Expenses, Gains or Losses	<u>0</u>	<u>0</u>	<u>0</u>
Income before other Revenues, Expenses, Gains or Losses without OPEB	<u>\$5,513</u>	<u>\$1,671</u>	<u>\$15,189</u>
Beginning Net Position excluding OPEB	0	0	0
Ending Net Position excluding OPEB	5,513	1,671	15,189
NONEXPENDABLE NET POSITION			
Beginning Nonexpendable Net Position	\$0	\$0	\$0
Ending Nonexpendable Net Position	\$0	\$0	\$0

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Capital Budget
Shepherd University*

Description	Budget FY 2024	Budget FY 2025
Projects with Established Timelines and Funding		
Funding Sources:		
Cash Balances	\$ -	\$ 293,513
HEPC Bond Proceeds	-	-
Institutional Bond Proceeds	-	-
Other Financing	1,905,633	1,905,633
Gifts	-	-
Federal Grants	3,100,000	4,720,671
Grants	4,880,967	-
State Support	14,050,000	13,250,000
Current Revenue/Savings	500,000	-
Rent/Rent Savings	-	-
Total Funding Sources	24,436,600	20,169,817
Uses by Project Category:		
Reliability	11,975,000	13,470,671
Safety/Code	4,900,000	4,500,000
Economic Operations	-	-
Program Improvement	3,025,000	100,000
New Construction	561,600	-
Miscellaneous Capital Repairs and Alterations	3,975,000	-
Equipment	-	2,099,146
Total Uses	24,436,600	20,169,817
Debt Financing		
New Bond Debt	-	-
Bond Principal Payment	1,991,887	1,830,857
Lease Liability	5,588,047	5,323,268
Lease Principal Payment	241,455	264,779
Total Debt Financing Costs	7,821,390	7,418,904
Balances		
Beginning Investment in Plant	230,867,490	230,185,511
Beginning Long Term Plant Debt	35,850,091	37,469,060
Beginning Net Investment In Plant	105,373,185	104,011,025
Total Additions to Plant Facilities	24,436,600	20,169,817
Depreciation	6,100,000	-
Net Change in Long Term Debt	7,821,390	7,418,904
Ending Net Investment in Plant	115,888,395	116,761,938

**Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Cash Balances**

Shepherd University*

	April 30, 2023	June 30, 2023	April 30, 2024	Projected June 30, 2024
Cash Balance - Current Assets	\$14,472,236	\$9,435,445	\$19,162,955	\$13,260,100
Annual Operating Expense Budget (1)	\$39,506,462	\$44,413,358	\$39,803,178	\$45,832,509
Number of Days cash on hand	134	78	176	106

(1) Excludes any OPEB Expense, GASB 68 Related Pension Expense, and Depreciation Expense

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
West Liberty University*
Operating Budget
(Dollars in Thousands)
FY 2025

	FY 2024 YTD Actual	FY 2024 Budget	FY 2025 Budget
OPERATING REVENUES			
Tuition and Fees	\$23,160	\$23,122	\$22,482
Grants and Contracts	1,773	1,600	1,600
Auxiliary Enterprises	10,554	11,034	11,491
Service Agreement Revenues	90	102	105
Other Operating Revenues	1,876	1,374	1,883
TOTAL OPERATING REVENUES	<u>37,453</u>	<u>37,232</u>	<u>37,561</u>
OPERATING EXPENSES			
Salaries and Wages	15,270	19,922	19,782
Benefits	3,913	5,045	5,276
Utilities	2,125	2,265	2,169
Supplies and Other Services	8,148	7,723	8,600
Scholarships and Fellowships	6,214	6,521	6,000
Other Operating Expenses	3,486	3,411	4,409
Cost of Services provided to other institutions	0	0	0
Depreciation Expense	4,000	3,300	4,100
TOTAL OPERATING EXPENSES	<u>43,156</u>	<u>48,187</u>	<u>50,336</u>
NONOPERATING REVENUES AND EXPENSES			
State Appropriations	9,964	9,964	10,350
Federal Pell Grants	3,359	3,400	3,400
Gifts	0	0	0
Interest on capital asset related debt	(352)	(462)	(369)
Assessments by the Commission for Systems Debt	(113)	(228)	(228)
Other Nonoperating revenues	0	0	0
TOTAL NONOPERATING REVENUES AND EXPENSES	<u>12,858</u>	<u>12,674</u>	<u>13,153</u>
Income Before Other Revenues, Expenses, Gains or Losses	<u>7,155</u>	<u>1,719</u>	<u>378</u>
Capital Revenues			
Increase Decrease in Net Position	<u>\$7,155</u>	<u>\$1,719</u>	<u>\$378</u>
Impact of OPEB on income before other Revenues, Expenses, Gains or Losses	<u>0</u>	<u>0</u>	<u>0</u>
Income before other Revenues, Expenses, Gains or Losses without OPEB	<u>\$7,155</u>	<u>\$1,719</u>	<u>\$378</u>
Beginning Net Position excluding OPEB	0	0	0
Ending Net Position excluding OPEB	7,155	1,719	378
NONEXPENDABLE NET POSITION			
Beginning Nonexpendable Net Position	\$0	\$0	\$0
Ending Nonexpendable Net Position	\$0	\$0	\$0

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Capital Budget
West Liberty University*

Description	Budget FY 2024	Budget FY 2025
Projects with Established Timelines and Funding		
Funding Sources:		
Cash Balances		\$ 500
HEPC Bond Proceeds		
Institutional Bond Proceeds	-	-
Other Financing	-	-
Gifts		
Federal Grants	865	1,518
Grants		750
State Support		8,112
Current Revenue/Savings	-	-
Rent/Rent Savings		
Total Funding Sources	865	10,880
Uses by Project Category:		
Reliability	-	-
Safety/Code	-	-
Economic Operations		
Program Improvement		
New Construction	865	1,518
Miscellaneous Capital Repairs and Alterations	-	9,362
Equipment	-	-
Total Uses	865	10,880
Debt Financing		
New Bond Debt		
Bond Principal Payment	(1,646)	(1,760)
Lease Liability		
Lease Principal Payment		
Total Debt Financing Costs	(1,646)	(1,760)
Balances		
Beginning Investment in Plant	74,940	74,551
Beginning Long Term Plant Debt	16,005	14,406
Beginning Net Investment In Plant	58,935	60,145
Total Additions to Plant Facilities	865	10,880
Depreciation	3,300	4,100
Net Change in Long Term Debt	(1,646)	(1,760)
Ending Net Investment in Plant	58,146	68,685

**Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Cash Balances**

West Liberty University*

	April 30, 2023	June 30, 2023	April 30, 2024	Projected June 30, 2024
Cash Balance - Current Assets	\$14,010	\$11,734	\$15,609	\$11,500
Annual Operating Expense Budget (1)	\$41,376	\$42,376	\$42,456	\$43,456
Number of Days cash on hand	124	101	134	97

(1) Excludes any OPEB Expense, GASB 68 Related Pension Expense, and Depreciation Expense

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
West Virginia State University
Operating Budget
(Dollars in Thousands)
FY 2025

	FY 2024 YTD Actual	FY 2024 Budget	FY 2025 Budget
OPERATING REVENUES			
Tuition and Fees	\$11,358	\$16,870	\$16,853
Grants and Contracts	1,571	1,706	15,696
Auxiliary Enterprises	8,575	6,230	5,283
Service Agreement Revenues	0	0	0
Other Operating Revenues	2,183	3,194	961
TOTAL OPERATING REVENUES	<u>23,687</u>	<u>28,000</u>	<u>38,793</u>
OPERATING EXPENSES			
Salaries and Wages	12,423	15,900	15,819
Benefits	3,369	4,069	4,307
Utilities	1,216	1,606	1,634
Supplies and Other Services	12,440	16,127	27,640
Scholarships and Fellowships	5,016	4,700	4,700
Other Operating Expenses	0	0	0
Cost of Services provided to other institutions	0	0	0
Depreciation Expense	2,500	2,999	3,000
TOTAL OPERATING EXPENSES	<u>36,964</u>	<u>45,401</u>	<u>57,100</u>
NONOPERATING REVENUES AND EXPENSES			
State Appropriations	14,042	16,851	17,769
Federal Pell Grants	3,858	3,500	3,858
Gifts	0	0	0
Interest on capital asset related debt	(954)	(677)	(752)
Assessments by the Commission for Systems Debt	0	(15)	(44)
Other Nonoperating revenues	0	0	0
TOTAL NONOPERATING REVENUES AND EXPENSES	<u>16,946</u>	<u>19,659</u>	<u>20,831</u>
Income Before Other Revenues, Expenses, Gains or Losses	<u>3,669</u>	<u>2,258</u>	<u>2,524</u>
Capital Revenues		0	
Increase Decrease in Net Position	<u>\$3,669</u>	<u>\$2,258</u>	<u>\$2,524</u>
Impact of OPEB on income before other Revenues, Expenses, Gains or Losses	<u>0</u>	<u>0</u>	<u>0</u>
Income before other Revenues, Expenses, Gains or Losses without OPEB	<u>\$3,669</u>	<u>\$2,258</u>	<u>\$2,524</u>
Beginning Net Position excluding OPEB	47,602	41,740	51,271
Ending Net Position excluding OPEB	51,271	43,998	53,795
NONEXPENDABLE NET POSITION			
Beginning Nonexpendable Net Position	\$0	\$0	\$0
Ending Nonexpendable Net Position	\$0	\$0	\$0

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Capital Budget
West Virginia State University

Description	Budget FY 2024	Budget FY 2025
Projects with Established Timelines and Funding		
Funding Sources:		
Cash Balances	\$ 375,000	\$ 350,000
HEPC Bond Proceeds	-	
Institutional Bond Proceeds		
Other Financing		-
Gifts		
Federal Grants		398,000
Grants		
State Support	20,000,000	58,850,000
Current Revenue/Savings	865,350	808,264
Rent/Rent Savings		
Total Funding Sources	21,240,350	60,406,264
Uses by Project Category:		
Reliability	3,145,000	1,200,000
Safety/Code	1,275,000	250,000
Economic Operations	2,350,000	1,158,264
Program Improvement	1,200,000	850,000
New Construction	-	50,000,000
Miscellaneous Capital Repairs and Alterations	13,160,000	6,948,000
Equipment	110,350	-
Total Uses	21,240,350	60,406,264
Debt Financing		
New Bond Debt	-	-
Bond Principal Payment	1,359,102	1,359,102
Lease Liability		
Lease Principal Payment		
Total Debt Financing Costs	1,359,102	1,359,102
Balances		
Beginning Investment in Plant	73,319,020	77,509,370
Beginning Long Term Plant Debt	35,484,213	34,125,111
Beginning Net Investment In Plant	37,834,807	43,384,259
Total Additions to Plant Facilities	21,240,350	60,406,264
Depreciation	3,750,000	4,000,000
Net Change in Long Term Debt	(1,359,102)	(1,359,102)
Ending Net Investment in Plant	53,966,055	98,431,421

**Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Cash Balances**

West Virginia State University

	April 30, 2023	June 30, 2023	April 30, 2024	Projected June 30, 2024
Cash Balance - Current Assets	\$6,764,575	\$11,072,306	\$13,020,218	\$7,861,654
Annual Operating Expense Budget (1)	\$45,534,258	\$45,534,258	\$44,565,346	\$44,565,346
Number of Days cash on hand	54	89	107	64

(1) Excludes any OPEB Expense, GASB 68 Related Pension Expense, and Depreciation Expense

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
West Virginia School of Osteopathic Medicine
Operating Budget

FY 2025

	FY 2024 YTD Actual	FY 2024 Budget	FY 2025 Budget
OPERATING REVENUES			
Tuition and Fees	\$36,801,801	\$37,665,972	\$39,354,066
Grants and Contracts	1,967,790	2,159,752	2,490,824
Auxiliary Enterprises	264,198	551,212	401,212
Service Agreement Revenues	0	0	0
Other Operating Revenues	1,132,776	950,000	950,000
TOTAL OPERATING REVENUES	<u>40,166,565</u>	<u>41,326,936</u>	<u>43,196,102</u>
OPERATING EXPENSES			
Salaries and Wages	23,177,985	30,229,573	32,902,262
Benefits	4,957,394	6,731,661	7,346,807
Utilities	789,986	873,134	1,058,034
Supplies and Other Services	12,721,995	14,995,886	15,919,330
Scholarships and Fellowships	0	176,482	176,482
Other Operating Expenses	47,955	0	0
Cost of Services provided to other institutions	0	0	0
Depreciation Expense	3,081,777	4,122,302	4,311,782
TOTAL OPERATING EXPENSES	<u>44,777,092</u>	<u>57,129,038</u>	<u>61,714,697</u>
NONOPERATING REVENUES AND EXPENSES			
State Appropriations	4,737,577	10,132,816	10,448,036
Federal Pell Grants	0	0	0
Gifts	0	0	0
Interest on capital asset related debt	0	0	0
Assessments by the Commission for Systems Debt	0	0	0
Other Nonoperating revenues	<u>5,332,133</u>	<u>1,995,800</u>	<u>4,098,500</u>
TOTAL NONOPERATING REVENUES AND EXPENSES	<u>10,069,710</u>	<u>12,128,616</u>	<u>14,546,536</u>
Income Before Other Revenues, Expenses, Gains or Losses	<u>5,459,183</u>	<u>(3,673,486)</u>	<u>(3,972,059)</u>
Capital Revenues		0	
Increase Decrease in Net Position	<u>\$5,459,183</u>	<u>(\$3,673,486)</u>	<u>(\$3,972,059)</u>
Impact of OPEB on income before other Revenues, Expenses, Gains or Losses	<u>(1,626,120)</u>	<u>(1,739,457)</u>	<u>(1,509,888)</u>
Income before other Revenues, Expenses, Gains or Losses without OPEB	<u>\$3,833,063</u>	<u>(\$5,412,943)</u>	<u>(\$5,481,947)</u>
Beginning Net Position excluding OPEB	162,849,184	162,450,049	166,682,247
Ending Net Position excluding OPEB	166,682,247	157,037,107	161,200,300
NONEXPENDABLE NET POSITION			
Beginning Nonexpendable Net Position	\$0	\$0	\$0
Ending Nonexpendable Net Position	\$0	\$0	\$0

Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Capital Budget
West Virginia School of Osteopathic Medicine

Description	Budget FY 2024	Budget FY 2025
Projects with Established Timelines and Funding		
Funding Sources:		
Cash Balances	\$ 2,350,000	\$ 1,350,000
HEPC Bond Proceeds		
Institutional Bond Proceeds		
Other Financing	-	-
Gifts		
Federal Grants	-	-
Grants		
State Support	2,000,000	1,000,000
Current Revenue/Savings	-	-
Rent/Rent Savings		
Total Funding Sources	4,350,000	2,350,000
Uses by Project Category:		
Reliability	700,000	750,000
Safety/Code	-	-
Economic Operations		
Program Improvement		
New Construction	3,500,000	1,000,000
Miscellaneous Capital Repairs and Alterations	100,000	500,000
Equipment	50,000	100,000
Total Uses	4,350,000	2,350,000
Debt Financing		
New Bond Debt		
Bond Principal Payment	-	-
Lease Liability		
Lease Principal Payment		
Total Debt Financing Costs	-	-
Balances		
Beginning Investment in Plant	72,556,064	72,783,762
Beginning Long Term Plant Debt	-	-
Beginning Net Investment In Plant	72,556,064	72,783,762
Total Additions to Plant Facilities	4,350,000	2,350,000
Depreciation	4,122,302	4,311,782
Net Change in Long Term Debt	-	-
Ending Net Investment in Plant	72,783,762	70,821,980

**Higher Education Policy Commission
West Virginia Higher Education Policy Commission
Cash Balances**

West Virginia School of Osteopathic Medicine

	April 30, 2023	June 30, 2023	April 30, 2024	Projected June 30,2024
Cash Balance - Current Assets	\$44,504,395	\$35,566,303	\$44,155,217	\$34,347,130
Annual Operating Expense Budget (1)	\$43,691,503	\$51,454,907	\$41,695,402	\$53,006,736
Number of Days cash on hand	372	252	387	237

(1) Excludes any OPEB Expense, GASB 68 Related Pension Expense, and Depreciation Expense

*Budgets have not yet been approved by the institution's Board of Governors

**West Virginia Higher Education Policy Commission
Meeting of June 7, 2024**

ITEM: Approval of Fiscal Year 2025 Higher Education Policy Commission Division Operating Budgets and Higher Education System Initiatives

INSTITUTION: West Virginia Higher Education Policy Commission

RECOMMENDED RESOLUTION: *Resolved*, that the West Virginia Higher Education Policy Commission approves the Fiscal Year 2025 division operating budgets and Higher Education System Initiatives

STAFF MEMBER: Misty Price

BACKGROUND:

The Commission's budget is funded from State appropriations, grants and contracts, student fees, and investment income.

From the \$296 million budget, about \$13.8 million is allotted for Commission operating expenses; \$15.1 million is designated for debt interest payments; about \$1.8 million is provided to support the operations of the West Virginia Regional Technology Park; about \$144.5 million is for deferred maintenance and the balance is to be expended for financial aid and institutional support activities.

