



To: ALL BIDDERS  
Ref: **RFB# 26242**  
PIERPONT CTC CAPERTON CENTER DEFERRED MAINTENANCE

Subj.: **ADDENDUM BULLETIN NO. 3**

This Addendum Bulletin shall be incorporated in the Construction Documents including the Drawings and Specifications for the Project referenced above. All work amended as listed herein shall be included in your Bid Proposal and the bidder shall acknowledge this addendum bulletin on the Bid Form.

The work shall be amended as follows:

**SPECIFICATIONS**

1. 00300 - Form of Proposal – REPLACE section in its entirety. Changes relate to addition of RFB number and direction regarding how bid amounts are to be worded.

**DRAWINGS:**

1. No revisions at this time.

**FOR CLARIFICATION:**

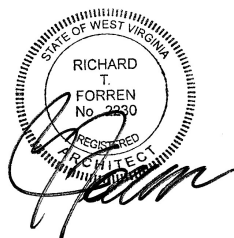
1. Liquidated damages are \$1,000 per day, not \$500 as stated in the Invitation to Bid. Amount is correct on the Form of Proposal.

**END OF ADDENDUM**

**Submitted by:**  
THE OMNI ASSOCIATES – ARCHITECTS, INC.

**Enclosures:**

- A Revised 00300 - Form of Proposal
- B Bid Phase RFI Log



Richard T. Forren, AIA, Principal

SECTION 00300 – FORM OF PROPOSAL

BID TO THE OWNER: West Virginia Community and Technical College System
2001 Union Carbide Drive, Building 2000
South Charleston, WV 25303

PROJECT: RFB 26242
Pierpont Community and Technical College
Clarksburg Campus Improvement
Caperton Center

Bidder's Name: \_\_\_\_\_

The undersigned, hereinafter called "Bidder," being familiar with and understanding the Bidding Documents, and also having examined the site and being familiar with all local conditions affecting the Project, hereby proposes to furnish all labor, material, equipment, supplies and transportation, and to perform all Work in accordance with the Bidding and Contract Documents within the time set forth below for the sum of:

TOTAL BASE BID:

The Base Bid is the sum of Bid Breakout Items #1 + #2 + #3 + #4 + #5 and Allowance #1. Amount to be shown in both words and numbers. In the event of a difference between the written amount and the number amount, the written amount shall prevail

For the Sum of: (\$ \_\_\_\_\_)

(Amount to be shown in both words and numbers. In the event of a difference between the written amount and the number amount, the written amount shall prevail.)

Bid Breakout Item No.1 Includes all work as described in the Drawings and Specification which is not included in Bid Breakout Items 2-5. Work does include demolition of wing wall at entry to Caperton Center, as well as Civil work relating to site accessibility, drainage, landscaping, and signage.

For the Sum of: (\$ \_\_\_\_\_)

(Amount to be shown in both words and numbers. In the event of a difference between the written amount and the number amount, the written amount shall prevail.)

Bid Breakout Item No.2 Façade Zone A1 and BI Cleaning and Repointing
Work includes general cleaning of all masonry façades in the Zone(s) indicated, including removal of biological growth, efflorescence, and graffiti. Work also includes repointing of masonry and sealant joints where needed.

For the Sum of: (\$ \_\_\_\_\_)

(Amount to be shown in both words and numbers. In the event of a difference between the written amount and the number amount, the written amount shall prevail.)

**Bid Breakout Item No.3 Façade Zone B3 Cleaning and Repointing**

Work includes general cleaning of all masonry façades in the Zone(s) indicated, including removal of biological growth, efflorescence, and graffiti. Work also includes repointing of masonry and sealant joints where needed.

For the Sum of: (\$ \_\_\_\_\_)

*(Amount to be shown in both words and numbers. In the event of a difference between the written amount and the number amount, the written amount shall prevail.)*

**Bid Breakout Item No.4 Stair Repair work at Fairmont ATC campus (Sheet C-3.2)**

For the Sum of: (\$ \_\_\_\_\_)

*(Amount to be shown in both words and numbers. In the event of a difference between the written amount and the number amount, the written amount shall prevail.)*

**Bid Breakout Item No.5 Sidewalk Sealant work at Fairmont ATC campus (Sheet C-3.1)**

For the Sum of: (\$ \_\_\_\_\_)

*(Amount to be shown in both words and numbers. In the event of a difference between the written amount and the number amount, the written amount shall prevail.)*

**ALLOWANCES:**

Refer to spec section, amounts are included in the base bid.

