

## SECTION 00100 – INVITATION TO BID

The WV Council for Community and Technical College Education invites proposals to provide all Work including, but not limited to, labor, material, equipment supplies and transportation for:

### REQUEST FOR BIDS (RFB) 25240

Building and Site Demolition  
Bridge Valley Community and Technical College  
619 Second Avenue, Montgomery, West Virginia 25136

The Work of this Project is defined by the Contract Documents, and consists of the following:

1. Building Demolition as indicated on Drawings.

Technical questions concerning the bidding documents shall be directed to ZMM Inc, Architects and Engineers, 222 Lee Street West, Charleston, WV 25302. (304) 342-0159.

Bids must be submitted in accordance with Bidding Documents issued by the Architect and on the Form of Proposal provided.

Bidding Documents will be available February 5, 2025, and can be obtained as described below:

Prime Contract Bidders only may contact ZMM, Inc. Architects Engineers **Attn: Receptionist;** [reception@zmm.com](mailto:reception@zmm.com) and request information to access the firm's online ShareFile site for the **Building and Site Demolition for Bridge Valley Community and Technical College** project. Once access is gained, Bidders can download Bidding Documents in the form of PDF files at no charge. Requests for access to documents must be made by email, and those requests received through mail, telephone, fax transmission, or other online communications will not receive a response.

1. Hard Copies may be obtained from Charleston Blueprint (304-343-1063) by General Contractors, Subcontractors, material suppliers and dealers by paying the actual cost of printing, binding, and mailing; however, such cost is not refundable.

Bidding documents may be examined at Viewing Depositories listed in the Bidding Documents.

A Pre-bid meeting is scheduled for:

Time: 1:30 PM, Local Prevailing Time (LPT)  
Date: February 13, 2025  
Place: BridgeValley Community and Technical College, 619 Second Avenue,  
Montgomery, West Virginia 25136

Attendance is: **MANDATORY:** All Bidders **MUST** attend the pre-bid meeting to familiarize themselves with the Project location, site conditions and other relevant information. Should a Bidder fail to attend, the Bid will be disqualified. Subcontractors and material suppliers are encouraged to attend the pre-bid meeting.

The Bidder, if successful and awarded a contract, will receive a notice to proceed and purchase order from the Owner not later than ten (10) days after all contract documents are properly completed, executed and returned to the Owner. All Work shall start from date of Notice to Proceed and shall be Substantially Complete no later than the number of calendar days indicated in the Form of Proposal (Bid). The Bidder also agrees to achieve Final Completion within 30 days thereafter.

The Owner will suffer financial loss if the Work is not Substantially Complete within the Contract Time. For each calendar day of delay in achieving Substantial Completion, the Contractor shall be liable for

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January 28, 2025

and shall pay the Owner, not as a penalty but as liquidated damages, in accordance with the following schedule:

For each calendar day the project is not Substantially Complete, damages to be assessed at Five Hundred Dollars (\$500.00) per day.

For each calendar day of delay in achieving Final Completion, the Contractor shall be liable for and shall pay half the amount of liquidated damages stated above, plus any additional fees of the Architect and the Architect's consultants that may accrue. Allowances may be made for delays due to shortages of materials and/or energy resources, subject to proof by documentation, and for delays due to strikes or other delays beyond the control of the Contractor. The Contractor in accordance with the Contract Documents must properly document all delays and any claim for extension of the Contract Time.

Submitting Bids: Sealed Bids will be received by the OWNER at the following location until 3:00 PM, LPT, February 25, 2025, in accordance with the Instructions to Bidders, and Supplementary Instructions to Bidders:

Senior Director of Facilities  
RFB 25240  
West Virginia Community and Technical College System  
2001 Union Carbide Drive, Building 2000  
South Charleston, WV 25303

Special Instructions for Delivering Bids:

1. Hand Delivered Bids: The preferred method to deliver bids. Deliver Bids to the following address: West Virginia Community and Technical College System  
2001 Union Carbide Drive, Building 2000, South Charleston, WV 25303
2. UPS and Federal Express: UPS and FedEx drivers will deliver bids to the mailroom at the address given above.

Late Bids will not be accepted. Owner reserves the right to accept or reject any/all Bids.

All applicable federal, state, and local laws, rules and regulations apply.

END OF SECTION