The following charts and tables summarize the budgets and sources of revenue:

- Table 1 provides the Commission's total budget
- Chart 1 details the various funding sources that contribute to the total Commission Office operating budget;
- Chart 2 provides the distribution of operating expenses for FY 2025

Table 1

**West Virginia Higher Education Policy Commission
FY 2025 Budget**

	Total	Operating Expenses	Institution Support	Financial Aid	West Virginia Regional Technology Park Support	Debt Service
Appropriations and Revenues						
General Revenue and Lottery Appropriations	\$133,680,228	\$6,940,647	\$4,532,362	\$100,446,965	\$1,760,254	\$20,000,000
Grants and Contracts						
Federal	9,691,000	3,962,477	5,728,523			
State	144,469,208	619,760	143,849,448			
Private	0	0				
Total Operating Appropriations and Revenues	287,840,436	11,522,884	154,110,333	100,446,965	1,760,254	20,000,000
Operating Expenses						
Salaries and Wages	6,519,238	6,519,238				
Fringe Benefits	1,601,558	1,601,558				
Supplies and Other	6,605,894	5,659,897	945,997			
Utilities	52,000	52,000				
Total Operating Expenses	14,778,690	13,832,693	945,997			
Nonoperating Revenues (Expenses)						
Investment Gain	1,830,440	1,830,440				
Institutional Debt Interest Payments:						
Interest	6,224,610					6,224,610
Other	479,369	479,369				
Interest on Indebtedness	(15,057,324)					(15,057,324)
Student Financial Aid and other payments *	(255,371,555)		(153,164,336)	(100,446,965)	(1,760,254)	
Total Nonoperating Revenues (Expenses)	(261,894,460)	2,309,809	(153,164,336)	(100,446,965)	(1,760,254)	(8,832,714)
Revenues in Excess of Expenditures	\$11,167,286	\$0	\$0	\$0	\$0	\$11,167,286

Chart 1

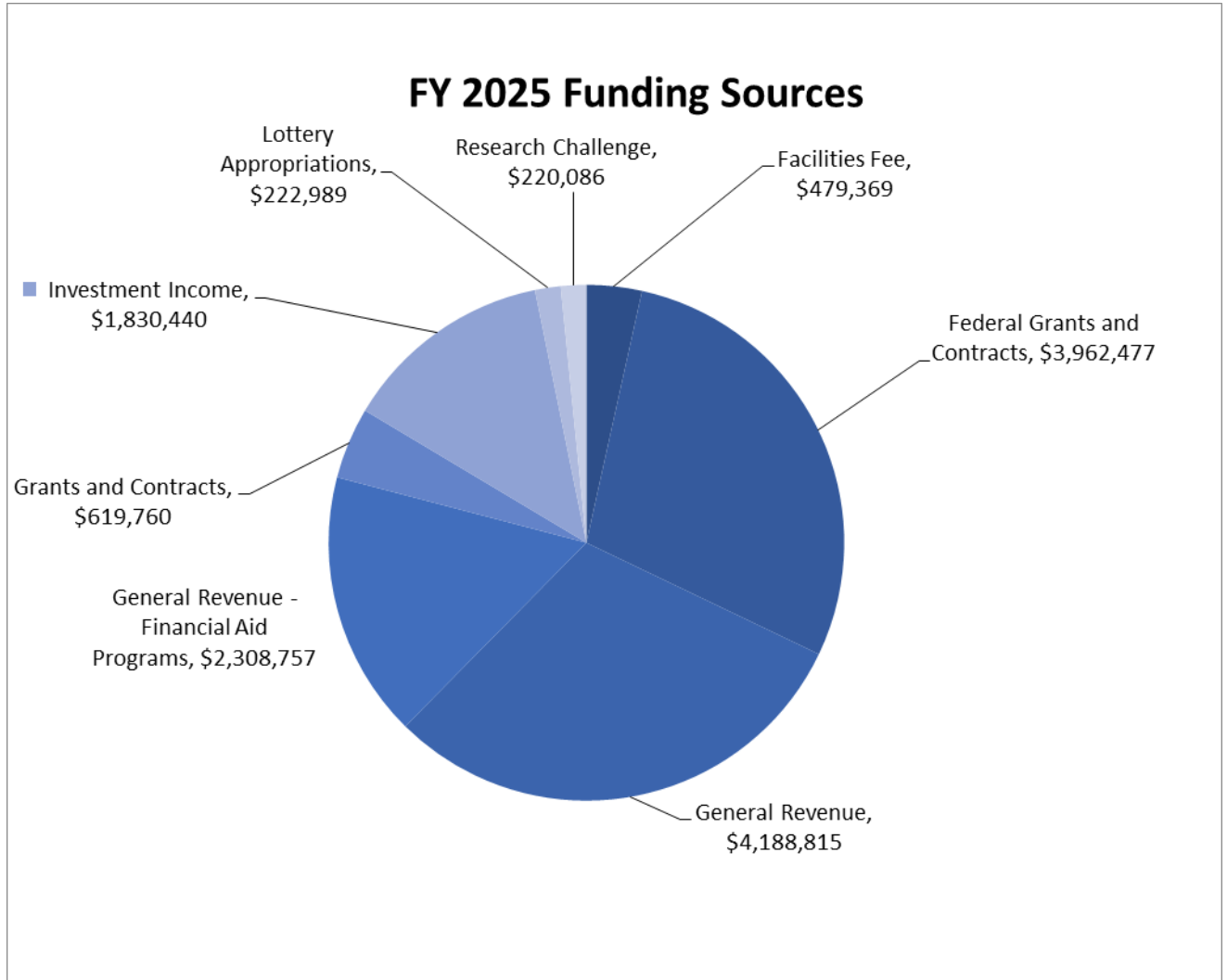
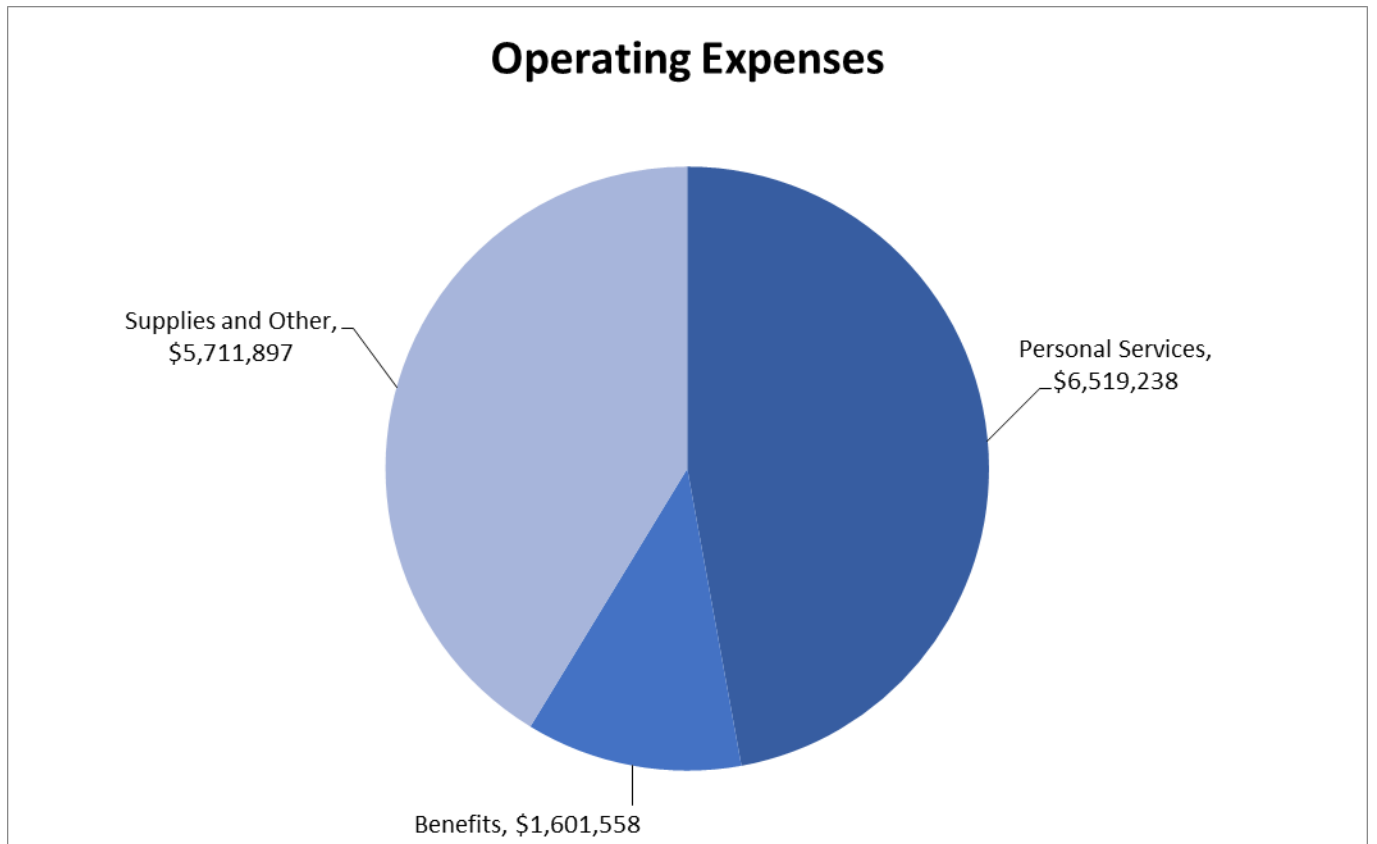


Chart 2



Higher Education System Initiatives

Academic Research and other Sponsored Research	120,000
Annual Title IX Training	36,000
Board of Governors Training	50,000
Boards of Governors / Staff Training	50,000
Chancellor's Initiatives	25,000
Chancellor's Scholars: Marshall University	50,000
Chancellor's Scholars: West Virginia University	110,000
Data Policy Advisory Council Professional Develop.	25,000
Institutional Professional Development	30,000
Institutional Research Support	95,000
Instrumentation & Opportunity Grants	120,000
Online Tutoring Brainfuse	100,000
Single Statewide Audit	45,000
Sponsorship for Annual Training Conference	7,000
Statewide College Access & Student Success	80,000
Statewide Txt 4 Success Project	75,000
Student Leadership Conference	25,000
Student Success Summit	25,000
Grant Development	25,000
Student Success Initiatives	40,000
Chancellor's Scholars: WVSOM	50,000
First-Generation Student Success Grant Initiatives	75,000
Health Sciences Division Behavioral Health Programs - Campus Mental Health	100,000
WV Perinatal Partnership	225,000
Course Management Software	250,000
Micro-Credentials	100,000
Special Projects	86,000
Application Development and Maintenance	80,000
Health Sciences Podcast Project	40,000
Statewide Marketing	40,000
Distance Learning via WVROCKS	67,000
Facilities Management System Pilot	405,000
International Education Projects	80,000
Strategic Course Scheduling and Advance Analytics	300,000
Open Education Resources Grants and Repository	400,000
Student Loan Default Management	10,000
Grand Total	3,441,000

**West Virginia Higher Education Policy Commission
Meeting of June 7, 2024**

ITEM: Approval of Fiscal Year 2025 WVNET Budget

INSTITUTION: West Virginia Network for Educational
Telecomputing

RECOMMENDED RESOLUTION: *Resolved*, That the West Virginia Higher Education Policy Commission approves the Fiscal Year 2025 West Virginia Network for Educational Telecomputing budget.

STAFF MEMBER: Steven White

BACKGROUND:

The West Virginia Network for Educational Telecomputing (WVNET) provides networking and computing services for West Virginia public colleges and universities, K-12 schools, public libraries, and county courthouses, as well as the Commission and the West Virginia Community and Technical College System. Formed in 1975, WVNET is one of the oldest Research and Education Networks (REN) in the nation.

WVNET provides powerful cloud-based data services, high-speed Internet, significant software discounts, and access to Internet2 for educational institutions. WVNET also provides services to over 100 state agencies and non-profit organizations.

Without WVNET, each institution would pay higher software costs, higher maintenance fees, and higher personnel costs. With a staff of fewer than 50 people, WVNET provides statewide Internet, database, software and technical support services with exceptional customer service, targeted specifically at education entities, often with unique or customized needs, including online learning, Banner ERP support and 24-hour computer help desk support.

State Appropriations

WVNET received a Fiscal Year (FY) 2025 general revenue appropriation of \$1,946,515. This is an increase of \$73,147 (3.90%) from FY 2024, due to the Legislature's state employee pay increases. The state appropriation is used entirely for staffing and covers approximately one-third of WVNET's personnel budget.

The remainder of WVNET's budget is comprised of fee-based services to colleges and universities, schools, libraries, municipalities and several state agencies.

Combined Budget (Chart 1)

The WVNET budget consists of two main categories of revenues and expenditures: (1) an operating budget (including personnel costs), and (2) a pass-through budget, providing a discounted software purchasing service for West Virginia's public colleges and universities.

The FY 2025 proposed combined budget for these two categories is \$14,428,974. This is a decrease of \$221,679 (-1.51%) from the FY 2024 budget proposal. The FY 2025 budget also incorporates employee pay and PEIA employer premium increases.

Operating Budget (Chart 2)

WVNET operating revenues are derived from the state appropriation, contracts, services, reserve and interest income.

WVNET's projected FY 2025 revenues are \$10,527,587. This is a decrease of \$237,138 (-2.201%) from the FY 2024 budget proposal.

FY 2024 was the last year of the three-year contract for Oracle's Cloud infrastructure. Based upon actual usage rates, WVNET renewed the contract for another three years at a lower overall fixed cost. This continues to provide WVNET and its customers with enhanced security and expanded database services as well as providing more flexibility in licensing, because Oracle's costs are based on database usage and not the number of database users.

WVNET generates operating revenue through a chargeback model for the centralized hosting of higher education software such as the Banner student information system, Degree Works academic progress, and Argos reporting. Other services include high-speed Internet access, connectivity to Internet2, email anti-virus and spam filtering, web design and hosting, Oz problem management software, help desk and technical support, and virtual machines and co-location services. Following a 2022 review of WVNET's services pricing structure by an external auditing firm, WVNET increased rates for FY 2024 for Argos Hosting, Banner Hosting, Support Services and Help Desk Hosting to reflect market value and to establish additional pricing tiers based on FTE. WVNET has worked to contain and reduce costs to minimize increases for customers for FY 2025.

In FY 2024, WVNET continued to provide support for its D2L's Brightspace Learning Management System platform. In mid FY 2024, WVNET moved its D2L customers to utilizing Brightspace's Creator Plus to replace the existing SoftChalk application. This was in part due to the integration with Brightspace and the decrease in SoftChalk users.

FY 2025 is the fourth year of the five-year agreement with the West Virginia Department of Education for high-speed Internet and web hosting for all K-12 schools. Additional support contracts for supplementary services were also renewed by the Department of Education.

Congressionally Directed Community Project Funds (CDCPF) Budget

As part of the Omnibus Appropriations Act of 2023 (Appropriations Act), WVNET applied for funding for upgrades to WVNET's networking infrastructure, data center maintenance and hardware replenishment. WVNET was awarded \$1.5 million through this grant. In FY 2024, this funding was used for installation of a new Uninterruptable Power Supply at a cost of \$262,500. A bid was also approved in FY 2024 for installation of a new Diesel Generator utilizing this funding source, with physical installation occurring at the end of FY 2024 / beginning of FY 2025. Requests are also underway to replace Computer Room Air Conditioner (CRAC) units for the datacenter and are expected to be awarded early this summer.

Pass-Through Budget (Chart 3)

The pass-through budget enables the consortium of institutions to obtain lower overall costs on technology purchases. This budget depends largely on purchases made by institutions from WVNET contracts with our key software vendors (such as Ellucian, Microsoft, and Educause). WVNET is the central billing site for vendors and manages allocations and chargebacks to the appropriate institutions.

For FY 2025, WVNET's projected pass-through budget is \$3,901,387. This is an increase of \$15,459 (.40%) from the FY 2024 budget proposal.

Chart 1
West Virginia Network for Educational Telecomputing
Proposed FY 25
Combined Budget

	FY 2024	FY 2024	FY 2025	FY 2025
	Budget	Quarter 3	Proposed Budget	Proposed Budget Change from FY 24 Budget
<u>Revenue</u>	\$14,650,654	\$9,708,652	\$14,428,974	(\$221,679)
State Appropriation	1,873,368	1,405,026	1,946,515	73,147
HERA	0	0	0	0
Other Revenue	11,277,286	8,041,126	11,702,435	425,150
Congressionally Directed Community Project Funds (CDCPF)	1,500,000	262,500	780,024	(719,976)
<u>Expenditures</u>	\$14,650,654	\$9,137,690	\$14,428,975	(\$221,679)
Personnel	3,565,341	2,450,037	3,663,369	98,028
Benefits	947,749	588,841	973,807	26,058
Current Expenses	7,687,564	5,678,330	7,703,022	15,459
Repairs and Alterations	250,000	31,548	150,000	(100,000)
Assets Equipment	1,700,000	388,934	1,488,776	(211,224)
Assets Other	500,000	0	450,000	(50,000)
<u>Balance</u>	0	570,962	0	0

Chart 2
West Virginia Network for Educational Telecomputing
Proposed FY 25
Operating Budget

	FY 2024	FY 2024	FY 2025	FY 2025
	Budget	Quarter 3	Proposed Budget	Proposed Budget Change from FY 24 Budget
Revenue	\$10,764,725	\$6,872,948	\$10,527,587	(\$237,138)
State Appropriation	1,873,368	1,405,026	1,946,515	73,147
HERA	0	0	0	0
Contracts and Services	7,391,357	5,205,422	7,801,048	409,691
Congressionally Directed Community Project Funds (CDCPF)	1,500,000	262,500	780,024	(719,976)
Expenditures	\$10,764,725	\$6,301,986	\$10,527,587	(\$237,138)
Personnel	3,565,341	2,450,037	3,663,369	98,029
Benefits	947,749	588,841	973,807	26,058
Current Expenses	3,801,635	2,842,626	3,801,635	0
Repairs and Alterations	250,000	31,548	150,000	(100,000)
Asset Equipment	1,700,000	388,934	1,488,776	(211,224)
Asset Other (Software)	500,000	0	450,000	(50,000)
Balance	0	570,962	0	0

Chart 3
West Virginia Network for Educational Telecomputing
Proposed FY 25
Pass Through Budget

	FY 2024	FY 2024	FY 2025	FY 2025
	Budget	Quarter 3	Proposed Budget	Proposed Budget Change from FY 24 Budget
<u>Revenue</u>	\$3,885,929	\$2,835,704	\$3,901,387	\$15,459
Banner Consulting General	500,000	448,079	500,000	0
Banner TCP Software Maintenance Renewals, including DWTE	2,549,577	1,135,538	2,288,367	(261,209)
Educause	15,600	0	0	(15,600)
Microsoft Campus Agreement	394,160	416,918	433,595	39,435
Educause, Sign Now, Domain Registration, Security Site	1,592	77,112	79,425	77,833
Ellucian Add On Licenses	425,000	758,056	600,000	175,000
<u>Expenditures</u>	\$3,885,929	\$2,835,704	\$3,901,387	\$15,459
Banner Consulting General	500,000	448,079	500,000	0
Banner TCP Software Maintenance Renewals, including DWTE	2,549,577	1,135,538	2,288,367	(261,209)
Sign Now	0	0	0	0
Educause	15,600	0	0	(15,600)
Microsoft Campus Agreement	394,160	416,918	433,595	39,435
Educause, Sign Now, Domain Registration, Security Site	1,592	77,112	79,425	77,833
Ellucian Add On Licenses	425,000	758,056	600,000	175,000
<u>Balance</u>	0	0	0	0

**West Virginia Higher Education Policy Commission
Meeting of June 7, 2024**

ITEM: Approval of Transfer of Real Property

INSTITUTION: Shepherd University

RECOMMENDED RESOLUTION: *Resolved*, That the West Virginia Higher Education Policy Commission approves the transfer of a parcel of property in Shepherdstown, WV to Shepherd University, approves execution of the deed that will effectuate the transfer, and delegates authority to the Chancellor to approve the final documents and execute the deed on behalf of the Commission.