**ALLOWANCE No.1 - Replace existing HVAC controls-provide a lump sum allowance of \$40,000.**

The Bidder, if successful and awarded a Contract, agrees that all Work is to be Substantially Complete within one hundred and eighty (180) consecutive calendar days following receipt of Owner’s written Notice to Proceed and agrees to achieve Final Completion within 30 consecutive calendar days thereafter.

**ALTERNATES:**

The following Alternates may be added to the Base Proposal if selected by Owner. All work shown on drawings and/or specified is in Base Bid, except for such work specifically called to be an Alternate. Refer to Section 012300 - Alternates.

**Alternate No.1 – Façade Zone A2 Cleaning and Repointing**

Work includes general cleaning of all masonry façades in the Zone indicated, including removal of biological growth, efflorescence, and graffiti. Work also includes repointing of masonry and sealant joints where needed.

ADD the Sum of: ..... (\$ \_\_\_\_\_)

(Amount to be shown in both words and numbers. In the event of a difference between the written amount and the number amount, the written amount shall prevail.)

**Alternate No.2 – Façade Zone B2 Cleaning and Repointing**

Work includes general cleaning of all masonry façades in the Zone indicated, including removal of biological growth, efflorescence, and graffiti. Work also includes repointing of masonry and sealant joints where needed.

ADD the Sum of: ..... (\$ \_\_\_\_\_)

(Amount to be shown in both words and numbers. In the event of a difference between the written amount and the number amount, the written amount shall prevail.)

**Alternate No.3 – Façade Zone C1 Cleaning and Repointing**

Work includes general cleaning of all masonry façades in the Zone indicated, including removal of biological growth, efflorescence, and graffiti. Work also includes repointing of masonry and sealant joints where needed.

ADD the Sum of: ..... (\$ \_\_\_\_\_)

(Amount to be shown in both words and numbers. In the event of a difference between the written amount and the number amount, the written amount shall prevail.)

**RESPECTFULLY SUBMITTED:**

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
*Signature in Ink*

NAME: \_\_\_\_\_ *Corporate Seal if Applicable*  
*Please Type or Print*

TITLE: \_\_\_\_\_

BIDDERS NAME: \_\_\_\_\_

BIDDERS ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TELEPHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

CONTRACTOR'S LICENSE NO.: \_\_\_\_\_

\_\_\_\_\_

## CONTRACTOR'S LICENSE

West Virginia Code §30-42 requires that all persons desiring to perform contractual work in West Virginia must be duly licensed. The West Virginia Contractor Licensing Board is empowered to issue a contractor's license. Application for a contractor's license may be made by contacting the West Virginia Contractor Licensing Board, Building 3, Room 200, 1900 Kanawha Boulevard, East, Charleston, West Virginia 25305. Telephone: (304) 558-7890. West Virginia Code §30-42 requires any prospective Bidder to include the contractor's license number on or with its Bid. Successful Bidder will be required to furnish a copy of their contractor's license prior to issuance of a Purchase Order/Contract.

### **AFFIDAVITS (on the following pages) – TO BE SUBMITTED WITH BID OR AS OTHERWISE PERSCRIBED BY LAW**

- **PURCHASING AFFIDAVIT:** West Virginia code §5A-3-10A states that no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than \$1,000 in the aggregate. The Bidder (vendor) shall execute and submit with its bid, or as otherwise prescribed by West Virginia Code, the Purchasing Affidavit provided in the Bidding Documents.
- **DRUG-FREE WORKPLACE CONFORMANCE AFFIDAVIT:** West Virginia Code §21-1D-5 requires each contractor that submits a bid for the work to submit an affidavit that the contractor has a written plan for a drug-free workplace policy prior to being awarded a contract. The contractor (bidder/vendor) shall execute and submit with its bid, or as otherwise prescribed by West Virginia Code, the Drug-Free Workplace Conformance Affidavit provided in the Bidding Documents.

### **CERTIFIED DRUG-FREE WORKPLACE REPORT**

In accordance with West Virginia Code §21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. That report must include each of the items identified in the Required Report Content section of the Certified Drug-Free Workplace Report Coversheet.

