

## ADVERTISEMENT FOR BIDS

The **West Virginia School of Osteopathic Medicine Board of Governors**, hereinafter referred to as the **Owner**, invites qualified contractors to submit sealed bids for the **Renovations To Roland P. Sharp Alumni Conference Center** according to Bidding Documents prepared by ZMM, Inc. Architects and Engineers. Sealed bids will be received by the Owner at the **WVSOM Testing Center, Executive Conference Room TC-102**, 400 Lee Street North, Lewisburg, WV 24901 until **3:00 p.m.**, local time, on **July 1, 2025**, at which time and place the bids will be publicly opened and read.

A pre-bid conference will be held at **11:00 a.m.** local time, on **June 12, 2025**, at the **WVSOM Alumni Conference Center**. Attendance at pre-bid conference is mandatory for prime contract bidders only.

Bidding Documents can be obtained by one of the following methods:

1. Prime Contract Bidders only may contact ZMM, Inc. Architects and Engineers **Attn: Receptionist;** [reception@zmm.com](mailto:reception@zmm.com) and request information to access the firm's online ShareFile site for the **Renovations To Roland P. Sharp Alumni Conference Center** project. Once access is gained, Bidders can download Bidding Documents in the form of PDF files at no charge. Requests for access to documents must be made by email, and those requests received through mail, telephone, fax transmission, or other online communications will not receive a response.
2. Hard Copies may be obtained from Charleston Blueprint (304-343-1063) by General Contractors, Subcontractors, material suppliers and dealers by paying the actual cost of printing, binding and mailing; however such cost is not refundable.

Bidding documents may be examined at Viewing Depositories listed in the Bidding Documents.

Each bid shall be accompanied by a bid bond, made payable to the Owner, in the amount of five percent (5%) of the base bid, in accordance with the Instructions to Bidders.

Each Bidder must be registered with the West Virginia Department of Tax and Revenue prior to the time and date for Receipt of Bids in order for his Bid to be considered. Each Bidder's registration certificate number shall be written in the space provided on the Form of Proposal.

All bidders are required to be licensed to perform work in the State of West Virginia prior to submitting a bid for this project as required by Chapter 21, Article 11, of the Code of West Virginia. Each Bidder's Contractor license number shall be written in the space provided on the Form of Proposal.

The Owner reserves the right to reject any or all bids, the right to waive minor informalities and procedures in bidding, and the right to withhold final award of contract for 30 days after opening bids.

The bidder to whom the contract is awarded shall execute and deliver to the Owner within 10 days after the award, and before signing the contract, a Performance Bond and Payment Bond utilizing the bond forms bound in the Project Manual each in a penal sum equal to at least the contract sum and the cost of such bonds shall be included in the bid.