STAFF MEMBER: Matt Turner

BACKGROUND:

When the powers, duties, property, obligations, and rules of the Commission's predecessor agencies were transferred to the institutions in the early 2000s, the Commission transferred to Shepherd University all the real property associated with that institution on December 5, 2003. At that time, title to one parcel of property was inadvertently omitted from the transfer. Nonetheless, both Shepherd University and the Commission have operated since that time as though Shepherd owned the parcel. Shepherd now desires to sell the property and needs a clear title in order to do so. Therefore, it is necessary to execute a deed transferring the parcel to Shepherd University in order to complete the transaction contemplated between Shepherd and the Commission in 2003 and to enable Shepherd to sell the property.

The deed will convey to Shepherd University an unimproved parcel of real estate in Shepherdstown, WV in the rear of and adjoining the western line of the real estate of T. B. Line, which fronts on Princess Street and is further described in the records of the Jefferson County Clerk Deed Book 160, Page 308.

**West Virginia Higher Education Policy Commission
Meeting of June 7, 2024**

ITEM: Amendments to 133 C.S.R 3, *Higher Education Accountability System*

INSTITUTIONS: All

RECOMMENDED RESOLUTION: Resolved, That the West Virginia Higher Education Policy Commission approves amendments to its legislative rule titled *Higher Education Accountability System*, 133 C.S.R. 3, to be filed with the Secretary of State for the 30-day public comment period and if no substantive comments are received, extends its final approval.

STAFF MEMBER: Zorrie Georgieva

BACKGROUND:

The Commission's legislative rule regarding higher education accountability outlines the requirements for a public reporting system that facilitates the dissemination of higher education data and relevant information to be used in assessing progress of the Commission and the State's public four-year institutions toward the goals and objectives as stated in W. Va. Code §18B-1-1a.

The proposed revisions update sections of the rule, clean up language, and align it more closely with statutory requirements.

**TITLE 133
LEGISLATIVE RULE
WEST VIRGINIA HIGHER EDUCATION POLICY COMMISSION**

**SERIES 3
HIGHER EDUCATION ACCOUNTABILITY SYSTEM**

§133-3-1. General.

1.1. Scope. -- This rule sets forth an accountability system for West Virginia public higher education institutions under the jurisdiction of the West Virginia Higher Education Policy Commission (Commission).

1.2. Authority. -- W. Va. Code §§ ~~18B-1-1a, 18B-1-6, 18B-1B-4(a)(36), 18B-1D-4~~6, and §18B-1D-8.

1.3. Filing Date. -- ~~June 2, 2020.~~

1.4. Effective Date. -- ~~July 2, 2020.~~

1.5. Sunset Date. -- This rule shall terminate and have no further force or effect ~~upon July 2, 2025~~
August 1, 2030.

§133-3-2. Purpose.

~~2.1. This rule describes the responsibilities of the Commission and public higher education institutions under its jurisdiction, to West Virginia taxpayers for the performance of the state public higher education system.~~

~~2.21. The rule sets forth an accountability system for the Commission and the State's public four-year institutions under its jurisdiction.~~

~~2.32. The rule defines requirements for a public reporting system that facilitates the dissemination of higher education accountability data through internet-based data tools and published reports. At a minimum, the public reporting system must~~shall:

~~2.32.1. Provide thorough and consistent data and other relevant information to be used in assessing progress of the Commission and its member the State's public four-year institutions toward the goals and objectives as stated in W. Va. Code §18B-1-1a;~~

~~2.32.2. Provide a basis for comparing institutional and system performance with regional and national norms toward accomplishing the goals and objectives as stated in W. Va. Code §18B-1-1a;~~

~~2.32.3. Provide information to assist the Commission in assessing institutional and system progress toward statewide and institutional higher education goals;~~

~~2.32.4. Provide additional information to assist the Commission in assessing institutional and system progress relative to historical, regional, and national trends; and~~

~~2.32.5. Serve students, parents, faculty, staff, state policymakers, and the public as a neutral and credible source of information about the overall quality and performance of public higher~~

education in West Virginia.

§133-3-3. Definitions.

3.1. Unless the context in which used clearly requires a different meaning, the definitions contained in W. Va. Code § 18B-1-2 apply to this rule in addition to the definitions set forth below.

3.42. “Accountability System.” All research, reports, documents, data and any other materials, the collection, analysis, and dissemination of which are necessary to accomplish the purpose of this rule. The system includes goals, objectives and priorities, public policy agendas, implementation plans, institutional mission statements and master plans, the Statewide Annual Report, and the Statewide data reporting system.

3.23. “Goal.” A long-term public purpose that is a desired and expected result for which public higher education is established.

~~3.3. “Higher Education Institution” or “Institution.” Bluefield State University College, Concord University, Fairmont State University, Glenville State University College, Marshall University, Shepherd University, West Liberty University, West Virginia School of Osteopathic Medicine, West Virginia State University, and West Virginia University, including Potomac State College and West Virginia University Institute of Technology.~~

3.4. “Key Performance Indicator.” A quantifiable measure used to evaluate the success of an organization in meeting objectives for performance.

3.5. “Objective.” End to be accomplished or attained within a specified period of time for the purpose of meeting established goals.

3.6. “Priority.” The order in which objectives are to be addressed for the purpose of achieving State goals.

3.7. “State Compact.” A formal written agreement between the Commission and at least one other external entity to achieve State goals and objectives where significant collaboration and commitment of resources between the partners to the agreement is required in order to achieve the desired results.

3.8. “Statewide Annual Report.” A report or series of reports that outlines significant trends, identifies major areas of concern, and assesses the progress of Commission and the State’s public four-year institutions under its jurisdiction toward achieving State, system, or institution goals or objectives.

3.9. “Statewide Data Reporting System.” A collection of information management tools that provide public access to data on the performance of the Commission and institutions under its jurisdiction.

3.10. “Chancellor.” The Chancellor for higher education as defined in W. Va. Code § 18B-1-2 or his or her designee.

3.11. “Commission.” The Higher Education Policy Commission established by W. Va. Code § 18B-1B-1.

§133-3-4. General Guidelines for Data Collection and Reporting.

4.1. The following will guide the further development of the existing higher education database and the collection of data which will comprise the Statewide Data Reporting System and the Statewide

Annual Report:

4.1.1. All data reported ~~will by institutions shall~~ be based on uniform and consistent definitions as established by the Commission.

4.1.2. ~~Institutional requirements for additional record keeping and reporting will be minimized.~~ The Commission shall minimize, to the extent allowed by stature, institutional requirement for additional record keeping and reporting.

4.1.3. ~~Data element collection procedures and report timelines will be established by the Commission.~~ The Commission shall establish data element collection procedures and report timelines.

4.2. ~~All detailed background data used in compiling the Statewide Annual Report shall be maintained on file at the Commission for a reasonable time.~~ The Commission shall maintain for a reasonable time, as determined by best practices, all detailed background data used in compiling the Statewide Annual Report.

§133-3-5. Key Performance Indicators and Goal Setting.

5.1. ~~For the institutions under its jurisdiction, and not the exempted schools,~~ The Commission shall adopt a set of key performance indicators to measure institutional and system progress toward achieving State, system, and institutional objectives. These indicators will focus on institution- and system-level performance in the areas of finance, admissions, enrollment, academics, student outcomes, and other areas as deemed appropriate by the Commission.

5.2. In cooperation with the State's public four-year institutions ~~under its jurisdiction~~, the Commission shall set State, system, and institutional goals for each of the adopted key performance indicators.

5.3. ~~Higher education central office staff~~ The Commission shall develop and update at least annually a public internet-based data tool that will display system and institutional progress toward meeting established goals.

5.4. ~~Higher education central office staff~~ The Chancellor shall present an annual report to the Commission about progress made toward meeting established goals.

§133-3-6. Statewide Annual Report and Statewide Data Reporting System.

6.1. Purpose.

6.1.1. A primary purpose of the Statewide data reporting system and Statewide Annual Report is to make information available to students, parents, faculty, staff, State policymakers, and the public on the quality and performance of public higher education.

6.1.2. A primary purpose of the Statewide Annual Report is to provide a mechanism to evaluate the annual progress of the Commission and the State's public four-year institutions ~~under its jurisdiction~~ in achieving State and system goals and objectives.

6.2. Contents.

6.2.1. The Statewide Annual Report shall provide information on the performance of the

State's ~~higher education~~ public four-year institutions, including health sciences education, in relation to the State and system goals, objectives, and priorities.

6.2.2. When possible, the Statewide Annual Report shall be based upon information for the current ~~school~~ academic year or for the most recent ~~school~~ academic year for which information is available, in which case the year shall be clearly noted.

6.3.3. When possible, the Statewide Data Reporting System shall break down data by institution, including West Virginia University Potomac State College and West Virginia University Institute of Technology, ~~and by system.~~

6.2.4. When possible, the Statewide Annual Report shall provide regional and/or national comparison data.

6.2.5. When possible, the information contained in the Statewide Annual Report and the Statewide Data Reporting System shall allow for easy comparison with higher education-related data collected and disseminated by the Southern Regional Education Board, the United States Department of Education, and other education data-gathering and data-disseminating organizations.

6.2.6. The information contained in the Statewide Annual Report and the Statewide Data Reporting System shall be consistent and comparable between and among higher education institutions.

6.2.7. To the extent practicable, the Statewide Annual Report shall be analysis-driven, rather than solely data-driven, and present information in a format that will help inform education policymaking.

6.3. Implementation.

6.3.1. The ~~higher education central office staff, under the direction of the Vice Chancellor for Administration,~~ shall provide technical assistance to each institution and governing board in data collection and reporting.

6.3.2. The president or chief executive officer of each higher education institution shall prepare and submit all requested data to the Commission at the times established by the Commission.

6.3.3. The ~~higher education central office staff, under the direction of the Vice Chancellor for Administration,~~ is responsible for Commission shall maintaining the Statewide Data Reporting System and developing the Statewide Annual Report using data and information submitted by each institution.

6.3.4. The Commission shall complete the Statewide Annual Report ~~shall be completed~~ no later than January 1 annually with printed copies provided to the ~~Commission public~~ and the Legislative Oversight Commission on Education Accountability. The Commission shall also publish the report ~~shall also be published~~ in electronic format ~~to the Commission's~~ on its official website.

6.3.5. ~~An executive summary highlighting specifically the trends, progress toward meeting goals and objectives and major areas of concern for public higher education, including medical education, shall be presented annually to the Legislative Oversight Commission on Education Accountability during interim meetings in January.~~ The president or chief executive officer of each higher education institution shall prepare and submit all requested data to the Commission at the times established by the Commission.

§133-3-7. Health Sciences and Rural Health Data Collection and Reporting.

7.1. In addition to ~~applicable~~ the information required by Section 4 of this rule, each health sciences school ~~shall be~~ is responsible for ensuring that all requested information is submitted to the ~~Vice-Chancellor for Health Sciences~~.

7.2. The ~~Vice-Chancellor for Health Sciences~~ shall make available to the public through the Statewide Data Reporting System or through the annual Health Sciences and Rural Health Report ~~Card~~ information specific to each of the State's health sciences schools, including:

7.2.1. Historical trend information for medical students, tuition and fees, specialization of graduates, passage rates on licensing examinations, and in-state retention of graduates.

7.2.2. The number and dollar value of loans made through the medical student loan program as well as default rates for the most recent year.

7.2.3. The number and dollar value of aid awarded through the Health Sciences Service Program for the most recent year.

133-3-8. ~~State-Compacts~~ Collaborative Agreements.

8.1. The Commission may identify important State and system goals, objectives, and priorities that it and the State's public four-year institutions under its jurisdiction acting alone ~~will~~ would be unable to accomplish. In such cases, the Commission may authorize the Chancellor to enter into ~~State-compacts collaborative agreements~~, or contracts, with external entities.

8.2. In determining whether a ~~State-compact~~ collaborative agreement may be appropriate, the Chancellor shall consider:

8.2.1. Whether significant collaboration with an external entity or entities is necessary or advantageous to increase the likelihood of accomplishing a goal, objective, or priority;

8.2.2. Whether an external entity or entities would need to make a significant commitment of resources to accomplish a goal, objective, or priority; and

8.2.3. Whether an external entity is or entities ~~is/are~~ receptive to entering into a ~~State compact~~ collaborative agreement.

8.3. At a minimum, a ~~State-compact~~ collaborative agreement shall:

8.3.1. Identify the parties to the ~~compact~~ collaborative agreement;

8.3.2. Identify the term of the ~~compact~~ collaborative agreement;

8.3.3. Set forth measurable outcomes the parties seek to achieve by entering into the ~~compact~~ collaborative agreement;

8.3.4. Identify what each party will contribute in terms of resources as part of the ~~compact~~ collaborative agreement;

8.3.5. Set forth a system for evaluating the success or failure of the ~~compact~~ collaborative agreement to achieve the outcomes sought; and

8.3.6. Provide that the failure of one party to the ~~compact~~ collaborative agreement to perform excuses the Commission or any of the State's four-year institutions from performance thereunder ~~the compact~~.

8.4. ~~For the institutions under its jurisdiction, and not the exempted schools,~~ The Commission shall approve a proposed ~~State compact~~ collaborative agreement before it becomes operative and binding on the Commission ~~and or the State's public four-year institutions under its jurisdiction~~.

8.5. ~~The Chancellor shall provide a copy of any approved state compact to the Legislative Oversight Commission on Education Accountability.~~

West Virginia Higher Education Policy Commission
Meeting of June 7, 2024

ITEM: Amendments to 133 C.S.R 23, *Standards and Procedures for Undergraduate Admissions at Four-Year Colleges and Universities*

INSTITUTIONS: All

RECOMMENDED RESOLUTION: *Resolved*, That the West Virginia Higher Education Policy Commission approves amendments to its procedural rule titled *Standards and Procedures for Undergraduate Admissions at Four-Year Colleges and Universities*, 133 C.S.R 23, to be filed with the Secretary of State for the 30-day public comment period and if no substantive comments are received, extends its final approval.

STAFF MEMBER: Jodi Oliveto

BACKGROUND:

Revisions to the procedural rule are necessary to include guidance for admissions procedures that are currently included in 133 C.S.R. 21, a Commission rule that is recommended for repeal. The proposed revisions also update old language and remove outdated sections.

The suggested changes are as follows:

- Title: Added “Placement” to include placement parameters for admissions and strike unnecessary words.
- **§133-23-2 (additions)**
 - 2.4: Principle outlining parameters for placement of students in required Math and English courses.
 - 2.5: Principle outlining uniform procedures for freshman assessment and placement at an institutional level
 - 2.6: Principle outlining co-requisite parameters for those students in need of remediation.
- **§133-23-3 (Definitions added from 133 C.S.R. 21)**
 - 3.10: Co-requisite Courses (removed section 3.4 referencing development education)

- 3.11: Academic Support
- 3.12: Remedial Education
- 3.13 Multiple Measures
- **§133-23-4**
 - 4.2: Deletion of the requirement of a higher GPA requirement for freshman admissions if the institutions grant a doctoral degree. This series outlines requirements for admissions for incoming freshman and not for an intended doctoral program.
 - 4.3: Deletion of the requirement of ACT or SAT submissions. With the adoption of this rule, this requirement becomes institutional.
 - 4.4 (new): Admission of an SAT score to meet admittance requirements for students who do have a high school transcript or equivalency available.
 - Sections 4.4 through 4.5 adds language to address adult learners.
- **§133-23-5**
 - 5.1: Language added that replaces “GPA or ACT standards” with adopted multiple measures.
 - 5.1.c: Changing the language that requires conditional admissions to clarify that this can happen after no more than the first four semesters and not at the fourth semester.
- **§133-23-6**
 - 6.1: Language added that replaces “GPA or ACT standards” with adopted multiple measures.
- **§133-23-7**
 - 7.1: Removal of language to clarify that student must be eligible for return to the institution.
- **§133-23-9**
 - Moved sections 9.3 through 9.4.5 to section 4 to make admission standards more inclusive.

**TITLE 133
PROCEDURAL RULE
WEST VIRGINIA HIGHER EDUCATION POLICY COMMISSION**

**SERIES 23
STANDARDS, AND PROCEDURES, AND PLACEMENT FOR UNDERGRADUATE
ADMISSIONS AT ~~FOUR-YEAR COLLEGES AND~~ UNIVERSITIES**

§133-23-1. General.

1.1. Scope.--This rule establishes standards and procedures for public undergraduate institutional admissions policies at ~~four-year colleges and~~ the State's public universities.

1.2. Authority.--West Virginia Code ~~§18B-1-1A;~~ 18B-1-4(a)(25).

1.3. Filing Date. -- ~~January 13, 2015.~~

1.4. Effective Date. -- ~~February 13, 2015.~~

1.5. ~~Repeal of Former Rule .-- Repeals and replaces~~ Amends Title 133, Series 23 which had an effective date of ~~March 8, 2013~~ February 13, 2015.

§133-23-2. Statement of Principles.

2.1. It is the intent of the West Virginia Higher Education Policy Commission (Commission) to provide access to higher educational opportunities commensurate with student interests and abilities. Working toward this end, the Commission continues to encourage the development of academic programs and delivery options which facilitate access and promote college completion. It is further the intent of the Commission that admissions policies at the four-year state-supported institutions of higher education ~~should~~ will foster the attainment of these broad goals of access to the highest extent possible within the limits of available educational programs and resources.