### **DISCLOSURE OF INTERESTED PARTIES TO CONTRACTS**

Pursuant to West Virginia Code §6D-1-2, a state agency may not enter into a contract, or a series of related contracts, that has/have an actual or estimated value of \$1 million or more until the business entity submits to the contracting state agency a Disclosure of Interested Parties to the applicable contract. In addition, the business entity awarded a contract is obligated to submit a supplemental Disclosure of Interested Parties reflecting any new or differing interested parties to the contract within 30 days following the completion or termination of the applicable contract.

The Disclosure Form is available at the following URL: <http://www.ethics.wv.gov/Pages/forms.aspx>

### **VENDOR REGISTRATION AND DISCLOSURE STATEMENT**

The successful Bidder must be a registered vendor with the West Virginia Department of Administration, Purchasing Division, prior to receiving a contract/purchase order. Vendor registration information is available at the following URL: <http://www.state.wv.us/admin/purchase/vrc/wv1.pdf>

### **LIQUIDATED DAMAGES**

The Owner will suffer financial loss if the Work is not Substantially Complete within the Contract Time following the date established for commencement of the Work in the notice to proceed and/or purchase order. As liquidated damages, and not as a penalty, the Contractor and the Contractor's surety shall be liable for and shall pay the Owner the sum of \$ One Thousand Dollars (\$1000) per day until Substantial Completion is achieved.

Allowances may be made for delays due to shortages of materials and/or energy resources, subject to proof by documentation, and for delays due to strikes or other delays beyond the control of the Contractor. All delays and any claim for extension of Contract Time must be properly documented in accordance with the General Conditions of the Contract for Construction, AIA Document A201-2017, and the State of West Virginia Supplementary Conditions to AIA Document A201-2017.

**ADDENDA ACKNOWLEDGMENT**

The undersigned hereby acknowledges receipt of the following Addenda and has taken the information contained therein into full consideration in the formulation of this Bid.

- Addenda No. 1 \_\_\_\_\_
- No. 2 \_\_\_\_\_
- No. 3 \_\_\_\_\_
- No. 4 \_\_\_\_\_

Failure to acknowledge receipt of each Addendum may be cause for rejection of the Bid.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
*Signature in Ink*

**LIST OF PROPOSED SUBCONTRACTORS  
(To Be Completed and Submitted with Bid)**

List as designated below the proposed subcontractor for each major branch of work for this bid. Also, provide the subcontractor's license number as required by the West Virginia Contractors Licensing Act. If the branch of work is to be completed solely by the Bidder/Contractor, so indicate. If the acceptance of an alternate bid changes a subcontractor, indicate by notation below. The Bidder/Contractor may be requested to change an unsatisfactory subcontractor. The Bidder/Contractor is responsible for selecting or changing subcontractors. The Owner and Architect/Engineer may indicate their concerns about any entity listed which they have reason to believe past experience indicates that poor performance may be expected. The Bidder/Contractor has full responsibility for satisfactory execution of all work in accordance with the Contract Documents. Any change of proposed subcontractors shall be at no additional cost to the Owner, as the Bidder/Contractor has full responsibility for execution of the work. Bidder/Contractor shall have up to two hours after the bid opening to make adjustments if necessary. Owner will suffer loss should Contractor change from those listed beyond the two-hour time stipulated. Please email adjustments/modifications to Chief Procurement Officer at [Barrow.Koslosky@wvhepc.edu](mailto:Barrow.Koslosky@wvhepc.edu)

<b>Branch of Work/Material Category</b>	<b>Subcontractor/Supplier</b>	<b>Contractor License No.</b>
1. _____	_____	_____
_____	_____	_____

- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_

**END OF FORM OF PROPOSAL  
END OF SECTION 00300**

# Caperton Deferred Maintenance Bid Phase PBI Report



RFI Auto Number	Question	Response	In Addendum
004	Is the Liquated Damages \$500 or \$1000?	\$1000, Form of Proposal is correct, Invitation to Bid incorrectly shows \$500.	3
003	Will there be a quantity of repointing included based on square footage or linear footage?	No, each contractor is to provide a price which covers repointing per facade zone based on observations made during field visits and takeoff.	3
002	Will there be a quantity of sealant replacement?	No, each contractor is to provide a price which covers sealant replacement per facade zone based on observations made during field visits and takeoff.	3
001	Will background checks be required?	Background checks will not be required.	3