2.2. In recognition of the diverse educational programs offered by the different public four-year higher education institutions and the varying kinds of preparation necessary for successful entry into them, the Commission considers it more appropriate to establish basic statewide guidelines and standards than to provide detailed provisions related to admissions criteria and procedures. Accordingly, the Commission has identified certain basic policies and provisions around which the universities shall develop specific institutional admissions policies and practices ~~are to be developed~~.

2.3. This rule applies to undergraduate admissions at ~~West Virginia public four-year colleges and the State's public universities. The standards in this rule also apply to students who enroll in baccalaureate-level programs at state higher education institutions where missions are primarily the offering of associate-level degrees. Standards for students enrolled in associate degree or one-year certificate programs at universities authorized by the West Virginia Council for Community and Technical College Education to grant associate degrees, regardless of institutional classification, shall be at least as rigorous as those at the community and technical colleges.~~

2.4. ~~In fulfilling its mission, the Commission is also responsible for assuring quality programs to any individual attending West Virginia institutions. This rule provides the parameters for the placement of students in required mathematics and English courses that can be applied toward an undergraduate degree.~~

2.5. The standards for freshman assessment and placement are designed to establish uniform procedures for the placement of students in required courses in mathematics and English that can be applied toward an undergraduate academic degree at each institution.

2.6. The universities shall require students identified as in need of remedial education to enroll in the necessary co-requisite courses or other entry-level college courses with supplementary academic support in the first year of enrollment. The universities may dismiss students who are unsuccessful in completing co-requisite courses.

§133-23-3. Definitions.

3.1. ACT and SAT are college admission tests that are designed to assess academic readiness.

3.2. Conditional admission is the admission of an undergraduate student who does not meet the requirements for regular admission as outlined in section 4 of this rule.

3.3. Continual enrollment is a term that describes student enrollment in consecutive semesters, excluding summer terms.

~~3.4. Developmental education programs commonly address academic preparedness, diagnostic assessment and placements, development of general and discipline specific learning strategies. Developmental courses may be “pre-college” courses that do not count toward a baccalaureate degree, an A.A. degree, an A.S. degree, or an A.A.S. degree or they may be entry level, credit bearing academic courses designed to address academic preparedness while also delivering the content of the traditional, entry level course. Co-requisite courses are credit-bearing courses that provide aligned academic support for basic and required English or mathematics courses. These co-requisite course(s) are a required component of the academic course(s). Co-requisite courses are designed for students who do not meet admission requirements for a required mathematics or English course. In these co-requisite courses, the content is the same as the traditional credit-bearing course, but students are obligated to attend and participate in the academic support programs provided. Student attendance and participation is required to successfully complete the course.~~

3.5. A diploma is formal documentation and recognition that a student has satisfactorily completed the graduation requirements of a ~~state and school district~~ secondary school.

3.6. A high school equivalency diploma is a diploma issued by a state department of education based upon a satisfactory score earned on a nationally recognized test ~~approved by the Commission~~.

3.7. Grade point average (GPA) is the cumulative high school grade point average based on a 4.0 scale.

~~3.8. Home Instructed/Home Schooled students are those students defined under West Virginia Code §18-8-1, who are not enrolled in a public school within the school district and who are instructed by a person or persons providing home instruction.~~

3.98. International Baccalaureate Diploma Program (IB) means a comprehensive two-year international curriculum designed as a rigorous pre-university course of study that leads to examinations. An institution, at its discretion, may award college credit to students for successful completion of IB courses and examinations.

3.9. Academic support programs include, but are not limited to, modular course delivery; summer boot camps; extra class sessions; accelerated learning program (ALP) model; supplemental instruction; additional lab instruction; tutoring; and/or other instructional strategies which provide additional in-class or outside-class assistance and monitoring of student progress beyond that usually associated with entry-level college credit courses.

3.10. Remedial education is a learning process that occurs after the initial, primary instruction of a subject where the learner is deficient in a particular subject or area. Such courses shall be co-requisite delivery for college-level credit-bearing courses.

3.11. Multiple measures are the use of more than one assessment measure to assess a student's abilities. Under a multiple measures approach, standardized testing is no longer the primary means of assessing if a student is prepared for college-level coursework.

3.12. Chancellor means the chancellor of higher education as defined in W. Va. Code § 18B-1-2 or his or her designee.

3.13. Secondary school or high school includes traditional public or private high school, charter school, home school, learning pod, microschool, or other educational program authorized by the Legislature that encompasses education commonly received in grades 9 through 12.

§133-23-4. Regular Admission Standards.

4.1. Students may be admitted to the State's public baccalaureate institutions on a regular admission basis at colleges and universities which offer bachelor's degrees if they: have: a)

4.1.a. Have earned an approved high school diploma recognized by a state's department of education, have a minimum 2.0 high school grade-point average (GPA), and have an ACT composite score of at least 18 or an SAT composite score of at least 960; b) or

4.1.b. Meet high school equivalency exam requirements and have an ACT composite of at least 18 or an SAT composite of at least 960; or c)

4.1.c. If the student does not have an ACT or SAT score, have a high school diploma and a minimum high school GPA of 3.0 2.5.

4.2. For universities which grant doctoral degrees, the minimum high school GPA/standardized test score requirement for regular admission is a) a 2.0 high school GPA and a 19 ACT composite score or b) a high school 3.0 GPA.

4.32. Home Instructed/Home Schooled students who provide appropriate ACT composite scores as outlined above and meet any additional institutional requirements may be admitted on a regular admissions basis.

4.4. Except as provided in section 8.2 and section 9.3 of this rule, all students must submit ACT or SAT scores prior to admission.

4.52. In instances where students have taken the SAT examination, these scores Universities may be substituted SAT scores for the ACT scores. SAT scores will be converted to ACT equivalents by using an appropriate conversion chart authorized by the Chancellor to convert the SAT scores to ACT equivalents. These students will Universities shall not be required students who only took the SAT to take the ACT at a later time.

4.3. Universities may use an institutionally adopted SAT score to meet admission requirements for students who do not have a high school transcript or high school equivalency diploma.

4.4. Universities may waive the requirement for ACT or SAT scores for students who have graduated from high school or completed high school equivalency requirements more than five years prior to seeking admission to a university.

4.5. Institutions may use, but are not limited to the use of, the following information in determining admission to institutions or institutional programs:

4.5.a. Records of traditional academic performance relative to the specific educational program to which the student seeks entry;

4.5.b. Records of nontraditional learning experiences;

4.5.c. Standardized examinations related to the requirements of the program to which the student seeks entry;

4.5.d. College equivalency examinations such as the College Level Examination Program (CLEP) and special preparatory programs such as the Advanced Placement Program of the College Entrance Examination Board (AP), and the IB diploma; and

4.5.e. Recommendations provided by the student and reports of interviews by the institutional admissions team.

§133-23-5. Conditional Admission Standards.

5.1. ~~Universities may grant conditional admission may be granted~~ in instances where ~~students do not meet adopted multiple measures GPA or ACT standards~~ for regular admission ~~are not met~~ and institutional officials have evidence that the student has the potential to successfully complete college-level work. Universities may conditionally admit students who do not meet the GPA or ACT standards, but who demonstrate the potential to complete an undergraduate program ~~may be admitted conditionally in accordance~~ with the stipulations listed below. Institutions ~~are expected to~~ shall monitor and provide support to conditionally admitted students through the offering of developmental education initiatives and other dedicated academic and student service programs.

5.1.a. Conditionally-admitted students must maintain good academic standing as defined by the institution.

5.1.b. If freshman placement standards require, ~~developmental education must be completed prior to enrolling in the corresponding college level courses, or the student may complete both developmental education and the corresponding college level course in co-requisite delivery~~ students shall enroll in co-requisite college-level courses. As necessary, students must enroll in the required ~~developmental education program~~ co-requisite courses in the first semester of enrollment and maintain continual enrollment until all ~~developmental~~ such requirements are fulfilled.

5.1.c. Students must complete any required developmental education and the provisions of their conditional admission within the first four semesters of enrollment. ~~Unless the student is still enrolled in developmental education, students failing to meet the provisions of conditional admission shall be denied re-enrollment. Returning to the institution is subject to institutional policy.~~

5.2. The percentage of first-time, baccalaureate degree-seeking students enrolled conditionally at each institution shall not exceed ~~ten (10)~~ percent of the Commission census data enrollment. The percentage shall be based upon a three-year rolling average. The Chancellor shall determine the specific process for calculating this average ~~will be determined by the Commission~~ and communicated it to all institutions.

§133-23-6. Admissions – Core Requirements.

6.1. In addition to ~~GPA and ACT~~ adopted multiple measures requirements, students must successfully complete the following minimum academic core unit requirements prior to the initial period of enrollment: **~~Required Units~~**

6.1.a. ~~4~~ Four English (including ~~English 12CR~~ and courses in grammar, composition, and literature);

6.1.b. ~~3~~ Three Social Studies (including U.S. studies/history);

6.1.c. ~~4~~ Four Mathematics (three units must be Algebra I and higher or Math I or higher; Transitional Math for Seniors will also be accepted). Courses designed as “support courses,” such as Math I Lab or Math I Support, that provide extra instructional time but no additional content ~~shall~~ are not ~~be~~ acceptable as meeting the required ~~4~~ four mathematic course core requirements;

6.1.d. ~~3~~ Three Science (all courses to be college preparatory laboratory science, preferably including units from biology, chemistry, and physics);

6.1.e. ~~1~~ One Arts; and

6.1.f. ~~2~~ Two World Language (two units of the same world language; sign language is also acceptable);

6.2. Institutions ~~are authorized to~~ may employ the following waivers to the above unit requirements:

6.2.a. ~~All four (4) year public higher education institutions have the discretionary authority to~~ Universities may waive academic core unit requirements for admission to their institution.

6.2.b. Students admitted with a waiver under the provisions of this section must satisfy any of the curricular deficiencies ~~through the successful completion of~~ by successfully completing commensurate college coursework. ~~Each student receiving a waiver under this provision must complete any commensurate coursework~~ prior to degree completion.

§133-23-7. Transfer Students and Non-Degree Seeking Students.

7.1. Students seeking transfer admission to a state ~~college or~~ university must be ~~academically and otherwise~~ eligible to return to the institution from which they wish to transfer and must meet the institution's basic admission standards. Students attending community and technical colleges who are seeking to transfer into a ~~four (4) year~~ baccalaureate program must meet the regular institutional criteria for transfer admission. Students with at least ~~twenty four (24)~~ transferable credit hours are exempt from meeting regular admission standards outlined in Section 4 of this ~~policy rule~~. Institutions may develop policies which require a greater number of credit hours completed prior to exemption from regular admission standards.

7.2. Transfer students must supply the institution with official transcripts reflecting all previous college work prior to admission.

7.3. Non-Degree Students. An institution may admit students on a non-degree basis. By definition, such students are not seeking and ~~are~~ are not eligible to pursue a certificate or degree at the institution. Institutions may establish minimum standards for admission of non-degree students.

§133-23-8. International Students.

8.1. International students are required to abide by the same freshman and/or transfer admission requirements as previously stated in this policy.

8.2. International students are not required to present ACT or SAT scores for admission purposes.

8.3. International students must meet English proficiency requirements as established by the institution and must submit scores prior to admission.

8.4. For students educated outside of the United States, original or certified copies of all academic records/transcripts are required. Certified documents must be notarized or attested by the education institution, the Ministry of Education of the country, and/or an evaluation agency that is a member of the National Association of Credential Evaluation Services (NACES) or by other designated officials.

§133-23-9. Additional Admissions Criteria.

9.1. For each incoming freshman registered in an undergraduate degree program, universities shall have on file official high school transcripts, or an official high school equivalency diploma, or Commission approved high school equivalency test scores ~~are required to be on file for each incoming freshman who is registered in an undergraduate degree program.~~ Such documents shall be on file with the institution prior to the end of the first semester of the student's attendance.

9.2. The institutions may validate the secondary school issuing the diploma ~~can be validated~~ by a College Entrance Examination Board (CEEB) code, by a state department of education, or by other established procedures determined by the institution.

~~9.3. All students who have graduated from high school or completed high school equivalency requirements more than five years prior to seeking admission to a four year college or university may have the requirement for ACT or SAT scores exempted at the discretion of the institution.~~

~~9.4. Institutions may use, but shall not be limited to the use of, the following information in determining admission to institutions and/or institutional programs:~~

~~9.4.a. Records of traditional academic performance relative to the specific educational program to which the student seeks entry;~~

~~9.4.b. Record of nontraditional learning experiences;~~

~~9.4.c. Standardized examinations relative to the requirements of the program to which the student seeks entry;~~

~~9.4.d. College equivalency examinations such as the College Level Examination Program (CLEP) and also, special preparatory programs such as the Advanced Placement Program of the College Entrance Examination Board and the International Baccalaureate Diploma;~~

~~9.4.e. Recommendations and reports of interviews.~~

~~9.5. Universities may require health and immunization records may be required~~ before or after admission into the institution depending on institutional policy.

~~9.6. Neither regular nor conditional admission shall ensure~~ the entry of applicants into specific programs.

§133-23-10. Institutional Admissions Policies.

10.1. Institutions may establish admission standards more rigorous than those established by this rule for basic admission to the institution and/or for admission into specific programs.

10.2. Institutional admissions policies shall be comprehensive and stated in specific terms and shall include the general admissions requirements of the institution, as well as additional requirements for entry into specific programs.

10.3. All institutional admissions policies shall be consistent with existing Commission ~~policies~~ rules and applicable State and Federal regulations regarding nondiscrimination.

~~10.4. Institutional admissions policies shall be submitted to the Commission for evaluation in terms of their compatibility with stated Commission policies, institutional goals and available educational programs and resources. Any amendments to general admission policies shall be submitted to the Commission prior to their actual implementation at the institutional level. The Commission shall be notified of any amendments to admission policies prior to implementation at the institution.~~

**West Virginia Higher Education Policy Commission
Meeting of June 7, 2024**

ITEM: Amendments to 133 C.S.R. 26, *Underwood-Smith Teaching Scholars Program and Teacher Education Loan Repayment Program*

INSTITUTIONS: All

RECOMMENDED RESOLUTION: *Resolved, That the West Virginia Higher Education Policy Commission approves the amendments to its legislative rule titled Underwood-Smith Teaching Scholars Program and Teacher Education Loan Repayment Program, 133 C.S.R. 26, to be filed with the Secretary of State for a 30-day public comment period, and if no substantive comments are received, extends its final approval.*

STAFF MEMBER: Brian Weingart

BACKGROUND:

The Commission's legislative rule regarding the Underwood-Smith Teaching Scholars Program expires on July 2, 2025. The proposed revisions extend the sunset date, clean up language, and remove outdated sections.

The proposed revisions to the rule also allow deferment of the scholarship for up to two years due to extenuating circumstances.

TITLE 133
LEGISLATIVE RULE
WEST VIRGINIA HIGHER EDUCATION POLICY COMMISSION

SERIES 26
UNDERWOOD-SMITH TEACHING SCHOLARS PROGRAM AND
TEACHER EDUCATION LOAN REPAYMENT PROGRAM

§133-26-1. General.

1.1. Scope. This rule establishes guidelines and procedures which will direct the operation of the Underwood-Smith Teaching Scholars Program and the Teacher Education Loan Repayment Program.

1.2. Authority. West Virginia Code §§ 18C-4 ~~et seq.~~ 1(b) and 18C-4A-1(c)

1.3. Filing Date. -- ~~June 2, 2020.~~

1.4. Effective Date. -- ~~July 2, 2020.~~

1.5. Sunset Date. -- This rule shall terminate and have no further force or effect upon ~~July 2, 2025~~ August 1, 2030.

§133-26-2. ~~Purpose.~~ Definitions.

2.1. ~~The intent of the legislation creating the Underwood-Smith Teaching Scholars Program is to: Unless the context in which used clearly requires a different meaning, the definitions contained in W. Va. Code §§ 18B-1-2 and 18C-5-7 apply to this rule in addition to the definitions set forth below:~~

~~2.1.a. Improve the quality of education in the public schools of West Virginia by encouraging and enabling individuals who have demonstrated outstanding academic abilities to pursue teaching careers in critical shortage fields at the elementary, middle or secondary levels in the public schools of West Virginia.~~

~~2.1.b. Make particular efforts to encourage those individuals who have demonstrated outstanding academic abilities to pursue teaching careers by developing selection criteria and procedures to reflect the state's present and projected critical teacher shortage fields.~~

2.2. "Commission" means the Higher Education Policy Commission, as established by W. Va. Code § 18B-1B-1.

2.3. "Loan Assistance Agreement" means the contractual arrangement entered into between the recipient and the Commission that establishes the requirements the recipient must meet in order to obtain, retain, and renew a Teacher Education Loan Assistance award.

2.4. "Loan Assistance Award" means the Teacher Education Loan Repayment award established by W. Va. Code § 18C-4A-1, et seq.

2.5. "Recipient" or "Scholarship Recipient" means a student who has received an Underwood-Smith Teacher Scholarship or a Teacher Education Loan Repayment award.

2.6. "Scholarship" means the Underwood-Smith Teacher Scholarship established by W. Va. Code § 18C-4-1, et seq.

2.7. "Scholarship Agreement" means the contractual arrangement entered into between the recipient and the Commission that establishes the requirements the recipient must meet in order to obtain, retain, and renew an Underwood-Smith Teacher Scholarship.

2.8. "State Board" means the State Board of Education created by W. Va. Const. Art. XII, § 2 and defined in W. Va. Code § 18-1-1.

2.9. "Vice Chancellor for Administration" or "Vice Chancellor" means the person whose duties and responsibilities related to the administration of financial aid programs is established by W. Va. Code § 18B-4-2 or his or her designee.

§133-26-3. Funding. [Reserved]

~~3.1. A special revolving fund known as the Underwood-Smith Teaching Scholars Program Fund has been created in the State Treasury and is administered by the Vice Chancellor for Administration of the West Virginia Higher Education Policy Commission (Commission) solely to grant scholarships for prospective teachers and loan repayment assistance to teachers and school counselors. Monies received from collections, monies appropriated by the Legislature, interest earned on these monies, and monies received by other sources will be placed in this fund.~~

~~3.2. Carry forward monies shall not expire or revert and will be used for future scholarships.~~

~~3.3. Additional funding may be received from gifts, grants, contributions, bequests, or endowments.~~

~~3.4. The Vice Chancellor for Administration shall make a reasonable effort to encourage external support for the scholarship program.~~

~~3.5. Fund balances shall be invested with the state's consolidated investment fund and interest on these investments shall be used solely for the use that they were appropriated.~~

~~3.6. In order to encourage support for the Underwood-Smith Teaching Scholars Program and loan repayment programs, the Vice Chancellor for Administration may set aside up to one half of the funds appropriated by the Legislature to match non-state source contributions on behalf of a specific institution of higher education in this state. Such match shall be at the rate of two state dollars to each one dollar contributed by a private source.~~

§133-26-4. Administration.

~~4.1. The Underwood-Smith Teaching Scholars Program shall be administered by the Vice Chancellor for Administration or her/his designee.~~

~~4.2. The Commission, in consultation with the State Superintendent of Schools, shall promulgate reasonable legislative rules for the administration of the program and the Vice Chancellor for Administration, in accordance with such rules, shall establish appropriate guidelines for program operation.~~

~~4.3. Recipient awards shall not exceed \$10,000.00 per year for a maximum of four academic years for a baccalaureate degree.~~

~~4.4. The Vice Chancellor for Administration shall solicit the views of public and private education agencies and institutions and other interested parties in developing the selection criteria and procedures to~~

be used by the selection panel. These views may be solicited by means of written and published selection criteria and procedures in final form for implementation. Views may also be solicited by means of public hearings on the present and projected teacher needs of the state or any other means the Vice Chancellor may deem appropriate to gather information.

4.5. The Commission and the ~~West Virginia State Board of Education~~ jointly shall ensure that Underwood-Smith Teaching Scholar award recipients receive additional academic support and training from mentors in their academic field beginning with the freshman year and continuing through degree completion and the teaching obligation.

4.6. ~~Model agreements between public education and higher education will be developed by Commission staff in collaboration with West Virginia Department of Education staff.~~

4.7. ~~Critical teacher shortage fields will be identified by the West Virginia Department of Education annually and provided to the Commission.~~

4.82. Only those institutions that are ~~regionally~~ accredited by an accreditor recognized by the U.S. Department of Education and offer ~~West Virginia Department of Education State Board~~ approved programs that lead to teacher certification and West Virginia licensure are eligible to participate in the Underwood-Smith ~~Teacher~~ Teaching Scholars Program.

4.93. ~~An institution otherwise eligible to participate in The Vice Chancellor may deny participation in the Underwood-Smith Teaching Scholars Program under Section 4.8 of this rule shall be excluded from participating by the Vice Chancellor for Administration to an otherwise eligible institution if:~~

4.9.1. The institution ~~does not have a~~ has not signed a participation agreement ~~in place with the Commission~~; or

4.9.2. The U.S. Department of Education has deemed the institution ~~has been deemed~~ ineligible to participate in federal student financial aid programs ~~by the United States Department of Education~~; or

4.9.3. The ~~Commission~~ Vice Chancellor determines, based upon audits and/or administrative site visits ~~by Commission staff~~, that the institution has ~~seriously~~ mismanaged the Underwood-Smith Teaching Scholars Program or other State financial aid funds or lacks adequate institutional controls to manage such funds properly.

§133-26-5. ~~Panel Selection Criteria and Procedures~~ [Reserved].

5.1. ~~The Vice Chancellor for Administration shall appoint a selection panel.~~

5.1.a. ~~The selection panel shall be comprised of individuals representing higher education, public education, and the community at large.~~

5.1.b. ~~The selection panel is charged with shall selecting individuals who meet the eligibility requirements for the Underwood Smith Teaching Scholars Program.~~

§133-26-6. Scholarship Application Process.

6.1. Application forms will be ~~made available to public and private high schools in the State and to public and private colleges in the state.~~

~~6.2. The Commission may distribute applications may be distributed and advertise the programs advertised~~ in locations convenient to applicants, parents, and others in an effort to attract students from low income backgrounds, ethnic or racial minority students, students with disabilities, and women or minority students who show interest in pursuing teaching careers in critical teacher shortage areas and who are underrepresented in those fields. The Commission may also distribute applications may also be distributed and advertise the program advertised in campus newspapers, agency exhibits, and publications directed at interested parties.

6.2. To apply for the Scholarship, students shall complete the application provided by the Commission by the deadline prescribed by the Vice Chancellor.

§133-26-7. Scholarship Eligibility Criteria.

7.1. Academic ability ~~shall be~~ is the primary criteria for selecting scholarship recipients.

7.2. The Underwood-Smith Teaching Scholars Program award ~~shall be~~ is limited to students who:

7.2.1. Have graduated or are graduating from high school with a cumulative grade point average of at least 3.25 on a 4.0 scale.

7.2.2. Have met the college algebra ready assessment standards and college readiness English, reading, and writing standards as established by the Commission.

7.2.3. Meet any and all selection criteria established by the Vice Chancellor for Administration which may include, but is not limited to, ~~grade point average~~, involvement in extracurricular activities, financial need, current academic standing, expression of interest as demonstrated in a self-written essay, and letters of recommendation.

7.2.4. Agree to teach in a critical teacher shortage field at the elementary, middle, or secondary level in a public school in the State.

7.3. To be eligible for an award, the applicant must be a citizen of the United States or if a non-citizen, that individual must hold a valid Employment Authorization Document (EAD), or work permit, issued by the United States Citizenship and Immigration Services (USCIS).

7.4. Recipients ~~must be willing to~~ shall sign a scholarship agreement which shall fully disclose the terms and conditions under which the recipient must meet a teaching obligation ~~must be met~~ or repayment ~~may be required~~ the award.

7.4.1. A recipient may appeal any determination of non-compliance with provisions of the scholarship agreement or provisions of the award by submitting ~~a written appeal of~~ the specific complaint in writing within 30 days of notification of non-compliance. ~~Such appeal will be submitted to the Higher Education Student Financial Aid Advisory Board~~ Vice Chancellor.

7.4.2. ~~No~~ The Commission shall not disburse any Underwood-Smith funds ~~will be disbursed until a signed agreement has been received by the Vice Chancellor for Administration~~ the recipient signs the scholarship agreement and submits it to the Vice Chancellor.

7.5. The recipient has four academic years from the date of the award, or until the recipient meets the requirements to obtain a bachelor's degree, whichever comes first, to utilize the Scholarship: Provided, That the Vice Chancellor may hold the Scholarship in abeyance for the recipient for up to two years if the

recipient provides documentation that he or she is experiencing extenuating circumstances as specified in Subsection 8.2 below and has taken an approved leave of absence from his or her institution.

§133-26-8. Scholarship Renewal Conditions.

8.1. The recipient of an Underwood-Smith Teaching Scholars award is eligible for scholarship renewal ~~only during those periods when the recipient~~ if he or she meets the following conditions:

8.1.a. Is enrolled as a full-time student in ~~a regionally~~ an institution of higher education in West Virginia accredited ~~institution of higher education in West Virginia~~ by an accreditor recognized by the U.S. Department of Education;

8.1.b. Is pursuing a ~~West Virginia Department of Education~~ State Board-approved program of study leading to teacher certification and West Virginia licensure in a critical teacher shortage field at the elementary, middle, or secondary level;

8.1.c. Is maintaining satisfactory academic progress as determined by the institution of higher education the recipient is attending;

8.1.d. Is maintaining a grade point average of at least 3.0 on a 4.0 scale; and

8.1.e. Is in compliance with any other standards the Commission may establish.

8.2. Recipients may request that the Commission defer their Scholarship for up to two years for medical, family bereavement, financial hardship, or other extraordinary circumstances for which the recipient's institution has granted the recipient a leave of absence: *Provided, That such deferment does not extend the recipient's eligibility for the Scholarship for more than six total academic years.*

§133-26-9. Scholarship Service Obligation.

9.1. Each recipient of the ~~Underwood-Smith Teaching Scholars Program~~ Scholarship shall enter into an agreement with the ~~Vice Chancellor for Administration~~ Commission that, within one year after completing the teacher education program, the recipient ~~agrees to~~ shall:

9.1.1. Teach full-time in a critical teacher shortage field under contract with a county board of education in a public education program in West Virginia for a period of five consecutive years.

9.1.2. Perform substitute teaching duties with a county board of education in West Virginia in a critical teacher shortage field at the elementary, middle, or secondary level. Credit received will be pro-rated based on the number of days in the public school system year. A minimum of 60 days of substitute teaching is required to earn any credit toward the teaching obligation.

9.2. If extenuating circumstances exist ~~(see Section 10.4)~~ as provided in Subsection 8.2 above, the Vice Chancellor for Administration may extend the period for fulfilling the obligation.

9.3. It is the responsibility of the recipient to provide the Vice Chancellor for Administration with evidence of compliance with teaching requirements by submitting verification of employment on a form provided by the Vice Chancellor by the deadline established by the Vice Chancellor. If the recipient fails to timely submit the employment verification, then the recipient is subject to repayment of the Scholarship in accordance with Section 10 below.

§133-26-10. Provisions of Scholarship Repayment.

10.1. If a recipient does not fulfill the service obligation, ~~he/she will be required to make monetary~~ the recipient shall repayment of the full amount of the scholarship to the Commission.

10.2. In addition to the repayment of the scholarship, ~~the Commission shall charge~~ interest will be charged at a rate prescribed by the Vice Chancellor for Administration, ~~and which~~ and which will begin to accrue at the time the repayment period begins.

10.3. Interest shall accrue from the day on which the recipient ceased to fulfill his or her service obligation if a the recipient fulfills only a portion of the obligation and is not in an approved forbearance period as provided in Subsection 10.8, interest will accrue from the day on which the recipient ceased to fulfill the obligation, or if a recipient is substitute teaching but does not earn enough credit to fulfill any of the obligation, interest will accrue from the beginning of the deferment period and is not in an approved forbearance period as provided in Subsection 10.8.

10.4. In the event of non-compliance, the recipient shall remit payment in full ~~will normally be expected to the Commission within~~ 60 days from the date of non-compliance. In the event of extenuating circumstances the Vice Chancellor for Administration may approve an alternate payment plan or extend the time period for beginning or fulfilling the teaching obligation.

10.5. A recipient is not in violation of the scholarship agreement ~~during the period in which the recipient meets the following conditions while the recipient is:~~

10.5.1. Pursuing a full-time course of study at an accredited institution of higher education;

10.5.2. Serving, not in excess of four years, as a member of the armed services of the United States; or

~~10.5.3. Satisfying the provisions of the repayment exemptions that are prescribed by the Commission;~~

~~10.5.3.4. Failing to comply with the terms of the agreement due to death or permanent or temporary disability as established by sworn affidavit of a qualified physician.~~

10.6. As permitted by federal law, ~~applicable and~~ state regulations law and the terms of the scholarship agreement, the Commission may assess reasonable collection costs, late charges, and attorney fees ~~may be assessed~~ in the collection of delinquent accounts.

10.7. If extenuating circumstances exist, the Vice Chancellor for Administration, upon receipt of appropriate documentation, may extend the period for fulfilling the obligation. Extenuating circumstances include, but are not limited to, a temporary disability, inability to secure a full-time teaching position, or serious family illness.

~~10.8. When the Commission is advised of a recipient's application for bankruptcy, such application will be considered by the Vice Chancellor for Administration or her/his designee in consultation with the Attorney General's Office.~~

~~10.98. When, due to poor health, monetary hardship, or other acceptable reasons, a recipient is unable to make payments, a forbearance may be allowed if the Vice Chancellor for Administration or her/his designee has reason to believe, and so documents in the scholar's file, that the recipient does intend to fulfill the monetary obligation. At any time during the repayment period described herein, the Vice Chancellor may grant forbearance to the recipient in order to prevent the recipient from defaulting~~

on the repayment obligation or to permit the recipient to resume honoring the repayment obligation after default.

10.8.1. For purposes of this Subsection, “forbearance” means permitting the temporary cessation of payments, allowing an extension of time for making payments, or temporarily accepting smaller payments than previously were scheduled.

10.8.2. The Vice Chancellor may grant forbearance of payments of principal and interest under this Subsection only if he or she reasonably believes, based upon documentation or other evidence provided by the recipient, that the recipient intends to repay the obligation but, due to poor health or other extenuating circumstances, is currently unable to make the scheduled payments.

~~10.10. Deferments may also be considered for other conditions and circumstances as may be approved by the Vice Chancellor for Administration.~~

§133-26-11. Cancellation of Scholarship Service Obligation.

11.1. The Vice Chancellor may cancel a recipient’s service ~~and monetary obligation is excused in the event if~~ the recipient:

11.1.1. Becomes permanently and totally disabled as established documented by the sworn affidavit of a qualified physician submitted to the Vice Chancellor ~~for Administration may require additional evidence of the disability; or~~

11.1.2. Is deceased Dies during the obligation period. The administrator or executor of the recipient’s estate shall submit a copy of the death certificate ~~must be submitted to the Vice Chancellor.~~

11.2. The Commission reserves the right to attempt to collect any and all debts due to the State through the process established in W. Va. Code § 14-1-1, et seq. and Section 13 below.

§133-26-12. Relationship to Other Financial Assistance.

12.1. Underwood-Smith Teaching Scholars Program awards plus other financial assistance shall not exceed the cost of attendance at the institution the student is attending. A financial aid officer at the school the recipient is attending shall provide both to the Commission and to the recipient the cost of attendance ~~will be provided by a financial aid officer at the school of attendance.~~ Cost of attendance ~~will~~ includes the cost of tuition and fees, reasonable allowances for books, educational supplies, room and board, and other expenses necessitated by individual circumstances such as a physical disability.

12.2. Should the scholarship award plus the amount of other financial awards exceed the cost of attendance, the institution’s financial aid officer, in consultation with the recipient, will determine what aid ~~is to~~ will be reduced. This adjustment ~~should~~ shall be to the best advantage of the recipient.

12.3. Institutions ~~are strongly encouraged to~~ shall allow flexibility in the use of institution based financial aid awards so that they can be used in conjunction with the ~~Underwood-Smith Teaching Scholar award~~ scholarship.

§133-26-13. Collections.

13.1. Institutions and ~~Commission staff~~ the Vice Chancellor shall exercise due diligence in collecting monetary repayments from scholarship recipients.

13.2. Institutional due diligence means:

13.2.1. Conducting and documenting an entrance interview (individually or in groups) with the scholarship recipient before disbursing funds in an academic year. This requirement may be met by written correspondence if the institution determines that a face-to-face meeting is not practical.

13.2.2. Conducting and documenting an exit interview with the scholarship recipient in which the institution provides the ~~borrower~~ recipient with information necessary to carry out the terms of ~~repayment~~ the scholarship agreement, reminds the recipient of the rights and responsibilities associated with the scholarship, ~~funds~~ and updates the recipient's personal information to assist in locating the recipient if he or she fails to keep the institution or the Commission informed of his or her current address.

13.3. ~~Commission~~ Vice Chancellor due diligence means:

13.3.1. Notifying the scholarship recipient of his or her obligations at least twice annually during any ~~grace or~~ deferment period;

13.3.2. Performing regular billing;

13.3.3. Following up past due payments with a series of at least four documented and reasonably spaced attempts to contact the borrower, at least three of which must be in writing at not more than 30-day intervals, before the obligation becomes 150 days past due, provided that the Commission has a current address for the borrower;

13.3.4. Performing address searches when necessary; and

13.3.5. Referring defaulted scholarships more than 150 days past due to the Secretary of the Department of Administration or to a collection agent in accordance with W. Va. Code § 14-1-18a.

13.4. ~~In place of one or more of the procedures outlined above, institutions and Commission staff may substitute collection techniques that are equally or more effective. The Commission reserves the right to attempt to collect any and all debts due to the State through the process established in W. Va. Code § 14-1-1, et seq.~~

§133-26-14. Teacher Education Loan Repayment Program Eligibility.

14.1. The Higher Education Student Financial Aid Advisory Board or ~~those designated by the Higher Education Student Financial Aid Advisory Board~~ its designee shall select recipients to ~~receive Underwood-Smith Teacher Education Loan Repayment Program award~~ participate in the Teacher Education Loan Repayment Program.

14.2. Eligibility for an loan repayment award is limited to an individual who is currently employed in a public school in West Virginia as a teacher in a critical teacher shortage field or as a school counselor at the elementary, middle, or secondary level in a school or geographic area of critical need.

14.3. The Higher Education Student Financial Aid Advisory Board shall give priority ~~shall be given~~ to new teachers and teachers who have previously received a loan assistance award ~~that shall and who~~ agree to teach or shall are currently ~~be~~ teaching a subject area of critical need in a State public school, or are employed as a school counselor at the elementary, middle, or secondary level currently ~~employed~~ in a geographic area of the State identified as an area of critical need for such a field. ~~The Vice Chancellor for Administration may develop additional eligibility criteria.~~

14.4. The Commission shall consult with the State Department of Education annually to determine the subject areas of critical need and the geographic areas of the State in critical need.

§133-26-15. Loan Repayment Program Application.

15.1. ~~The Commission and the Department shall provide~~ application forms ~~shall be made available~~ to public and private schools in the State via ~~the Commission and the State Department of Education's~~ their respective websites and in other locations convenient to potential applicants.

15.2. ~~Applications will be submitted on an application form approved by the Vice Chancellor for Administration. To apply for the Teacher Education Loan Repayment Program, students shall complete the application provided by the Commission by the deadline prescribed by the Vice Chancellor.~~

15.3. ~~Applications must be submitted by such deadline as may be designated by the Vice Chancellor for Administration.~~

§133-26-16. Loan Repayment Program Agreement.

16.1. Before receiving an award, each eligible teacher shall enter into ~~an~~ loan assistance agreement with the ~~Vice Chancellor for Administration~~ Commission acknowledging that the recipient must fulfill the service obligation of the award or the Commission will cancel it.

16.2. Recipients shall be employed full-time as a teacher or school counselor in a public school in West Virginia in a subject area or geographic area of critical need under contract with a county board for a period of two school years for each year ~~for~~ during which the recipient receives loan assistance is received.

16.3. The Vice Chancellor for Administration may grant a partial award to an eligible recipient whose contract term is for less than a full school year. A partial award is calculated by prorating the full award amount based upon the number of days taught in the school's calendar year.

§133-26-17. Loan Repayment Program Awards.

17.1. Each award recipient is eligible to receive loan assistance not less than \$3,000 annually.

17.1.1. ~~The Vice Chancellor shall determine the loan amount will be determined annually by the Vice Chancellor for Administration.~~

17.1.2. The loan amount is based upon funding availability.

17.2. ~~The Commission shall pay~~ awards ~~will be paid~~ to the recipient's educational loan ~~institution~~ provider, not directly to the recipient, only after the Commission determines that the recipient has complied with all the terms of the loan assistance agreement.

17.3. ~~The Commission may terminate a recipient's may have their award terminated or may be required to repay all or part of an award according to the terms of Section 10 of this rule if the recipient does not comply with the terms of the~~ loan assistance agreement.

17.4. Award amounts shall not exceed the applicant's outstanding loan balance.

17.5. Loans eligible for the loan repayment assistance award are federal student loans in the applicant's name that were used for educational costs associated with obtaining a degree in school counseling, teaching, or a teaching credential. Parent PLUS Loans are not eligible for loan repayment assistance.

17.6. Loan repayment ~~assistance~~ awards shall not reimburse ~~applicants~~ recipients for payments ~~to~~ on loans already made.

17.7. The Higher Education Student Financial Aid Advisory Board shall consider federal teacher loan forgiveness programs ~~shall be considered~~ when calculating awards ~~are calculated~~.

17.8. Recipients shall annually submit proof of fulfillment of the terms of the loan assistance agreement to the Commission in accordance with the loan assistance agreement. The Vice Chancellor may cancel the award ~~may be canceled~~ if the recipient does not submit proof of fulfillment of the terms of the loan assistance agreement by the required deadline.

17.9. The Vice Chancellor will remit half of the annual award ~~will be paid~~ after fulfilling the recipient fulfills the first year of the service obligation required by the loan assistance agreement; and the second half of the annual award ~~will be paid~~ after fulfilling the recipient fulfills the second year of the ~~agreement~~ service obligation.

§133-26-18. Loan Repayment Program Renewals.

18.1. The recipient is eligible for renewal of loan assistance only during the periods when the recipient is under contract with a county board to teach in a critical teacher shortage field or serve as a school counselor at the elementary, middle, or secondary level in a school or geographic area of critical need.

18.2. ~~An renewal applicant must have~~ shall completed the ~~terms~~ obligations of previous loan assistance ~~awards~~ agreements before ~~being~~ the Vice Chancellor may renewed an award.

18.3. A renewal applicant who is teaching or serving as a school counselor under a contract with a county school board in a position that is no longer meets the definition of listed as critical need ~~defined in per Subsection 14.4 above is no longer~~ eligible for renewal of the loan assistance ~~until the teacher leaves his or her current position~~ award.

18.4. ~~No recipient may receive loan assistance which accumulates in excess of an amount established by the Commission~~ Based on the availability of funds, the Vice Chancellor may establish a total cumulative amount of the loan assistance award that a recipient can receive.

§133-26-19. ~~Loan Repayment Program Cancellation of~~ Loan Repayment Service Obligation.

19.1. The Vice Chancellor may cancel a recipient's service ~~and monetary obligation is excused in the event the recipient meets the terms of~~ under the same conditions and in the same manner as set forth in Section 42 11 of this rule.

§133-26-20. Loan Assistance Deferment.

20.1. The Vice Chancellor may defer a recipient's ~~is not considered in violation of the agreement entered into and is eligible for consideration of deferment of fulfilling the obligation and service obligation~~ if the recipient ~~meets the terms of Section 11~~ experiences extenuating circumstances as described in Subsection 8.2 of this rule.

West Virginia Higher Education Policy Commission
Meeting of June 7, 2024

ITEM: Revisions to 133 C.S.R. 59, *Awarding Undergraduate College Credit for Prior Learning, Advanced Placement Credit, College-Level Examination Program, and Nursing Career Pathways*

INSTITUTIONS: All

RECOMMENDED RESOLUTION: *Resolved, That the West Virginia Higher Education Policy Commission approves revisions to its procedural rule titled Awarding Undergraduate College Credit for Prior Learning, Advanced Placement Credit, College-Level Examination Program, and Nursing Career Pathways, 133 C.S.R. 59, to be filed with the Secretary of State for the 30-day public comment period, and if no substantive comments are received, extends its final approval.*

STAFF MEMBER: Corley Dennison

BACKGROUND:

The proposed revisions to the procedural rule are necessary to update language and add a new section that outlines policy for micro-credentials.

Summary of suggested changes are as follows:

Title: added, And Micro-Credentials.

Sections 1 through 15:

- Replaces the term “Prior Learning Assessment (PLA)” with a more current term, “Credit for Prior Learning (CPL).”
- Defines and adds any reference to micro-credentials where necessary.
- Strikes any unnecessary and or outdated language.

Section 16 is the new section outlining micro-credentials.

- A micro-credential is a competency or skill set based on a recognition that allows a learner to demonstrate mastery and learning in a specific area. Less than a degree or certificate, a micro-credential is smaller in terms of commitment or

credits, has stand-alone value, and meets agreed upon quality assurance as recognized by an institution of higher learning and/or business or industry.

- Institutions may offer micro-credentials for credit or non-credit.
- Micro-credentials can be stackable and grouped or aggregated to provide a pathway to a larger credential.
- Students who successfully complete a micro-credential, whether credit or non-credit, will earn a digital badge or institutionally recorded and approved credential.

**TITLE 133
PROCEDURAL RULE
WEST VIRGINIA HIGHER EDUCATION POLICY COMMISSION**

**SERIES 59
AWARDING UNDERGRADUATE COLLEGE CREDIT FOR PRIOR LEARNING, ADVANCED
PLACEMENT CREDIT, COLLEGE-LEVEL EXAMINATION PROGRAM, AND NURSING
CAREER PATHWAYS, AND MICRO-CREDENTIALS**

§133-59-1. General.

1.1. Scope. -- This rule establishes guidelines for West Virginia public ~~colleges and~~ universities for the awarding of college credit for prior college-level learning through ~~prior learning assessment~~ Credit for Prior Learning (CPL), for acceptance of advanced placement credit, ~~awarding of credit for the College-Level Examination Program (CLEP), and awarding of credit for completion of the Nursing Career Pathway, and for recognizing skill sets earned through micro-credentials.~~

1.2. Authority.-- W. Va. Code §§ ~~18B-1-1A, 18B-1-6 and 18B-1B-4(a)(20), 18B-2A-4, 18-2E-11A.~~

1.3. Filing Date. -- ~~October 5, 2021.~~

1.4. Effective Date. -- ~~November 5, 2021.~~

1.5. ~~Repeal of Former Rule.~~ -- ~~Repeals and replaces~~ Amends Title 133, Series 59, dated ~~September 28, 2018~~ November 5, 2021.

§133-59-2. Purpose ~~for~~ of Prior Learning Credit.

2.1. ~~Legislative goals established for West Virginia state colleges and universities provide that higher education in West Virginia should contribute fully to the growth, development, and quality of life of the state and its citizens. This policy~~ procedural rule details the responsibilities of the state ~~higher education institutions~~ universities regarding the awarding of college credit for prior college-level learning gained outside the higher education academic environment.

2.2. The West Virginia Higher Education Policy Commission (Commission) ~~West Virginia Council for Community and Technical College Education (Council)~~ recognizes that some students, particularly adults and non-traditional students, may have acquired prior college-level learning through the development of skills or knowledge that closely parallel those outcomes taught in college-level courses. It is important that ~~colleges and the State's~~ universities ~~have the opportunity to~~ evaluate learning that has taken place outside the higher education academic environment and ~~to~~ award academic credit when appropriate.

2.3. The purpose of this rule is to ~~outline~~ set out the terms and conditions under which West Virginia public ~~colleges and~~ universities award and/or transfer credits toward a degree or certificate based upon ~~Prior Learning Assessment (PLA)~~ CPL and to provide consistent and accessible methods for students to earn these credits.

2.4. It is the intent of the Commission/Council to permit the universities to awarding of undergraduate academic credit for prior learning through a variety of assessment methodologies that will ensure the academic credibility of such credit. Under these guidelines, in accordance with institutional policies and procedures, each institution shall award academic credit for prior learning that is equivalent to coursework which satisfies the requirements for the degree program in which the student is enrolled.

2.5. The ~~Board of Governors Associate of Applied Science degree program and the~~ Regents Bachelor of Arts degree program maintains specific guidelines and requirements for the use of credit for prior learning. This ~~policy rule~~ does not replace those existing guidelines.

§133-59-3. Definitions.

3.1. ~~Prior Learning Assessment (PLA)~~ “Credit for Prior Learning (CPL)” is defined as the assessment of college-level learning for college credit gained outside the higher education academic environment. For example, individuals may acquire college-level knowledge or skills through work, employee training programs, military service, independent study, non-credit courses, or community service. Only documented and demonstrated college-level learning will be awarded college credit.

~~3.2. In support of providing opportunities for students to earn college level credit for college level learning that has been acquired outside the higher education academic environment, The universities may~~ assessment of prior college-level learning ~~can be accomplished~~ through a variety of assessment methods including, but not limited to the following:

- 3.21.1. Advanced Placement Exams
- 3.21.2. American Council on Education (ACE) Guides
- 3.21.3. College Level Examination Program (CLEP) Exams
- 3.21.4. DANTES Subject Standardized Test (DSST)
- 3.21.5. Excelsior College Examination Program (ECE)
- 3.21.6. Institutional Course Challenge Examination Credit
- 3.21.7. International Baccalaureate Program (IB)
- 3.21.8. Institutional Evaluation of Industry and Workforce Training such as apprenticeships, certifications, and licensure
- 3.21.9. Portfolio Assessment/Review Credit
- 3.21.10. Prior Military Training Credit
- 3.21.11. Nursing Career Pathway
- 3.1.12. Micro-Credential

3.2. “Chancellor” means the Chancellor for Higher Education as defined in W. Va. Code § 18B-1-2 or his or her designee.

3.3. “Commission” means the Higher Education Policy Commission established by W. Va. Code § 18B-1.

3.4. “Secondary school” or “high school” includes traditional public or private high school, charter school, home school, learning pod, microschool, or other educational program authorized by the Legislature that encompasses education commonly received in grades 9 through 12.

3.5. “Micro-credential” is a short, focused credential designed to provide in-demand skills, knowledge, and experience. Micro-credentials may be earned through a course or short series of courses that culminate in a “digital badge,” which offers verified proof of competency and documentation of specific skills gained through the coursework, which is assessed against transparent and clearly defined criteria.

§133-59-4. Principles.

4.1. ~~West Virginia public colleges and universities value the diversity of their students. This diversity includes the~~ Students have unique experiences, interests, and intellectual pursuits that may lead to the acquisition of college-level learning. The acquisition of college-level learning is validated by assessment methods that are academically sound and rigorous.

4.2. West Virginia public ~~colleges and~~ universities shall employ ~~prior learning assessment~~ credit for prior learning (CPL) aligned with their respective missions, the principles of academic integrity, resources, and student educational attainment and success.

4.3. West Virginia public universities may offer credentialing through micro-credentials that allow for career advancement without full stops for additional degrees; however, credentials may be credit or non-credit.

§133-59-5. Institutional Policies Regarding Awarding Credit for Prior Learning.

5.1. State ~~colleges and~~ universities shall develop institutional policies for evaluating prior learning and for awarding credit consistent with this ~~policy~~ rule.

5.1.1. Each institution shall develop appropriate policies and procedures for awarding credit for a student’s prior college-level learning in accordance with this ~~policy~~ rule, accrediting bodies’ guidelines for prior learning assessment, and principles of good educational practice.

5.1.2. Institutional policy ~~will~~ shall apply to all academic programs.

5.1.3. ~~The institutional policy on Credit for Prior Learning must be filed with the Council for Community and Technical College Education and the Higher Education Policy Commission.~~

5.2. Institutions shall identify the forms of ~~PLA~~ CPL credits that the institution will award, the processes for acquiring such credit, and make that information publicly available to students, faculty, and other stakeholders.

5.3. Institutions ~~shall have discretionary authority to~~ may award academic credit for prior learning that is equivalent to coursework which meets the requirements for the degree program in which the student is enrolled.

5.4. Credit for prior learning ~~can~~ may apply toward majors, minors, general education requirements, and electives that count toward the student's chosen degree or certificate. ~~Prior Learning Assessment credit~~ Credit for Prior Learning may also satisfy prerequisite requirements. College credit awarded through ~~PLA~~ CPL shall not be treated differently in its application and use than its course equivalencies or appropriate block credit.

5.5. Universities shall award credit for prior learning ~~shall only be awarded only~~ to students who are admitted to the institution ~~and have declared a major field of study.~~

5.6. Credit awarded through ~~PLA~~ CPL shall not count toward institutional residency requirements.

5.7. ~~The evaluation of institution's faculty with appropriate professional credentials shall evaluate a student's portfolio must be completed by faculty with appropriate professional credentials and course-specific examinations to determine whether it meets the standards to award academic credit. Course-specific examinations must be designed and evaluated by faculty with appropriate professional credentials. The faculty member shall make a recommendation for credit shall be made to the appropriate academic officer at the institution and in accordance with the institution's PLA CPL guidelines.~~

5.8. Institutions must accept ~~PLA~~ CPL credit up to ~~30~~ 60 credits for bachelor's degrees, up to ~~45~~ 30 credits for associate's degrees, if authorized to award associate degrees, and up to ~~6~~ 9 credits for certificate programs.

5.8.1. Institutions may set a higher limit not to exceed ~~60~~ 90 credits for bachelor's degrees, ~~not to exceed 30~~ 45 credits for associate's degrees, if authorized to award associate degrees, and not to exceed 15 credits for certificate programs.

5.8.2. If a program accrediting body has a specific maximum for ~~PLA~~ CPL credit, then the institution shall honor that maximum ~~should be honored by~~ for that particular program.

5.9. Credit awarded through ~~Prior Learning Assessment~~ Credit for Prior Learning (CPL) ~~must~~ shall be clearly identified as such on a student's official transcript according to institutional ~~PLA~~ CPL guidelines, ~~but it should be evident that the credits are PLA CPL. The institution shall not use such credit shall not be used to determine a student's grade point average or used in the calculation of graduation honors. The institution shall record the credit should be recorded as "Credit" only.~~

5.10. Students shall submit requests for awards of academic credit for prior learning ~~shall be submitted~~ in accordance with the guidelines established by the institution. Institutions ~~must establish a written record~~ shall notify students in writing of their decisions to approve or deny such requests and the basis therefor ~~that decision in accepting or declining a Prior Learning Assessment (whether it is portfolio evaluation or other type of assessment) for academic credit. Institutional policies should ensure the transparency of the award or denial of PLA credit. Additionally, institutions must develop and communicate a process for appealing PLA decisions as well as the process by which students may appeal such decisions.~~

5.11. ~~Prior Learning Assessment~~ The universities may charge fees for assessment of Credit for Prior Learning requests, which fees may vary based upon the type of assessment performed. ~~Prior Learning Assessment~~ The institutions shall clearly publish and make available to students CPL credit and transcripting fees to students ~~must be clearly published and made available to the student.~~

5.12. Institutions ~~will~~ shall regularly review their ~~PLA CPL~~ policies to ensure that they are consistent with accreditation ~~PLA CPL~~ guidelines and State, regional, and national practices.

§133-59-6. Transferability of ~~Prior Learning Assessment~~ Credit for Prior Learning Credits.

6.1. Credits earned through ~~PLA CPL~~ will shall be transferable in accordance with ~~Series~~ 133 C.S.R. 17: *Transferability of Credits and Grades at West Virginia Colleges and Universities*. Once on a student's transcript, credits earned through prior learning shall be treated no differently ~~that~~ than other credit coursework on a student's transcript.

6.2. ~~PLA CPL~~ awarded at one institution, which meets the West Virginia Core Coursework Transfer Agreement or other statewide articulation agreements ~~must~~ shall be accepted as transfer credit toward the degree if the student transfers to another West Virginia public college or university in accordance with the guidelines of that particular policy or agreement.

§133-59-7. Reporting the Awarding of ~~Prior Learning Assessment~~ Credit for Prior Learning Credits.

7.1. Each institution shall maintain records of the number of students awarded credit for prior learning, the number of credits for prior learning awarded, the type of assessment method(s) used, and other recipient data, which ~~will be~~ they shall reported to the Higher Education Policy Commission/Council for Community and Technical College Education on an annual basis. ~~Commission/Council staff will~~ The Chancellor shall develop specific reporting guidelines and advise each institution of those guidelines.

§133-59-8. Policy for Acceptance of Advanced Placement Credit.

8.1. West Virginia ~~state colleges and~~ universities shall accept advanced placement credits according to the following guidelines:

8.1.1. High school students completing advanced placement examinations of the College Board with a minimum score of 3 ~~will~~ shall receive credit at any ~~state college or~~ university, as indicated in the list of advanced placement exams offered by the College Board. The ~~Central Office of the Higher Education Policy Commission~~ Chancellor maintains a list of all College Board advanced placement exams and the minimum number of credits that each institution shall grant. The university shall award credit ~~is to be awarded~~ solely on the basis of satisfactory performance of a score of 3 or higher on the advanced placement examinations.

8.1.2. When the examination is in the area of the student's major, the institution ~~will~~ shall award credit toward the major or the core curriculum.

8.1.3. An academic department within the institution may, upon approval of the institutional faculty, require a higher score than 3 on an advanced placement test if the credit is to be used toward meeting a course requirement for a major in the department.

8.1.4. Credits awarded by regionally or nationally accredited institutions of higher education in West Virginia for successful completion of advanced placement exams are transferable to West Virginia state colleges and universities in accordance with the advanced placement policy of the receiving institution.

§133-59-9. Institutional Responsibility.

9.1. Each institution shall develop guidelines for acceptance of advanced placement credits that are consistent with the provisions of this rule and publish the guidelines in the college or university bulletin and/or other appropriate institutional publications.

§133-59-10. Policy for the College-Level Examination Program.

10.1. ~~This policy shall serve as a rule for the College Level Examination Program (CLEP) of the College Entrance Examination Board in West Virginia state colleges and universities.~~ Credit awarded by an institution in conformity with this policy rule shall be transferable to all West Virginia state colleges and universities. Further, the universities shall award credit ~~shall be awarded~~ only once to recognize mastery of course content. The universities shall not award credit ~~shall not be awarded~~ for equivalent courses in which students have already earned such credit through course work, CLEP, institutional challenge examinations, life experience, or other mechanisms.

§133-59-11. Subject CLEP Examinations.

11.1. ~~Students~~ Universities may ~~be awarded~~ credit for the student ~~successfully completion of completing~~ any or all of the CLEP Subject Examinations presently offered or developed in the future. ~~They~~ student must achieve a score equal to or above the required score of the Commission on Educational Credit and Credentials of the American Council on Education for CLEP Exams current at the time the student takes the examination ~~was taken~~. The university shall award credit ~~shall be awarded~~ in an amount not exceeding the number of semesters for which the examination was designed. The university shall not assign a grade ~~shall not be assigned, and or include~~ the credit ~~will not be included~~ in the computation of the student's grade-point average. The institution shall equate the CLEP credit earned with existing course offerings. If no equivalent course is offered by the institution, the university shall consider the credit earned by CLEP examination ~~shall be considered~~ elective credit. ~~Students shall not receive~~ The universities shall not award CLEP Subject Examination credit for equivalent courses in which they have a student has already earned credit.

§133-59-12. General CLEP Examinations.

12.1. As of the effective date of this policy rule, an institution may award credit within the limits of the most recent recommended CLEP scores posted by The College Board. ~~At the time of this rule, The College Board chart is found at the following URL: located at <https://clep.collegeboard.org/pdf/what-your-score-means.pdf>.~~

12.2. ~~It should be made clear to~~ Universities shall clearly advise students that such credit in general education may not meet specific program requirements of the institution awarding the credit or of other institutions to which the student may later transfer. The credit shall then be used as elective credit.

~~Students shall not receive~~ Universities shall not award CLEP General Examination credit for equivalent courses in which ~~they have~~ a student has already earned credit.

12.3. An institution awarding credit through CLEP may establish scores higher than specified above for Subject and General Examinations if ~~it is~~ the institution establishes that the higher scores equate to a satisfactory level of performance by students actually enrolled in the equivalent course(s) at that institution.

§133-59-13. Academic Record.

13.1. The permanent academic record of the student shall indicate which credit was earned by CLEP examination.

§133-59-14. Enrollment.

14.1. Students must be enrolled in an institution in order to receive credit from the institution. Students who have taken CLEP examinations prior to enrollment must submit an official CLEP transcript.

§133-59-15. Nursing Career Pathways-Policy.

~~15.1. Nursing continues to offer multiple ways for students to enter the profession and has consistently advocated for creative and innovative opportunities for academic progression that meet the needs of a student population that is diverse along numerous dimensions. While it is certainly possible to change goals and directions, early consideration of the desired end point can provide helpful direction in selecting the most efficient and effective path to reaching career goals. The goal of the nursing career pathway is to give students a clear picture of how to enter the profession and a shorter, more affordable way to progress through the education they need. The pathway includes dual or advanced placement credit for high school students when admitted to nursing programs in community and technical colleges or baccalaureate institutions, seamless transition to bachelor's completion degrees in nursing as needed, and employment opportunities as nursing assistants, licensed practical nurses and registered nurses along the pathway.~~

15.2. The universities shall accept student course credit earned through dual credit and/or early enrollment as part of the Nursing Career Pathway Program ~~must be accepted with student consent by institutions~~ as higher education credits counting toward credits specific to the major of nursing or nursing science. The student's secondary school shall identify completion of the nursing pathway ~~shall be identified~~ on the high school transcript. Students completing the nursing pathway shall also ~~be in possession of~~ receive the Therapeutic Services Certificate.

15.3. Dual credit ~~or early enrollment~~ courses in the Nursing Career Pathway are developed as required course credit according to West Virginia Department Board of Education (~~WVDE~~) Policy 2150, Assuming Quality of Education: Regulations for Education Programs, and ~~WVDE~~ Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career and Technical Education. These courses include college-level freshmen English, college algebra or statistics, anatomy and physiology and general psychology. A list of approved dual credit/~~early enrollment~~ courses may be found on the West Virginia Department of Education's website.

15.4. Students may also earn college-level credit for the Nursing Career Pathway and specific to the major of nursing or nursing science through Advanced Placement courses (AP) as ~~stipulated under~~ set out in Section 8 of this rule.

15.5. Nothing in this rule shall prevent institutions from awarding additional dual credit/~~early enrollment~~ or AP credit toward the Nursing Career Pathway as allowed ~~under~~ by the institution's approved policies for awarding such credit.

§133-59-16. Micro-Credentials.

16.1. Institutions may offer micro-credentials for credit or non-credit to currently enrolled students (internal) or to transient students (external) enrolling for a specific set of courses.

16.2. Micro-credentials awarded to a student may be stackable and grouped or aggregated to provide a pathway to larger credentials. That is, micro-credentials may be used as credits for the awarding of a traditional degree. Non-credit micro-credentials may be converted to credit via the CPL process as outlined in section five of this rule.

16.3. Students who successfully complete a micro-credential, whether credit or non-credit, will earn a digital badge or institutionally recorded and approved credential for verification to students, whether full-time, part-time, or non-credit. Institutions shall keep records of all earned non-credit badges or micro-credentials.

**West Virginia Higher Education Policy Commission
Meeting of June 7, 2024**

ITEM: Repeal of 133 C.S.R. 21, *Freshman Assessment and Placement Standards*

INSTITUTIONS: All

RECOMMENDED RESOLUTION: *Resolved, That the West Virginia Higher Education Policy Commission approves the repeal of its procedural rule titled Freshman Assessment and Placement Standards, 133 C.S.R. 21.*

STAFF MEMBER: Jodi Oliveto

BACKGROUND:

This procedural rule is recommended for repeal to provide more flexibility to the institutions regarding assessment and placement standards. The pertinent components of the rule have been incorporated into the proposed revisions to 133 C.S.R 23, *Standards and Procedures for Undergraduate Admissions at Four-Year Colleges and Universities*.

In accordance with the statute and rules governing the rulemaking process, if the Commission approves the repeal of this rule, the agency will finalize the repeal with the Secretary of State's Office.

TITLE 133
PROCEDURAL RULE
WEST VIRGINIA HIGHER EDUCATION POLICY COMMISSION
SERIES 21
FRESHMAN ASSESSMENT AND PLACEMENT STANDARDS

~~§133-21-1. General.~~

~~—1.1. Scope. This policy establishes freshman assessment and placement standards for institutions in assignment to initial credit bearing courses in mathematics and English.~~

~~—1.2. Authority. — West Virginia Code §18B-1B-4.~~

~~—1.3. Filing Date. — December 19, 2018.~~

~~—1.4. Effective Date. — January 19, 2019.~~

~~—1.5. Repeal of Former Rule. — Repeals and replaces Title 133, Series 21 which had an effective date of September 23, 2016.~~

~~§133-21-2. Policy.~~

~~—2.1. The policy, Freshman Assessment and Placement Standards, for students in West Virginia public colleges and universities was developed to assure the integrity of associate degrees, baccalaureate degrees, and certificate programs to increase the retention and graduation rates of students, and to encourage high school students to improve their academic preparation for college. The standards for freshman assessment and placement are designed to establish uniform procedures for the placement of students in credit bearing courses in mathematics and English that can be applied toward an undergraduate academic degree.~~

~~—2.2. Full or part time students identified as requiring remediation must enroll in the required co-requisite courses or other entry level college courses with supplementary academic support in the first year of enrollment.~~

~~§133-21-3. Definitions.~~

~~—3.1. Co-requisite Courses.~~

~~—3.1.a. Co-requisite courses are credit bearing courses that provide aligned academic support for the entry level credit bearing course and are required as a component of the entry level course. Co-requisite courses are designed for students who did not meet admission requirements for entry level math or English courses. Course content is the same as the traditional credit bearing course but additional required attendance/instruction and/or participation in academic support structures is required for successful completion of the course.~~

~~—3.2. Academic Support Programs.~~

~~—3.2.a. Academic support programs include, but are not limited to, modular course delivery; summer boot camps; extra-class sessions; accelerated learning program (ALP) model; supplemental instruction; additional lab instruction; tutoring; and/or other instructional strategies which provide additional in-class or outside-class assistance and monitoring of student progress beyond that usually associated with entry level~~

college credit courses.

— 3.3. Remedial Education.

— 3.3.a. Remedial education addresses academic preparedness.

~~§133-21-4. Mathematics Placement Standards.~~

— 4.1. Students at any public four-year institution in West Virginia may enroll in a college-level, credit bearing math course without required academic support programs provided the following cut scores have been met:

Assessment Test	Quantitative Reasoning	Elementary Statistics	College Algebra
SAT Math (taken March 2016 and later)	510	520	530
ACT Math	19	20	21
Next Generation ACCUPLACER—Quantitative Reasoning, Algebra, and Statistics (QAS)	250	255	260
ACCUPLACER—Elementary Algebra	n/a	n/a	76
ACCUPLACER—college-level math	n/a	n/a	40
ACCUPLACER—arithmetic test	85	n/a	n/a

— *As these new tests are further verified, placement scores will be updated on the Commission website.

— 4.1.a. Other assessments or end-of-course exams in mathematics as approved by the Chancellor.

— 4.2. Students not meeting the appropriate math pathway placement score are placed into a college-level, credit bearing course with required academic support. With Chancellor's permission, institutions can use multiple assessments including factoring the high school GPA.

— 4.3. A transfer student who has successfully completed remediation at the sending institution shall be deemed to have met the placement standard at the receiving institution.

~~§133-21-5. English Composition Placement Standards.~~

— 5.1. Students at any public four-year institution in West Virginia may enroll in a college-level credit bearing English course without required academic support programs provided the following cut scores are met:

Assessment Test	English Composition
SAT Evidence-Based Reading and Writing (taken March 2016 and later)	480
SAT Essay	13 (combined score)
ACT English	18
Next Generation ACCUPLACER—Writing	250

— *As these new tests are further verified, placement scores will be updated on the Commission website.

— 5.1.a. Satisfactory performance on a writing sample administered by each institution, with Chancellor's approval.

— 5.1.b. Other assessments or end-of-course exams in English/language arts as approved by the Chancellor.

— 5.2. Students not meeting the appropriate English pathway placement score are placed into a college-level, credit bearing course with required academic support. With Chancellor's permission, institutions can

use multiple assessments including factoring the high school GPA.

—5.3. A transfer student who has successfully completed the remediation at the sending institution shall be deemed to have met the placement standard at the receiving institution.

~~§133-21-6. Reading.~~

—6.1. Students scoring 23 or above on the reading test of the SAT, or 17 on the reading section of the ACT, will be considered to have met minimal reading skill requirements at those institutions.

Assessment Test	Reading
Next Generation ACCUPLACER Reading	252

—*As these new tests are further verified, placement scores will be updated on the Commission website.

—6.2. Institutions are encouraged to provide assistance for students who do not meet the standard.

—6.3. A student having met the placement standard in reading who transfers to another West Virginia state college or university shall be deemed to have met the placement standard at the receiving institution.

~~§133-21-7. Determination of Placement.~~

—7.1. Students shall be exempt from remedial placement in any form if the student achieves the minimum required score on any of the approved assessment measures identified in Sections 4, 5, and 6 of this policy.

—7.2. Institutions shall develop and implement strategies that allow students to progress through college-level, credit bearing English and mathematics courses in the first year of enrollment at the institution.

—7.3. Each postsecondary institution shall file its policy on student academic placement for remedial education deficiencies with the Chancellor's office.

**West Virginia Higher Education Policy Commission
Meeting of June 7, 2024**

ITEM: Repeal of 133 C.S.R. 29, *Travel*

INSTITUTIONS: All

RECOMMENDED RESOLUTION: *Resolved*, That the West Virginia Higher Education Policy Commission approves the repeal of its procedural rule titled *Travel*, 133 C.S.R. 29.

STAFF MEMBER: Kristin Boggs

BACKGROUND:

This procedural rule has not been amended since 2002 and, thus, has not kept pace with the State's official travel rules, which are overseen by the Department of Administration and have been updated multiple times since 2002. Since both the agency and the institutions follow the Department of Administration's travel rules, we propose to repeal this rule as duplicative and unnecessary.

In accordance with the statute and rules governing the rulemaking process, if the Commission approves the repeal of this rule, the agency will finalize the repeal with the Secretary of State's Office.

~~TITLE 133~~
~~PROCEDURAL RULE~~
~~HIGHER EDUCATION POLICY COMMISSION~~

~~SERIES 29~~
~~TRAVEL~~

~~§133-29-1. General.~~

~~— 1.1. Scope. —~~

~~— 1.1.1. This rule implements the guidelines and procedures concerning management of in-state, out of state and international travel, hereinafter referred to as "travel," and for reimbursement of expenses to members of the institutional Boards of Governors, hereinafter referred to as the "Governing Boards" and/or "Board," members of the West Virginia Higher Education Policy Commission, hereinafter referred to as "Commission," the employees of the Governing Boards and Commission, and other non-employees traveling on behalf of the Governing Boards or the Commission.~~

~~— 1.1.2. Consultants and contractors are not required to use these rules and regulations, at the Governing Board's or Commission's option.~~

~~— 1.1.3. Reimbursement of travel expenses paid from federal, state and private grants shall be governed by the terms and conditions of the grant if they differ from those contained in this rule; otherwise, this rule shall govern such reimbursement.~~

~~— 1.1.4. As used in this rule, all terms have the same meaning as provided in W. Va. Code §18B-1-2. For the purposes of this rule, the Commission Office and West Virginia Network for Educational Telecomputing (WVNET) shall be considered institutions.~~

~~— 1.1.5. Each Governing Board shall promulgate travel rules, policies and procedures for managing travel at its institution(s) consistent with this rule, state and federal laws, and Internal Revenue Service (IRS) regulations.~~

~~— 1.2. Authority. — W. Va. Code §12-3-11.~~

~~— 1.3. Filing Date. — July 2, 2002.~~

~~— 1.4. Effective Date. — August 1, 2002.~~

~~— 1.5. Repeal of Former Rules. — Title 131, Procedural Rule of the State College System of West Virginia, Series 47, and Title 128, Procedural Rule of the University System of West Virginia, Series 47.~~

~~— 1.6. According to the West Virginia Code, it shall be unlawful for the Auditor to issue a warrant in payment of any claim for travel expenses incurred by an employee, Board or Commission member, or other non-employee unless such claim meets all the requirements of this rule.~~

~~§133-29-2. Provisions Applicable Only to the Commission and the Governing Boards.~~

~~— 2.1. The Commission and the Governing Boards may authorize payment for the traveling expenses incurred by any person, and her or his spouse when appropriate, who is invited to visit the campus of any institution of higher education, or any other facility under the control of the Commission~~

~~or Governing Board, to be interviewed concerning her or his possible employment by the Commission or Governing Board or agent thereof. Authorization for such payment shall be given by the Commission and/or Chancellor, or the Governing Board and/or institutional president, or other administrative head of an institution.~~

~~2.2. Payment may be authorized for: (1) all or part of the reasonable expenses incurred by a person newly employed by the Commission or Governing Board in moving such employee's household furniture, effects and immediate family to the employee's place of employment; and (2) all or part of the reasonable expenses incurred by an employee in moving her or his household furniture, effects and immediate family as the result of reassignment of the employee which is considered desirable, advantageous to and in the best interest of the Commission or Governing Board; provided, that no part of the moving expenses of an employee shall be paid more frequently than once in twelve months. Authorization for such payment shall be given by the Commission and/or Chancellor, or the Governing Board and/or institutional president or other administrative head of an institution.~~

~~§133-29-3. Delegation of Authority and Responsibilities.~~

~~3.1. Authority to manage, approve or disapprove travel and travel related expenses is delegated to the Chancellor for and on behalf of the Commission, and to the Governing Boards for and on behalf of their respective institution(s). A Governing Board may delegate authority to the president and/or other administrative head of an institution, hereinafter called the "Chief Executive Officer" to manage, approve or disapprove travel and travel related expenses at their institution. Such delegated authority shall be made by resolution of the Board and may also be revoked or modified by the Board.~~

~~3.2. The Chancellor or Chief Executive Officer may also delegate authority to others within her or his respective institution(s) to act as her or his designee(s) for authorizing and approving travel and travel related expenses. All such authorizations and approvals shall be made in accordance with the provisions of this rule.~~

~~3.3. Travel may be authorized only for official business and only if the institution has the financial resources to reimburse the traveler for travel expenses.~~

~~3.4. The Chancellor and Chief Executive Officer shall develop policies and procedures for her or his institution, consistent with this rule, to provide additional guidance to employees and others traveling on behalf of the institution.~~

~~3.5. The responsibility to audit a traveler's expense account settlement lies with the institution. Approval of a traveler's expense account settlement by the institution means that the expense settlement meets all criteria established for reimbursement. The institution shall audit and submit an accurate expense account settlement for reimbursement to the State Auditor's Office within a reasonable amount of time after receiving such settlement from the traveler.~~

~~§133-29-4. Travel Regulations Applicable to Employees, Commission and Governing Board Members, and Non-Employees.~~

~~4.1. Employees~~

~~4.1.1. Approval to travel shall be secured in advance by the employee in accordance with this rule and the policies and procedures of the institution.~~

~~4.1.2. Employees are responsible for submitting a travel expense account settlement form, with all required receipts and attachments, to her or his institution within a reasonable amount of~~

time after the last day of travel, as defined by the institution, in order to qualify for reimbursement of expenses or for payment.

~~4.2. Members of the Commission and Governing Board~~

~~4.2.1. This rule shall govern reimbursement of travel expenses to members of the Commission and Governing Boards when a Commission or Board member requests reimbursement for travel expenses.~~

~~4.3. Non-Employees~~

~~4.3.1. When non-employees are eligible to receive reimbursement of travel expenses, reimbursement shall be made in accordance with this rule and the policies and procedures of the institution.~~

~~§133-29-5. Transportation.~~

~~5.1. Air Transportation~~

~~5.1.1. Commercial Airlines~~

~~5.1.1.1. Reimbursement for commercial airline travel shall include the actual expense or cost of the least expensive logical fare via the most direct route, or a reasonable alternative route if it results in lower fare. Travelers may not specify a particular airline in order to accumulate mileage or promotional plans, such as frequent flyer programs, if it results in a higher airfare.~~

~~5.1.1.2. Travelers are expected to make advance bookings through a contracted travel service vendor or as otherwise approved by the institution to secure the least expensive airfare possible. Reimbursement may be made to the traveler in advance for airfare purchased up to 180 days before the trip begins.~~

~~5.1.1.3. In order to receive reimbursement, the traveler must submit the "passenger coupon" or certified copy of the commercial airline ticket. Refundable or unused airline tickets shall be returned immediately.~~

~~5.1.1.4. Commercial airline tickets may be direct billed to the institution and paid in advance of the travel if allowed by the institution's policies and procedures.~~

~~5.1.2. Use of Aircraft Owned and Managed by the Department of Administration and Other State Agencies, Chartered Aircraft Service, and Privately Owned Aircraft.~~

~~5.1.2.1. For use of aircraft owned and managed by the Department of Administration and other agencies, the traveler shall follow the rules and regulations of such agencies in scheduling, making reservations, utilizing, and making payment to these agencies for use of their aircraft.~~

~~5.1.2.2. If authorized by the Chancellor or Chief Executive Officer or designee(s), chartered aircraft service and privately owned aircraft may be used by the traveler if it will result in the lowest airfare, and if it is approved in advance by the appropriate institutional officer. Direct billing may be used to pay for such service and aircraft use, if allowed by the institution's administrative policies and procedures.~~

~~5.2. Ground Transportation~~

~~5.2.1. A traveler may use a state owned vehicle, privately owned vehicle, a commercial rental vehicle, or rail service for ground transportation when traveling on official business of the institution. Receipts and documentation are not required unless otherwise indicated below or required by the institution.~~

~~5.2.1.1. State Owned Vehicles: The availability and use of a state owned vehicle will be determined by the institution's policies and procedures.~~

~~5.2.1.2. Privately Owned Vehicles: Privately owned and courtesy vehicles may be used. Reimbursement will be made in accordance with the institution's policies and procedures and shall not exceed the prevailing rate per mile established by the Internal Revenue Service.~~

~~5.2.1.3. Commercial Rental Vehicles: Commercial rental vehicles may be used. Reimbursement will be made at actual cost for the daily rental fee for a mid-size or smaller vehicle, plus insurance, mileage fees and fuel costs in accordance with the institution's policies and procedures. Receipts/documentation is required for reimbursement.~~

~~5.2.1.4. Rail Service: May be used for ground transportation in accordance with the institution's guidelines and procedures. Travelers are expected to make advanced bookings and use the least expensive logical fare via the most direct route, or other reasonable route that results in a lower fare. Receipts/documentation is required for reimbursement.~~

~~5.2.1.5. Miscellaneous Ground Transportation: Miscellaneous ground transportation may be reimbursed in accordance with the institution's guidelines and procedures.~~

~~5.2.2. The operator (traveler) of a vehicle must possess a valid operator's license. The operator is personally responsible for any fines and/or penalties resulting from citations, charges, or warrants attributable to operator negligence. Such fines and/or penalties shall not be a reimbursable expense.~~

~~5.2.3. In cases where a traveler chooses to drive rather than fly while on business, reimbursement will be based on actual in-transit expenses (mileage, hotel, meals, etc.), not to exceed the lowest available commercial airfare plus local transportation to and from the airport.~~

~~5.2.4. Roadside assistance services for fleet, rental and personal vehicles, if needed, may be reimbursed at actual cost if deemed appropriate and reasonable by an institutional officer authorized to approve travel expenses.~~

~~§133-29-6. Lodging.~~

~~6.1. Reimbursement for lodging shall include actual expenses for overnight accommodations, use of a room during daytime, and all applicable taxes and surcharges. Reservations for lodging shall be made according to the institution's policies and procedures. Lodging receipts are required for reimbursement.~~

~~6.2. Lodging may be direct billed if allowed by the institution's policies and procedures; however, the traveler must attach a copy of the lodging invoice or other proof of lodging to the traveler's final expense account settlement.~~

~~§133-29-7. Meals.~~

~~7.1. Meal expense reimbursement shall be made in accordance with the institution's policies and procedures and is limited to actual expenses for food, service and gratuities up to the applicable maximum daily rate authorized by the Commission or Governing Board. Specifically excluded are alcoholic beverages and entertainment expenses.~~

~~7.2. Receipts are not required for meal reimbursement.~~

~~§133-29-8. Registration Fees.~~

~~8.1. Fees or charges for attendance at conferences, meetings, seminars, and/or workshops, as well as event related materials, are reimbursable expenses to the traveler and shall be made according to the institution's policies and procedures. Registration fees may also be direct billed to the institution when feasible.~~

~~8.2. Receipts are required for reimbursement. The receipt/documentation provided by the event sponsor shall be sufficient for reimbursement.~~

~~8.3. The traveler shall not receive an allowance or reimbursement for lodging or food that is included in registration fees.~~

~~§133-29-9. Other Expenses.~~

~~9.1. Travelers may incur other business related expenses for which reimbursement may be made if appropriate. Receipts are not required unless reimbursement is in excess of current Internal Revenue Service limits for miscellaneous expenses, or unless otherwise required by the institution. Such expenses and reimbursement may include, but are not limited to:~~

~~a. Baggage handling and gratuities when using public transportation or conveniences (i.e., taxi, limousine, air porter services, or airport/rail curbside check in), or when using a lodging facility that has portage (i.e., "bell person") services rather than a facility where the traveler is expected to carry her or his own luggage;~~

~~b. Baggage storage between appointments, and between hotels and meeting places;~~

~~c. Tolls, garage and parking fees, including gratuities;~~

~~d. Communication expenses such as: (1) local calls which may include a surcharge; (2) long distance calls which may include toll charges and surcharges; (3) surcharges for long distance calls when the toll charges are direct billed; (4) cellular telephone charges; and (5) facsimiles, cablegrams, or telegrams which may include toll charges, surcharges, or delivery charges.~~

~~e. Currency conversion;~~

~~f. Guides, interpreters, and visa fees; and~~

~~g. Trips involving multiple days of travel or for single day travel where the traveler is unexpectedly delayed for business reasons, the traveler may be reimbursed for one personal telephone call home per day. Reimbursement shall be made at actual cost, not to exceed the maximum amount established by the Governing board, provided the call is not charged to the telecommunications card issued by the state or the Governing board.~~

~~9.2. Non-reimbursable travel related expenses include the cost of passports (not as a travel expense, but may be considered as a direct charge to the institution), interest on late payment of individually held credit cards, laundry fees, and personal flight or baggage insurance. Exceptions may be approved by the Chancellor, Chief Executive Officer or designee.~~

~~9.3. Persons traveling in foreign countries should report their expenditures in United States dollars. The total expenditure in foreign currency must be converted into United States dollars at the rate or rates at which the foreign money was obtained. The rates of conversion and the commissions charged must be shown.~~

~~§133-29-10. Form of Payment for Business Travel.~~

~~10.1. Corporate Charge Card or Credit Card: Travelers should use the corporate charge card issued by the State of West Virginia for business related travel expenses, or a higher education corporate charge card if available.~~

~~10.2. Cash Advances from the State Auditor's Office: Cash advances for official travel may be requested from the State Auditor's Office according to the procedures established by the Auditor for employee and student travel, and for group travel such as bands, athletic teams and organized student groups. The Governing Boards shall establish policies and procedures for requesting and settling cash advances with the Auditor.~~

~~10.3. Cash Advances from an Automatic Teller Machine (ATM) using the State Corporate Credit Card:~~

~~10.3.1. Employees may secure a cash advance for business travel expenses only. Cash advances are not permitted for personal purposes.~~

~~10.3.2. A cash advance for either in-state or out-of-state travel is permissible when an employee travels a minimum of two (2) consecutive days on official business. The preferred method of obtaining a cash advance is to use the state corporate credit card at an ATM. Cash advances and ATM transaction fee reimbursements are limited to the amount and number authorized by the Commission. Receipt(s) from the ATM are required for reimbursement of the ATM transaction fee.~~

~~10.3.3. For employees ineligible to receive a state corporate credit card or those who have applied and have not yet received their card, the cash advance procedure in Paragraph 10.2 shall apply.~~

~~10.3.4. Each institution shall adopt and actively pursue policies and procedures to manage and minimize credit losses by employees using the corporate charge card.~~

~~10.4. Direct Billing: Direct billing may be authorized by the appropriate institutional representative in accordance with the institution's policies and procedures. The traveler is responsible for attaching to her/his final expense account settlement copies of receipts, invoices, documentation, etc. for any direct billed fee.~~

~~§133-29-11. Reimbursement Forms.~~

~~11.1. The form(s) used for reimbursement of travel expenses shall be those promulgated by the Chancellor.~~

~~§133-29-12. Other Provisions.~~

~~—12.1. According to the West Virginia Ethics Commission, frequent flier miles, hotel bonus points or other travel incentives resulting from official business travel may be used only for future official travel.~~

**West Virginia Higher Education Policy Commission
Meeting of June 7, 2024**

ITEM: Repeal of 133 C.S.R. 31, *Ethics*

INSTITUTIONS: All

RECOMMENDED RESOLUTION: *Resolved*, That the West Virginia Higher Education Policy Commission approves the repeal of its procedural rule titled *Ethics*, 133 C.S.R. 31.

STAFF MEMBER: Kristin Boggs

BACKGROUND:

This procedural rule has not been amended since 2002 and, thus, has not kept pace with the State's official ethics rules, which are overseen by the Ethics Commission and have been updated several times since 2002. Since both the agency and the institutions follow the Ethics Commission's rules, staff propose to repeal this rule as duplicative and unnecessary.

In accordance with the statute and rules governing the rulemaking process, if the Commission approves the repeal of this rule, the agency will finalize the repeal with the Secretary of State's Office.

TITLE 133
PROCEDURAL RULE
WEST VIRGINIA HIGHER EDUCATION POLICY COMMISSION

SERIES 31
ETHICS

SECTION 1. GENERAL

- ~~1.1 Scope — This rule establishes guidelines for institutional governing boards in adopting policies in accordance with the West Virginia Governmental Ethics Act.~~
- ~~1.2 Authority — West Virginia Code § 18B-1-6, 6B-2-5(L)~~
- ~~1.3 Filing Date — July 2, 2002~~
- ~~1.4 Effective Date — August 1, 2002~~
- ~~1.5 Preamble — In 1989, the West Virginia Legislature enacted the West Virginia Governmental Ethics Act, set out in Chapter 6B of the West Virginia State Code, declaring unlawful certain activities by public employees. Section 5(b), Article 2 of the Act prohibits a public employee from using his or her office or the prestige of that office for his or her private gain or that of another person. Section 5(c), Article 2 prohibits solicitation of gifts that may confer pecuniary benefits upon the employee or his or her immediate family. Section 5(d), Article 2 prohibits an interest in the profits or benefits of a public contract which an employee has direct authority to enter into or over which he or she may have control.~~

~~The original version of the Ethics Act subjected all public employees, including higher education employees, to fines, sanction, and criminal prosecution for violation of the Ethics Act unless they obtained prior approval for the proposed activity from the West Virginia Ethics Commission. Many of the teaching, research, consulting and publication activities of higher education faculty and staff necessarily result in known and appropriate private benefits or gain which are customary and normal in higher education, but which were identified as potential violations of these provisions of the Ethics Act after its enactment.~~

~~In 1990, the Ethics Act was amended at Section 5(l), Article 2 to allow higher education employees who derive private benefits from teaching, research, consulting, or publication activities the option of seeking exemption from the above prohibitions from their employing institution instead of through the Ethics Commission.~~

~~The previous Board of Trustees and Board of Directors adopted a rule to set forth an expeditious procedure for granting such approval of~~

~~exemptions at the institutional level to faculty and staff members who sought to be relieved of certain statutorily imposed prohibitions of the West Virginia Governmental Ethics Act. The Policy Commission has previously transferred that rule to the jurisdiction of the institutional governing boards. This rule shall govern any modification of that rule by a governing board.~~

- ~~1.6 Repeal of Former Rule Repeals and replaces Series 43 of Title 128 and 131.~~

SECTION 2. APPROVAL OF ACTIVITY

- ~~2.1 Any rule governing ethics of its faculty or staff adopted by an institutional governing board shall include at least the following:~~
- ~~2.1.1 That institutional approval of any activity pursuant to the rule shall be deemed to be a part of the employee's employment contract with the board.~~
 - ~~2.1.2 That any institutional approval granted pursuant to the rule may be revoked upon reasonable notice to the employee.~~
 - ~~2.1.3 That approval for any activity pursuant to this rule may only be given by an institution's president or the president's designee or designees. Such delegation of authority by a president shall be in accordance with the needs of the institution but in no case shall such delegation be at an authority level lower than a departmental chair, director or other similar department supervisor.~~
 - ~~2.1.4 That approval for any activity may be granted on a case-by-case basis or, when such activities are common within an institution, a department or other category or grouping of employees, to all of an institution's employees or any subgrouping thereof.~~
 - ~~2.1.5 That the institution shall establish appropriate procedures for the review and approval of those employee activities covered by this rule.~~
 - ~~2.1.6 That disclosures required by the rule are personal in nature and shall be kept confidential, as permitted by law.~~

~~SECTION 3. SOLICITATION OF GIFTS~~

~~3.1—Any such rule shall also include provisions that state:~~

~~3.1.1—Unless otherwise restricted by one's supervisor, employees shall be permitted to solicit gifts which directly benefit the board or the employing institution. Solicitations on behalf of a particular department, on behalf of the institution's supporting foundation or on behalf of an affiliated corporation or center shall, for the purposes of the rule, be deemed to be a solicitation on behalf of or for the benefit of the institution.~~

~~3.1.2—Permissible solicitations shall include but not be limited to the following, even though the soliciting employee may work in a position which will be directly or indirectly supported thereby:~~

~~3.1.2.1—Grants from governmental agencies, foundations, corporations, or individuals to the institution to support teaching, research, publication or service activities of the institution;~~

~~3.1.2.2—Contracts with governmental agencies, foundations, corporations, or individuals to the institution to support teaching, research, publication or service activities of the institution;~~

~~3.1.2.3—Donations from foundations, corporations, or individuals to the institution to support teaching, research, publication or service activities of the institution.~~

~~3.1.3—Support for teaching, research, publication and service activities shall include but not be limited to such normal and regular institutional needs as support for salaries; scholarships; capital improvements or repairs; and classroom, laboratory, athletic, medical, scientific, and other similar equipment supplies.~~

~~SECTION 4. USE OF PUBLIC OFFICE FOR PRIVATE GAIN~~

~~4.1—Any such rule shall also provide that:~~

~~4.1.1—No solicitation or other activity permitted by the rule shall be deemed to be the inappropriate use of an employee's public office (position) or the prestige of that office for one's own private gain or that of another person.~~

- ~~4.1.2 When an employee uses his or her knowledge and personal prestige for private gain without the use of the employee's public office, then there is no requirement to obtain an exemption under the ethics rule.~~
- ~~4.1.3 W. Va. Code § 6B-2-5(l) gives institutions of public higher education limited authority to grant exemptions to their employees from the prohibitions in the State Ethics Act relating to the use of public office or the prestige of public office for private gain when the employee is using his or her field of expertise as an author, speaker, consultant or through other approved activities such as service as a board member for outside agencies or businesses and when an employee of the institution seeks to use his or her public office or the prestige of their public office for the employee's private gain or for the private gain of another person, the employee may seek from an appropriate institutional authority an exemption (as limited by the Ethics Act) from the prohibition against the use of public office or the prestige of public office for private gain.~~
- ~~4.1.4. The appropriate institutional authority may grant the employee an exemption to permit the employee to use the employee's public office to derive private benefit from the employee's field of expertise as an author, speaker, consultant, or through other approved activities such as service on the board of an outside agency or business.~~
- ~~4.1.5 In granting permission for an employee to engage in such outside activities which may be directly or indirectly associated with the employee's position with the institution, consideration should be given to the following:~~
- ~~4.1.5.1 Whether the employee brings to his/her position his/her own unique personal prestige which is based upon his/her own intelligence, education, experience, skills and abilities, or other personal gifts or traits.~~
- ~~4.1.5.2 Whether such activity is customary and usual within the field;~~
- ~~4.1.5.3 Whether the institution derives any benefit through prestige or otherwise from the activity;~~
- ~~4.1.5.4 Whether the institution expects or anticipates that the employee will gain financially from the activities which are not a part of the employee's required employment activities;~~

~~4.1.5.5 Whether the employee's activity will increase his/her personal or professional development or will lend service or benefit to the nation, state or community;~~

~~4.1.5.6 Whether the outside activity will interfere with or create an overriding conflict with the employee's responsibility to the institution or will interfere with the satisfactory performance of the employee's institutional duties.~~

~~4.1.6 The disclosure by an employee of an employee's position, title, and work history with the institution in the promotion of an employee's private activities shall be exempt from the prohibition against the use of prestige of public office for a private gain. However, in these cases the employee has the responsibility to make clear the fact that he or she is not representing the institution but is speaking as a private citizen.~~

~~4.1.7 An employee who obtains an exemption from the Ethics Act prohibitions under the procedure authorized in this rule shall not be deemed an agent of the institutions when the employee is acting outside the scope of his or her other employment for his or her private benefit.~~

~~4.1.8 No exemption granted under this ethics rule shall be deemed to constitute a waiver by the institution of any lawful contractual provision in the employment contract of a full or part-time employee of the institution.~~

SECTION 5. INTERESTS IN PUBLIC CONTRACTS

~~5.1 Any such rule shall also provide that:~~

~~5.1.1 Each employee shall be required to disclose any interest the employee or any member of the employee's immediate family or a business with which he or she is associated may have in the profits or benefits of a contract which the employee may have direct authority to enter into or over which the employee may have control unless such interest is limited within the meaning of West Virginia Code 6B-2-5(d)(2).~~

~~5.1.2 The institution may review any interest an employee or any member of the employee's family or a business with which he or she is associated may have and determine what, if any, restrictions or limitation should be placed on the employee's activities.~~

SECTION 6. ADDITIONAL ETHICAL STANDARDS

~~6.1 — A governing board may establish additional ethical standards for its employees not inconsistent with this rule or the West Virginia Governmental Ethics Act.~~

~~SECTION 7. PRESIDENTS~~

~~7.1 — The chair of a governing board shall have the authority to review and grant approval of those activities of the institution's president which may involve a conflict of interest pursuant to this rule or the institution's rule.~~